

2023/Third UNGEGN Session

Newcomers Orientation to UNGEGN and the Session

1 May 2023

Stefan Schweinfest Director, **UN Statistics Division** **Trent Palmer, United States of America UNGEGN Rapporteur**

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UN Group of Experts on Geographical Names

2023 Orientation Conference Room 4



Statistics Division, Department of Economic and Social Affairs (DESA)

WELCOME TO THE UNITED NATIONS AND TO THE GROUP OF EXPERTS ON GEOGRAPHICAL NAMES

WELCOME from UNGEGN Bureau and Secretariat

- Third/2023 session of UNGEGN,
 - operating under the adjusted methodology proposed at the 2017 United Nations Conference on the Standardization of Geographical Names and decided by ECOSOC in July 2018
- First in-person UNGEGN session since 2019
- Introducing newcomers
 - to UNGEGN and
 - the formal procedures of a United Nations inter-governmental meeting
- Hope to assist for a better understanding
 - for new delegates and observers
 - benefit more from the week's discussions







What is important to know?

The United Nations

Background on UNGEGN

- Aims
- History
- Bureau, Working Groups and Divisions
- Website and resolutions

3. Your role BEFORE/DURING/AFTER Sessions

- The New York Resource Guide
- Side events
- Rules of Procedure
- **Interventions**

4. Meeting Documents

- Annotated Provisional Agenda; Organization of work
- Reports/Conference room papers
- Other documents



... Questions ...



The United Nations System

UN PRINCIPAL ORGANS

GENERAL **ASSEMBLY**

SECURITY COUNCIL

ECONOMIC AND SOCIAL COUNCIL

SECRETARIAT

INTERNATIONAL **COURT OF JUSTICE**

> TRUSTEESHIP COUNCIL

Subsidiary Organs

- + Disarmament Commission
- + Human Rights Council
- · International Law Commission
- + Joint Inspection Unit (JIU)
- + Main Committees
- · Standing committees and ad hoc bodies

Funds and Programmes'

UNDP United Nations Development Programme

- · UNCDF United Nations Capital Development Fund
- · UNV United Nations Volunteers

UNEP⁸ United Nations Environment Programme

Settlements Programme

UNFPA United Nations Population Fund UN-HABITAT® United Nations Human

UNICEF United Nations Children's Fund WFP World Food Programme (UN/FAO)

Research and Training

UNIDIR United Nations Institute for Disarmament Research

UNITAR United Nations Institute for Training and Research

UNSSC United Nations System Staff College

UNU United Nations University

Other Entities

ITC International Trade Centre (UN/WTO)

UNCTAD1.8 United Nations Conference on Trade and Development

UNHCR' Office of the United Nations High Commissioner for Refugees

UNOPS United Nations Office for Project

UNRWA1 United Nations Relief and Works Agency for Palestine Refugees in the Near East

UN-WOMEN United Nations Entity for Gender Equality and the Empowerment of Women

Related Organizations

CTBTO PREPARATORY COMMISSION

Preparatory Commission for the Comprehensive

Nuclear-Test-Ban Treaty Organization IAEA1,3 International Atomic Energy Agency

ICC International Criminal Court

IOM1 International Organization for Migration

ISA International Seabed Authority

ITLOS International Tribunal for the Law of the Sea

OPCW3 Organization for the Prohibition of Chemical

WTO1.4 World Trade Organization

Peacebuilding Commission

HLPF

High-level Political Forum on Sustainable Development

Subsidiary Organs

- + Counter-Terrorism Committee
- International Residual Mechanism for Criminal Tribunals
- · Military Staff Committee
- · Peacekeeping operations and political missions
- · Sanctions committees (ad hoc)
- . Standing committees and ad hoc bodies

Functional Commissions

- + Crime Prevention and Criminal Justice
- + Narcotic Drugs
- . Population and Development
- . Science and Technology for Development
- + Social Development
- + Statistics
- + Status of Women
- + United Nations Forum on Forests

