



United Nations Statistical Commission Orientation

**25 February 2013
New York**

Welcome

**United Nations Statistics Division
Department of Economic and Social Affairs**

**United Nations Statistical Commission Orientation
25 February 2013, New York**

Information Pack

1. Welcome letter
 2. Orientation programme
 3. UN organizational chart
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 5. The Statistical Commission and the United Nations: Overview (presentation slides)
 6. New York resource guide
 7. Organization of the work of the session E/CN.3/2013/L.1
 8. Provisional agenda and annotations E/CN.3/2013/1
 9. Side events of the 44th session of the Statistical Commission
 10. Background information on the Statistical Commission and practical information on its functioning (includes a list of current member countries in the Statistical Commission)
 11. Rules of Procedure of the Functional Commissions of the Economic and Social Council
 12. List of acronyms of agencies and departments
 13. Maps
 14. Orientation Session Evaluation Questionnaire
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United Nations  Nations Unies

OFFICE OF THE DIRECTOR
STATISTICS DIVISION (UNSD)
DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS
TWO UNITED NATIONS PLAZA, DC2-1670, NEW YORK, NY 10017
TELEPHONE NO: 1 (917) 367-4130; FAX NO: 1 (212) 963-9851
Internet location: unstats.un.org/unsd

25 February 2013

Dear Colleague,

I would like to take this opportunity to welcome you to the 44th United Nations Statistical Commission.

It has become a tradition that we offer an orientation session to welcome our colleagues who are participating in the Statistical Commission for the first time. All of us in the United Nations Statistics Division hope that this brief introduction to the Commission and to our Division will make this week as productive and agreeable as possible for you.

Please find attached, at the back of the information pack, a quick questionnaire to help us assess the impact of the orientation program. We would be most grateful to receive your feedback.

Yours sincerely,



Thomas Stelzer
Assistant Secretary-General for Policy Coordination
and Inter-Agency Affairs

**United Nations Statistical Commission Orientation,
25 February 2013, New York**

Orientation Session Agenda

Chairperson: Ms. Kathy Wallman

12:00 – 12:10 pm	Welcome by the United Nations Statistics Division (UNSD)
12:10 – 12:20 pm	Brief introduction of participants
12:20 – 12:30 pm	Presentation on the United Nations and the Statistical Commission
12:30 – 12:45 pm	Agenda organization and highlights of the 44 th session of the Commission – by Ms. Wallman
12:45 – 13:00 pm	Briefing on PaperSmart – Magnus Olafsson, Director, Meetings and Publishing Division, Department for General Assembly and Conference Management
13:00 – 13:10 pm	Questions and answers



The United Nations System

UN Principal Organs

- General Assembly
- Security Council
- Economic and Social Council
- Secretariat
- International Court of Justice
- Trusteeship Council⁵

Subsidiary Bodies

Main and other sessional committees
Disarmament Commission
Human Rights Council
International Law Commission
Standing committees and ad hoc bodies

Programmes and Funds

UNCTAD United Nations Conference on Trade and Development

- ITC** International Trade Centre (UNCTAD/WTO)

UNDP United Nations Development Programme

- UNCDF** United Nations Capital Development Fund
- UNV** United Nations Volunteers

UNEP United Nations Environment Programme

UNFPA United Nations Population Fund

Subsidiary Bodies

Counter-terrorism committees
International Criminal Tribunal for Rwanda (ICTR)
International Criminal Tribunal for the former Yugoslavia (ICTY)

Military Staff Committee
Peacekeeping operations and political missions
Sanctions committees (ad hoc)
Standing committees and ad hoc bodies

Advisory Subsidiary Body

UN Peacebuilding Commission

Functional Commissions

Crime Prevention and Criminal Justice
Narcotic Drugs
Population and Development
Science and Technology for Development
Social Development
Statistics
Status of Women
Sustainable Development
United Nations Forum on Forests

Regional Commissions

ECA Economic Commission for Africa
ECE Economic Commission for Europe
ECLAC Economic Commission for Latin America and the Caribbean
ESCAP Economic and Social Commission for Asia and the Pacific
ESCWA Economic and Social Commission for Western Asia

Other Bodies

Committee for Development Policy
Committee of Experts on Public Administration
Committee on Non-Governmental Organizations
Permanent Forum on Indigenous Issues
United Nations Group of Experts on Geographical Names
Other sessional and standing committees and expert, ad hoc and related bodies

Departments and Offices

EOSG Executive Office of the Secretary-General

DESA Department of Economic and Social Affairs

DFS Department of Field Support

DGACM Department for General Assembly and Conference Management

DM Department of Management

DPA Department of Political Affairs

DPI Department of Public Information

DPKO Department of Peacekeeping Operations

DSS Department of Safety and Security

OCHA Office for the Coordination of Humanitarian Affairs

UN-HABITAT United Nations Human Settlements Programme

UNHCR Office of the United Nations High Commissioner for Refugees

UNICEF United Nations Children's Fund

UNODC United Nations Office on Drugs and Crime

UNRWA¹ United Nations Relief and Works Agency for Palestine Refugees in the Near East

UN-Women United Nations Entity for Gender Equality and the Empowerment of Women

WFP World Food Programme

UNITAR United Nations Institute for Training and Research

UNRISD United Nations Research Institute for Social Development

UNSSC United Nations System Staff College

UNU United Nations University

Research and Training Institutes

UNICRI United Nations Interregional Crime and Justice Research Institute

UNIDIR¹ United Nations Institute for Disarmament Research

Other Entities

UNAIDS Joint United Nations Programme on HIV/AIDS

UNISDR United Nations International Strategy for Disaster Reduction

UNOPS United Nations Office for Project Services

Related Organizations

CTBTO PrepCom Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization

IAEA² International Atomic Energy Agency

OPCW Organisation for the Prohibition of Chemical Weapons

WTO³ World Trade Organization

Specialized Agencies⁴

ILO International Labour Organization

FAO Food and Agriculture Organization of the United Nations

UNESCO United Nations Educational, Scientific and Cultural Organization

WHO World Health Organization

World Bank Group

- IBRD** International Bank for Reconstruction and Development
- IDA** International Development Association
- IFC** International Finance Corporation
- MIGA** Multilateral Investment Guarantee Agency
- ICSID** International Centre for Settlement of Investment Disputes

ICAO International Civil Aviation Organization

IMO International Maritime Organization

ITU International Telecommunication Union

UPU Universal Postal Union

WMO World Meteorological Organization

WIPO World Intellectual Property Organization

IFAD International Fund for Agricultural Development

UNIDO United Nations Industrial Development Organization

UNWTO World Tourism Organization

OHCHR Office of the United Nations High Commissioner for Human Rights

OIOS Office of Internal Oversight Services

OLA Office of Legal Affairs

OSAA Office of the Special Adviser on Africa

OSRSG/CAAC Office of the Special Representative of the Secretary-General for Children and Armed Conflict

UNODA Office for Disarmament Affairs

UNOG United Nations Office at Geneva

UN-OHRLS Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States

UNON United Nations Office at Nairobi

UNOV United Nations Office at Vienna

NOTES:

¹ UNRWA and UNIDIR report only to the General Assembly.

² IAEA reports to the Security Council and the General Assembly.

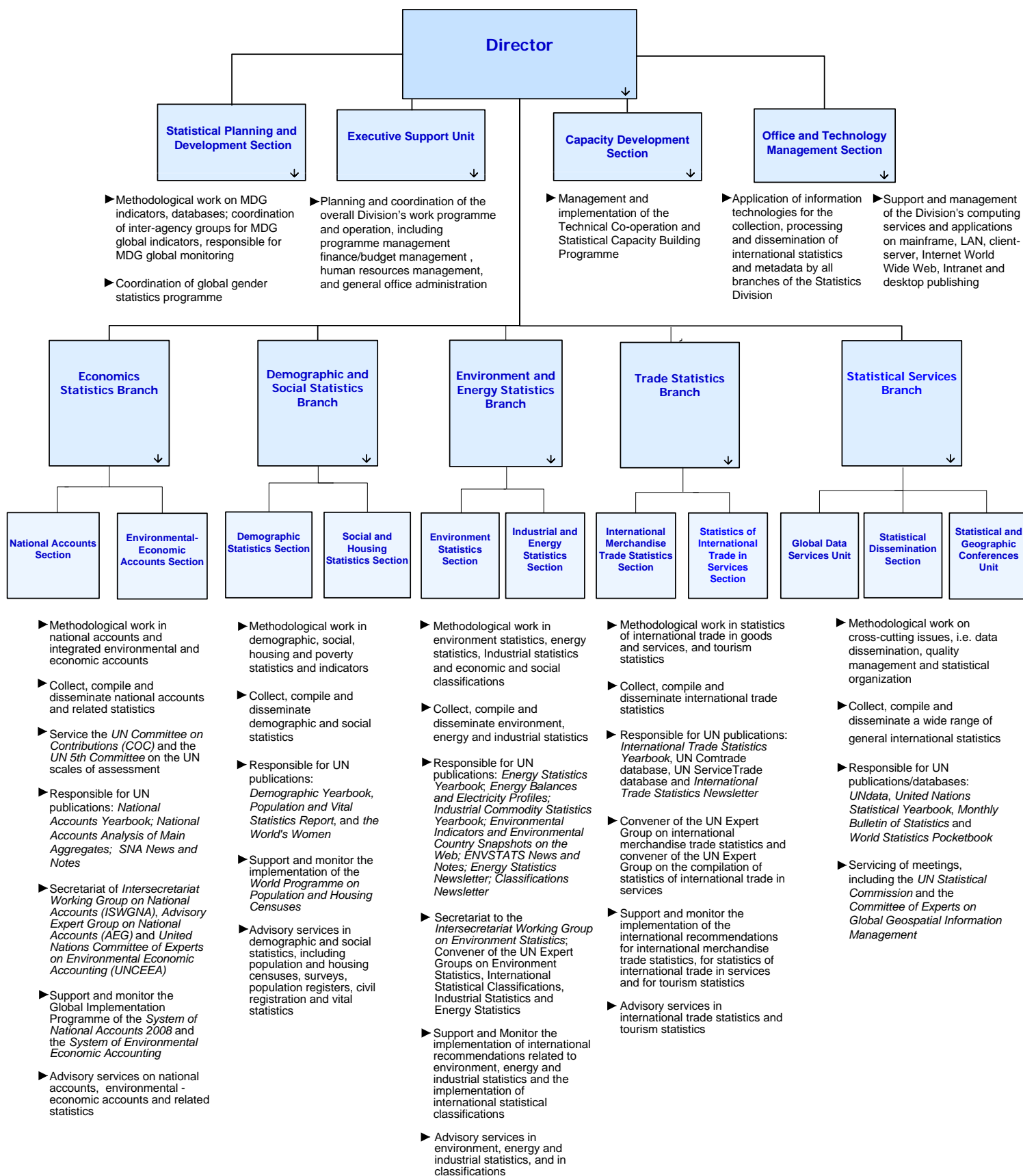
³ WTO has no reporting obligation to the General Assembly (GA) but contributes on an ad-hoc basis to GA and ECOSOC work inter alia on finance and developmental issues.

⁴ Specialized agencies are autonomous organizations working with the UN and each other through the coordinating machinery of ECOSOC at the intergovernmental level, and through the Chief Executives Board for Coordination (CEB) at the inter-secretariat level. This section is listed in order of establishment of these organizations as specialized agencies of the United Nations.

⁵ The Trusteeship Council suspended operation on 1 November 1994 with the independence of Palau, the last remaining United Nations Trust Territory, on 1 October 1994.



United Nations Statistics Division





The Statistical Commission and the United Nations

Overview



Welcome

- ✓ The United Nations
- ✓ The Statistical Commission
- ✓ Your Role
- ✓ United Nations Statistics Division (UNSD)
- ✓ Feedback

The United Nations



✓ The purposes of the United Nations are to:

- maintain international peace and security
- develop friendly relations among nations
- cooperate in solving international economic, social, cultural and humanitarian problems and in promoting respect for human rights and fundamental freedoms
- be a centre for harmonizing the actions of nations in attaining these ends

Focus of the Economic and Social Council

The United Nations System



The United Nations System



✓ Six principal organs

▪General Assembly

- 193 Member states

▪Security Council

- 15 Member states (5 Permanent members)

▪Economic and Social Council (ECOSOC)

- 54 Member states
- Principal organ to coordinate economic, social, and related work of the UN
- The Statistical Commission reports to ECOSOC

▪Secretariat

- Carries out the day to day work of the UN

▪International Court of Justice

- 15 judges with nine-year terms of office

▪Trusteeship Council

- Suspended operation on 1 November 1994

The Statistical Commission



✓ Established 1947

✓ 24 Members

- 5 from Africa
- 4 from Asia
- 4 from Eastern Europe
- 4 from Latin America and the Caribbean
- 7 from Western Europe and other States

✓ Members elected by the Economic and Social Council

- 4 year terms for each member

✓ 1947 – 1999 Biennial meetings

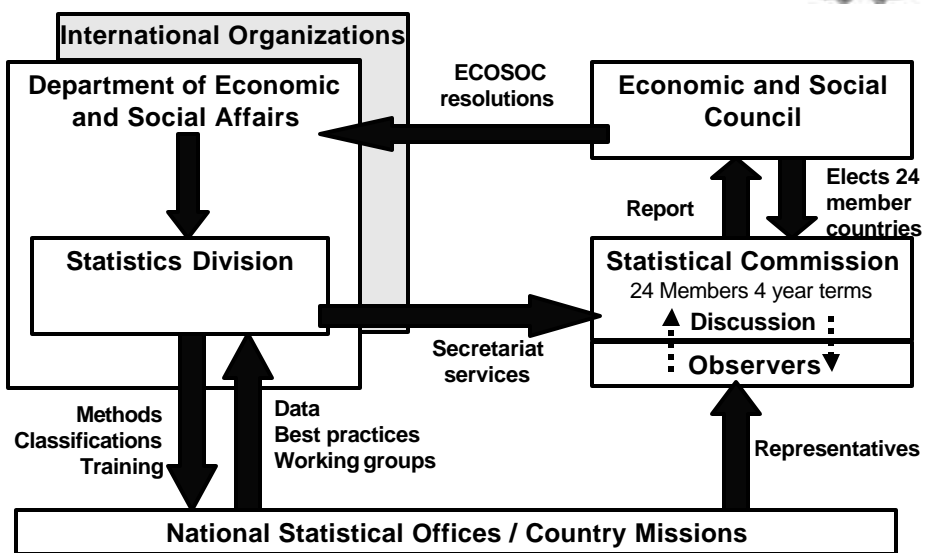
✓ Since 1999 – Annual meetings

The Statistical Commission



- ✓ Serves as global forum on all statistical matters
- ✓ Approves statistical standards and methodological guidelines
- ✓ Advises UN system on statistical matters
- ✓ Coordinates statistical work of international agencies
- ✓ Recognized as apex entity of the global statistical system

The Statistical Commission



Statistical Commission 44



- ✓ We need you to:
 - Actively contribute to the session
 - Share your experiences, ideas and solutions
 - Be short in your interventions
 - Not dwell on national practices

- ✓ This is also your chance to meet people from:
 - Other National Statistics Offices
 - International organizations
 - The United Nations Statistics Division

UN Statistics Division



So...

What does the United Nations
Statistics Division do?

UN Statistics Division (UNSD)



- ✓ Acts as the Secretariat for the UN Statistical Commission
- ✓ Coordinates statistical activities of the UN System
- ✓ Acts as a focal point for UN indicator work
- ✓ Promotes good statistical practices
- ✓ Harmonizes statistical standards
- ✓ Undertakes statistical capacity building
- ✓ Compiles statistics at global level

UN Statistics Division (UNSD)



- ✓ Global statistical data sets include:
 - trade
 - national accounts
 - energy
 - industry
 - environment
 - transport
 - demographic statistics
 - social statistics

UN Statistics Division (UNSD)



Come talk to us....

We want to talk with you.



NEW YORK RESOURCE GUIDE

UNITED NATIONS STATISTICS DIVISION
UNITED NATIONS STATISTICAL COMMISSION
44TH SESSION

UNITED NATIONS HEADQUARTERS, NEW YORK

These information notes have been compiled to assist you in the preparation for your trip to New York to participate in the **44th session of the UN Statistical Commission** and the side events.

We would appreciate any comments or suggestions that you have on how to improve these.

