



# **United Nations Statistical Commission Orientation**

**27 February 2012  
New York**

**Welcome**

**United Nations Statistics Division  
Department of Economic and Social Affairs**



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**United Nations Statistical Commission Orientation  
27 February 2012, New York**

**Information Pack**

1. Welcome letter from the Director of the United Nations Statistics Division
  2. Orientation programme
  3. UN organizational chart
  4. UNSD organizational chart
  5. The Statistical Commission and the United Nations: Overview (presentation slides)
  6. New York resource guide
  7. Organization of the work of the session E/CN.3/2012/L.1
  8. Provisional agenda and annotations E/CN.3/2012/1
  9. Side events of the 43<sup>rd</sup> session of the Statistical Commission
  10. Background information on the Statistical Commission and practical information on its functioning (includes a list of current member countries in the Statistical Commission)
  11. Rules of Procedure of the Functional Commissions of the Economic and Social Council
  12. List of acronyms of agencies and departments
  13. Maps
  14. Orientation Session Evaluation Questionnaire
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United Nations  Nations Unies

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STATISTICS DIVISION (UNSD)  
DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS  
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27 February 2012

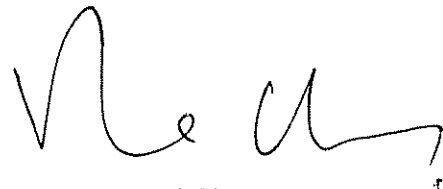
Dear Colleague,

I would like to take this opportunity to welcome you to the 43rd United Nations Statistical Commission.

It has become a tradition that we offer an orientation session to welcome our colleagues who are participating in the Statistical Commission for the first time. All of us in the United Nations Statistics Division hope that this brief introduction to the Commission and to our Division will make this week as productive and agreeable as possible for you.

Please find attached, at the back of the information pack, a quick questionnaire to help us assess the impact of the orientation program. We would be most grateful to receive your feedback.

Yours sincerely,



Paul Cheung  
Director  
Statistics Division/DESA



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**United Nations Statistical Commission Orientation,  
27 February 2012, New York**

**Orientation Session Agenda**

**Chairperson:** Ms. Kathy Wallman & Ms. Heli Jeskanen-Sundström

12:00 – 12:10 pm	Welcome by the Director of the United Nations Statistics Division (UNSD) – Mr. Paul Cheung
12:10 – 12:20 pm	Brief introduction of participants
12:20 – 12:30 pm	Presentation on the United Nations and the Statistical Commission
12:30 – 12:50 pm	Agenda organization and highlights of the 43 <sup>rd</sup> session of the Commission – by Ms. Wallman and Ms. Jeskanen-Sundström
12:50 – 13:00 pm	Questions and answers

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# The United Nations System

## UN Principal Organs

**General Assembly**

**Security Council**

**Economic and Social Council**

**Secretariat**

**International Court of Justice**

**Trusteeship Council<sup>5</sup>**

**Subsidiary Bodies**

Main and other sessional committees  
Disarmament Commission  
Human Rights Council  
International Law Commission  
Standing committees and ad hoc bodies

**Subsidiary Bodies**

Counter-terrorism committees  
International Criminal Tribunal for Rwanda (ICTR)  
International Criminal Tribunal for the former Yugoslavia (ICTY)

Military Staff Committee  
Peacekeeping operations and political missions  
Sanctions committees (ad hoc)  
Standing committees and ad hoc bodies

**Functional Commissions**

Crime Prevention and Criminal Justice  
Narcotic Drugs  
Population and Development  
Science and Technology for Development  
Social Development  
Statistics  
Status of Women  
Sustainable Development  
United Nations Forum on Forests

**Regional Commissions**

**ECA** Economic Commission for Africa  
**ECE** Economic Commission for Europe  
**ECLAC** Economic Commission for Latin America and the Caribbean  
**ESCAP** Economic and Social Commission for Asia and the Pacific  
**ESCWA** Economic and Social Commission for Western Asia

**Other Bodies**

Committee for Development Policy  
Committee of Experts on Public Administration  
Committee on Non-Governmental Organizations  
Permanent Forum on Indigenous Issues  
United Nations Group of Experts on Geographical Names  
Other sessional and standing committees and expert, ad hoc and related bodies