EOSG Executive Office of the

DESA Department of Economic and

DGACM Department for General

DMSPC Department of Management

Strategy, Policy and Compliance

DOS Department of Operational Support

DSS Department of Safety and Security

OCHA Office for the Coordination of

DPO Department of Peace Operations

DPPA Department of Political and

Assembly and Conference

DGC Department of Global

Peacebuilding Affairs

Humanitarian Affairs

Communications

Secretary-General

Management

Departments and Offices®

Regional Commissions^a

- **ECA** Economic Commission for Africa
- **ECE** Economic Commission for Europe
- ECLAC Economic Commission for Latin America and the Caribbean
- **ESCAP** Economic and Social Commission
- for Asia and the Pacific

Rights

Services

on Africa

Conflict

ESCWA Economic and Social Commission for Western Asia

OCT Office of Counter-Terrorism

ODA Office for Disarmament Affairs

OHCHR Office of the United Nations

High Commissioner for Human

OIOS Office of Internal Oversight

OSAA Office of the Special Adviser

SRSG/CAAC Office of the Special

SRSG/SVC Office of the Special

SRSG/VAC Office of the Special

Representative of the Secretary-

General for Children and Armed

Representative of the Secretary-

General on Sexual Violence in

Representative of the Secretary

General on Violence Against Children

OLA Office of Legal Affairs

Other Bodies¹⁰

- . Committee for Development Policy
- . Committee of Experts on Public Administration
- · Committee on Non-Governmental Organizations
- . Permanent Forum on Indigenous Issues

UNAIDS Joint United Nations Programme on

UNGEGN United Nations Group of Experts on Geographical Names

Geospatial Information Management

Research and Training

UNICRI United Nations Interregional Crime and Justice Research Institute

UNRISD United Nations Research Institute for Social Development

- **UNDRR** United Nations Office for Disaster
- UNODC¹ United Nations Office on Drugs and Crime
- **UNOG** United Nations Office at Geneva

Risk Reduction

- UN-OHRLLS Office of the High Representative for the Least Developed Countries. Landlocked Developing Countries and Small
- **UNON** United Nations Office at Nairobi UNOP2 United Nations Office for Partnerships
- **UNOV** United Nations Office at Vienna

10 For a complete list of ECOSOC Subsidiary Bodies see un org/ecosoc.

This Chart is a reflection of the functional organization of the United Nations System and for informational purposes only. It does not include all offices or entities of the United Nations System.

ICAO International Civil Aviation Organization

FAO Food and Agriculture Organization of the United Nations IFAD International Fund for Agricultural Development

ILO International Labour Organization

Specialized Agencies1.5

IMF International Monetary Fund IMO International Maritime Organization

ITU International Telecommunication Union

UNESCO United Nations Educational, Scientific and Cultural Organization

UNIDO United Nations Industrial Development Organization

UNWTO World Tourism Organization

UPU Universal Postal Union

IPO World Intellectual Property Organization

WMO World Meteorological Organization

WORLD BANK GROUP

- . IBRD International Bank for Reconstruction and Development
- IDA International Development Association
- · IFC International Finance Corporation

Notes:

- 1 Members of the United Nations System Chief Executives Board for Coordination (CER)
- 2 UN Office for Partnerships (UNOP) is the UN's focal point vis-a-vis the United Nations Foundation, Inc.
- 3 IAEA and OPCW report to the Security Council and the General Assembly (GA). 4 WTO has no reporting obligation to the GA, but contributes on an ad hoc basis to GA and Economic and Social Council (ECOSOC) work on, inter alia, finance
- and development issues. 5 Specialized agencies are autonomous organizations whose work is coordinated through ECOSOC (intergovernmental level) and CEB (inter-
- secretariat level). 6 The Trusteeship Council suspended operation on 1 November 1994, as on 1 October 1994 Palau, the last United Nations Trust Territory, became independent.
- 7 International Centre for Settlement of Investment Disputes (ICSID) and Multilateral Investment Guarantee Agency (MIGA) are not specialized agencies in accordance with Articles 57 and 63 of the Charter, but are part of the World Bank Group.
- 8 The secretariats of these organs are part of the UN Secretariat.
- 9 The Secretariat also includes the following offices: The Ethics Office, United Nations Ombudsman and Mediation Services, and the Office of Administration of justice.