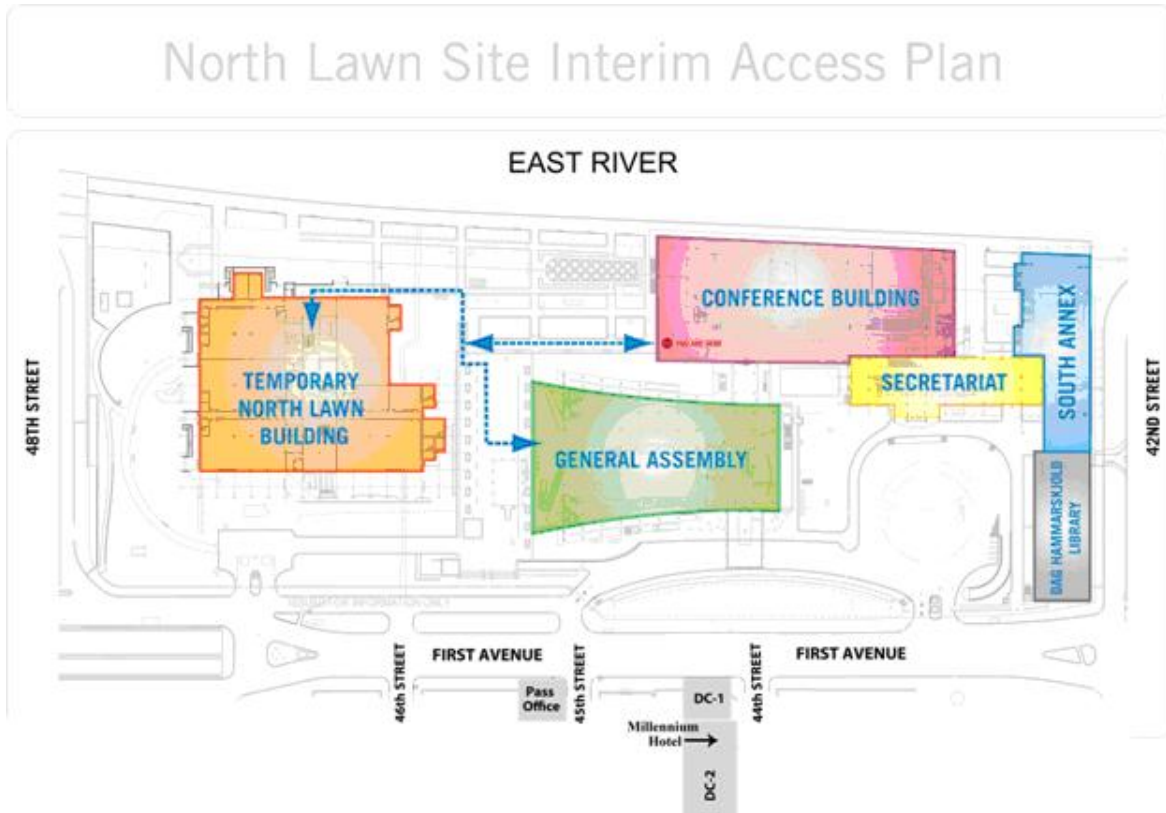
ADMINISTRATIVE ARRANGEMENTS FOR THE MEETINGS

The 44th session of the United Nations Statistical Commission will be held from **26 February – 1 March 2013** at the United Nations Headquarters. **The opening session will start at 10:30 a.m.** and on subsequent days the meeting will start at 10:00 a.m. **Please enter the UN premises through the Visitor's Entrance located on First Avenue (between E. 45 & E. 46 Streets).**

Identification Badges and Grounds Passes

We would like to remind you that you will need to comply with the formality of requesting your Permanent Mission to the United Nations in New York to advise the Secretary-General in writing of your intention to participate in the meetings and provide the name(s) of all the members of your delegation. You can find the contact information for your Permanent Mission on the following website: <<http://www.un.org/en/members/>>. Once your mission has informed the Secretary-General, they will then request a grounds pass to the United Nations premises for you.

Map of United Nations Vicinity



Address and Contact Numbers

Substantive Officers:

Mr. Stefan Schweinfest
Room: DC2-1620
Phone: (1-212) 963-4849
Fax: (1-212) 963-4569
Email: schweinfest@un.org

Ms. Sabine Warschburger
Room: DC2-1682
Phone: (1-212) 963-4297
Fax: (1-212) 963-4569
Email: warschburger@un.org

Administrative Assistant:

Ms. Li Wang
Room: DC2-1607B
Phone: (1-212) 963-9547
Fax: (1-212) 963-4569
Email: wangl@un.org

Working Language(s) of the meetings

The 44th session of the Statistical Commission will be conducted in Arabic, Chinese, English, French, Russian and Spanish and all official documentation will be in 6 UN official languages.

All the other meetings will be conducted in English only.

GENERAL INFORMATION

Immigration Requirements

Participants should contact relevant United States of America embassies or consulates on visa requirements, and obtain the appropriate entry permit where necessary as early as possible.

The official notification letter is generally sufficient to be used as supporting documentation for visa (entry permit) request. Please contact us, should there be any issues with obtaining visa for the purpose of attending this event.

Money

The majority of ATMs (Automated Teller Machines) networks in New York City are linked to a network that most likely includes your bank at home. Hence, you would be able to make a cash withdrawal if you have a cash card (ATM Card) that offers **Cirrus** (<http://www.mastercard.com/atmlocator/index.jsp>) or **Plus** (www.visa.com/atm), the 2 most popular networks. There are fees and daily limits associated with withdrawing money using the above networks. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are **American Express** (American Express branches, www.americanexpress.com), **Visa** (Citibank branches), **MasterCard** (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. **American Express**, **Visa** and **Master Card** (among others) are accepted virtually everywhere in New York.

Hotels

Arrangements for hotels need to be made by individual participants (or their Mission) at hotels of their own choice. A list of hotel in the vicinity of the UN is provided below.

Please note that a credit card is normally required to make a reservation, participants should plan accordingly.

Participants can contact hotels directly and make reservations. Participants can also contact your country's Mission to the United Nations which may be able to assist you (contact details for missions can be found at <http://www.un.org/en/members/>). Participants should make the necessary reservations at least one week prior to the event.

Below is the list of hotels located in the vicinity of the United Nations.

Below are some popular web sites for hotels:

www.expedia.com

www.hotels.com

www.orbitz.com

NEW YORK RESOURCE GUIDE
 UNITED NATIONS STATISTICS DIVISION

HOTEL NAME	HOTEL ADDRESS	TELEPHONE NO.
Affinia	155 East 50 th Street	212-751-5710
Affinia Dumont	150 th West 34 th Street	212-481-7600
Algonquin	59 West 44 th Street	212-840-6800
Ambassador	140 East 63 rd Street	212-838-5700
Amsterdam Court	226 West 50 th Street	212-459-1000
Beekman Hotel	3 Mitchell Place	212-355-7300
Benjamin	125 East 50 th Street	212-753-2700
Bentley	500 East 62 nd Street	212-644-6000
Crown Plaza Hotel	304 East 42 nd Street	212-986-8800
D/Tree Metropolitan	569 Lexington Avenue and 53 rd Street	212-752-7000
Eastgate Tower Hotel	222 East 39 th Street	212-687-8000
Envoy Club	377 East 33 rd Street	212-481-4600
Fitzpatrick	141 East 44 th Street	212-784-2520
Grand Hyatt New York	42nd - Park Avenue	212-883-1234
Hemsley Middle Town	148 East 48 th Street	212-755-3000
Hemsley New York	212 East 42 nd Street	212-490-8900
Hemsley Park Lane	36 Central	212-521-6239
Hilton Manhattan East	304 East 42 nd Street	212-986-8800
Marcel	201 East 24th Street and 3rd Avenue	212-696-3800
Melrose Hotel	140 East 63 rd Street	212-838-5700
Millenium Un Plaza	1 Un Plaza	212-758-1234
Moderine	243 West 55 th Street	212-397-6767
Paramount Hotel	235 West 46 th Street	212-764-5500
Pod Hotel	230 E 51 st Street	212-755-5029
Radisson Lexington	511 Lexington Avenue	212-755-4400
Roger Smith	501 Lexington Avenue	212-755-1400
Shelburne Murray Hill	303 Lexington Avenue	212-689-5200
Southgate Tower Hotel	371 7 th Avenue	212-563-1800
Surrey Hotel	20 East 76 th Street	212-288-3700
Warwick	65 West 54 th Street	212-247-2700
Dylan Hotel	52 East 44 th Street	212-338-0500
The Alex	205 East 45 th Street	212-867-5100
Dream Hotel	210 West 55 th Street	212-247-2000
70 Park Avenue -Kempton Hotel	70 Park Avenue	212-973-2400
Roosevelt Hotel	45 East 45H Street at Madison Avenue	212-661-9600

**A GUIDE TO FOOD IN THE UNITED NATIONS COMPLEX AND
 NEIGHBOURHOOD**

Snacks / Cafés / Delicatessens	Restaurants
Café Austria Temporary North Lawn Building, 2 nd Floor United Nations 1 st Avenue at 47 th St. Hours: M-F: 8am-6pm	East Japanese Restaurant 210 E 44th St. between 2 nd and 3 rd Avenue 212) 687-5075
DC1 Cafeteria One UN Plaza, 3 rd Floor 1 st Avenue between 44 th and 45 th St. Hours: M-F: 8am-4pm (Closed temporarily for renovation)	Dean's Family Style Restaurant and Pizzeria 801 2 nd Avenue between 42 nd and 43 rd St. (212) 878-9600
UNICEF Café Three UN Plaza, 1 st Floor 44 th St. between 1 st and 2 nd Avenue Hours: M-F: 8:30am-4:30pm (Closed temporarily for renovation)	Keats (Irish Pub) 2 nd Avenue between 44 th and 45 th St. (212) 682-5490
United Nations Secretariat Main Cafeteria United Nations Secretariat Building 1 st floor 46 th Street and 1 st Ave Hours: M-F Breakfast 8:00AM- 10:00AM Lunch 11:00AM - 2:30PM Snacks 2:30PM- 4:00PM	Sushi Yasuda (Japanese) 204 E 43 rd St between 2 nd and 3 rd Avenue (212) 972-1001
United Nations delegates dinner room 1 st floor of the Secretariat Building (left of the Main Cafeteria) Hours: M-F from 11:30 a.m. to 2:30 p.m.	Aburiya Kinnosuke (Japanese) 213 E 45 th St. between 2 nd and 3 rd Avenue (212) 867-5454
Shih Lee's Chinese Eatery 311 W. 45 th between 1 st and 2 nd Avenue	Ali Baba's Terrace (Turkish) 862 2 nd Avenue at 46 th St. (212) 888-8622
John's Coffee Shop 823 2 nd Avenue at 44 th St.	Pheonix Garden (Chinese) 242 E. 40 th St. between 2 nd and 3 rd Avenue 212-983-6666
Pizza Rustica 817 2 nd Avenue between 43 rd and 44 th St.	Sparks Steak House 210 E 46 th St. between 2 nd and 3 rd Avenue (212) 687-4855
Amish Market 45 th St. between 2 nd and 3 rd Avenue	Grand Central Oyster Bar 98 E at 42 nd St. at Grand Central Terminal Enter at Vanderbilt Avenue between 42 nd and 43 rd St (212) 490-6650
Garden Plaza 303 E 44 th St. between 1 st and 2 nd Avenue (212)338-9604	The Palm 2 nd Avenue between 44 th and 45 th St. (212).687-2953

AIRPORTS

There are 3 major airports serving New York City. They are:

1. **John F. Kennedy International Airport:** Phone: 1-718-244-4444
Located in Queens, New York, about 15 miles from Midtown Manhattan.
2. **LaGuardia Airport:** Phone: 1-718-533-3400.
Located in Queens, about 8 miles from Midtown Manhattan.
3. **Newark International Airport:** Phone: 1-973-961-6000
Located in New Jersey, about 16 miles from Midtown Manhattan.

Airport Transportation

Complete transportation information for the above 3 airports can be obtained by calling **Air-Ride** ph: 1-800-AIR RIDE (toll free number within the U.S.). Please find below the options of transportation from the airports to Midtown Manhattan:

TRANSPORTATION FROM AIRPORTS TO MANHATTAN

(Fares are subject to change)

FROM JFK AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>AirTrain JFK</u> (www.panynj.gov/airports/jfk-airtrain.html)</p> <p>Connection with NYC subway (www.mta.info/nyct/subway)</p> <p>Connection with Long Island Railroad (LIRR) direct to Penn Station (www.mta.info/lirr)</p>	<p>\$5 Enter/Exit Fare + Subway Fare (\$2.50)</p> <p>\$5 Enter/Exit Fare + Train Fare (Peak hrs:\$8.75, off-peak hrs \$6.25)</p>	<p>55 minutes</p> <p>40 minutes</p>	<p>Service available 24 hrs. Air Train:4-10 minutes Subway:4-12 minutes. LIRR: 2-22 minutes depending on the time of the day.</p>	<p>Connect to "E" subway train/LIRR at 'Jamaica Station'.</p> <p>Use pay-per-ride Metrocard is required to ride Air Train.</p>
<p><u>New York Airport Service Express Bus</u> (1-718) 875-8200 (http://www.nyairportservice.com)</p>	<p>\$15</p>	<p>45 - 65 minutes (longer at peak hours)</p>	<p>Every 15-30 minutes 6:15 a.m. - 11:10 p.m.</p>	<p>Grand Central Terminal (bus stops at 125 Park Ave. between E. 41st and E. 42nd Streets) Transfer available to hotels between E. 27th and E. 63rd Streets.</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$ 23</p>	<p>45 – 75 minutes (depending on traffic)</p>	<p>Available 24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>Flat rate \$45 plus tolls (\$4.00 each) and tips (10-15% is customary).</p>	<p>40 - 60 minutes (longer at peak hours).</p>	<p>Available 24 hours a day.</p>	<p>Follow the sings to Taxi Stands in front of terminals.</p>

FROM NEWARK INTERNATIONAL AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>AirTrain Newark</u> (http://www.panynj.gov/airtrainnewark/what.index.html) 1-800-AIR RIDE</p> <p>Connection with NJTransit (www.njtransit.com) 1-800-772-2222 or (973) 762-5100</p>	<p>\$5 + NJ Transit Fare (\$6.55)</p>	<p>40 minutes</p>	<p>Air Train: 8-12 minutes. Available 24 hours. NJ Transit: 7-30 minutes depending on the time of the day between 4:46 a.m. and 1:55 a.m. For exact times check www.njtransit.com or call 1-800-626-RIDE</p>	<p>Take Air Train to 'Newark Int'l Airport Station' and transfer the NJ Transit Trains to New York Penn Station.</p>
<p><u>Olympia Airport Express</u> 1-877- 8-NEWARK 1-877 863-9275 (http://www.coachusa.com/olympia/ss.newarkairport.asp)</p>	<p>\$25 round-trip or \$15 one-way. \$16 one-way transfers to hotels via Grand Central Station.</p>	<p>30 - 60 minutes (longer at peak hours)</p>	<p>Every 20-30 minutes 4:00 a.m. - 11:00 p.m.</p>	<p>Drop off service to Grand Central Terminal (120 E. 41st St, between Park and Lexington Ave.), Port Authority (E. 42nd St and 8th Ave) or Penn Station (W. 34th st and 8th Ave)</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$23</p>	<p>30 – 60 minutes (longer at peak hours)</p>	<p>Available on demand 24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>Flat rate ranging from \$30 to \$45 plus tolls (\$6.00 each) and tips (10-15% is customary).</p>	<p>40 minutes (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands outside arrival areas.</p>

FROM LA GUARDIA AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>New York Airport Service Express Bus</u> (1-718) 875-8200 (http://www.nyairstservice.com)</p>	<p>\$12</p>	<p>30 - 45 minutes, (longer at peak hours)</p>	<p>Every 20-30 minutes 7:00 a.m. - 11:00 p.m.</p>	<p>Grand Central Terminal (Vanderbilt Ave. and E. 42nd Streets) Transfer available to hotels between E. 31st and E. 59th Streets.</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$15 - \$19</p>	<p>45 – 75 minutes (depending on traffic)</p>	<p>Available on demand 7:00 a.m. - 11:30 p.m.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>\$21 - \$30 plus tolls (\$4.00) and tips (10-15% is customary) plus night surcharge (\$0.50 from 8:00 p.m. to 6:00 a.m.) or weekday surcharge (\$1 Mon to Fri from 4:00 p.m. to 8:00 p.m.) if applicable.</p>	<p>20 - 30 minutes (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands in front of terminals.</p>

LOCAL TRANSPORTATION

Subway and buses (<http://www.mta.info/>) are a convenient way to get around Manhattan. **Metro Card** valid for subway and bus can be purchased at subway stations.

- Single: trip fare is \$2.50.
- 7-Day Metro Card costs \$29.00 (unlimited ride for one week for one person)

Yellow Cab Taxis are readily available around Manhattan. Taxis are a safe alternative for late night travel when train and buses can be few and far between. It is advisable not to take taxis without meters (illegal taxi), as they could charge exorbitant fares. Taxi fees can be paid in cash or credit card, however, if paying in cash, it is a good idea to have small bills because taxi drivers usually cannot change anything higher than \$20. While taxis are relatively expensive for a single person, they are more affordable with 3 or more riders. The rates for taxis are as follows:

Initial fare.....	\$2.50
Each 1/5 mile (4 blocks)....	\$0.50
Each 1 minute idle.....	\$0.40
Night surcharge.....	\$0.50 (after 8:00 p.m. until 6:00 a.m.)
Additional riders.....	FREE

Pay only what's on the meter, plus a 15-20 per cent gratuity. On all trips within New York City, any bridge and tunnel tolls to the destination shall be paid by the passenger, who shall be so informed before the start of the trip. On all trips within the City of New York, return tolls shall not be charged except for trips over the Cross Bay Veterans, Marine Parkway-Gil Hodges Memorial, and Verrazano Narrows Bridges. On trips beyond the City of New York, all necessary tolls to and from the destination shall be paid by the passenger. There are additional charges for crossings outside the metropolitan area and New Jersey. Passengers are required to pay one way.

