

## **Agenda and guidance for First Meeting of the Friends of the Chair Group on Economic Statistics, 28-30 May 2019 at UNHQ**

### Proposed agenda and structure of the sessions

- The agenda for the meeting has been designed to support discussion - taking advantage of the knowledge and expertise of Members to discuss issues and opportunities, and to chart an actionable path forward.
- Members will be assigned to specific agenda items (see attached proposed agenda). For each of these agenda items, the assigned Member would be requested to prepare a 2-3 page note to facilitate the discussion.
- Members are advised not to prepare presentation slides. Rather for each agenda item the assigned Member would be asked to provide a 3-5 minute verbal introduction. Discussion notes would be shared prior to the meeting so it can be assumed Members have read the papers in advance.
- Each agenda item will commence with an introduction followed by discussion guided by a moderator.
- Moderators have been assigned to each session and have the responsibility for keeping sessions to time and for ensuring outcomes are realized.

### Discussion Documents

- Discussion notes are intended to facilitate the FOC Group discussions by: establishing context, framing of the issues/opportunities, and raising relevant points for debate.
- It is requested that the note be no longer than 2-3 pages. They would not need to cover the topic in an exhaustive manner, rather they should be viewed as supporting documentation intended to stimulate constructive discussions.
- Additional reference materials could be made available as attachments to the note
- Some institutions have two Members attending (representing statistics and economics areas within the institutions), in these cases members should collaborate to provide one discussion document for the assigned agenda item.
- The deadline for the submission of the discussion note would be May 21. This will ensure that Members have an opportunity to read and consider the discussion notes and reference material prior to the meeting.
- UNSD will make the agenda, discussion notes and reference material, etc. available on a dedicated webpage for the meeting.