

UNGEKN Working Group on Evaluation and Implementation and UNGEKN Working Group on Publicity and Funding

Joint Meeting

National Geographic Information Institute, Suwon, Republic of Korea

4–5 July 2013

MINUTES

Participants

WG members

- Mr Sungjae Choo, Convenor, WG on Evaluation and Implementation, UNGEKN (Republic of Korea)
- Mr Peder Gammeltoft, Convenor, WG on Publicity and Funding, UNGEKN (Denmark)

- Mr William Watt, Chair of the UNGEKN (Australia)
- Mr Ferjan Ormeling, Vice-Chair of the UNGEKN (Netherlands)
- Ms Naima Friha, Vice-Chair of the UNGEKN (Tunisia)

- Mr Hubert Bergmann, Coordinator for UNGEKN Toponymic Guidelines (Austria)
- Ms Helen Kerfoot, Emeritus Scientist, Natural Resources Canada (Canada)
- Mr Young Hoon Kim, Professor, Korea National University of Education (Republic of Korea)
- Mr Ki-Suk Lee, Professor Emeritus, Seoul National University (Republic of Korea)
- Mr Yeon-Taek Ryu, Professor, Chungbuk National University (Republic of Korea)
- Ms Hyo Hyun Sung, Professor, Ewha Womans University (Republic of Korea)

Observers

- Mr Ki-Dok An, Deputy Director, National Geographic Information Institute (Republic of Korea)
- Mr Joo-Bin Im, Director General, National Geographic Information Institute (Republic of Korea)
- Ms Seong-Yi Jeon, Assistant Deputy Director, National Geographic Information Institute (Republic of Korea)
- Ms Su-In Jeong, Second Secretary, Ministry of Foreign Affairs (Republic of Korea)
- Mr Tae-Ho Kim, Director, National Geographic Information Institute (Republic of Korea)
- Ms Seung-Hye Shin, Research Associate, Northeast Asian History Foundation (Republic of Korea)
- Mr Saang-Kyun Yi, Fellow, Northeast Asian History Foundation (Republic of Korea)

Side events before, during and after the meeting

Before the actual meeting, the host institution, the National Geographical Information Institute (NGII), organized an opening ceremony in the assembly hall of the Institute. Opening addresses were delivered by the Convenors of the two WGs, Mr Choo and Mr Gammeltoft, as well as by Mr Im, Director General of NGII. Mr Watt, Chair of the UNGEGN, gave a presentation titled “Getting them right: Cultural and technical accuracy.”

A special lecture “New names drive out old names: The case of place-name changes in the construction of the new administrative town Sejong in Korea” by Prof. Sang-Hyun Chi of Kyung Hee University (Republic of Korea) was presented during the meeting.

After the meeting, Working Group members had a guided excursion to the City of Seoul, titled “Exploration into Korea: Places, History and Geographical Names”, which included Namsan (Mountain), Gyeongbokgung (Palace), The National Folk Museum of Korea, Bukchon Hanok Village and Insadong.

1. Welcome

Mr Choo thanked the representatives of the NGII for the opening ceremony, welcomed the participants and invited everybody to present her or himself to the group.

2. Administrative matters

Mr Choo announced that he would chair agenda items nr. 1.–5. and 9.–12., whereas items nr. 6.–8. would be chaired by Mr Gammeltoft.

The agenda was accepted with the following update: “7.c. Ideas for future funding” (inserted between 7.b. and 7.c. of the original agenda, see [annex 1](#)).

The chair remarked that the minutes of the last WG meeting had been approved by circulation.

3. Mandate, objectives, responsibilities, etc. of the two Working Groups

Mr Choo, referring to the webpage of the WG on Evaluation and Implementation, where it is stated that the WG on Evaluation and Implementation “was [...] disbanded in favour of a new working group to consider the particularly important aspects of publicity and funding”, asked whether the WG would need a new resolution to justify its existence. It was stated by several experts that on the one hand the WG has existed and that on the other hand a resolution is not necessary for establishing a WG. In addition the growing importance of evaluation processes and thus of the respective WG was underlined. The information given on the WG website was considered satisfactory, but revising or adding a few words was proposed to make it more precise. Mr Choo announced to undertake a thorough review of the website and to suggest revisions or additions, if any.