POSTAL SERVICES

United Nations Post Office

UN Secretariat Building

(Basement)

1st Avenue (between E. 45th & E. 46th Street, entry via Visitor's Entrance)

Grand Central Station

450 Lexington Ave.

New York, NY 10017

(1-800) 275-8777

CONFIRMATION OF RETURN FLIGHTS

Please contact the airline directly to reconfirm your flight.

TIME

For the time difference between New York and your country, please refer to <http://www.timeanddate.com/worldclock/>

WEATHER

To check for current weather condition in New York, please refer to <http://www.weather.com/weather/local/10017?lswe=10017&lwsa=WeatherLocalUndeclared&from=whatwhere>



Economic and Social Council

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Statistical Commission

Forty-fourth session

26 February-1 March 2013

Item 2 of the provisional agenda*

Adoption of the agenda and other organizational matters

Organization of the work of the session

Note by the Secretariat

1. The proposed organization of work for the forty-fourth session of the Statistical Commission (see annex) has been prepared pursuant to relevant decisions of the General Assembly and the Economic and Social Council in order to facilitate the consideration of agenda items within the time and services allocated to the Commission.

2. The first meeting of the forty-fourth session of the Commission will be convened on Tuesday, 26 February 2013, at 10.30 a.m. Facilities will be available for two formal meetings each day. Morning meetings will be held from 10 a.m. (10.30 a.m. on Tuesday only) to 1 p.m.; afternoon meetings from 3 p.m. to 6 p.m.

* E/CN.3/2013/1.



Annex

Proposed organization of work

<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Proposed time to be spent on each item (minutes)</i>
Tuesday, 26 February		
Morning (10.30 a.m.-1 p.m.)	Opening of the session	30
	Item 1 Election of officers	
	Item 2 Adoption of the agenda and other organizational matters	
	<i>For discussion</i> Provisional agenda and annotations (E/CN.3/2013/1) Note by the Secretariat on the organization of the work of the session (E/CN.3/2013/L.1)	
Item 3	Items for discussion and decision	
	Item 3 (a) Programme review: developing a statistical-spatial framework in national statistical systems	75
	<i>For discussion</i> Note by the Secretary-General transmitting the report of the Australian Bureau of Statistics on developing a statistical-spatial framework in national statistical systems (E/CN.3/2013/2)	
	Item 3 (b) Implementation of the Fundamental Principles of Official Statistics	45
	<i>For discussion</i> Note by the Secretary-General transmitting the report of the Friends of the Chair on the implementation of the Fundamental Principles of Official Statistics (E/CN.3/2013/3)	
Afternoon (3 p.m.-6 p.m.)	Item 3 (b) Implementation of the Fundamental Principles of Official Statistics	30
	<i>(continued)</i> <i>For discussion</i> Note by the Secretary-General transmitting the report of the Friends of the Chair on the implementation of the Fundamental Principles of Official Statistics (E/CN.3/2013/3)	

<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Proposed time to be spent on each item (minutes)</i>
	Item 3 (c) National accounts <i>For discussion</i> Note by the Secretary-General transmitting the report of the Intersecretariat Working Group on National Accounts (E/CN.3/2013/4)	60
	Item 3 (d) Environmental-economic accounting <i>For discussion</i> Note by the Secretary-General transmitting the report of the Committee of Experts on Environmental-Economic Accounting (E/CN.3/2013/5)	45
	Item 3 (e) Environment statistics <i>For discussion</i> Report of the Secretary-General on the revision of the Framework for the Development of Environment Statistics (E/CN.3/2013/6)	45
Wednesday, 27 February		
Morning (10 a.m.-1 p.m.)	Item 3 (f) International trade statistics <i>For discussion</i> Report of the Secretary-General on international trade statistics (E/CN.3/2013/7)	45
	Item 3 (g) Agricultural statistics <i>For discussion</i> Note by the Secretary-General transmitting the report of the Global Steering Committee on the progress made in the implementation of the Global Strategy to Improve Agricultural and Rural Statistics (E/CN.3/2013/8)	45
	Item 3 (h) International Comparison Programme <i>For discussion</i> Note by the Secretary-General transmitting the report of the World Bank on the International Comparison Programme (E/CN.3/2013/9)	45

<i>Date/time</i>	<i>Agenda item and documentation</i>		<i>Proposed time to be spent on each item (minutes)</i>
	Item 3 (i)	Gender statistics <i>For discussion</i> Report of the Secretary-General on gender statistics (E/CN.3/2013/10)	45
Afternoon (3 p.m.-6 p.m.)	Item 3 (j)	Crime statistics <i>For discussion</i> Note by the Secretary-General transmitting the joint report of the National Institute of Statistics, Geography of Mexico and the United Nations Office on Drugs and Crime on a road map to improve crime statistics (E/CN.3/2013/11)	45
	Item 3 (k)	Health statistics <i>For discussion</i> Note by the Secretary-General transmitting the report of the World Health Organization on its work on health statistics (E/CN.3/2013/12)	45
	Item 3 (l)	Coordination of statistical activities in the United Nations <i>For discussion</i> Note by the Secretary-General transmitting the report of the Friends of the Chair on the coordination of statistical activities in the United Nations system (E/CN.3/2013/13)	45
	Item 3 (m)	Regional statistical development in Africa <i>For discussion</i> Note by the Secretary-General transmitting the report of the Economic Commission for Africa on regional statistical development in Africa (E/CN.3/2013/14)	45
Thursday, 28 February			
Morning (10 a.m.-1 p.m.)	Item 4	Items for information	120
	Item 4 (a)	Demographic statistics <i>For discussion</i> Report of the Secretary-General on demographic statistics (E/CN.3/2013/15)	

Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
Item 4 (b)	Education statistics <i>For information</i> Note by the Secretary-General transmitting the report of the United Nations Educational, Scientific and Cultural Organization Institute for Statistics on education statistics (E/CN.3/2013/16)	
Item 4 (c)	Employment statistics <i>For information</i> Note by the Secretary-General transmitting the report of the International Labour Organization on labour and decent work statistics (E/CN.3/2013/17)	
Item 4 (d)	Business registers <i>For information</i> Note by the Secretary-General transmitting the report of the Wiesbaden Group on Business Registers (E/CN.3/2013/18)	
Item 4 (e)	Service statistics <i>For information</i> Note by the Secretary-General transmitting the report of the Voorburg Group on Service Statistics (E/CN.3/2013/19)	
Item 4 (f)	Statistics for economies based on natural resources <i>For information</i> Note by the Secretary-General transmitting the report of the Ulaanbaatar Group on statistics for economies based on natural resources (E/CN.3/2013/20)	
Item 4 (g)	Development indicators <i>For information</i> Report of the Secretary-General on development indicators for monitoring the Millennium Development Goals (E/CN.3/2013/21)	

Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
Item 4 (h)	Statistics of science and technology <i>For information</i>	
	Note by the Secretary-General transmitting the report of the United Nations Educational, Scientific and Cultural Organization Institute for Statistics and the Organization for Economic Cooperation and Development on science, technology and innovation statistics (E/CN.3/2013/22)	
Item 4 (i)	Informal sector statistics <i>For information</i>	
	Note by the Secretary-General transmitting the report of the Delhi Group on Informal Sector Statistics (E/CN.3/2013/23)	
Item 4 (j)	Statistical capacity-building <i>For information</i>	
	Report of the Secretary-General on statistical capacity-building (E/CN.3/2013/24)	
	Note by the Secretary-General transmitting the report of the Partnership in Statistics for Development in the Twenty-first Century on statistical capacity-building (E/CN.3/2013/25)	
Item 4 (k)	Price statistics <i>For information</i>	
	Note by the Secretary-General transmitting the report of the Intersecretariat Working Group on Price Statistics (E/CN.3/2013/26)	
Item 4 (l)	Integrated economic statistics <i>For information</i>	
	Note by the Secretary-General transmitting the report of the Friends of the Chair on integrated economic statistics (E/CN.3/2013/27)	
Item 4 (m)	International economic and social classifications <i>For information</i>	
	Report of the Secretary-General on international economic and social classifications (E/CN.3/2013/28)	

Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
	<p>Item 4 (n) Coordination and integration of statistical programmes</p> <p><i>For information</i></p> <p>Report of the Secretary-General on the work of the Committee for the Coordination of Statistical Activities (E/CN.3/2013/29)</p>	
	<p>Item 4 (o) Common open standards for the exchange and sharing of data and metadata</p> <p><i>For information</i></p> <p>Note by the Secretary-General transmitting the progress report of the Statistical Data and Metadata eXchange (SDMX) sponsors on SDMX (E/CN.3/2013/30)</p>	
	<p>Item 4 (p) Follow-up to the policy decisions of the General Assembly and the Economic and Social Council</p> <p><i>For information</i></p> <p>Note by the Secretary-General on policy decisions of the General Assembly and the Economic and Social Council that are relevant to the work of the Statistical Commission (E/CN.3/2013/31)</p>	
Afternoon	No formal Commission meeting	
Friday, 1 March		
Morning (10 a.m.-1 p.m.)	<p>Item 5 Programme questions (United Nations Statistics Division)</p> <p>Oral report by the Director of the United Nations Statistics Division concerning current activities, plans and priorities</p>	30
	<p>Item 6 Provisional agenda and dates for the forty-fifth session of the Commission</p> <p><i>For discussion</i></p> <p>Note by the Secretariat containing the draft provisional agenda for the forty-fifth session of the Commission (E/CN.3/2013/L.2)</p> <p>Note by the Secretariat on the draft multi-year programme of work of the Statistical Commission 2013-2016 (E/CN.3/2013/32)</p>	30

<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Proposed time to be spent on each item (minutes)</i>
Item 7	Report of the Commission on its forty-fourth session	120
	<i>For discussion</i>	
	Draft report of the Commission on its forty-fourth session (E/CN.3/2013/L._ and addenda)	
	Closing of the session	



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Statistical Commission

Forty-fourth session

26 February-1 March 2013

Item 2 of the provisional agenda*

Adoption of the agenda and other organizational matters

Provisional agenda and annotations

1. Election of officers.
2. Adoption of the agenda and other organizational matters.
3. Items for discussion and decision:
 - (a) Programme review: developing a statistical-spatial framework in national statistical systems;
 - (b) Implementation of the Fundamental Principles of Official Statistics;
 - (c) National accounts;
 - (d) Environmental-economic accounting;
 - (e) Environment statistics;
 - (f) International trade statistics;
 - (g) Agricultural statistics;
 - (h) International Comparison Programme;
 - (i) Gender statistics;
 - (j) Crime statistics;
 - (k) Health statistics;
 - (l) Coordination of statistical activities in the United Nations system;
 - (m) Regional statistical development in Africa.
4. Items for information:
 - (a) Demographic statistics;

* E/CN.3/2013/1.



- (b) Education statistics;
 - (c) Employment statistics;
 - (d) Business registers;
 - (e) Service statistics;
 - (f) Statistics for economies based on natural resources;
 - (g) Development indicators;
 - (h) Statistics of science and technology;
 - (i) Informal sector statistics;
 - (j) Statistical capacity-building;
 - (k) Price statistics;
 - (l) Integrated economic statistics;
 - (m) International economic and social classifications;
 - (n) Coordination and integration of statistical programmes;
 - (o) Common open standards for the exchange and sharing of data and metadata;
 - (p) Follow-up to the policy decisions of the General Assembly and the Economic and Social Council.
5. Programme questions (United Nations Statistics Division).
 6. Provisional agenda and dates for the forty-fifth session of the Commission.
 7. Report of the Commission on its forty-fourth session.

Annotations

1. Election of officers

In accordance with rule 15 of the rules of procedure of the functional commissions of the Economic and Social Council and past practices, the Statistical Commission, at the commencement of its first meeting at a regular session, shall elect, from among the representatives of its members, a Chair, three Vice-Chairs and a Rapporteur (the Bureau).

The Bureau serves for two years, to the extent possible. This is achieved by electing the Bureau for a period of one year and re-electing those members of the Bureau who continue to be representatives to the Commission at the following session. The Bureau is elected on the basis of the principle of equitable geographical distribution; a member of the Bureau is elected from each of the regions represented on the Commission.

2. Adoption of the agenda and other organizational matters

The items on the provisional agenda and the corresponding documentation were proposed by the Commission at its forty-third session (New York, 28 February-

2 March 2012)¹ and were adopted by the Economic and Social Council in its decision 2012/230. The Bureau of the Commission has subsequently approved some changes. The proposed draft organization of work for the session is before the Commission. The Commission may wish to adopt the agenda and organization of work for its forty-fourth session.

Documentation

Provisional agenda and annotations (E/CN.3/2013/1)

Note by the Secretariat on the organization of the work of the session (E/CN.3/2013/L.1)

3. Items for discussion and decision

(a) Programme review: developing a statistical-spatial framework in national statistical systems

The Commission will have before it the programme review of the development of a statistical-spatial framework in national statistical systems, prepared by the Australian Bureau of Statistics. The report is based on the responses to a global survey of national statistical offices, assessing the current linkages of geospatial information and statistics as well as the policy context and the potential future developments. The report describes the varying degrees of integration of geospatial information and statistics in a variety of countries. In addition, it presents a review and analysis of users' needs and explores areas where the value and usability of official statistics could be enhanced by applying geospatial attributes. The report makes recommendations on ways to achieve the linking of statistical information to a location at national and international levels. The Commission is invited to express its views on the importance of linking statistics and geospatial information; in particular the Commission is asked to decide on a possible programme of future work in the area, on the basis of the recommendations contained in the programme review.

Documentation

Note by the Secretary-General transmitting the report of the Australian Bureau of Statistics on developing a statistical-spatial framework in national statistical systems (E/CN.3/2013/2)

(b) Implementation of the Fundamental Principles of Official Statistics

The Commission has before it the report of the Friends of the Chair group on the Fundamental Principles of Official Statistics. The group was established at the forty-second session of the Commission. The report contains a new draft preamble, the main findings of an implementation survey conducted in 2012, a road map for taking the Fundamental Principles to the Economic and Social Council and some preliminary suggestions on ways in which the Principles can be reinforced. The Commission also has before it a background document with more detailed findings of the implementation survey.

¹ See *Official Records of the Economic and Social Council, 2012, Supplement No. 4* (E/2012/24), chap. I., sect. A, draft decision.

The Commission is requested to amend and adopt a new preamble, discuss the findings of the implementation survey as presented in the main document and background document, comment on the road map and provide guidance on further work on the reinforcement of the Principles.

Documentation

Note by the Secretary-General transmitting the report of the Friends of the Chair on the implementation of the Fundamental Principles of Official Statistics (E/CN.3/2013/3)

(c) National accounts

The Commission will have before it the report of the Intersecretariat Working Group on National Accounts. The report provides information on the progress of the global and regional implementation programmes for the 2008 System of National Accounts (2008 SNA) and supporting economic statistics. The report describes the activities and the outcome of the meeting of the Advisory Expert Group on National Accounts. The report also provides an update on the finalization and publication of translations of the 2008 SNA in the other official languages of the United Nations. The Commission is requested to express its views and provide guidance on the elements of the programme of work of the Working Group.

Documentation

Note by the Secretary-General transmitting the report of the Intersecretariat Working Group on National Accounts (E/CN.3/2013/4)

(d) Environmental-economic accounting

The Commission will have before it the report of the Committee of Experts on Environmental-Economic Accounting. The report describes the progress made in the programme of work of the Committee, with a particular focus on activities related to the revision of the System of Environmental-Economic Accounting (SEEA). The report includes for the consideration of the Commission the implementation strategy of the SEEA central framework and covers the ongoing efforts to promote it in international forums as a statistical framework for the environment and its relationship with the economy. The report also presents for consideration the SEEA experimental ecosystem accounts and the SEEA extensions and applications, submitted as background documents. It describes the outcome of the international seminar on linking ecosystems and ecosystem services to economic and human activity. The report also provides information on the finalization of the System of Environmental-Economic Accounting for Energy (SEEA-Energy), submitted as a background document for adoption. The Commission is invited to adopt SEEA-Energy and express its views on the progress of the work of the Committee.

Documentation

Note by the Secretary-General transmitting the report of the Committee of Experts on Environmental-Economic Accounting (E/CN.3/2013/5)

(e) Environment statistics

The Commission will have before it the report of the Secretary-General on the revision of the Framework for the Development of Environment Statistics and three background documents containing the final chapters of the Framework, a plan for its implementation (Blueprint for Action) and a detailed analysis of the feedback received in the consultation process. The report elaborates on the revision process that started in 2010 and presents the outcome of the global consultation on the Framework as well as of the pilot tests of the core set of environment statistics that were carried out by 25 countries. It describes the changes that were implemented in the final document on the basis of the feedback received from the two exercises. It gives a detailed description of the revised Framework that is a multi-purpose organizing framework for environment statistics, and introduces a blueprint for putting the revised Framework to work. The Commission is invited to endorse the revised Framework and the Blueprint for Action.

