A Side Event to the 2021 UNGEGN Session on

Preparations for the 2021 Session Modalities and Logistics

March 25, 2021
Items to be addressed today

1. UNGEGN 2021 /2\textsuperscript{nd} Session date and time
2. Format of the session
3. Registration
4. Documentation
5. Written Statements
6. Important Dates
DATE: Monday 3 to Friday 7 May 2021

TIMES: morning 9:00 -11 and afternoon 15:00 – 17:00 (EDT/New York Time)
There will be 10 informal meetings of the 2021 session and each virtual meeting will be of two hours.

MODE: On a virtual platform, to be decided. Other UN meetings have used the Interprefy platform.
Format of the session

• Virtual
• Reduced meeting times
• Remote simultaneous interpretation in six official languages
• The Secretariat will reach out to delegations for training (onboarding) sessions on using the virtual platform with interpretation

Proposed Modality – see paper General information (un.org)
1. Submission of written statements
2. Introduction of papers for discussion by pre-identified representatives
3. Interventions from delegations who informed the Secretariat in advance of the meeting of their intention to speak under that agenda item.
4. Delivery of the summary of the discussion.
Registration

Registration procedure remains the same as for previous UNGEGN sessions.

**Member State representatives** should contact their Ministries of Foreign Affairs and or their Missions to New York. They will register your delegation via e-delegate.

**Observers** should submit your interest to participate and contact details to the UNGEGN Secretariat before 9th April 2021.

Failure to register means no connection to the virtual platform for the 2021 UNGEGN session.
You have submitted a total of 214 documents.

- **122 full reports** and
- **90 summaries**. These have been translated in all UN languages

Both summaries and full reports are now being uploaded to the 2021 session webpages

- **49 full reports have been identified for discussion**
- The unedited versions of the **Organization of work** and **Annotated provisional agenda** are now available on the website.

UNSD — United Nations Group of Experts on Geographical Names
Written Statements

Delegates are provided the opportunity to contribute to the discussions through written statements. These statements constitute the interventions delegations would normally make from the floor during the session. Therefore, delegations are encouraged to read the papers for agenda items 3 to 15 and submit your corresponding written statements.

1. **A Template** (Word document) for preparing written statements will be available for downloading
2. Completed statements are to be emailed to: geoinfo_unsd@un.org
3. Due to the potential volume of submissions in a condensed period, we encourage written statements to be brief, provided in English if possible, focused on the main discussion items for the Group of Experts, and submitted to the Secretariat by 23 April.
4. All submitted statements will be uploaded in pdf format and available from the related agenda item on the Statement tab/page.
Written Statements contd.

Written statements may be submitted by the following:

• Member States: by the Head of Delegation, Representative or Lead Member or Permanent Missions to the UN in NY;

• UNGEGN Geographical and Linguistic Divisions: by the Chair/President; and

• Observers: by the designated Lead Person of the entity
### Important dates to note

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Friday 9 April</td>
<td>Last day for Observers to register for the 2021 Session</td>
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<tr>
<td>Wednesday 14 April</td>
<td>Secretariat begins to accept written statements</td>
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<tr>
<td>Thursday 15 April</td>
<td>UNGEGN global conversation – virtual event</td>
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<tr>
<td>Friday 23 April</td>
<td>Last day to submit written statements</td>
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<tr>
<td>Tuesday 27 April</td>
<td>Newcomers orientation session</td>
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Please see the [Frequently asked Questions](FAQ-22_March_2021.DGACM.IS.pdf) document for additional information.
Open Discussion

Participants are invited to unmute their microphones and to ask questions on preparations for the 2021 UNGENG Session.
Thank you for joining us for this UNGEGN Side event

Join us on 
Thursday 15 April 2021 at 8:00 am
for the
UNEGGN Global Conversation

You will learn more about
arrangements for the 2021 Session

UNEGGN website: https://unstats.un.org/unsd/uneggn/sessions/2nd_session_2021/
UNEGGN email: geoinfo_unsd@un.org