Relating to the WG he is chairing, Mr Gammeltoft stated that although initially publicity stood in the center of its activities (for which Ms Kerfoot in her following remark gave some historical reasons), it would now probably concentrate its focus more on funding. Mr Watt emphasized that the permanent updating of the material elaborated by the WG should be one of its central tasks.

It was stated by both WG chairs that the tasks and thus the mandate of their two groups expressed on the respective WG websites would be sufficient for the moment.

Action:

- Make a thorough review of the website information of the WG on Evaluation and Implementation and suggest revisions or additions, if any ([Mr Choo](#))

4. Report from the UNGEGN Secretariat

4.a. Completed items since the 10th Conference

Mr Choo reported that it was originally planned to connect live via teleconference with the UNGEGN Secretariat during the WG meeting, but unfortunately this could not be realized. The UNGEGN chair, Mr Watt, then presented a summary of the activities of the Secretariat since the last Conference, containing the following points:

The report of the 10th UNCSGN has been finished and published on the Conference homepage.

The Online Toponymic Training Course has been finished and is now accessible via the UNGEGN website.

Two numbers of the UNGEGN Bulletin have been edited and published online.

Permission has been given to translate the UNGEGN media kit in Korean. The respective material is now also available in that language and accessible via the UNGEGN homepage.

A Toponymic Training Course, supported through finances and materials from the UNGEGN Secretariat, has been held in Madagascar.

The reprint of the Terminology Glossary, in which the hitherto separate list of amendments will be added to the back of the the main text, is in process.

4.b. Status quo regarding arrangements for the 28th UNGEGN Session

The UNGEGN chair reported that the upcoming 28th UNGEGN Session was planned to be held at Bangkok (Thailand). The Australian mission to the UN in New York would have offered to act as a negotiator for additional budgetary assistance if necessary.

Mr Choo reminded that at the last Conference a resolution was adopted that the upcoming Session should be held in Asia.

4.c. Scenario regarding the Director of UNSD

The UNGEGN chair then reported that after the resignation of Mr Paul Cheung as Director of the United Nations Statistics Division (UNSD), Mr Stefan Schweinfest, had been appointed Acting Director of the Statistics Division effective 1 April 2013. Mr Schweinfest will carry out the responsibilities of the Acting Director until a new Director is selected. The closing date for applications for the function of the UNSD Director would have been the end of May 2013.

4.d. A look ahead (UNGEEN works, link to GGIM, priorities, etc.)

The main points discussed under this item were

- a) the increasing politicization of UNGEGN events,
- b) the relationship between UNGEGN and the UN Initiative on Global Geospatial Information Management (GGIM), as well as
- c) the length of the Sessions.

Regarding a) It was noted that the last Conference as well as the last Session were highly politicized. Some factors indicate that this situation would not be going to change substantially in the years to come. It was therefore discussed how to handle this situation (see item 7.b.i).

Regarding b) There was consensus about the importance of a close cooperation with GGIM. From the first GGIM Conference it was clear that standardization of place names was a crucial point also for the activities of this expert group. It was noted that GGIM has not completely finished its process of finding a methodology yet. The upcoming GGIM meeting at Cambridge would be attended by Australian fellow colleagues of the chairman who would report to him. As a result of the intense debate regarding the future relationship between the two bodies it was decided to address a letter to GGIM in order to formalize the relationship between UNGEGN and GGIM. Furthermore, UNGEGN material should be sent to future GGIM events and the activities of GGIM should be reported on in the UNGEGN Bulletin.

Regarding c) It was stated that on the one hand pressure to reduce the length of Sessions would increase, while on the other hand the number of papers was still growing. This would inevitably lead to an unsatisfying situation, as there would be insufficient time for the presentation of all papers during the Session. Furthermore papers from one and the same country would sometimes overlap with regard to their content.

Potential solutions that were discussed include the elaboration of a reviewing process for papers (which would involve Bureau members and WG Convenors) and the preparation of guidelines for the submission and presentation of papers and the strict application of already existing regulations (e.g. limited size and limited time of presentation, summary).