UNGEGN

UNGEGN

UN Group of Experts on Geographical Names

- A subsidiary body of ECOSOC
- Promotes standardization of geographical names in response to national requirements
- Creates and follows-up on the implementation of resolutions
- Provides a forum for discussion geographers, linguists, administrators, GIS specialists, cartographers ...
- Supported by a Secretariat at UNHQ (NY)
- Creates working groups and task teams to focus on specific areas of current concern and interest
- Has 24 geographical/linguistic divisions for grassroots work







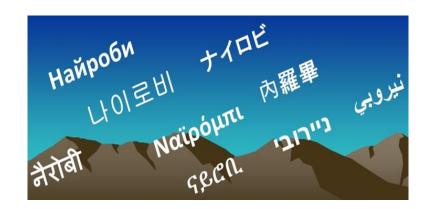
What UNGEGN is NOT

- Decision maker on feature names
- Arbitrator of disputes over names
- Place to air political issues, even if they are related in some way to place names
- Decision maker on what processes, legislation or policy is correct for any country



UNGEGN's aims

- Encourage the creation of national names authorities
 - backed by legislation
 - respect local usage of names
 - collect, store and disseminate authorized names for government and public use
- Raise awareness of the value and benefits of geographical names standardization
- Recognize the value of geographical names both to identify place and as elements of cultural heritage
- Develop single scientifically-based systems of romanization
- Contribute to work of UN bodies and collaborate with non-UN organizations



Early days of UNGEGN

- 1959 Resolution 715A (XXVII) of ECOSOC
 - To bring together experts to advise on geographical names for use in UN Cartography
- 1960 1st meeting of experts in New York
 - USA, France, UK, Iran, Guatemala, China
- 1967 First Conference held in Geneva
 - 11 conferences every 5 years until 2017
 - New York, Geneva, London, Athens, Montréal, Berlin
 - 30 UNGEGN sessions two (2) between conferences
 - New York, Geneva, Vienna, Nairobi, Bangkok



Meredith Burrill, USA

Some Major Milestones – 1970s & 1980s

1970 First Working Groups

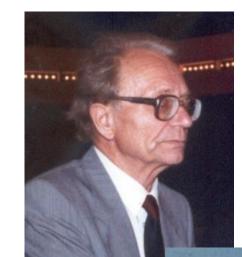
1972 "UNGEGN" and first Divisions

1979 Toponymic Guidelines started – e.g. Austria

1982 First Toponymy Training Course - Indonesia

1987 Compendium of Resolutions started

1988 First UNGEGN Newsletter (now Bulletin)



Josef Breu, Austria

Ferjan Ormeling, Snr **Netherlands**

Milestones – 2000s

2001 First brochure published

2002 UNGEGN website launched

2004 Task Team for Africa

Online UNGEGN World geo-names database

2010 Online database of Resolutions

2012 Web-based training course

2016 Formalized cooperation with UN-GGIM (started in 2010)











Evolution of UNGEGN – recent history

- 2017 Reorganization to "new" UNGEGN
 - To convene every 2 years starting in 2019
 - Reports to ECOSOC
- 2019 Creating Strategic Plan
 - Including Programme of Work
 - Document (CRP.94) for approval at this session (Agenda #7)
- 2021 After approval of Strategic Plan
 - Inviting Member States to become involved in the implementation of the Programme of Work



UNGEGN **Structure**

Supported by the UN

Statistical Division through

the UNGEGN Secretariat

UN Group of Experts on UNGEGN Bureau Geographical Names (UNGEGN)

UNGEGN Secretariat (UN Statistics Division)

UNGEGN liaison

with scientific groups

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Geographical Names Data Management Q **Publicity and Funding**