Documentation

Report of the Secretary-General on the revision of the Framework for the Development of Environment Statistics (E/CN.3/2013/6)

(f) International trade statistics

The report of the Secretary-General describes the current policy needs for statistics on international trade, the value added of trade, global value chains and economic interdependencies. It outlines new developments in international merchandise trade statistics, statistics of international trade in services and the corresponding trade classifications, and presents a feasibility study on proposed future goals for international trade statistics. Finally, the report indicates some new initiatives in linking trade and business statistics and estimating trade in value added, and highlights some of the work of the many task teams in this area. The report concludes that a measurement framework covering international trade and economic globalization is needed and proposes that such a framework be developed. The Commission may wish to express its views on this proposal.

Documentation

Report of the Secretary-General on international trade statistics (E/CN.3/2013/7)

(g) Agricultural statistics

In accordance with the mandate given at its forty-third session, the Commission will have before it the report of the Global Steering Committee presenting the key activities undertaken to implement the Global Strategy to Improve Agricultural and Rural Statistics. The report includes a description of progress made in the following:

- Establishing the global office as well as the global governing bodies
- Defining the administrative arrangements of the Trust Fund for Statistical Capacity-Building
- Developing monitoring and evaluation mechanisms
- Undertaking resource mobilization initiatives

- Establishing partnership arrangements with regional organizations and regional development banks
- Developing regional action plans

In addition, the report presents the initial methodological outputs which will underpin the technical assistance and training activities aimed at strengthening the capacity of national agricultural statistical systems.

The Commission is invited to take note of the progress report, and to provide further guidance to the Global Steering Committee on the implementation process of the Global Strategy.

Documentation

Note by the Secretary-General transmitting the report of the Global Steering Committee on the progress made in the implementation of the Global Strategy to Improve Agricultural and Rural Statistics (E/CN.3/2013/8)

(h) International Comparison Programme

The Commission will have before it the report of the World Bank on the International Comparison Programme (ICP). The report, prepared by the World Bank on behalf of the Executive Board of the International Comparison Programme, outlines the status of implementation of the 2011 round. The report describes the following: (i) governance, capacity-building and outreach activities undertaken in 2012; (ii) the status of country participation, funding, risk assessment and the timetable; (iii) progress in the implementation of ICP price and National Accounts activities; (iv) the 2011 ICP data access policy; and (v) some thoughts on the future of ICP. The Commission may wish to review the progress made with respect to the implementation of the 2011 round and express its views on the workplan leading to the publication of the final results.

Documentation

Note by the Secretary-General transmitting the report of the World Bank on the International Comparison Programme (E/CN.3/2013/9)

(i) Gender statistics

The Commission will have before it the report of the Secretary-General on gender statistics, which describes the recent work undertaken by the Statistics Division and the Inter-agency and Expert Group on Gender Statistics under the global gender statistics programme. The report: (i) summarizes the results of the global review of gender statistics programmes in countries; (ii) presents the new guidelines for the production of statistics on violence against women and other forthcoming methodological work on gender statistics; and (iii) highlights the major outcomes of the fourth Global Forum on Gender Statistics. It also provides an update on the minimum set of gender indicators established by the Inter-agency and Expert Group on Gender Statistics. Finally, the report describes the workplan and strategies implemented by the Statistics Division and the Inter-agency and Expert Group on Gender Statistics to strengthen the global gender statistics programme, including a new project on evidence and data for gender equality (EDGE), executed jointly with the United Nations Entity for Gender Equality and the Empowerment of Women

(UN-Women). The Commission is invited to comment on the ongoing work on gender statistics, with a view to identifying future priority areas.

Documentation

Report of the Secretary-General on gender statistics (E/CN.3/2013/10)

(j) Crime statistics

The Commission will have before it the joint report of the National Institute of Statistics and Geography of Mexico and the United Nations Office on Drugs and Crime (UNODC) on a road map to improve crime statistics. Building on the report presented by the Institute at the forty-third session of the United Nations Statistical Commission, this report recalls the main challenges to the collection, production and dissemination of crime statistics at the national and international levels, and it proposes a number of activities that need to be conducted as a matter of priority. Such activities aim to address existing methodological challenges, including quantifying “difficult-to-measure” crimes (such as organized crime and corruption), improving the capacity to produce crime data and coordination at the national level, and fostering the quality and availability of data and statistical analysis relating to crime at the international level. Specific attention is devoted to the development for statistical purposes of an international classification on crime and on ways to promote the implementation of victimization surveys. The Commission is requested to discuss the proposed road map and provide guidance on its implementation.

Documentation

Note by the Secretary-General transmitting the joint report of the National Institute of Statistics and Geography of Mexico and the United Nations Office on Drugs and Crime on a road map to improve crime statistics (E/CN.3/2013/11)

(k) Health statistics

The Commission will have before it the report of the World Health Organization (WHO) on their work on health statistics. In the report, WHO describes its work in three areas: monitoring levels and trends in health; developing and promoting standards and tools for health information; and strengthening country monitoring and measurement. The Commission is invited to express its views on the ongoing activities of the World Health Organization in the area of health statistics.

Documentation

Note by the Secretary-General transmitting the report of the World Health Organization on its work on health statistics (E/CN.3/2013/12)

(l) Coordination of statistical activities in the United Nations system

The Commission will have before it a progress report of the Friends of the Chair on the coordination of statistical activities in the United Nations system. It describes the establishment of the group and the initial discussion on priority areas. It also includes a briefing on a meeting between the chair of the Friends of the Chair group and the chief statisticians of the agencies of the United Nations system. Moreover, the report contains a proposal for a programme of work for the Friends of the Chair

group to conclude its tasks. An accompanying background document provides a more detailed description of the United Nations statistical system and existing coordination mechanisms. The Commission is invited to comment on the programme of work and provide guidance for the completion of the group's tasks.

Documentation

Note by the Secretary-General transmitting the report of the Friends of the Chair on the coordination of statistical activities in the United Nations system (E/CN.3/2013/13)

(m) Regional statistical development in Africa

This report provides an overview of the main domains for statistical development in Africa, with a view to addressing development challenges on the continent. The domains cover governance, economic statistics, environment statistics, population and housing censuses, civil registration and vital statistics, gender statistics, the International Comparison Programme for Africa, development indicators, infrastructure statistics, data management and dissemination, training and human resources in statistics, statistics for food security, and sustainable agricultural and rural development. It recalls statistical development challenges and describes the institutional framework developed by African stakeholders aimed at overcoming those challenges by enhancing the statistical capacity of the continent. The framework includes coordination structures, a forum, continental strategies, statistical principles and codes of conduct as well as initiatives taken by subregional integration bodies and countries. The Commission may wish to comment on ongoing efforts aimed at boosting the statistical development of African countries and organizations.

Documentation

Note by the Secretary-General transmitting the report of the Economic Commission for Africa on regional statistical development in Africa (E/CN.3/2013/14)

4. Items for information

(a) Demographic statistics

The Commission will have before it the report of the Secretary-General on demographic statistics. The report provides updated information on the progress of the 2010 World Programme on Population and Housing Censuses and addresses major issues that affect the full implementation of the Programme. The report also presents the response rates by specific demographic topics for the *Demographic Yearbook* in the past five years, thus providing an illustration of national capacities to collect, process and disseminate demographic statistics. Finally, the report introduces the revised version of *Principles and Recommendations for a Vital Statistics System*, outlining the major features and changes, and describing the revision process. It will also highlight major activities aimed at improving civil registration and vital statistics in different regions of the world. The Commission is invited to take note of the report.

Documentation

Report of the Secretary-General on demographic statistics (E/CN.3/2013/15)

(b) Education statistics

The Commission will have before it the report of the United Nations Educational, Scientific and Cultural Organization (UNESCO) Institute for Statistics on education statistics. The report provides updated information on recent developments in international education statistics. In particular, the report provides information on the implementation of the newly adopted International Standard Classification of Education (ISCED 2011) and notes progress towards an ongoing revision of the Standard Fields of Education Classification. The report also presents information on a regional education data collection approach that has been implemented in sub-Saharan Africa and Latin America and the Caribbean and a modular data collection approach at the global level which will be launched in 2013. It also presents the first results from a new global initiative, the Learning Metrics Task Force, related to the measurement of learning outcomes. The Commission is invited to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the United Nations Educational, Scientific and Cultural Organization Institute of Statistics on education statistics (E/CN.3/2013/16)

(c) Employment statistics

The Commission will have before it the report of the International Labour Organization (ILO) on labour and decent work statistics, which summarizes progress and recent developments in the field of labour statistics. The report provides an overview of activities carried out to promote methodological development and provide support to national statistical systems for the production of labour and decent work statistics. The report also describes planned activities and the programme of work in employment statistics. In particular, it describes the preparations for the forthcoming nineteenth International Conference of Labour Statisticians to be hosted by ILO in October 2013. The Commission is requested to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the International Labour Organization on labour and decent work statistics (E/CN.3/2013/17)

(d) Business registers

The Commission will have before it the report of the Wiesbaden Group on Business Registers, which summarizes recent developments and planned activities of the Wiesbaden Group. The Commission may wish to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the Wiesbaden Group on Business Registers (E/CN.3/2013/18)

(e) Service statistics

The Commission will have before it the report of the Voorburg Group on Service Statistics. The report presents the progress of the Group since its last report to the Statistical Commission in 2010. The Voorburg Group has applied a content development framework to develop best practices in the collection of output and price statistics for over 75 service industries defined in the *International Standard Industrial Classification of All Economic Activities, Revision 4*. The work product and tangible outputs are presented on the Group's website (<http://www.voorburggroup.org/>). The report includes a detailed list of industries addressed and a presentation of the content development framework that guides the continued efforts. In recent years, the group has also addressed some cross-cutting issues in papers that can be found on the website. The Commission is invited to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the Voorburg Group on Service Statistics (E/CN.3/2013/19)

(f) Statistics for economies based on natural resources

The Commission will have before it the report of the Ulaanbaatar Group on statistics for economies based on natural resources. The report summarizes the first meeting of the Ulaanbaatar Group and presents information on the proposed terms of reference, the proposed work programme and the proposed organizational structure of this city group, as requested by the Commission at its last session. The Commission is invited to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the Ulaanbaatar Group on statistics for economies based on natural resources (E/CN.3/2013/20)

(g) Development indicators

The Commission will have before it the report of the Secretary-General on development indicators for monitoring the Millennium Development Goals. It describes the work of the Inter-agency and Expert Group on Millennium Development Goal indicators and the Statistics Division in the following areas: reviewing lessons learned in monitoring the Millennium Development Goals; improving methods for the monitoring of progress towards the Millennium Development Goals; resolving differences between national and international data sets; and strengthening statistical capacity-building. The report also summarizes the preparation of the yearly reports on progress towards achievement of the Goals and presents an assessment of data availability for Goal indicators. The Commission is invited to take note of the report.

Documentation

Report of the Secretary-General on development indicators for monitoring the Millennium Development Goals (E/CN.3/2013/21)

(h) Statistics of science and technology

The Commission will have before it a joint report of the UNESCO Institute for Statistics and the Organization for Economic Cooperation and Development (OECD) describing their work on science, technology and innovation statistics. The report will document recent developments in the measurement of science, technology and innovation, with particular emphasis on efforts to revise guidelines on measuring research and development, to support the implementation of the capitalization of research and development in National Accounts and to apply the concepts and methods of the *Frascati Manual* on a truly global basis. The report will also highlight efforts to improve the comparability of innovation statistics for business innovation surveys. The Commission is invited to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the United Nations Educational, Scientific and Cultural Organization Institute for Statistics and the Organization for Economic Cooperation and Development on science, technology and innovation statistics (E/CN.3/2013/22)

(i) Informal sector statistics

The Commission will have before it the report of the Delhi Group on Informal Sector Statistics. The report provides an update on recent activities and meetings and outlines the plans of the Delhi Group. The Commission is requested to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the Delhi Group on Informal Sector Statistics (E/CN.3/2013/23)

(j) Statistical capacity-building

The Commission will have before it a report that provides an overview of technical cooperation and various forms of capacity-building activities of the Statistics Division which aim to support national efforts in building and strengthening statistical capacity. The report will describe the implementation of the overall programme of the Division by specific statistical domains, including the Millennium Development Goal indicators. Furthermore, it will give details on the progress with the implementation of the multi-year projects organized and executed by the Division. The Commission may wish to take note of the report. The Commission will also have before it a report prepared by the Partnership in Statistics for Development in the Twenty-first Century (PARIS21). The report outlines the Partnership's efforts to promote the use of better statistics and the development of statistical capacities as a central part of the enabling environment for development. The report also highlights progress in implementing the Busan Action Plan for Statistics and reflects on emerging topics likely to affect national statistical systems such as the "big data" and "open data" agendas. The Commission may wish to take note of the report.

Documentation

Report of the Secretary-General on statistical capacity-building (E/CN.3/2013/24)

Note by the Secretary-General transmitting the report of the Partnership in Statistics for Development in the Twenty-first Century on statistical capacity-building (E/CN.3/2013/25)

(k) Price statistics

The Commission will have before it the report of the Intersecretariat Working Group on Price Statistics. The report provides an update on recent developments and activities and outlines the plans of the Working Group. The Commission is requested to take note of the report.

Documentation

Note of the Secretary-General transmitting the report of the Intersecretariat Working Group on Price Statistics (E/CN.3/2012/26)

(l) Integrated economic statistics

The Commission will have before it the report of the Friends of the Chair on integrated economic statistics. The report describes the finalization and status of publication of the *Guidelines on Integrated Economic Statistics*. The report contains information on the conclusion of the task of the Friends of the Chair to develop practical guidance on the integrated approach in economic statistics. The Commission is requested to take note of the report.

Documentation

Note by the Secretary-General transmitting the report of the Friends of the Chair on integrated economic statistics (E/CN.3/2013/27)

(m) International economic and social classifications

The Commission will have before it the report of the Secretary-General on international statistical classifications. The report provides updated information on work related to the development and implementation of international statistical classifications in various fields. In particular, the report presents to the Commission the outcome of the work on updating the Central Product Classification. The Commission is invited to take note of the report.

Documentation

Report of the Secretary-General on international economic and social classifications (E/CN.3/2013/28)

(n) Coordination and integration of statistical programmes

The Commission will have before it a report that summarizes the main conclusions of the nineteenth and twentieth sessions of the Committee for the Coordination of Statistical Activities, held in New York on 27 February 2012 and in Frankfurt from 17 to 19 September 2012, respectively. The Commission may wish to take into

account, in its discussions under relevant agenda items, the views expressed by the Committee. The Commission may wish to take note of the report.

Documentation

Report of the Secretary-General on the work of the Committee for the Coordination of Statistical Activities (E/CN.3/2013/29)

(o) Common open standards for the exchange and sharing of data and metadata

The Commission will have before it the progress report of the Statistical Data and Metadata eXchange (SDMX) sponsors on SDMX, which summarizes recent developments and planned activities by the initiative. The Commission is requested to take note of the report.

Documentation

Note by the Secretary-General transmitting the progress report of the Statistical Data and Metadata eXchange sponsors on SDMX (E/CN.3/2013/30)

(p) Follow-up to policy decisions of the General Assembly and the Economic and Social Council

This item was placed on the agenda by the Commission at the request of the Economic and Social Council in its resolution 1999/51 with a view to encouraging a closer relationship between the work of the Commission and the Council. The Commission will have before it a note by the Secretary-General containing extracts from resolutions, decisions and agreed conclusions of the General Assembly, the Council or of other functional commissions that are relevant to the work of the Statistical Commission. The report also contains a description of the actions taken so far and those suggested to be taken. The Commission may wish to take note of the report.

Documentation

Note by the Secretary-General on policy decisions of the General Assembly and the Economic and Social Council that are relevant to the work of the Statistical Commission (E/CN.3/2013/31)

5. Programme questions (United Nations Statistics Division)

The Commission will receive an oral report from the Director of the Statistics Division concerning current activities, plans and priorities.

6. Provisional agenda and dates for the forty-fifth session of the Commission

In accordance with rule 9 of the rules of procedure, the Commission will have before it the draft provisional agenda for its forty-fifth session, together with an indication of the documents to be submitted under each item and the legislative authority for their preparation. The Commission will also have before it a proposal for the dates of the session. In addition, in accordance with a request of the Council (see Council resolution 1999/51), the Commission will have before it a draft multi-year programme of work for 2013-2016. The Commission is invited to

approve the date, provisional agenda and documentation for its forty-fifth session, as well as to approve the multi-year programme.

Documentation

Note by the Secretariat containing the draft provisional agenda for the forty-fifth session of the Commission (E/CN.3/2013/L.2)

Note by the Secretariat on the draft multi-year programme of work of the Statistical Commission 2013-2016 (E/CN.3/2013/32)

7. Report of the Commission on its forty-fourth session

The Commission may wish to adopt the report on its forty-fourth session, which will be submitted to the Council.