Action:

- Address a letter to GGIM in order to formalize the relationship between UNGEEN and GGIM (*Chairperson*)
- Provide future GGIM events with UNGEEN material (*Secretariat*)
- Report about GGIM in the UNGEEN Bulletin (*Secretariat*)

5. Progress Report of Working Group on Evaluation and Implementation

5.a. Completed items since last WG meeting

Mr Choo referred to UNGEEN Bulletin nr. 44, published 2013, which contains a short activity report by the Convenor. He reported that the English and French versions of the resolutions database had been updated, with the 12 resolutions passed at the 10th Conference added. Furthermore the data from the questionnaire survey carried out at the 10th Conference had been analyzed, and the joint WG meeting at Seoul had been prepared.

5.b. Resolutions database (English, French and others)

It was reported that the English and French version of the Resolutions database was working well; also the problems with diacritical marks in the French version could be fixed. 12 resolutions from the 10th Conference have been added. The elaboration of a Spanish version was under way and could be finished before the 28th Session. NGII's technical and financial support would be needed though to reach this goal. A possibility has been created to store single resolutions as pdf-files. A tool for counting the visits to the online database would be installed soon.

5.c. Evaluation questionnaire: some basics

Mr Choo summarized some basic results of the evaluation survey carried out at the 10th Conference (see [annex 2](#)):

- All respondents evaluated positively (expectations were met for all; 40 out of 46 evaluated the meeting as successful or very successful).
- Special presentations were evaluated as to be the most useful, followed by workshops, documents and talking and networking, while exhibitions/displays and Division meetings were regarded less useful.
- With regards to references of the meeting, such items as allocation of time, summarizing groups of documents and resolutions elaborated by the Conference were evaluated positively, while time for WG and Division meetings and duration of the (8 day) Conference were evaluated negatively.
- Suggested changes for future Conferences included reduction of Conference duration, reduction of reports, better communication of Division and Working Group meetings, etc.
- Toponymic training was ranked at the top of the to-do list before the 11th Conference as well as of the type of assistance needed.

5.d. Implementing resolutions: A review of WPs of the 10th Conference

Mr Choo reported the result of his review of working papers submitted to the 10th Conference with regards to their mentioning resolutions. Among the very few which were referring to resolutions, he recognized three types: WPs fully elaborating their actions by resolutions (Austria, New Zealand), those just briefly naming resolutions on which their action was based (Indonesia) and, finally, those mentioning resolutions just generally (Greece, Romania).

6. Progress Report of Working Group on Publicity and Funding

6.a. Completed items since last WG meeting

See items 6.b.–6.c.

6.b. Funding activities

6.b.i. Burkina Faso: Expert help with new place-name commission work

Élisabeth Calvarin, now retired but still taking part in UNGEGN activities as a freelancer, has assisted Burkina Faso with the new place name commission work (staff training of the Geographical Institute of Burkina (IGB), revitalization of the national Geographical Names Board (CNT) and training new members). Her activities were financed by the National Geographic Institute France International (IGN-FI). Ms Calvarin conducted three missions in 2012 and 2013; another one is planned for 2014. IGN-FI would wish her to realize a similar project in Mali.

6.b.ii. Toponymy course in Madagascar

Mr Ormeling reported on the FTM-UNGEGN Teacher Training Course in Toponymy that was held in Antananarivo, Madagascar, 17–21 June 2013. The course was attended by 30 participants from 6 East African countries (Botswana, Burundi, Ethiopia, Kenya, Madagascar, and Uganda). The lecturing team consisted of Ms Kerfoot, Mr Yoseph Mekasha (United Nations Economic Commission for Africa), Mr Ferjan Ormeling, Mr Jean-Désiré Rajaonarison (Foiben-Taosarintanin' i Madagasikara) and Mr Pier-Giorgio Zaccheddu (Bundesamt für Kartographie und Geodäsie, Germany). Mr Ormeling's report was accompanied by a power point presentation (see [annex 3](#)).

6.b.iii. Toponymic Terminology database

Mr Gammeltoft reported on the progress made in designing a UNGEGN terminology database. According to him a software engineer could be found who would be ready to build up the database. A new scan and OCR of the Glossary of Terms for the Standardization of Geographical Names has been carried out, which has enabled the correct transfer of English, French, Spanish, Russian and Chinese, whereas the Arabic translation failed. Problems regarding non Romanic fonts and special characters would constitute a certain challenge but not be irresolvable. Mr Gammeltoft hopes that the Danish place names board would be willing to finance the construction and online publication of the database. Mr Gammeltoft announced that he would request help from experts to proofread the scanned texts in French, Spanish, Russian and Chinese.