Country Names

Toponymic Terminology

Romanization Systems

Training Courses in Toponymy

Evaluation and Implementation

Exonyms

Geographical Names as Cultural Heritage

Divisions

24 linguistic/geographical

divisions

Task Team for Africa

Toponymic Guidelines Coordinator



UNGEGN Bureau

Officers of UNGEGN

Chairperson

Mr. Pierre Jaillard, France

Vice-Chairpersons

- Mr. Sungjae Choo, Republic of Korea
- Ms. Susan Birtles, Australia

Rapporteurs

- Mr. Trent C. Palmer, USA
- Ms. Wendy Shaw, New Zealand



UNGEGN Chairperson



Vice-Chairpersons



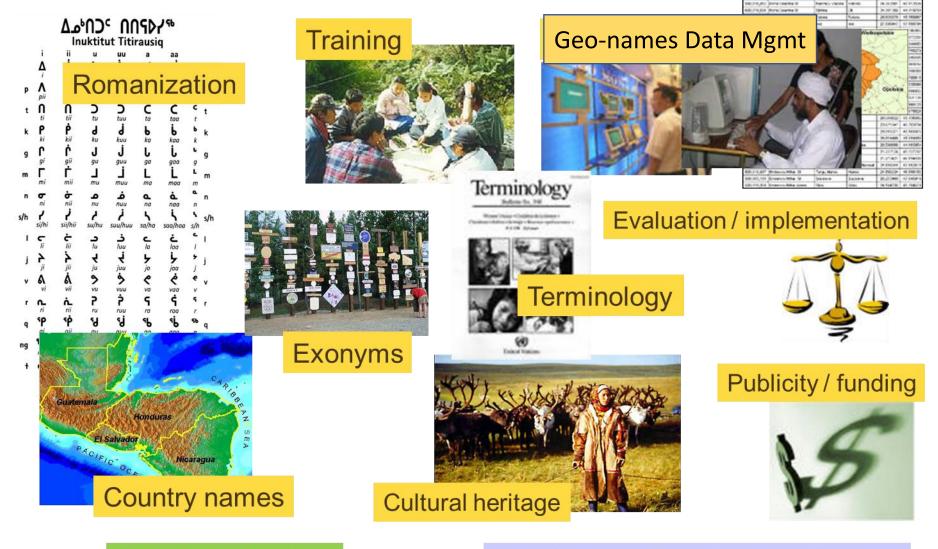
Rapporteurs







UNGEGN working groups



Task Team for Africa

Coordination of Toponymic Guidelines



UNGEGN Divisions (24)

Africa Central	Baltic	India
Africa East	Celtic	Latin America
Africa South	China	Norden
Africa West	Dutch- and German-speaking	Pacific South-West
Arabic	East Central and South-East Europe	Portuguese-speaking
Asia East (other than China)	Eastern Europe, Northern and Central Asia	Romano-Hellenic
Asia South-East	East Mediterranean (other than Arabic)	United Kingdom
Asia South-West (other than Arabic)	French-speaking	United States / Canada

UNGEGN Liaison with other Organizations

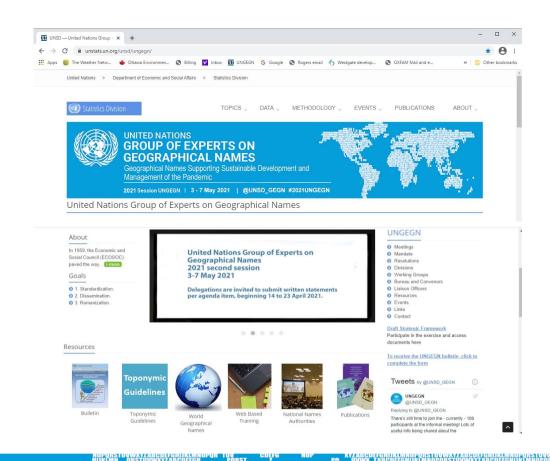
- 1. International Cartographic Association (ICA)
- Internet Corporation for Assigned Names and Numbers (ICANN)
- 3. International Council of Onomastic Sciences (ICOS)
- 4. International Council on Indigenous Place Names (ICIPN)
- 5. International Hydrographic Organization (IHO)
- 6. International Organization for Standardization (ISO) Technical Committee 211 (TC/211)
- 7. Pan-American Institute of Geography and History (PAIGH)
- 8. Scientific Committee on Antarctic Research (SCAR)
- 9. Unicode Consortium