Documentation

Draft report of the Commission on its forty-fourth session (E/CN.3/2013/L.__)

Side events

At the invitation of UNSD and following the mandate of the UN Statistical Commission, the following meetings are being organized:

Tentative schedule as of 21 February 2013

(Ground Plan for [Temporary North Lawn Building-TNLB](#))

Closed meetings are by invitation of organizers only.

Date	Morning	Lunch break	Afternoon	Evening
22 Feb Fri	<p>Friday Seminar</p> <p>10:00 am - 1:00 pm <u>Big Data for Policy, Development and Official Statistics</u> Organized by UNSD Venue: Conf. Room 2 (TNLB)</p> <p>9:00 am - 5:00 pm ICP Regional Coordinators Organized by the World Bank Venue: Conf. Room A (TNLB) (closed meeting)</p>	<p>2:00 - 3:00 pm Big Data for Policy, Development and Official Statistics - Demonstrations Organized by UNSD Venue: Conf. Room 2 (TNLB)</p>	<p>Friday Seminar</p> <p>3:00 - 6:00 pm <u>Big Data for Policy, Development and Official Statistics (continued)</u> Organized by UNSD Venue: Conf. Room 2 (TNLB)</p> <p>4:00 - 5:00 pm DFID Steering Committee with International Agencies Organized by UNSD Venue: DC2-1684 (closed meeting)</p>	
23 Feb Sat	<p>8:00 - 9:30 am International Household Survey Network (IHSN) Management Group Breakfast Meeting Organized by the World Bank Venue: Millenium UN Plaza Hotel (closed meeting)</p> <p>9:00 am - 12:00 pm UNSD/RC coordination on statistical programmes Organized by UNSD Venue: DC2-1684 (closed meeting)</p> <p>10:00 am - 12:00 pm Paris21 Meeting on Bridging the User-Producer Divide: Statistical Capacity Development in a Post Busan World Organized by Paris21 Venue: DC2-2111</p>		<p>2:00 - 4:00 pm Statistics for Results - Meeting of Countries of SRF Pilot Organized by the World Bank Venue: DC2-2111 (closed meeting)</p> <p>2:00 - 5:00 pm ECLAC Executive Committee Meeting Organized by ECLAC Venue: DC2-2330 (closed meeting)</p> <p>2:00 - 6:00 pm The coordination of the implementation programme of the 2008 SNA and supporting statistics Organized by UNSD Venue: DC2-1949 (closed meeting)</p>	

Side events (continued)

Date	Morning	Lunch break	Afternoon	Evening
24 Feb Sun	<p>9:00 am - 1:00 pm 8th ICP Executive Board Meeting Organized by the World Bank Venue: Millenium UN Plaza Hotel (closed meeting)</p>		<p>2:00 - 5:00 pm Paris 21 Executive Committee meeting Organized by Paris 21 Venue: DC2-2111 (closed meeting)</p>	
	<p>10:00 am - 12:00 pm 5th Meeting of the Bureau of the ESCAP Committee on Statistics Organized by ESCAP Venue: DC2-2111 (closed meeting)</p>		<p>3:00 - 6:00 pm Meeting of the Bureau and members of the Statistical Commission for Africa Organized by ECA Venue: DC2-1949 (closed meeting)</p>	
	<p>10:00 am - 12:00 pm Strengthening the capacity of African countries to use mobile technology to collect data for effective policy and decision making Organized by ECA Venue: DC2-1949 (closed meeting)</p>		<p>4:00 - 5:15 pm SEEA Bureau Meeting Organized by UNSD Venue: DC2-1684 (closed meeting)</p>	
	<p>10:00 am - 1:00 pm DFID Meeting with Project Countries Organized by UNSD Venue: DC2-1684 (closed meeting)</p>		<p>5:30 - 6:30 pm Steering Group on Short-term Economic Indicators Organized by UNSD Venue: DC2-2111 (closed meeting)</p>	
	<p>10:00 am - 6:00 pm EDGE project: Meeting of the Technical Working Group Organized by UNSD Venue: DC2-2330 (closed meeting)</p>			

Side events (continued)

Date	Morning	Lunch break	Afternoon	Evening
25 Feb Mon	<p>Learning Centres Organized by UNSD</p> <p>9:00 - 11:00 am Linking People and Socio-Economic Information to a Location Venue: Conf. Room A (TNLB)</p> <p>11:00 am- 1:00 pm SEEA Experimental Ecosystem Accounting Venue: Conf. Room A (TNLB)</p> <p>8:00 - 9:00 am ISWGNA Management Group Organized by ISWGNA Venue: Outside (closed meeting)</p> <p>9:00 am - 1:00 pm 34th Meeting of the Statistics Committee of the Andean Community Organized by Andean Community Venue: DC2-2111 (closed meeting)</p> <p>9:30 am - 12:00 pm 21st session of CCSA Venue: Conf. Room C (TNLB) (closed meeting)</p> <p>12:00 - 1:00 pm <u>Orientation Session for new Commission Participants</u> Organized by UNSD Venue: Conf. Room C (TNLB)</p>	<p>Lunchtime Seminar</p> <p>1:15 - 2:30 pm Framework for the development of environment statistics Organized by UNSD Venue: Conf. Room C (TNLB)</p> <p>1:15 - 2:45 pm Joint event PARIS21-SPC Organized by PARIS21 and SPC Venue: DC2-2330 (closed meeting)</p> <p>1:15 - 2:30 pm ECA: Seminar on census, vital statistics in Africa Organized by ECA Venue: Conf. Room A (TNLB)</p> <p>1:15 - 2:30 pm Briefing of the work of the Inter-agency Group on Economic and Financial Statistics Organized by IMF Venue: Millenium UN Plaza Hotel</p>	<p>High Level Forum on Official Statistics</p> <p>3:00 - 6:00 pm <u>"Response to the Rio+20 Mandate for Broader Measures of Progress"</u> Organized by UNSD Venue: Conf. Room 3 (TNLB)</p>	<p>6:15 - 7:00 pm Ulaanbaatar Group meeting Organized by UB Group Venue: DC2-2330 (closed meeting)</p>
26 Feb Tue	<p>8:30 - 9:45 am Meeting of the Global Steering Committee to implement the Global Strategy to Improve Agricultural and Rural Statistics Organized by FAO Venue: Conf. Room A (TNLB) (closed meeting)</p> <p>8:45 - 9:45 am <u>ISI & 2013 International Year of Statistics</u> Organized by ISI Venue: Conf. Room 7 (TNLB)</p> <p>10:30 am - 1:00 pm Opening Session of the 44th Session of the United Nations Statistical Commission Venue: Conf. Room 3 (TNLB)</p>	<p>Lunchtime Seminar</p> <p>1:15 - 2:45 pm <u>Implementation of the SEEA Central Framework</u> Organized by UNSD Venue: Conf. Room 7 (TNLB)</p> <p>1:15 - 2:30 pm ECA: Seminar on Agriculture Statistics in Africa Organized by AfDB Venue: Conf. Room A (TNLB)</p> <p>1:15 - 2:30 pm Partners meeting on statistical capacity building in Myanmar Organized by PARIS21 Venue: DC2-1684 (closed meeting)</p>		<p>6:15 - 8:15 pm Reception for Commission Delegates by the Chair of the Statistical Commission and the Director of the UN Statistics Division Venue: Gift Shop concourse</p>

Side events (continued)

Date	Morning	Lunch break	Afternoon	Evening
27 Feb Wed	<p>8:30 - 9:00 am Meeting with MEDSTAT Organized by EUROSTAT Venue: DC2-1684 (closed meeting)</p>	<p>Lunchtime Seminar</p> <p>1:15 - 2:15 pm <u>Trade and Business Registers: Use of Administrative data</u> Organized by UNSD Venue: Conf. Room 7 (TNLB)</p>		<p>6:15 - 7:00 pm Meeting of the Friends of the Chair on the Fundamental Principles Organized by UNSD Venue: Conf. Room A (TNLB) (closed meeting)</p>
	<p>8:30 - 9:45 am Preparatory meeting of the 6th International Conference on Agricultural Statistics - ICAS VI Organized by FAO Venue: Conf. Room 7 (TNLB) (closed meeting)</p>	<p>1:15 - 2:30 pm <u>The 2013 High-level Dialogue on International Migration and Development: Implications for data collection</u> Organized by UNSD/UNPD Venue: Conf. Room A (TNLB)</p>		<p>6:15 - 8:15 pm Statistics for Children: Presentations on MICS, MDGs and DevInfo, followed by Reception Organized by UNICEF Venue: UNICEF's Danny Kaye Visitor Center</p>
	<p>8:45 - 9:45 am Developing a programme for the implementation of the 2008 SNA Organized by UNSD Venue: Conf. Room A (TNLB)</p>	<p>1:15 - 1:45 pm Meeting with Enlargement and Western Balkan countries Organized by EUROSTAT Venue: DC2-2111 (closed meeting)</p>		
	<p>9:00 - 9:45 am <u>Revision of principles and recommendations for a vital statistics system</u> Organized by UNSD Venue: Conf. Room 3 (TNLB)</p>	<p>1:15 - 2:15 pm Regional Executive Board of the ICP for Western Asia Organized by UN-ESCWA Venue: DC2-1684 (closed meeting)</p>		

Side events (continued)

Date	Morning	Lunch break	Afternoon	Evening
28 Feb Thurs	8:30 - 9:45 am CountryData: Using SDMX to exchange MDG data between national statistical offices and international agencies Organized by UNSD Venue: Conf. Room 3 (TNLB)	1:15 - 2:45 pm Methodological tools for integrating agriculture into the national statistical system Organized by FAO Venue: Conf. Room 3 (TNLB)	2:00 - 4:00 pm Implementation of SEEA in Latin America and the Caribbean Organized by UNSD and ECLAC Venue: DC2-1684 (closed meeting)	5:30 - 6:30 pm Meeting of the Friends of the Chair on the coordination of statistical activities in the UN System Organized by UNSD Venue: Conf. Room A (TNLB) (closed meeting)
	8:30 - 9:45 am <u>Seminar on the new UNICEF/Washington Group Module on Child Functioning and Disability</u> Organized by UNICEF/Washington Group Venue: Conf. Room 7 (TNLB)	1:15 - 2:45 pm <u>Measuring the contribution of women and men to the economy</u> Organized by UNSD/UN-Women Venue: Conf. Room 7 (TNLB)	2:00 - 3:00 pm Italian census analysis project-country consultation Organized by UNSD Venue: DC2-1949 (closed meeting)	
	8:45 - 9:45 am <u>Launch of UN website "Global Forum on International Trade and Economic Globalization"</u> Organized by UNSD Venue: Conf. Room A (TNLB)	1:15 - 2:45 pm Seminar on Some Statistical Issues in Measuring Human Development Organized by Human Development Report Office/UNDP Venue: DC2-2330	2:00 - 4:00 pm SIAP/ESCAP Governing Council meeting Organized by SIAP/ESCAP Venue: DC2-2111 (closed meeting)	
	9:00 - 10:00 am Confidential Evaluation Session of the CSTAT Bureau Organized by OECD Venue: UNDP office (closed meeting)		2:30 - 5:30 pm OECD CSTAT Bureau meeting Organized by OECD Venue: Conf. Room A (TNLB) (closed meeting)	
			4:00 - 6:00 pm ERETES User's Group meeting Organized by Eurostat/INSEE Venue: UN Dag Hammarskjöld Auditorium (closed meeting)	
			3:00 - 5:00 pm 5th Meeting with the Delegates of National Statistical Offices of OIC Member Countries Organized by SESCRIC Venue: Conf. Room C (TNLB) (closed meeting)	
			3:00 - 5:00 pm Meeting of the UN System Organized by UNSD Venue: DC2-2330 (closed meeting)	
1 Mar Fri	8:30 - 9:30 am Heads of Commonwealth NSO discussions on the future of the Commonwealth Statisticians Group Organized by Australian Bureau of Statistics Venue: Conf. Room A (TNLB) (closed meeting)			

BACKGROUND INFORMATION ON THE STATISTICAL COMMISSION
AND PRACTICAL INFORMATION ON ITS FUNCTIONING¹

Origin

1. The Statistical Commission's nuclear (establishment) session was held in 1946, and its first session, in 1947.

Terms of reference²

2. On the basis of the recommendations of its nuclear session, the Statistical Commission was established and given terms of reference by the Economic and Social Council. The terms of reference as set forth in Economic and Social Council resolution 1566 (L) of 3 May 1971, reaffirming its resolution 8 (I) of 16 February 1946, as amended by resolution 8 (II) of 21 June 1946, state that the Commission shall assist the Council:

"(a) In promoting the development of national statistics and the improvement of their comparability;

"(b) In the coordination of the statistical work of specialized agencies;

"(c) In the development of the central statistical services of the Secretariat;

"(d) In advising the organs of the United Nations on general questions relating to the collection, analysis and dissemination of statistical information;

"(e) In promoting the improvement of statistics and statistical methods generally."

3. In resolution 1566 (L), the Council stressed the importance of the Commission's coordination function and the need to achieve an integrated system in the collection, processing and dissemination of international statistics; recognized the interest of the Statistical Commission and the Statistical Division in matters related to the use of computers in the United Nations system; and requested the Secretary-General to undertake, in cooperation with

¹ Prepared in response to a request of the Statistical Commission, for members of the Commission (E/1993/26, par. 32(b)). This note should be used in conjunction with the "Rules of Procedure of the Functional Commissions of the Economic and Social Council" (E/5975/Rev.1), which has been distributed to all members of the Commission, and which is the authoritative document on the rules of procedure.

² See also Annex I.

the specialized agencies, concerted action to assist the developing countries in strengthening their statistical systems.

Items considered

4. The Statistical Commission considers special issues of concern in international statistical development, methodological issues, coordination and integration of international statistical programmes, support of technical cooperation activities in statistics and organizational matters. Within the terms of the above resolutions, there is flexibility for the Commission to adjust, where necessary, its priorities and methods to meet new requirements and maintain a balance between matters of current concern and the longer-term development aspects of the statistical system.

Reporting

5. The Commission submits a report on each session to the Economic and Social Council. The report contains an account of the Commission's proceedings and the action taken on each agenda item.

The Commission may submit to the Council, in the form of draft resolutions, recommendations to States Members of the United Nations, the Secretary-General or the specialized agencies. Any financial implications of the draft resolutions must be brought to the attention of the Commission and the Council before being adopted and must subsequently be approved by the organs of the United Nations having the necessary authority.

Membership

6. The Commission consists of one member from each of 24 member countries of the United Nations elected by the United Nations Economic and Social Council on the basis of an equitable geographical distribution according to the following pattern:

- (a) Five members from African States;
- (b) Four members from Asian States;
- (c) Four members from Eastern European States;
- (d) Four members from Latin American and Caribbean States;
- (e) Seven members from Western European and other States.

7. See Annex II for current membership of the Commission.

Term of office

8. The term of office of members is four years.

Frequency of meetings

9. In July 1999 the Economic and Social Council decided that the Commission should meet annually for four days each session, starting in the year 2000.

Officers of the Commission

10. The officers are the Chairman, 3 Vice-chairmen and the Rapporteur; they are also referred to as the Bureau. In between sessions of the Commission, members of the Commission, the Bureau and the Secretariat consult on the election of the Bureau for the upcoming session. A Bureau is elected for a one year period with the expectation that they will be re-elected to a second one year term if available. Nominations are made by member(s) of the Commission. Elections are held at the beginning of a session. In practice elections have been by acclamation. At its thirtieth session the Commission decided to give the officers of the Commission (if necessary complemented by any others whose participation is deemed useful by the Chairman) more of a steering role.

Secretariat support and other participants

11. The sessions of the Statistical Commission are substantively serviced by the United Nations Statistics Division (UNSD) and attended by the regional commissions, other United Nations organizations, specialized agencies and related organizations, and non-United Nations international organizations active in international statistical work.

Dates of the meeting and notification to countries

12. Dates for the sessions of the Commission are proposed by the Commission. The dates are fixed by the Economic and Social Council. The session must be held eight weeks before the Economic and Social Council session which will consider the report of the Commission; the Secretariat normally proposes dates to the Commission taking account of this requirement and of the availability of conference servicing facilities. The Secretariat notifies the permanent mission of each of the member countries of the Commission of the dates, and invites them to notify the Secretariat who their representative (and any other delegation members) will be.

The agenda and documentation of the Commission

13. Prior to each session of the Commission, the Secretariat prepares a list of items that have previously been established for consideration by the Commission at that session; the list may be based on requests of the Commission at previous sessions, or of other intergovernmental bodies such as the General Assembly and

Economic and Social Council and reflect the multi-year programme of work that the Commission develops. During each session the Commission may decide to add additional items to the agenda, based on documentation and discussion at the session, and priorities or problems. At the end of each session the Secretariat provides an updated list reflecting all the decisions and requests, and on the basis of that list, the Commission proposes to the Economic and Social Council, the provisional agenda and documentation for the next session (subject to further review by the Commission's Bureau). The Economic and Social Council considers the proposal at its substantive session (June/July immediately following the Commission session) and approves it. It is finalized, and after review by the Bureau, distributed by the Secretariat in advance of the Commission session. Documentation may be requested by the Commission, from the Secretariat, other United Nations bodies or specialized agencies, intergovernmental organizations or non-governmental organizations active in statistical work, a country or an ad hoc group of countries/organizations.