6.b.iv. Translation of publicity material

At the time of the meeting there was no request for translating the UNGEGN publicity material in any further language. The UNGEGN Secretariat currently would not have the funds available to be able to translate the Media Kit. But if countries/experts would like to translate the Media Kit, the UNGEGN Secretariat would make the translated version available online. It was envisaged to make an announcement in that respect on the Bulletin, after consultation with the Secretariat.

Mr Choo remarked that he found the material very useful and would use it for teaching purposes at the university. It was stated though that some details in the media kit are outdated (e.g. some URLs) and that the usage or integration of new material should be kept in view.

Action:

- Update the media kit (*Mr Gammeltoft*)
- After consultation with the Secretariat: publish an invitation to countries / language communities to translate UNGEGN media material and publish it on the UNGEGN website (*Mr Gammeltoft*)

6.c. Public outreach

6.c.i. Information Bulletin

It was stated that the Information Bulletin is being published at regular intervals and that it contains much relevant and useful information. Currently there are, according to the UNGEGN Secretariat, 730 persons and institutions on the mailing list, with plenty of delivery failures though, as the list would be difficult to up to date. National committees are being encouraged to distribute the Bulletin. All articles are volunteered and usually delivered on time.

Action:

- Report about Seoul meeting in the next UNGEGN Bulletin (*Mr Choo and Mr Gammeltoft*)

6.c.ii. UNGEGN website

Mr Gammeltoft explained his gratitude to the personnel responsible for the UNGEGN website, which in his opinion is doing well. He stated that there are some sections of the website that would have to be updated more often than others, especially the UNGEGN World Geographical Names Database, the Summary world map of Authorities, the Summary List of Authorities and the links by countries to National Names Authorities and other related websites. It was stated that Convenors (and only them) should monitor and update their respective WG subsections, and that organizers of events regarding the standardization of geographical names should inform the UNGEGN Secretariat about these events, so that they can be announced on the UNGEGN website in time. This point should also be stressed in a future edition of the UNGEGN Bulletin. Ms Kerfoot announced that she would continue to monitor and try to expand the UNGEGN Geographical names database, in conjunction with Mr Leo Dillon from the WG on Country Names and Mr Peeter Päll from the WG on Romanization Systems. She reported that still some gaps regarding certain data fields and languages would persist and that the pronunciation features of the database were a very complex matter. Also the cartographic features of the database had to meet UN requirements and agreements (borders etc.).

Action:

- Stress in the UNGEGN Bulletin, that organizers of events regarding the standardization of geographical names should inform the UNGEGN secretariat about these events, so that they can be announced on the UNGEGN website (*Mr Gammeltoft*)

6.c.iii. Wikipedia information

Mr Bergmann reported that he has updated the Wikipedia entry on UNGEGN in English as well as in German, created a short version of the entry in Russian and improved linking between Wikipedia articles on the subject in the respective three languages. He gave a short presentation on how Wikipedia works and what should be considered when placing information on UNGEGN in this online encyclopedia.

6.c.iv. Media kit, stock taking of printed matter and wishes for translation

Parts of this item had already been discussed under 6.b.iv. and 6.c.i. It was noted that there is still a substantial stock of the Media Kit available. However, the UN printing budget was reported to have been cut severely. Concerning the Glossary of Terms for the Standardization of Geographical Names the Secretariat has announced that a new batch had been printed, with the addendum incorporated into the publication.

6.c.v. IGU/ICA Joint Commission on Toponymy

Mr Choo and Mr Ormeling summarized the history of the Joint ICA Working Group and IGU Commission on Toponymy. After a few preliminary meetings, the Working Group / Commission had its first meeting in Paris at the ICA 2011 and the second meeting in Cologne at the IGU Congress 2012. Mr Choo distributed UNGEGN brochures in six languages in Cologne and volunteered to do so again at the third meeting in Kyoto at the IGU Regional Conference 2013.

Action:

- Distribute UNGEGN brochures at the meeting of the Joint ICA/IGU Working Group/Commission on Toponymy in Kyoto, August 2013 (*Mr Choo*)

6.c.vi. Onomastic fora

Several UNGEGN members attended the 24th ICOS Congress at Barcelona (Spain) in 2011. The next, 25th Congress would be held 25–29 August 2014 in Glasgow (United Kingdom). It was decided to announce the event in the next UNGEGN Bulletin and to organize a display table with UNGEGN material at the congress.