UNGEGN Website

https://unstats.un.org/unsd/ungegn/

- Last redesign was in 2019
- Very large reference source
 - UNGEGN Bulletin
 - Manuals, media kit, pamphlets
 - World Geographical Names Database
 - National authorities
 - Documents from conferences/sessions
 - Resolutions/recommendations
 - Web-based training
 - Events, Links, Tweets, and more



Resolutions, Recommendations and Decisions

https://unstats.un.org/unsd/ungegn/resolutions/ *NEW* https://www.ngii.go.kr/portal/ungn/main.do

- Resolutions, recommendations and decisions reflect the technical work discussed
- From 11 Conferences 211 resolutions assembled and grouped by subject area (26 groups). Recently added are the Recommendations beginning with the 2019 session.
 - national standardization; toponymic guidelines
 - systems of romanization;
 - distribution of data through gazetteers (hard copy/web);
 data exchange in accepted formats;
 - training and education;
 - cultural heritage; exonyms





More about resolutions and recommendations

Available on the web

- Searchable database
 - Arabic, English, French, Spanish
 - Korean
- Compendium
 - Arabic, English, French, Spanish
 - Korean; Portuguese

"New" UNGEGN

- 8 recommendations
- working decisions





Things you would have done BEFORE the Session

- 1. Prepared country reports, divisional reports and technical papers
- 2. Identify and know the responsible officer(s) with Foreign Affairs in Capital and at your Permanent Mission to the United Nations in New York
 - Secure and submit accreditation for participation registration by E-deleGATE
 - Make arrangements to process your UN grounds pass

Participants should continue to:

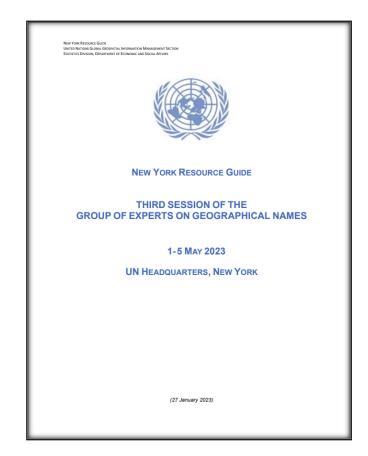
- 1. Monitor the UNGEGN website for updates and documents
- 2. Read the technical reports, discuss and decide on national positions and prepare statements/interventions.

The New York Resource Guide

The information helps to prepare you for your trip to and during your stay in New York.

It covers:

- 1. Meeting arrangements
- 2. Identification Badges and Grounds Passes
- 3. Secretariat Contact Information
- 4. Working Languages of the meeting
- 5. General Information
 - Immigration requirements
 - Money
 - Hotels Address and Telephone Numbers
 - **Guide to Neighborhood Restaurants**
 - Airports
 - Transportation Airport and local
 - Postal Services
 - Time and Weather



Welcome to New York (un.org)

Table of Side Events

- Refer to the Table of Side Events for schedules and updated information on divisional and working group meetings and technical seminars during the week UNGEGN 2023 Side Events 17April.pdf
- Identify the events you wish to attend and note the times and access arrangements. Any changes will be reflected on the web-site
- Sides events may be closed or open. Divisional and working group meetings are usually open to all delegates
- Interpretation is **not** provided for the side events

Rules of procedure of the United Nations Group of Experts on Geographical Names and draft agenda for its first session

At its 51st plenary meeting, on 24 July 2018, the Economic and Social Council, recalling its resolution 2018/2 of 10 November 2017, in which it decided that the rules of procedure of the United Nations Group of Experts on Geographical Names were to be drafted by the Bureau, in close consultation with the States Members of the United Nations, and be presented to the Council for adoption, decided:

- (a) To approve the rules of procedure of the Group, as set out in annex I to the
- (b) To approve the draft agenda for the first session of the Group, to be held in 2019. as set out in annex II to the present decision.