14. Documents are limited to 16 pages in length and where possible are well below this limit. They are to be concise and action oriented. They are made available in the six official languages of the Commission (Arabic, Chinese, English, French, Russian and Spanish). They are to be issued well in advance of the session. Documents are made available on the UNSD Home Page at <http://unstats.un.org/unsd/statcom/commission.htm>; they are also distributed by airmail/diplomatic pouch.

15. Background documents are also frequently available to the Commission. These contain information from participants and the Secretariat which are of potential interest to the Commission. These documents require clearance by the Secretary of the Commission prior to distribution and adequate copies must be made available by the authors. They can be in any official language(s) and will be circulated only in the language(s) provided by the author. Limited photocopy support can be offered by the Secretariat. The provision of information in the form of documents or background papers is preferred by the Commission in place of lengthy oral statements.

Kinds of interventions that are made

16. Members and observers are encouraged to participate fully in the deliberations of the Commission. The Commission has increasingly called for more focused, issue-oriented and succinct interventions by those participating in the discussions. It has also emphasized that detailed expositions of methodology or the reporting of routine activities should not be presented orally but rather be made available as written material as background documents which can be made available to participants.

Travel arrangements; air ticket; schedule of sessions; Conference room; admission to the United Nations building

17. Travel, but not subsistence/hotel expenses, for one representative of each member state of the Commission is paid for by the United Nations according to normal United Nations travel standards. Representatives may make their own travel arrangements and claim re-imbusement from the United Nations.³ Alternatively, the United Nations is prepared, upon request, to make the necessary arrangements for issuance and payment of the travel tickets. In those cases, Permanent Missions are requested to provide to the Secretariat an address and the telephone number where the representative can be contacted.

18. The first meeting of the Commission sessions normally starts on a Tuesday, at 10:30 a.m. On subsequent days the meetings start at 10:00 a.m. Normally two sessions are held each day; 10:00 a.m. to 1:00 p.m. and 3:00 p.m. to 6:00 p.m. The conference room number where the meetings will be held is available near the entrance to the United Nations Headquarters. Grounds passes for admission to the United Nations building are organized by the Mission of each country to the United Nations.

³ Travel claims should be submitted using the reimbursement voucher for official travel of representatives of member states (F.56) duly filled in and accompanied by the used air ticket stubs/passenger receipt, boarding passes, and some form of proof of payment for ticket i.e. cancelled cheque, credit card receipt/statement etc.

Annex I

Some notes on the terms of reference of the Statistical Commission

In formulating the terms of reference, the nuclear Commission had certain concepts in mind, as indicated in the following excerpt from its report:

"(a) Promoting the development of national statistics and the improvement of their comparability.

"This task will be performed in close collaboration with the statistical unit of the United Nations Secretariat. It is a continuing function which requires constant attention ... The Commission should be in a position to advise national governments and the Secretariat on problems which will arise ... The Commission may also establish committees or sub-commissions in various statistical fields.

"(b) Coordination of the Statistical work of specialized agencies.

"The Commission should advise the Council concerning agreements to be reached with the specialized agencies defining their respective areas of statistical activity ... The coordination process is an operating function to be performed by the Secretariat within the framework established by recommendations of the Commission.

"Initially, the Commission contemplates the adoption of a general plan which will recognize the primary statistical interests of each specialized agency. The collection by the latter of data in its primary field must be without prejudice, however, to the right of the United Nations to concern itself with statistics in the same subject area so far as they may be essential for its own purposes or for the instances, when the data are basic to the work of several specialized agencies, provision should be made for their collection centrally by the statistical unit of the Secretariat ... To facilitate cooperative arrangements among the specialized agencies and the Secretariat, the Commission recommends the establishment of a Statistical Coordinating Committee ...

"(c) Development of the central statistical services of the Secretariat.

"It is important that there be one focal point for statistical activities in the Secretariat. The Commission is in accord with the recommendations of the Preparatory Commission that the statistical work of the constituent organs of the United Nations be centralized in a statistical unit in

the Department of Economic Affairs, which would also undertake work for the other Departments of the Secretariat ...

"(d) Advising the organs of the United Nations on general questions relating to the collection, interpretation and dissemination of statistical information.

"This function implies that the Statistical Commission will serve as a technical advisory body, not only to the Economic and Social Council and the statistical unit of the Secretariat, but also all organs of the United Nations ...

"(e) Promoting the improvement of statistics and statistical methods generally.

"This function is very broad and should cover adequately any work which the Commission may undertake through the promotion of uniform standards as to kinds of data to be collected, the methods of their collection, and their form of presentation. This will be accomplished in part through the work of committees or sub-commissions to be designated for particular fields as the needs arise. Improvement will also be accomplished through the current work of the Secretariat in its dealings with national governments on statistical matters. It is essential that the Commission and the Secretariat play an active role in promoting continuously the adoption and use of the most valid and reliable statistics and statistical methods ... To further this end, the Commission recognizes the need to provide opportunities for ... education and training in statistics."

Membership of the Statistical Commission 2013 ^{4/}

Term expires on 31 December

	AUSTRALIA	2013
	BARBADOS	2016
*	BOTSWANA	2013
	BULGARIA	2016
	CAMEROON	2013
*	CHINA	2016
	COLOMBIA	2013
	CUBA	2015
	CZECH REPUBLIC	2015
	DOMINICAN REPUBLIC	2016
	GERMANY	2016
*	HUNGARY	2015
	ITALY	2013
	JAPAN	2016
	MONGOLIA	2015
	MOROCCO	2013
	NIGER	2015
	NORWAY	2013
	OMAN	2015
	RUSSIAN FEDERATION	2013
*	UNITED KINGDOM	2016
	UNITED REPUBLIC OF TANZANIA	2015
	UNITED STATES OF AMERICA	2015

- * Members of the Bureau (Chair, Vice-chairs, Rapporteur) up to the beginning of the forty-fourth session of the Commission, 26 February 2013. New elections for the Bureau will be held at the beginning of the forty-fourth session on 26 February 2013.

^{4/} Election for the remaining slot for the Western European and other States was postponed.

Rules of Procedure
of the
Functional Commissions
of the
Economic and Social Council



UNITED NATIONS

New York, 1983

NOTE

The rules of procedure of the functional commissions were initially adopted by the Economic and Social Council in resolution 100 (V) of 12 August 1947. After a comprehensive review, they were revised by the Council in resolution 289 (X) of 6 March 1950. The present edition embodies all the amendments adopted by the Council since the latter date and contained in the following resolutions and decisions of the Council: resolution 481 (XV) of 1 April 1953; resolution 1231 (XLII) of 6 June 1967; decision of 2 August 1968 (1561st meeting); resolution 1393 (XLVI) of 3 June 1969; decision of 3 June 1969 (1596th meeting); decision of 17 November 1969 (1647th meeting); decision 216 (LXII) of 26 April 1977; and decision 1982/147 of 15 April 1982.

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**RULES OF PROCEDURE OF THE FUNCTIONAL
COMMISSIONS¹
OF THE ECONOMIC AND SOCIAL COUNCIL**

I. SESSIONS

Number of sessions

Rule 1

Unless the Economic and Social Council (the Council) decides otherwise, the functional commission (the commission) shall hold sessions biennially.

Date of opening

Rule 2

1. The date of opening of each session of the commission shall be fixed by the Council, taking into account any recommendation of the commission and in consultation with the Secretary-General.

2. In exceptional cases, the date of opening of a session may be altered by the Secretary-General in consultation with the Committee on Conferences of the General Assembly and, whenever practicable, with the Chairman of the commission.

Place of sessions

Rule 3

Sessions shall be held at the Headquarters of the United Nations unless another place is designated by the Council, taking into account any recommendation of the commission and in consultation with the Secretary-General.

Notification of opening date of sessions

Rule 4

The Secretary-General shall notify the members of the commission and also, in the case of the Commission on Narcotic Drugs, the President of the International Narcotics Control Board, of the date and place of the first meeting of each session at least six weeks in advance.

¹At present: Statistical Commission, Population Commission for Social Development, Commission on Human Rights, Commission on the Status of Women, Commission on Narcotic Drugs.

II. AGENDA

Drawing up of the provisional agenda

Rule 5

1. The Secretary-General, in consultation with the Chairman whenever possible, shall draw up the provisional agenda for each session.

2. The provisional agenda shall include all items required by these rules as well as items proposed by:

(a) The commission at a previous session;

(b) The General Assembly, the Economic and Social Council, the Security Council or the Trusteeship Council;

(c) A Member of the United Nations;

(d) A sub-commission of the commission;

(e) The Chairman;

(f) The Secretary-General;

(g) A specialized agency,² subject to rule 72;

(h) A non-governmental organization, subject to paragraph 4 of this rule.

3. Items proposed for inclusion in the provisional agenda pursuant to subparagraphs (c), (e), (f), (g) and (h) of paragraph 2 shall be submitted with basic documents in sufficient time to reach the Secretary-General not less than seven weeks before the first meeting of each session.

4. (i) Non-governmental organizations in category I may propose items for the provisional agenda of the commission provided that:

(a) An organization that intends to propose such an item shall inform the Secretary-General at least nine weeks before the commencement of the session, and before formally proposing an item shall give due consideration to any comments the secretariat may make.

(b) The proposal shall be formally submitted with basic documents not less than seven weeks before the commencement of the session.

(ii) An item proposed in accordance with the provisions of this paragraph shall be included in the agenda of the commission if it is adopted by a two-thirds majority of the members present and voting.

² When the term "specialized agencies" is used in these rules, it refers to specialized agencies brought into relationship with the United Nations; it also includes the International Atomic Energy Agency.

Communication of the provisional agenda

Rule 6

1. The Secretary-General shall, not less than six weeks before the opening of the session, communicate the provisional agenda for a session of the commission and transmit the basic documents related to each item appearing thereon to the Members of the United Nations, the President of the Security Council, the President of the Trusteeship Council, the specialized agencies, the intergovernmental organizations referred to in rule 74, the non-governmental organizations³ in category I or II or on the Roster and also, in the case of the Commission on Narcotic Drugs, to the President of the International Narcotics Control Board.

2. In exceptional circumstances, the Secretary-General may, for reasons to be specified in writing, transmit the basic documentation relating to items on the provisional agenda not less than four weeks before the opening of the session.

Adoption of the agenda

Rule 7

The commission shall at the beginning of each session, after the election of its officers, in accordance with rule 15, adopt the agenda for that session on the basis of the provisional agenda referred to in rule 5.

Revision of the agenda

Rule 8

During a session, the commission may revise the agenda by adding, deleting, deferring or amending items. Only important and urgent items shall be added to the agenda during the session.

Draft provisional agenda for subsequent session

Rule 9

At each session of the commission, the Secretary-General shall submit a draft provisional agenda for the commission's subsequent session, indicating in respect of each agenda item the documents to be submitted under that item and the legislative authority for their preparation, in order to enable the commission to consider the documents from the point of view of their contribution to the work of the commission and of their urgency and relevance in the light of the current situation.

³ When the term "non-governmental organizations" is used in these rules, it refers to non-governmental organizations which are in consultative relationship with the Council in accordance with part III of its resolution 1296 (XLIV).

III. REPRESENTATION

Terms of office of members

Rule 10

Unless the Council decides otherwise, the term of office of members of the commission shall begin on 1 January following the election of the States concerned to membership of the commission and shall end on 31 December following the election of the States that are to succeed them as members of the commission.

Representatives

Rule 11

Each member of the commission shall, after consultation with the Secretary-General and subject to confirmation by the Council,⁴ designate a person to serve as its representative on the commission.

Rights of representatives pending confirmation⁴

Rule 12

A person designated as the representative of a member of the commission in accordance with rule 11 may, pending confirmation by the Council, participate in the work on the commission with the same rights as the other representatives on the commission.

Alternates⁴

Rule 13

1. Each member of the commission may, in consultation with the Secretary-General, designate an alternate representative to act in place of its representative at any meeting of the commission or, except as provided in paragraph 2 of this rule, of its subsidiary organs. When acting as representative, the alternate so designated shall have the same status as a representative, including the right to vote.

2. In the case of a subsidiary organ whose members are experts nominated by Governments serving in their individual capacity, if a member is unable to attend all or part of a session he may, with the consent of his Government and in consultation with the Secretary-General, designate an alternate to act in his place during his absence. Such an alternate shall have the same status as the expert serving as member on the subsidiary organ concerned, including the right to vote.

⁴ Not applicable to the Commission on Narcotic Drugs, which is composed of States whose representatives are appointed by Governments without consultation with the Secretary-General and without confirmation by the Council.

Advisers

Rule 14

The representative of a member of the commission may be accompanied by such advisers as may be required.

IV. OFFICERS

Election of officers

Rule 15

At the commencement of its first meeting of a regular session the commission shall elect, from among the representatives of its members, a Chairman, one or more Vice-Chairmen and such other officers as may be required.

Term of office

Rule 16

The officers of the commission shall, subject to rule 19, hold office until their successors are elected and shall be eligible for re-election.

Acting Chairman

Rule 17

1. If the Chairman finds it necessary to be absent during a meeting or any part thereof, he shall designate one of the Vice-Chairmen to take his place.
2. If the Chairman ceases to hold office pursuant to rule 19, the remaining officers shall designate one of the Vice-Chairmen to take his place until the election of a new Chairman.

Powers of the Acting Chairman

Rule 18

A Vice-Chairman acting as Chairman shall have the powers and duties of the Chairman.

Replacement of the Chairman or other officers

Rule 19

If the Chairman or any other officer is unable to carry out his functions or ceases to be a representative of a member of the commission or if the State of which he is a representative ceases to be a member of the commission he shall cease to hold such office and a new officer shall be elected for the unexpired term.

*Voting rights of the Chairman*⁵

Rule 20

The Chairman, or a Vice-Chairman acting as Chairman, may empower his alternate designated in accordance with rule 13 to participate in the proceedings and vote in the commission. In this case, the Chairman or Acting Chairman shall not participate in the proceedings except in his capacity as presiding officer of the commission.

V. SUBSIDIARY ORGANS

Establishment of committees and working groups

Rule 21

1. During a session, the commission, in consultation with the Secretary-General, may set up such committees or working groups composed of members of the commission as are deemed necessary and refer to them any questions on the agenda for study and report.

2. With the prior approval of the Council and in agreement with the Secretary-General such committees or working groups may be authorized to sit while the commission is not in session.

3. The members of committees or working groups of the commission shall be nominated by the Chairman, subject to approval of the commission.

Establishment of sub-commissions

Rule 22

1. The commission shall set up only such sub-commissions as may be authorized by the Council.

2. Unless otherwise determined by the Council, the commission shall determine the functions and composition of each sub-commission.

Officers

Rule 23

Unless the commission decides otherwise, its subsidiary organs shall elect their own officers.

⁵ Not applicable in the case of a subsidiary organ which is composed of experts serving in their individual capacity.

Rules of procedure

Rule 24

The rules of procedure of the commission shall apply to the proceedings of its subsidiary organs in so far as they are applicable.

VI. SECRETARIAT

Duties of the Secretary-General

Rule 25

1. The Secretary-General shall act in that capacity in all meetings of the commission. He may designate a member of the Secretariat to act as his representative.

2. He shall provide and direct the staff required by the commission and be responsible for all the arrangements that may be necessary for its meetings.

3. He shall keep the members of the commission informed of any questions that may be brought before it for consideration.

Duties of the Secretariat

Rule 26

The Secretariat shall:

- (a) Interpret speeches made at meetings;
- (b) Receive, translate and circulate documents;
- (c) Print, publish and circulate as appropriate the records of the sessions, the resolutions of the commission and the required documentation;
- (d) Have custody of the documents in the archives; and
- (e) Generally perform all other work that may be required.

Statements by the Secretariat

Rule 27

The Secretary-General or his representative may, subject to rule 43, make oral as well as written statements to the commission concerning any question under consideration.

Estimates of expenditure

Rule 28

1. Before a proposal involving the expenditure of United Nations funds is approved by the commission, the Secretary-General shall prepare and provide to the commission an estimate of the programme budget implications of implementing the proposal. The Chairman shall draw attention to that estimate and invite discussion on it when the proposal is considered by the commission.

2. Any programme budget proposal recommended by the commission to the Council for its approval must be stated in terms of the objectives to be achieved.

VII. LANGUAGES

Official and working languages

Rule 29

Arabic, Chinese, English, French, Russian and Spanish shall be the official languages, and English, French and Spanish the working languages of the commission.

Interpretation

Rule 30

1. Speeches made in an official language shall be interpreted into the other official languages.

2. A speaker may speak in a language other than an official language if he provides for interpretation into one of the official languages. Interpretation into the other official languages by the interpreters of the Secretariat may be based on the interpretation given in the first such language.