Action:

- Announce ICOS congress in next UNGEGN Bulletin (*Mr Gammeltoft*)

6.c.vii. Cartographic fora

It was announced that the 26th International Cartographic Conference, organized by ICA/ACI, would be held in Dresden (Germany) in August 2013. Also this Conference would contain a toponomastic section.

Action:

- Distribute UNGEGN brochures, delivered by Mr Choo, at the ICA Conference in Dresden, August 2013 (*Mr Y.-H. Kim*)

7. Improving the work of UNGEGN

Mr Choo underlined the positive synergy effect of the joint meetings of the WG on Evaluation and Implementation and the WG on Publicity and Funding.

7.a. Review of evaluation questionnaire forms received at the 10th Conference

Mr Choo presented a detailed compilation of the results of the evaluation questionnaire of the Conference in 2012 (see item 5.c.) and explained, that the current questionnaire was the result of the merging of two questionnaires that had been previously handled separately (one of UNGEGN and one of the Conference organizers).

From the survey it was clear that imperfections exist as regards the information on and announcements of WG and Division meetings at the Conference. It was stated that the design and placement of the respective announcements should be improved.

As Session's workshops partly overlapped with Division meetings (the latter often scheduled at very short notice), it was decided that these two types of events should not be allowed to conflict any more at future Sessions. It was also remarked by some members, however, that due to local circumstances (working hours of interpreters, availability of rooms etc.) a hundred percent planning in advance would be difficult. It was also stressed that religious and national holidays should be taken in consideration as far as possible when planning the Session date.

As to poster exhibitions there was consensus that they were eligible, but on the other hand it was also remarked that their preparation takes time, as they have to be reviewed (e.g. due to politically sensitive map material). The attendance at the poster exhibition during the 10th Conference was suboptimal, as the room with the posters was situated somehow offside and often not accessible due

to meetings in the room. This should be taken in consideration when planning poster sessions in the future.

The survey also showed a strong interest in training courses. Mr Ormeling announced that he planned to organize a training course in conjunction with the upcoming Session (if held at Bangkok).

As the last questionnaire regarded a Conference and not a Session, it was remarked that it would be necessary to do some adaptations respectively for the upcoming Session questionnaire.

Action:

- Prepare a working paper on the survey result for the 28th UNGEGN Session (*Mr Choo and Working Group on Evaluation and Implementation*)
- Elaborate questionnaire for the upcoming session (as the last questionnaire regarded a Conference, not a Session, some adaptations are advisable) (*Mr Choo and Working Group on Evaluation and Implementation*)
- When planning the 28th Session consider that workshops should not get in conflict with division meetings and that displays at the Session should be designed in more eye-catching areas (*Secretariat*)

7.b. Planning for UNGEGN 2014 (recommendations to UNGEGN Bureau)

7.b.i. Suggestions for approaches to optimize a 5-day session

As to the length of the Session it was consensus that the number of submitted papers itself was not the main problem, but the length of the presentations was. It was decided to add some points to the guidelines for the submission of papers (i.e. "Documentation for the Conference", cf. paper E/CONF.101/INF/1 of the last Conference), which were centred on recommending that core points of papers be delivered at the presentation within a time limit, e.g. 5 minutes.

It was also proposed to continue to sort out 'information-only' papers which are not to be read at the Session (for example allocating the country reports as annexes to the divisional reports), to re-organize the order of papers (according to content rather than to time of submission) and to be strict on the presentation time.

Strategies to keep political statements out of the Session were also discussed under this item. It was stated that the Conference secretary plays a key role in solving this problem. It was decided to ask the Secretariat to organize a meeting before the beginning of the Session where chairs, especially experts who chair for the first time, are advised.

Action:

- Insert or emphasize above-mentioned points in a new "Documentation for the Session" paper (*Chairperson and Secretariat*)

7.b.ii. Ideas for special presentations, displays, workshops

As to special presentations during the next Session it was regarded useful to balance between more technical and more cultural items. The following topics were suggested from the questionnaire survey as possible topics of special presentations and workshops: activities of other international groups (ICA, IGU, ICOS, UN-SDI, CSIRO, GGIM); activities of client groups / companies, new technology related to toponymic management / cadastral mapping; environmental issues. The UN should be contacted for a UN body to present itself at the Session. The decision of which body to approach would also depend on the location of the Session, though.

