



Model of National report

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Model of National report

- 5th conference in Montreal in 1987 - resolution recommended to create a detailed plan (model) for drafting of national reports
- useful recommendation, but it hasn't been carried out
- 22nd session of the ECSEED - decision - presiding country will prepare model
- the proposal of model was created and sent to member countries ECSEED in February 2021
- 24th session of the East Central and South-East Europe Division the member countries – discussion about the model proposal

Model of the National report

- the use of the model is **voluntary**
- contains all geonames themes, added proposed new themes
- in the form of a **table for better clarity**
- additional instructions for filling the table
 - if country hasn't solved theme last period
 - if country never solved theme
 - to use no long text, only short texts, key words

Model of National report

Meeting document code (ECSEED)/year of creation/ country code
date of creation

Name of the meeting, organizer, place, date item/theme (in case of arrangement)



United Nations Group of Experts on Geographical Names

National report of (country) for the period (years)

Place for your flag

Author and his/her job position, organisation, link - where experts can find the report
Participation of the country in the division (divisions)



National report

A	Summary <i>A short summary, which describes main points of the national report. This part is also usually sent in a separate document before the national report.</i>	
B	Member state report on the situation in their country <i>The progress made in the standardization of geographical names since the last UNGEGN session (news in the field of <u>geonames</u> in the country, progress of ongoing projects, finished projects, issues and use cases for inspiration for other countries, changes in database of <u>geonames</u>).</i>	
C	National and international meetings, conferences, symposiums, publicity and publications <i>- date of the meeting - name of the meeting - place of the meeting - main theme - useful information from the meeting - in case of publications, guidelines: how often are they issued, what is the content of these publications - publicity: articles in international professional magazines, publication of own professional magazines</i>	
D	Measures taken and proposed to implement United Nations resolutions on the standardization of geographical names, including the economic and social benefits <i>Information, recommendations, guidelines in legislative, control management.</i>	
E	National standardization	
<i>Ea</i>	<i>Field collection of names</i>	
<i>Eb</i>	<i>Office treatment of names</i>	
<i>Ec</i>	<i>Treatment of names in</i>	

	<i>multilingual areas</i>	
<i>Ed</i>	<i>Administrative structure of national names authorities, legislation, policies and procedures</i>	
<i>Ee</i>	<i>Toponymic guidelines for map editors and other editors</i>	
F.	Geographical names as culture, heritage and identity <i>Including indigenous, minority and regional language names.</i>	
G.	Exonyms <i>New exonyms, extinct exonyms, projects regarding exonyms.</i>	
H.	Toponymic data files and gazetteers	
<i>Ha</i>	<i>Content requirements and standards</i>	
<i>Hb</i>	<i>Data management and interoperability</i>	
<i>Hc</i>	<i>Data services, applications and products</i> <i>Including gazetteers and web services.</i>	
I	Terminology in the standardization of geographical names <i>New or changed definitions and terms.</i>	
J	Writing systems and pronunciation	
<i>Ja</i>	<i>Romanization</i>	
<i>Jb</i>	<i>Conversion into non-Roman writing systems</i>	
<i>Jc</i>	<i>Writing of names in unwritten languages</i>	
<i>Jd</i>	<i>Pronunciation</i>	
K	Country names <i>New or changed country names from the UNGEGN List of Country Names that were imported to the list of geonames in this country (in language of this country).</i>	
L	Toponymic education <i>Toponymical courses, work in organisation, issues and solution of problems.</i>	
M	Features beyond a single sovereignty and international cooperation	
<i>Ma</i>	<i>Features common to two or more nations</i>	
<i>Mb</i>	<i>Bilateral and multilateral agreements</i>	

<i>Mc</i>	<i>Coastal seas</i>	
<i>Md</i>	<i>Geonames of international waters and marine features in international waters</i>	
<i>Me</i>	<i>Geonames in Antarctica</i>	
<i>Mf</i>	<i>International cooperation</i> <i>Cooperation with institutions, countries – specific project.</i>	
N.	Arrangements for the UNGEGN <i>Creating national and other reports, creating articles for Bulletin, communication, cooperation and fulfilment of tasks from the UNGEGN.</i>	
O	Supporting sustainable development <i>Activities related to geonames that support sustainable development.</i>	
P	Other <i>If the country has worked on something special, that is not mentioned in this model.</i>	

Additional instructions:

*if the country has no news or information relevant to the theme, please fill in: **without changes:** the country is solving or has solved the theme but has no news in this period

*if the country hasn't solved the theme, please fill in: **unsolved** (the theme hasn't been solved in this country yet – it hasn't been necessary or it hasn't been possible)

*please, fill in the national report with a few key words, concisely and clearly (except Summary), but if it is necessary, describe it in more detail

*this is the model of the national report, which is recommended to use when creating the national report of your country. It is only a recommendation. It's up to you/your choice, if you follow this model or you create your own format of the national report.

Comments and reminders

- model was sent to UNGEGN 21 May 2021
- till 2023 – no activity
- UNGEGN and member countries of UNGEGN could change Model of national report

If you have some questions, contact me on email:

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Thank you for your attention!