Languages of records

Rule 31

Records shall be drawn up in the working languages. A translation of the whole or part of any record into any of the other official languages shall be furnished if requested by a representative.

Languages of resolutions and other formal decisions

Rule 32

All resolutions, recommendations and other formal decisions of the commission shall be made available in the official languages.

VIII. RECORDS AND REPORTS

Sound recordings of meetings

Rule 33

Sound recordings of meetings of the commission shall be made and kept by the secretariat. Such recordings may also be made and kept of the meetings of committees, working groups and sub-commissions if so decided by the commission.

Summary records of meetings

Rule 34

No summary records of meetings of the commission or any subsidiary organs shall be provided unless these have been specifically authorized by the Council.

Records of public meetings

Rule 35

1. Summary records of the public meetings of the commission and its subsidiary organs, where authorized and required, shall be prepared by the Secretariat. They shall be distributed as soon as possible to all members of the commission or of the organ concerned, and to any other participants in the meeting, who may, within one week of their receipt, submit corrections to the Secretariat; in special circumstances, the presiding officer may, in consultation with the Secretary-General, extend the time for submitting corrections. Any disagreement concerning such corrections shall be decided by the presiding officer of the body to which the record relates, after consulting, where necessary, the sound recordings of the proceedings. Corrections will be consolidated in a single corrigendum to be issued after the end of the session.

2. The summary records and the consolidated corrigendum thereto shall be distributed promptly to the Members of the United Nations and to the specialized agencies. On publication, these records may be consulted by the public.

Records of private meetings

Rule 36

The records of private meetings of the commission shall be distributed promptly to the members of the commission and to any other participants in these meetings. They shall be made available to other Members of the United Nations upon decision of the commission. They may be made public at such time and under such conditions as the commission may decide.

Reports to the Council

Rule 37

The commission shall submit to the Council a report, which shall normally not exceed thirty-two pages, on the work of each session containing a concise summary of recommendations and a statement of issues requiring action by the Council. It shall as far as practicable frame its recommendations and resolutions in the form of drafts for approval by the Council.

Communication of formal decisions and reports

Rule 38

As soon as possible, the text of the formal decisions and reports adopted by the commission shall be distributed to all members of the commission and to any other participants in the session. The printed text of such decisions and reports shall be distributed as soon as possible after the close of the session to the Members of the United Nations, to the specialized agencies, to the inter-governmental organizations referred to in rule 74 and to the concerned non-governmental organizations in category I or II or on the Roster.

IX. PUBLIC OR PRIVATE MEETINGS

General principle

Rule 39

Unless the commission decides otherwise its meetings shall be held in public.

X. CONDUCT OF BUSINESS

Quorum

Rule 40

A majority of the representatives of members of the commission shall constitute a quorum.

General powers of the Chairman

Rule 41

1. In addition to exercising the powers conferred upon him elsewhere by these rules, the Chairman shall declare the opening and closing of each

meeting of the commission, direct the discussions, ensure observance of these rules, accord the right to speak, put questions to the vote and announce decisions. The Chairman, subject to these rules, shall have complete control of the proceedings of the commission and over the maintenance of order at its meetings. He shall rule on points of order. He may propose to the commission the closure of the list of speakers, a limitation on the time to be allowed to speakers and on the number of times the representative of each member may speak on an item, the adjournment or closure of the debate, and the suspension or adjournment of a meeting.

2. The Chairman, in the exercise of his functions, remains under the authority of the commission.

Points of order

Rule 42

1. During the discussion of any matter, a representative may at any time raise a point of order, which shall be decided immediately by the Chairman in accordance with these rules. A representative may appeal against the ruling of the Chairman. The appeal shall be immediately put to the vote, and the ruling of the Chairman shall stand unless overruled by a majority of the members present and voting.

2. A representative may not, in raising a point of order, speak on the substance of the matter under discussion.

Speeches

Rule 43

1. No one may address the commission without having previously obtained the permission of the Chairman. Subject to rules 42, 45 and 48 to 50, the Chairman shall call upon speakers in the order in which they signify their desire to speak.

2. Debate shall be confined to the question before the commission and the Chairman may call a speaker to order if his remarks are not relevant to the subject under discussion.

3. The commission may limit the time allowed to speakers and the number of times the representative of each member may speak on any question; permission to speak on a motion to set such limits shall be accorded only to two representatives favouring and to two opposing such limits, after which the motion shall be put to the vote immediately. Interventions on procedural questions shall not exceed five minutes unless the commission decides otherwise. When debate is limited and a speaker exceeds the allotted time, the Chairman shall call him to order without delay.

Closing of list of speakers

Rule 44

During the course of a debate the Chairman may announce the list of speakers and, with the consent of the commission, declare the list closed. When there are no more speakers, the Chairman shall, with the consent of the commission, declare the debate closed. Such closure shall have the same effect as closure by decision of the commission.

Right of reply

Rule 45

The right of reply shall be accorded by the Chairman to the representative of any member who requests it. Representatives should attempt, in exercising this right, to be as brief as possible and preferably to deliver their statements at the end of the meeting at which this right is requested.

Congratulations

Rule 46

Congratulations to the newly elected officers shall be expressed only by the outgoing Chairman or a member of his delegation, or by a representative designated by the outgoing Chairman.

Condolences

Rule 47

Condolences shall be expressed solely by the Chairman on behalf of all members. The Chairman, with the agreement of the commission, may dispatch a message on behalf of all members of the commission.

Suspension or adjournment of the meeting

Rule 48

During the discussion of any matter, a representative may at any time move the suspension or the adjournment of the meeting. No discussion on such motions shall be permitted, and they shall be put to the vote immediately.

Adjournment of debate

Rule 49

A representative may at any time move the adjournment of the debate on the item under discussion. Permission to speak on the motion shall be accorded only to two representatives favouring and to two opposing the adjournment, after which the motion shall be put to the vote immediately.

Closure of debate

Rule 50

A representative may at any time move the closure of the debate on the item under discussion, whether or not any other representative has signified his wish to speak. Permission to speak on the motion shall be accorded only to two representatives opposing the closure, after which the motion shall be put to the vote immediately.

Order of motions

Rule 51

Subject to rule 42, the motions indicated below shall have precedence in the following order over all proposals or other motions before the meeting:

- (a) To suspend the meeting;
- (b) To adjourn the meeting;
- (c) To adjourn the debate on the item under discussion;
- (d) To close the debate on the item under discussion.

Submission of proposals and substantive amendments

Rule 52

Proposals and substantive amendments shall normally be submitted in writing to the Secretary-General. Unless the commission decides otherwise, proposals and substantive amendments shall be discussed or put to the vote no earlier than twenty-four hours after copies have been circulated to all members.

Withdrawal of proposals and motions

Rule 53

A proposal or a motion may be withdrawn by its sponsor at any time before voting on it has commenced, provided that it has not been amended. A proposal or a motion thus withdrawn may be reintroduced by any representative.

Decisions on competence

Rule 54

A motion calling for a decision on the competence of the commission to adopt a proposal submitted to it shall be put to the vote before a vote is taken on the proposal in question.

Reconsideration of proposals

Rule 55

When a proposal has been adopted or rejected, it may not be reconsidered at the same session unless the commission so decides. Permission to speak on a motion to reconsider shall be accorded only to two representatives opposing the motion, after which it shall be put to the vote immediately.

XI. VOTING AND ELECTIONS

Voting rights

Rule 56

Each member of the commission shall have one vote.

Request for a vote

Rule 57

A proposal or motion before the commission for decision shall be voted upon if any member so requests. When no member requests a vote, the commission may adopt proposals or motions without a vote.

Majority required

Rule 58

1. Except as provided in rule 5(4) (ii), decisions of the commission shall be made by a majority of the members present and voting.
2. For the purpose of these rules, the phrase “members present and voting” means members casting an affirmative or negative vote. Members which abstain from voting are considered as not voting.

Method of voting

Rule 59

1. Except as provided in rule 66, the commission shall normally vote by show of hands, except that a representative may request a roll-call which shall be taken in the English alphabetical order of the names of the States represented on the commission, beginning with the State whose name is drawn by lot by the Chairman. The name of each member shall be called in all roll-calls, and its representative shall reply “yes”, “no” or “abstention”.
2. The vote of each member participating in any roll-call shall be inserted in the record.

Explanation of vote

Rule 60

Representatives may make brief statements consisting solely of explanation of their votes, before the voting has commenced or after the voting has been completed. The representative of a member sponsoring a proposal or motion shall not speak in explanation of vote thereon, except if it has been amended.

Conduct during voting

Rule 61

After the Chairman has announced the commencement of voting, no representative may interrupt the voting except on a point of order in connection with the actual process of voting.

Division of proposals and amendments

Rule 62

Parts of a proposal or an amendment shall be voted on separately if a representative requests that the proposal be divided. Those parts of the proposal or the amendment which have been approved shall then be put to the vote as a whole; if all the operative parts of a proposal or an amendment have been rejected, the proposal or amendment shall be considered to have been rejected as a whole.

Amendments

Rule 63

An amendment is a proposal that does no more than add to, delete from or revise part of another proposal.

Order of voting on amendments

Rule 64

When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, the amendment furthest removed in substance from the original proposal shall be voted on first and then the amendment next furthest removed therefrom and so on until all the amendments have been put to the vote. Where, however, the adoption of one amendment necessarily implies the rejection of another amendment, the latter shall not be put to the vote. If one or more amendments are adopted, the amended proposal shall then be voted on.

Order of voting on proposals

Rule 65

1. If two or more proposals, other than amendments, relate to the same question, they shall, unless the commission decides otherwise, be voted on in the order in which they were submitted. The commission may, after each vote on a proposal, decide whether to vote on the next proposal.

2. A motion requiring that no decision be taken on a proposal shall have priority over that proposal.

Elections

Rule 66

All elections shall be held by secret ballot, unless, in the absence of any objection, the commission decides to proceed without taking a ballot on an agreed candidate or slate.

Rule 67

1. When one or more elective places are to be filled at one time under the same conditions, those candidates, in a number not exceeding the number of such places, obtaining in the first ballot a majority of the votes cast and the largest number of votes, shall be elected.

2. If the number of candidates obtaining such majority is less than the number of places to be filled, additional ballots shall be held to fill the remaining places.

Equally divided votes

Rule 68

If a vote is equally divided on a matter other than an election, the proposal or motion shall be regarded as rejected.

XII. PARTICIPATION OF NON-MEMBERS OF THE COMMISSION

Participation of non-Member States

Rule 69

1. The commission shall invite any Member of the United Nations that is not a member of the commission, and any other State,⁶ to participate in its deliberations on any matter of particular concern to that State.

⁶ It is the understanding of the Economic and Social Council that a commission, in discharging its functions under this rule, will follow the practice of the General Assembly in implementing an all States clause, and that in all cases where it is advisable it will request the opinion of the Council before taking appropriate decisions.

2. A subsidiary organ of the commission shall invite any State⁶ that is not one of its own members⁷ to participate in its deliberations on any matter of particular concern to that State.

3. A State thus invited shall not have the right to vote, but may submit proposals which may be put to the vote on request of any member of the commission or of the subsidiary organ concerned.

Participation of national liberation movements

Rule 70

The commission may invite any national liberation movement recognized by or in accordance with resolutions of the General Assembly to participate, without the right to vote, in its deliberations on any matter of particular concern to that movement.

Participation of and consultation with specialized agencies⁸

Rule 71

In accordance with the agreements concluded between the United Nations and the specialized agencies, the specialized agencies shall be entitled:

(a) To be represented at meetings of the commission and its subsidiary organs;

(b) To participate, without the right to vote, through their representatives, in deliberations with respect to items of concern to them and to submit proposals regarding such items, which may be put to the vote at the request of any member of the commission or of the subsidiary organ concerned.

Rule 72

Before the Secretary-General places an item proposed by a specialized agency on the provisional agenda, he shall carry out with the agency concerned such preliminary consultation as may be necessary.

Rule 73

1. Where an item proposed for inclusion in the provisional agenda for a session or added to the agenda under rule 5 contains a proposal for new activities to be undertaken by the United Nations relating to matters that are of direct concern to one or more specialized agencies, the Secretary-General shall enter into consultation with the agencies concerned and report to the commission on the means of achieving a co-ordinated use of the resources of the respective agencies.

⁷ The expression "that is not one of its own members" does not apply to subsidiary organs composed of experts serving in their individual capacity.

⁸ See footnote 2.

2. When in the course of a meeting of the commission a proposal for new activities to be undertaken by the United Nations relates to matters that are of direct concern to one or more specialized agencies, the Secretary-General shall, after such consultation as may be possible with the representatives of the agencies concerned, draw the attention of the commission to the implications of the proposal.

3. Before deciding on proposals referred to above, the commission shall satisfy itself that adequate consultations have taken place with the agencies concerned.

Participation of other intergovernmental organizations

Rule 74

Representatives of intergovernmental organizations accorded permanent observer status by the General Assembly and of other intergovernmental organizations designated on a continuing basis by the Council or invited by the commission may participate, without the right to vote, in the deliberations of the commission on questions within the scope of the activities of the organizations.

**XIII. CONSULTATION WITH AND REPRESENTATION
OF NON-GOVERNMENTAL ORGANIZATIONS**

Representation

Rule 75

Non-governmental organizations in category I or II may designate authorized representatives to sit as observers at public meetings of the commission and its subsidiary organs. Those on the Roster may have representatives present at such meetings when matters within their field of competence are being discussed.

Consultation

Rule 76

1. The commission may consult with organizations in category I or II either directly or through a committee or committees established for the purpose. In all cases, such consultations may be arranged on the invitation of the commission or at the request of the organization.

2. On the recommendation of the Secretary-General and at the request of the commission, organizations on the Roster may also be heard by the commission.

XIV. AMENDMENT AND SUSPENSION OF RULES
OF PROCEDURE

Method of amendment

Rule 77

Only the Council may amend these rules.

Method of suspension

Rule 78

A rule of procedure may be temporarily suspended by the commission provided that such suspension shall not be inconsistent with any applicable decisions of the Council and provided that twenty-four hours' notice of the proposal for suspension has been given, which may be waived if no representative objects. Any such suspension shall be limited to a specific purpose and to a period required to achieve that purpose.

Common Acronyms

ADB	Asian Development Bank
AfDB	African Development Bank
APEC	Asia-Pacific Economic Cooperation
ASEAN	Association of Southeast Asian Nations
CARICOM	Caribbean Community
CCSA	Committee for the Coordination of Statistical Activities
CELADE	Latin American and Caribbean Demographic Centre [Centro Latinoamericano y Caribeño de Demografía]
CIS	Commonwealth of Independent States
COMESA	Common Market for Eastern and Southern Africa
ECA	Economic Commission for Africa
ECE	Economic Commission for Europe
ECLAC	Economic Commission for Latin America and the Caribbean
ECOWAS	Economic Community of West African States
ESCAP	Economic and Social Commission for Asia and the Pacific
ESCWA	Economic and Social Commission for Western Asia
EU	European Union
Eurostat	European Union statistical office; never written out
FAO	Food and Agriculture Organization of the United Nations
G-20	The Group of Twenty
G-77	The Group of 77. Seventy-seven developing countries signatories, now the membership increased to 132 in February 2012
IADB	Inter-American Development Bank
IAEA	International Atomic Energy Agency
IBRD	International Bank for Reconstruction and Development
ICSC	International Civil Service Commission
IDA	International Development Association
IDB	Islamic Development Bank
IFAD	International Fund for Agricultural Development
ILO	International Labour Organization
IMF	International Monetary Fund
IMO	International Maritime Organization
IOM	International Organization for Migration
ITC	International Trade Centre UNCTAD/WTO
ITU	International Telecommunication Union
LAS	League of Arab States
MERCOSUR	Common Market of the South/Mercado Común del Sur
OAS	Organization of American States
OECD	Organization for Economic Cooperation and Development
OHCHR	Office of the United Nations High Commissioner for Human Rights
OIC	Organization of the Islamic Conference
OPEC	Organization of the Petroleum Exporting Countries
PAHO	Pan-American Health Organization
SADC	Southern African Development Community
SIAP	Statistical Institute for Asia and the Pacific
UNCTAD	United Nations Conference on Trade and Development
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNFPA	United Nations Population Fund