As technical problems have occurred at former Sessions with videoconferences, it was considered necessary to have a power point presentation available in such cases as a backup.

7.c. Ideas for future funding

In order to obtain funding from the UN, it was considered useful to itemize the financial priorities for 2014 and submit the result to the UNGEGN Secretariat before November 2013.

Regarding outside funding Ms Shin and Ms Sung reported about their experiences with sponsoring participants of UNGEGN training courses by institutes of the Republic of Korea. It was stressed that it would take some sort of juggling between finding out who needs support and contacting agencies that are ready to help (apart from the above mentioned institutions for example also countries like Norway and Sweden). A central problem with regards to financing would be that even if sponsors were found, response from the countries that could benefit from the financial aid would often be minimal. This had been the case with the training course in Madagascar for example, where more countries could have been supported. Another problem would be that some sponsoring institutions need applications very early, maybe at a time when the organization of a training course is not finished yet. Reports addressed to the sponsoring institutions after the respective courses, something that several sponsoring institutions require, should not be a problem, but unfortunately these reports are sometimes not submitted. Generally it was noted, that finding a more stable funding for the future would still remain a large desideratum. It was considered useful to inform countries via the UNGEGN Bulletin about potential funding possibilities and to invite them to declare their interest in principle.

Action:

- Itemize the financial priorities for 2014 and submit the result to the UNGEGN secretariat in November 2013 (*Mr Gammeltoft*)
- Invite people via the UNGEGN Bulletin to submit their requests for funding (*Mr Gammeltoft*)

7.d. Resolutions from the Conferences

7.d.i. Resolutions database on the web

See item 5.b. As there have been requests from some Arabic countries, the Arabic version is going to be the next after the Spanish one. Ms Eman Orieby (Egypt) announced her support in its realization.

7.d.ii. Implementation of resolutions

It was reminded that the Working Group on Evaluation and Implementation was missioned to encourage members of UNGEGN to implement resolutions adopted at the Conferences as norms of the standardization of geographical names. It was emphasized to continuously motivate UNGEGN experts to refer to the resolutions in their works. Some measures were suggested, e.g. inserting an item in the "Documentation for the Session" requesting each working paper to note on which resolution it is based, including a question in the evaluation questionnaire regarding the implementation of resolutions or preparing a working paper to arouse interests in resolutions.

Action:

- Provide the Secretariat with a sentence to be inserted in "Documentation for the Session" on relating working papers to resolutions; include a question in a new evaluation questionnaire regarding implementation of resolutions, and consider preparing a working paper on implementing resolutions (*Mr Choo and Working Group on Evaluation and Implementation*)

7.d.iii. New resolutions

Mr Choo inquired about the process of how resolutions were prepared, processed and adopted, about the existence of regulations or templates in this regard. It was indicated that resolutions result from a general need and are realized in various ways, for example, they sometimes evolve from a number of papers presented on a particular issue and sometimes (but not always) are promoted through Working Groups and their Convenors.

7.e. Continuing efforts to make the work of (some) Divisions more effective

The problem of inactive Divisions was raised. It was noted that providing time blocks for Division meetings during Sessions would be helpful. With regards to Divisions not functioning out of political animosities it was stated that the composition of Divisions is alterable.

7.f. Progress report of the Task Team for Africa

Ms Friha presented her report of the Task Team for Africa (see also [annex 4.a](#)). Her report covered the activities carried out since 2011.

She indicated that two countries (Burkina Faso and Tunisia) have installed national commissions of toponymy. Algeria has created a research unit on naming systems which supports the Permanent National Commission of Toponymy already active since 1998. Still in Algeria an international seminar on Algerian toponymy took place in February 2013 at the National Centre for Research in Social and Cultural anthroponymy (CRASC) at Oran. Furthermore she mentioned the toponymic training course held in June 2013 in Madagascar (see item 6.b.ii).