Rules of procedure of the United Nations Group of Experts on Geographical Names

Guiding principles

The basic aims of the United Nations Group of Experts on Geographical Names are:

- (a) To emphasize the importance of the standardization of geographical names at the national and international levels and to demonstrate the benefits to be derived from such
- (b) To collect the results of the work of national and international bodies dealing with the standardization of geographical names and to facilitate the dissemination of those results to
- (c) To study and propose principles, policies and methods suitable for resolving problems of national and international standardization:
- To play an active role, by facilitating the supply of scientific and technical help, in particular to developing countries, in creating mechanisms for the national and international standardization of geographical names:
- (e) To provide a vehicle for liaison and coordination among Member States, and between Member States and international organizations, on work associated with the standardization of geographical names:

Rules of Procedure of UNGEGN

Rules of Procedure

- The policies and regulations governing the meetings of the UNGEGN are laid out in the Rules of Procedure (Decision 2018/264).
- They constitute a set of procedures and conducts that ensure the proper functioning of meetings.
- All participants are obliged to respect these rules and follow the procedures.

The Rules of Procedure are available here:

https://www.un.org/ecosoc/sites/www.un.org.ecosoc/files/do cuments/2018/decision.2018.264.pdf

UNGEGN Rules of Procedure

- **DEFINITIONS** Rule 2
- **COMPOSITION** Rule 3
- REPRESENTATION FOR SESSIONS Rule 4
- **SESSIONS** Rule 5
- **AGENDA** Rule 6
- **BUREAU** Rules 7 to 9
- **SECRETARIAT** Rules 10 to 12
- **CONDUCT OF BUSINESS Rules 13 to 24**
- **DECISION MAKING Rules 25 to 36**

- **FLECTIONS** Rules 37 to 39
- LANGUAGES AND INTERPRETATION Rules 40 to 41
- **DOCUMENTS** Rules 42 to 43
- **RECORDS AND MEETINGS Rules 44 to 45**
- **SUBSIDIARY BODIES** Rules 46 to 47
- **PARTICIPATION OF OBSERVERS Rule 48**
- **AMENDMENTS** Rule 49

Meeting Document Symbols

Symbol GEGN.2/2021/49 e.g. **GEGN.2/2021/49**

United Nations Group of Experts on Geographical Names

Virtual, 3-7 May 2021

Item 4 (a) of the provisional agenda* Reports: Governments on the situation is their countries and on the progress made in the standardization of geographical names

Report of Sweden

The report of Sweden is divided into six sections. The first section provides a short overview of the legislation and of the main authorities involved in the standardization of geographical names. The second, on names in multilingual areas. includes comments on the activities carried out to increase the density of minority language place names in the Sami and Tornedalian areas in Sweden. The third section offers a description of several government initiatives aimed at increasing support for national minorities and minority languages in Sweden. The Institute for Language and Folklore is one expert body that has been consulted on these initiatives. This section also reports on the Institute's efforts to enhance educational and cultural activities within minority language revitalization for the national minorities through government grant schemes. The fourth section offers a presentation of the work of the Geographical Names Network. The Network is consulted on specific name questions including issuing recommendations on names of organizations and authorities and names relating to the Ministry of Foreign Affairs publication Utrikes namebok (a list of translations of names of countries and designations for their nationals). The fifth section presents the updated place names register at the Institute of Language and Folklore. Its collections of place names comprise, in total, some 3.7 million index cards. The database publishes place names used in Sweden from the earliest times to the present day, with information on their meanings, spelling and pronunciation. The final section provides a list of articles and books on place names and place name standardization written by Swedish experts.

The following resolutions adopted at the United Nations Conferences on the Standardization of Geographical Names are particularly relevant to the present work on name standardization in Sweden:





GEGN₂/2021/49

Session number assigned to the "new" UNGEGN GEGN.2

(before the 1st session the symbol was **GEGN**)

Year of the session **/2021**

*|*49 Document number

CRP conference room paper

Information (e.g. list of participants) INF

Limited distribution (generally draft documents)

Addendum -/Add...

-/Rev... Revision (replacing texts previously issued)



^{**} The full report was proposed by Ebba Burling Audios and Assette Toronsjo. It will be available under decompet symbol GEGN 2/2021/49/CRP49, in the language of colomission only, at

Essential session documents



be submitted before 22 January 2021 in order for them to be translated and issued in

3. It is vital that Governments and experts comply with the above-mentioned deadlines so that their documents may be issued and made accessible on the website of the Group of Experts (https://unetats.un.org/uned/ungega/sessions/2nd_session_2021/), before the convening of the session.