Common Acronyms

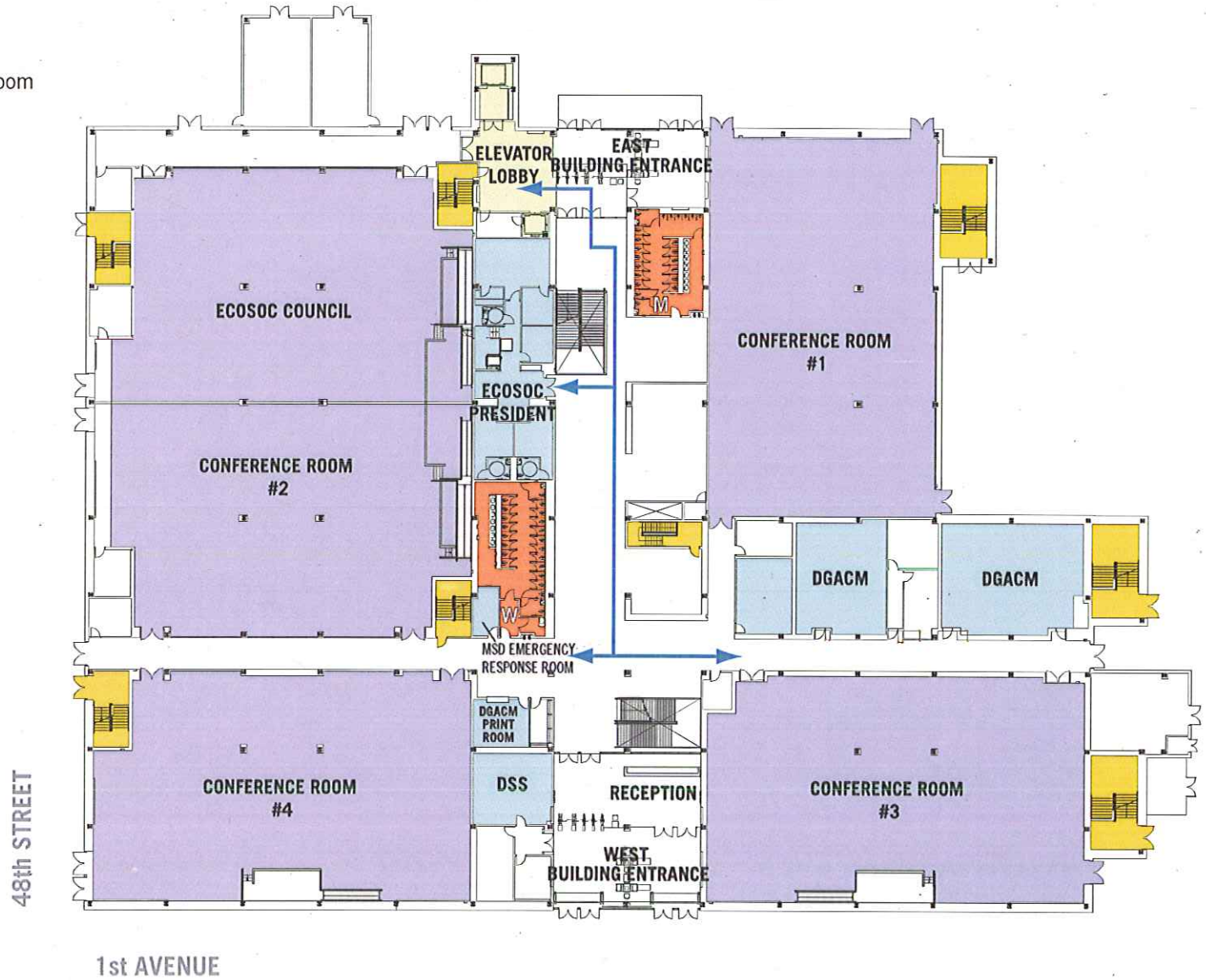
UN-Habitat	United Nations Human Settlements Programme
UNHCR	Office of the United Nations High Commissioner for Refugees
UNICEF	United Nations Children's Fund
UN-Women	United Nations Entity for Gender Equality and the Empowerment of Women
UNIDO	United Nations Industrial Development Organization
UNSD	United Nations Statistics Division
WCO	World Customs Organization
WHO	World Health Organization
WTO	World Trade Organization
UNWTO	World Tourism Organization

Temporary North Lawn Building

Key Elements, 1st Floor

FLOOR PLAN KEY

- Fire Stairs
- Lounge/Cafe
- Elevator Lobby
- Conference Room
- Restroom
- Office Suite
- Routes

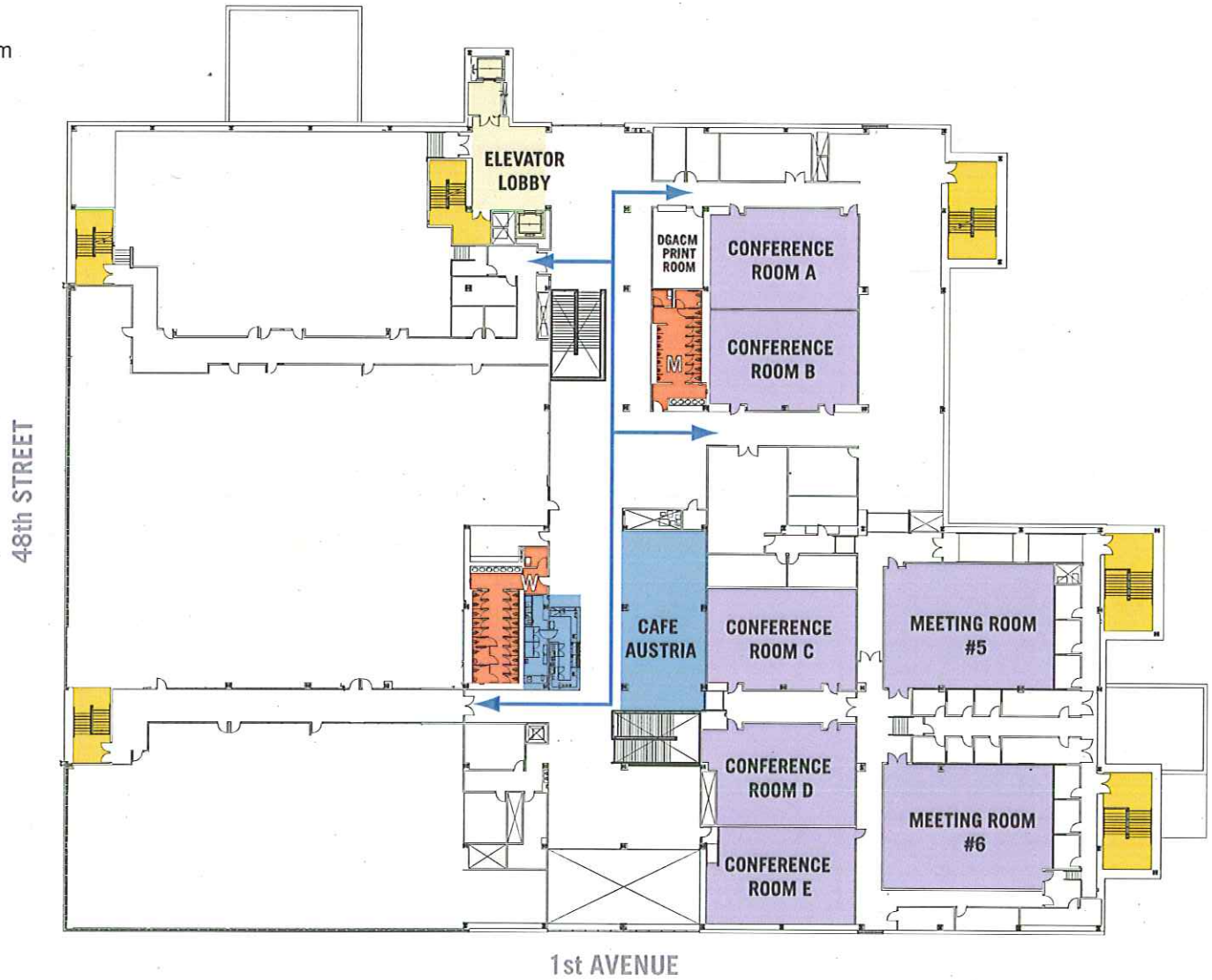


Temporary North Lawn Building

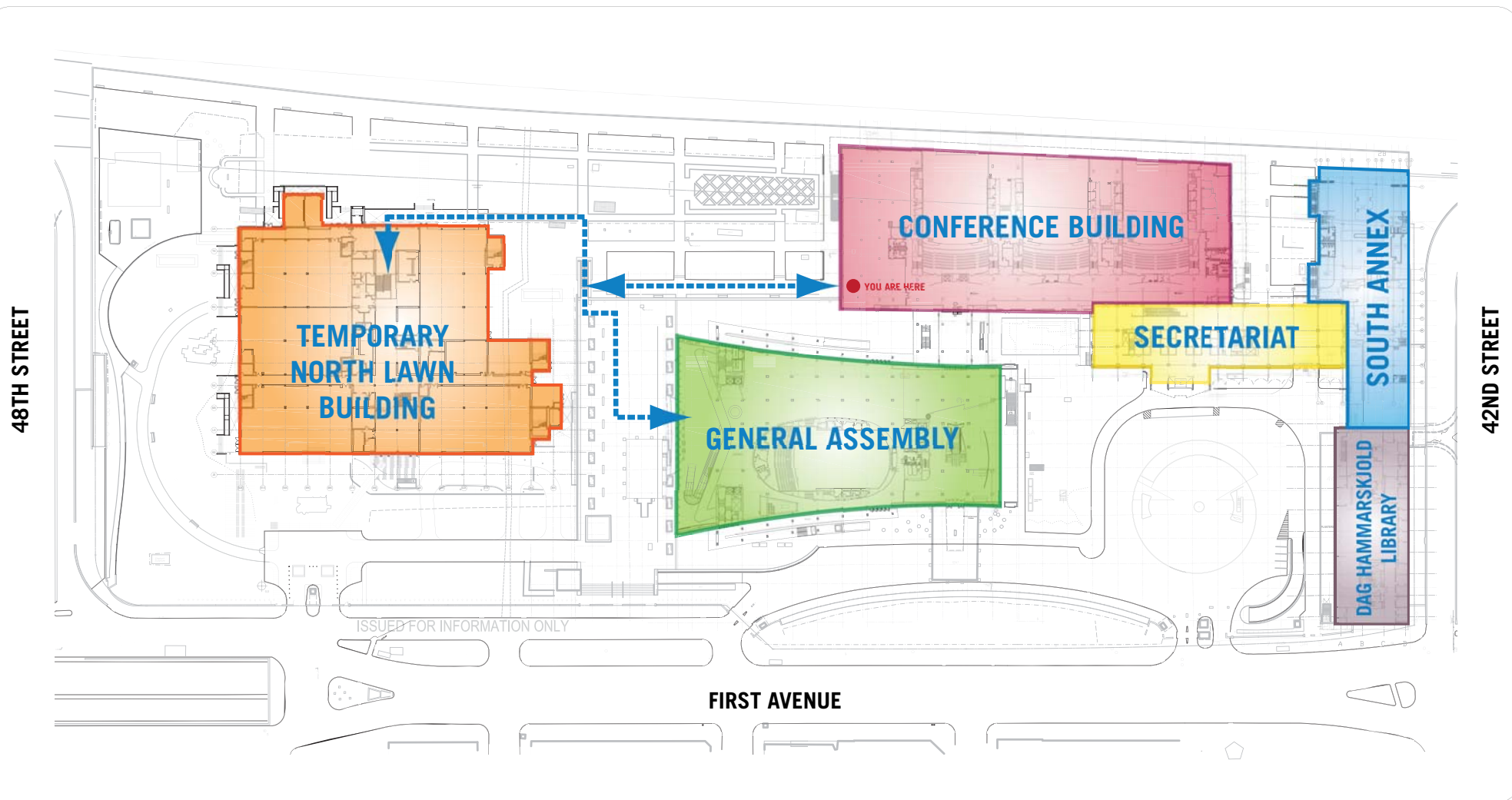
Key Elements, 2nd Floor

FLOOR PLAN KEY

- Fire Stairs
- Elevator Lobby
- Restroom
- Lounge/Cafe
- Conference Room
- Routes



North Lawn Site Interim Access Plan



United Nations locations in New York City

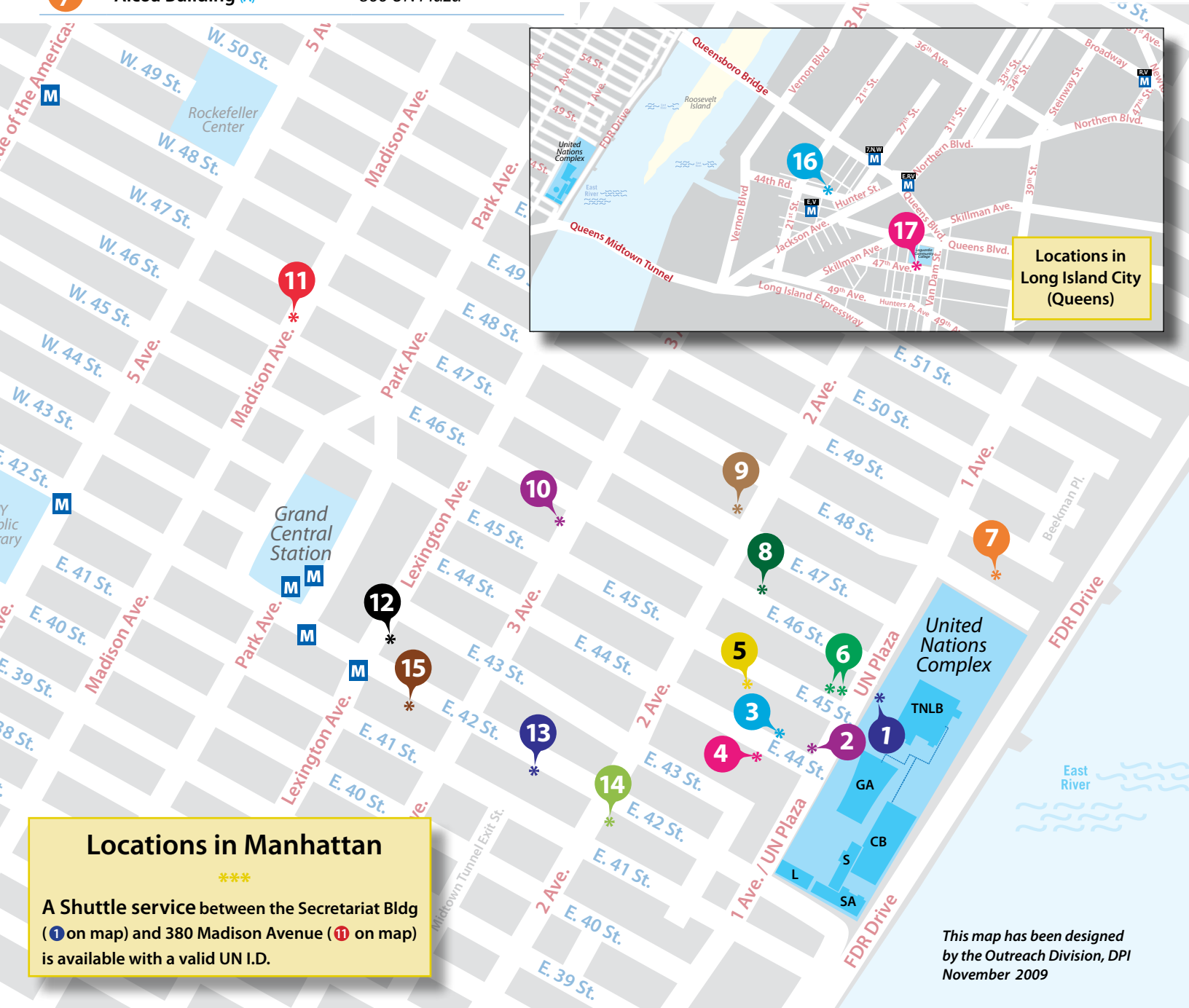
as of November 2009, rev. October 2010

For internal use only

- 1** Secretariat (S), General Assembly (GA), Library (L), South Annex (SA), Conference Building (CB), and Temporary North Lawn Building (TNLB) 405 E. 42nd St. (1st Ave. at 46th St.)
- 2** DC1 (DC1) (1 UN Plaza) 1st Ave. at 44th St.
- 3** DC2 (DC2) (2 UN Plaza) 323 E. 44th St.
- 4** UNICEF House (H) (3 UN Plaza) 44th St. (between 1st/2nd Ave.)
- 5** FF Building (FF) 304 E. 45th St.
- 6** UNITAR Building (U) 801 UN Plaza (Pass Office entrance on 1st Ave., other offices entrance on 45th St.)
- 7** Alcoa Building (A) 866 UN Plaza

- 8** Albano Building (AB) 305 E. 46th St.
- 9** 1 Dag Hammarskjold Plaza (DHP) 885 2nd Ave.
- 10** Teachers' Bldg/TIAA CREF 730 3rd Ave.
- 11** Madison Building (M) 380 Madison Ave.
- 12** Chrysler Building (CB) 405 Lexington Ave.
- 13** Daily News Building (DN) 220 E. 42nd St.
- 14** Innovation Luggage Bldg. (IN) 300 E. 42nd St.
- 15** Mobil Bldg (MB) 150 E. 42nd St.
- 16** UNFCU / Court Square (CS) 24-01 44th Rd., Long Island City, NY
- 17** Falchi Building (FAL) 31-00 47th Ave., Long Island City, NY

(*) = Internal Mailing Building Code **M** = MTA Subway Service



Locations in Long Island City (Queens)

Locations in Manhattan

A Shuttle service between the Secretariat Bldg (1 on map) and 380 Madison Avenue (11 on map) is available with a valid UN I.D.

This map has been designed by the Outreach Division, DPI November 2009