With regards to the cooperation between the Task Team for Africa and the United Nations Economic Commission for Africa (UNECA) Ms Friha reported on the realization of a free toponymic database software (GeoNyms). She also reported on the so called Gaborone Action Plan on geographical names (GAP) that was adopted during a joint meeting between the Government of Botswana, UNECA and UNGEGN representatives held in Gaborone (Botswana) in November 2011 which aims to the following targets: Improvement of national institutional arrangements with respect to geographical names authorities, increased capacity building and knowledge sharing through toponymic training activities and promotion of South-South cooperation, promotion of coordination and cooperation at national, regional and global levels and addressing advances in technology and communication and their impact on geographical names in Africa. In connection with the GAP Ms Friha also presented a result based work plan in the form of a summary table (see [annex 4.b](#)). She furthermore mentioned that the subject of geographical names in Africa is now an integral part of the agenda of events organized by UNECA or under its auspices. In that respect three recommendations would have already been adopted on international meetings.

Ms Friha finally proposed to approach UNECA, UNGEGN and the African Union Commission (AUC) to seek for solutions and funds to allow more African experts to participate in toponymy activities, to hold toponymic training courses in other African countries and to promote the implementation of the GAP.

7.g. New suggestions for UNGEGN Information Bulletin, UNGEGN Website

It was decided to leave these considerations to future meetings.

8. Future of the two Working Groups (membership, rapporteur, ongoing works)

Mr Choo stressed that a positive balance can be drawn from the ongoing work of the two WGs. He expressed his hope that the joint meetings of the two groups would continue in the future. As to membership he asked Ms Sung, Mr Ryu and Mr Y.-H. Kim to permanently join the group.

Mr Bergmann announced that he has to step down from his function as rapporteur, due to a change in his institutional affiliation.

9. Other business

The UNGEGN chair addressed a word of thanks to the organizers and sponsors of the meeting. The director of NGII held a short closing speech.

10. Summary of actions

- Make a thorough review of the website information of the WG on Evaluation and Implementation and suggest revisions or additions, if any (*Mr Choo*)
- Address a letter to GGIM in order to formalize the relationship between UNGEEN and GGIM (*Chairperson*)
- Provide future GGIM events with UNGEEN material (*Secretariat*)
- Report about GGIM in the UNGEEN Bulletin (*Secretariat*)
- Update the media kit (*Mr Gammeltoft*)
- After consultation with the Secretariat: publish an invitation to countries / language communities to translate UNGEEN media material and publish it on the UNGEEN website (*Mr Gammeltoft*)
- Report about Seoul meeting in the next UNGEEN Bulletin (*Mr Choo and Mr Gammeltoft*)
- Stress in the UNGEEN Bulletin, that organizers of events regarding the standardization of geographical names should inform the UNGEEN secretariat about these events, so that they can be announced on the UNGEEN website (*Mr Gammeltoft*)
- Distribute UNGEEN brochures at the meeting of the Joint ICA/IGU Working Group/Commission on Toponymy in Kyoto, August 2013 (*Mr Choo*)
- Announce ICOS congress in next UNGEEN Bulletin (*Mr Gammeltoft*)
- Distribute UNGEEN brochures, delivered by Mr Choo, at the ICA Conference in Dresden, August 2013 (*Mr Y.-H. Kim*)
- Prepare a working paper on the survey result for the 28th UNGEEN Session (*Mr Choo and Working Group on Evaluation and Implementation*)
- Elaborate questionnaire for the upcoming session (as the last questionnaire regarded a Conference, not a Session, some adaptations are advisable) (*Mr Choo and Working Group on Evaluation and Implementation*)
- When planning the 28th Session consider that workshops should not get in conflict with division meetings and that displays at the Session should be designed in a more eye-catching area (*Secretariat*)
- Insert or emphasize points on the presentation of papers at the Session in a new "Documentation for the Session" paper; prepare a working paper on the survey result for the 28th UNGEEN Session (*Chairperson and Secretariat*)
- Itemize the financial priorities for 2014 and submit the result to the UNGEEN secretariat in November 2013 (*Mr Gammeltoft*)
- Invite people via the UNGEEN Bulletin to apply for funding (*Mr Gammeltoft*)
- Provide the Secretariat with a sentence to be inserted in Documentation for the Session on relating working papers to resolutions; include a question in a new evaluation questionnaire regarding implementation of resolutions, and consider preparing a working paper on implementing resolutions (*Mr Choo and Working Group on Evaluation and Implementation*)

11. Next meeting

It was envisaged to hold the next WG meeting within the framework of the 28th UNGEEN Session in 2014.

12. Closing

After delivering some words of thanks the two WG Convenors closed the meeting on 5 July 2013 at 18:05.