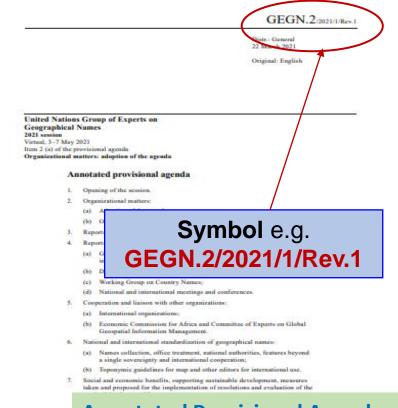
Theme for the session

the six official languages.

4. The theme for the second session is "Geographical names supporting sustainable development and management of the pandemic". It is aligned to the theme of the 2021 high-level political forum on sustainable development as defined by the General Assembly in resolution 74/298, "Sustainable and resilient recovery from the

Documentation for the Session

Guidelines on preparation of documents



GEGN.2/2021/3 22 March 2021 Original: English United Nations Group of Experts on Geographical Names Virtual, 3-7 May 2021 Item 2 (b) of the provisional agenda* Organizational matters Organization of work Note by the Secretariat The proposed organization of work and times for the 2021 session of the United Symbol e.g. **GEGN.2/2021/3**

> Facilities will be available for two informal meetings each day. Morning meetings will be held from 9 to 11 a.m. and afternoon meetings from 3 to 5 p.m.

Annotated Provisional Agenda

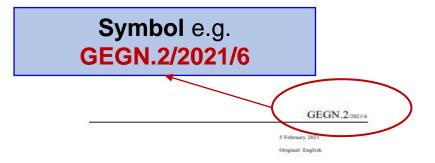
List of all items to be considered during the session with Agenda Item numbering

Organization of work

Detailed listing of Agenda Items that will be chronologically brought before the Group of Experts for considerations



Summaries and full reports



United Nations Group of Experts on Geographical Names

Virtial, 3-7 May 2021 here 14 of the provisional accords" Topogymic data files and gazetteers

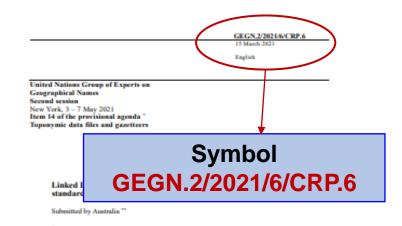
> Linked data considerations for geographical name standardization

interlinked data on the Internet, and upon data in a concept whereby data can be freely used, reused and redistributed with no or minimal restrictions. Together, considering linked open data approaches in relation to geographical names data management could further the aims of the United Nations Group of Experts on Geographics Names by making gazetteers and related information more interoperable and

The paper is prepared in response to decision 1/2019/13 of the Group of Experts, study at its 2019 assesses, in which it recognized technological methods such as linked data for the provision of geographical names data to be considered by the Working Group on Toponymic Data Files and Gazetteers in flature. It contains a discussion on the opportunities and challenges to linked open data approaches for geographical name data management, accounts about national and regional developments and actions that could be taken by names authorities and the Group of Experts

Summaries

- A brief of a report/technical paper
- Translated in all UN languages if submitted within specified time



Linked data is a set of design principles for sharing machine-readable, interlinked data on the Internet, and open data is a concept whereby data can be freely used, reused and redistributed with no or minimal restrictions. Together, considering linked open data approaches in relation to geographical names data management could further the aims of the United Nations Group of Experts on Geographical Names by making gazetteers and related information more interoperable and reusable.

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Reports/Technical Papers

 Provides points, topics for the substantive discussions

What is the difference between these two symbols?

GEGN.2/2021/96/CRP.96

This report has a summary, 96 appears twice

GEGN.2/2021/CRP.106

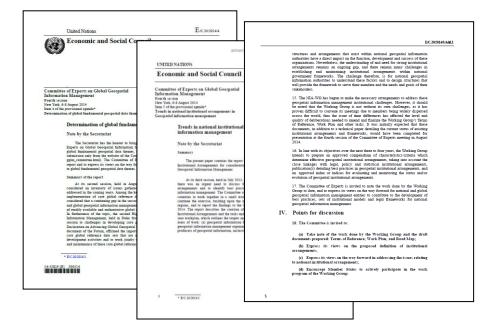
A report only. No summary was submitted



Reports and Background Documents

Reports are prepared by working groups, divisions, Member States or secretariat. They are available on the Session/Meeting webpages. All Documents have a number/symbol and a title (they may have a summary).

- All **Summaries** are available in all six official UN languages
- **Reports** are only available in the original language of submission
- Reports for Discussion are introduced



Participants are encouraged to read all documents and identify issues to be discussed



DURING the Session

Participants are encouraged to:

- Contact your Permanent Mission in New York
- Have your Mission register you on E-deleGATE
- Become acquainted with the UNGEGN agenda work items
- Actively contribute to the discussions through statements and interventions
- Share your experiences, ideas and solutions
- Identify working groups in which to participate
- Join in the side events

Why it is important to actively participate:

- An ideal forum for networking
- Recharge technically and reconnect with experts
- Let your country's achievements and requirements be known

What happens during the session

Meeting times – 2 meetings per day – 10:00 -1:00am and 3:00 -6:00pm (New York time) **Have on hand the Organization of Work**

- Opening of the Session and procedural matters Agenda items 1 and 2
- **Substantive matters** Agenda items 3 to 16
 - Chair opens agenda item and invites introduction of papers for discussion
 - ii. Representatives/authors introduce papers for discussion
 - iii. Interventions from delegations accepted by Chair to speak under that agenda item.
 - If time permits, additional interventions will be taken from the floor. iv.
 - <u>Delivery of the summary</u> of the discussion by the moderator of the agenda item.
- Review, finalization of decisions and adoption of report on the 2023 session

During the Session- role of the Chair

The Chair:

- May declare the opening and closing of each plenary meeting,
- Direct the discussions,
- Ensure the observance of the Rules of Procedure,
- Accord the right to speak,
- Put questions to the vote and announce decisions
- may propose the closure of the list of speakers,
- Propose a limitation on the time to be allowed to speakers and on the number of times that each member may speak on an item
- May ask Bureau and Working Group members preside over agenda items

Guidelines for Speakers During the Session

- Delegates are seated by country and by divisions for working group agenda items 3-16
- Be short and concise in your interventions three (3) minutes
- Address the Chair of session (when you address the Chair you address the Group of Experts as a whole).
- Wait to be asked to speak; your microphone will be unmuted
- Speak slowly to allow the Interpreters to do a good job.
- Responding only when invited by the Chair, not directly to another expert
- At all times show respect for other delegations as individuals and for the governments, states, nations and causes they represent.

UNGEGN Meetings are Public

- All 10 meetings of the session will be broadcasted live on UN Live **United Nations Web TV**
- Interpretation available in all six (6) UN languages
- Recordings will be posted on the **UNGEGN 2023 Session webpages,** after the session



UNGEGN 2023 Session Evaluation Survey





Delegates are kindly encouraged to complete two online forms:

- 1. Session Evaluation Survey
- 2. Contact Information for National Geographical Names **Authorities**

The links to the online forms will be posted on the Session webpage

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1st UNGEGN Session EVALUATION form - English
JNGEGN CONTACT INFORMATION FOR NATIONAL GEOGRAPHICAL NAMES AUTHORITIES form
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YOUR role BETWEEN Sessions

Participants are encouraged to:

- Contribute to advancing the **UNGEGN programme of work**
 - Communicate nationally the decisions from the previous conferences and current sessions
 - Advocate and implement nationally the policies and decisions
 - Actively engage with your Divisions: activities; areas of focus; shared challenges, etc.
 - Use the vast body of knowledge contained in the papers and resolutions
- Participate in UNGEGN division and working group meetings
- Contribute your documents, national experiences, etc. to the *UNGEGN Bulletin* and databases, maintained by the Secretariat and Working Groups
- Monitor the UNGEGN website for latest geospatial activities
- https://unstats.un.org/unsd/geoinfo/UNGEGN/default.html
- Tweet at @UNSD GEGN



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