**Departments and Offices**

**EOSG** Executive Office of the Secretary-General  
**DESA** Department of Economic and Social Affairs  
**DFS** Department of Field Support  
**DGACM** Department for General Assembly and Conference Management

**DM** Department of Management  
**DPA** Department of Political Affairs  
**DPI** Department of Public Information  
**DPKO** Department of Peacekeeping Operations  
**DSS** Department of Safety and Security  
**OCHA** Office for the Coordination of Humanitarian Affairs

**OHCHR** Office of the United Nations High Commissioner for Human Rights  
**OIOS** Office of Internal Oversight Services  
**OLA** Office of Legal Affairs  
**OSAA** Office of the Special Adviser on Africa  
**OSRSG/CAAC** Office of the Special Representative of the Secretary-General for Children and Armed Conflict

**UNODA** Office for Disarmament Affairs  
**UNOG** United Nations Office at Geneva  
**UN-OHRLS** Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States  
**UNON** United Nations Office at Nairobi  
**UNOV** United Nations Office at Vienna

**Programmes and Funds**

**UNCTAD** United Nations Conference on Trade and Development

- ITC** International Trade Centre (UNCTAD/WTO)

**UNDP** United Nations Development Programme

- UNCDF** United Nations Capital Development Fund
- UNV** United Nations Volunteers

**UNEP** United Nations Environment Programme  
**UNFPA** United Nations Population Fund

**UN-HABITAT** United Nations Human Settlements Programme  
**UNHCR** Office of the United Nations High Commissioner for Refugees  
**UNICEF** United Nations Children's Fund  
**UNODC** United Nations Office on Drugs and Crime  
**UNRWA<sup>1</sup>** United Nations Relief and Works Agency for Palestine Refugees in the Near East  
**UN-Women** United Nations Entity for Gender Equality and the Empowerment of Women  
**WFP** World Food Programme

**UNITAR** United Nations Institute for Training and Research  
**UNRISD** United Nations Research Institute for Social Development  
**UNSSC** United Nations System Staff College  
**UNU** United Nations University

**Research and Training Institutes**

**UNICRI** United Nations Interregional Crime and Justice Research Institute  
**UNIDIR<sup>1</sup>** United Nations Institute for Disarmament Research

**Other Entities**

**UNAIDS** Joint United Nations Programme on HIV/AIDS  
**UNISDR** United Nations International Strategy for Disaster Reduction  
**UNOPS** United Nations Office for Project Services

**Related Organizations**

**CTBTO PrepCom** Preparatory Commission for the Comprehensive Nuclear-Test-Ban Treaty Organization  
**IAEA<sup>2</sup>** International Atomic Energy Agency  
**OPCW** Organisation for the Prohibition of Chemical Weapons  
**WTO<sup>3</sup>** World Trade Organization

**Specialized Agencies<sup>4</sup>**

**ILO** International Labour Organization  
**FAO** Food and Agriculture Organization of the United Nations  
**UNESCO** United Nations Educational, Scientific and Cultural Organization  
**WHO** World Health Organization  
**World Bank Group**

- IBRD** International Bank for Reconstruction and Development
- IDA** International Development Association
- IFC** International Finance Corporation
- MIGA** Multilateral Investment Guarantee Agency
- ICSID** International Centre for Settlement of Investment Disputes

**IMF** International Monetary Fund  
**ICAO** International Civil Aviation Organization  
**IMO** International Maritime Organization  
**ITU** International Telecommunication Union  
**UPU** Universal Postal Union  
**WMO** World Meteorological Organization  
**WIPO** World Intellectual Property Organization  
**IFAD** International Fund for Agricultural Development  
**UNIDO** United Nations Industrial Development Organization  
**UNWTO** World Tourism Organization

**NOTES:**

<sup>1</sup> UNRWA and UNIDIR report only to the General Assembly.

<sup>2</sup> IAEA reports to the Security Council and the General Assembly.

<sup>3</sup> WTO has no reporting obligation to the General Assembly (GA) but contributes on an ad-hoc basis to GA and ECOSOC work inter alia on finance and developmental issues.

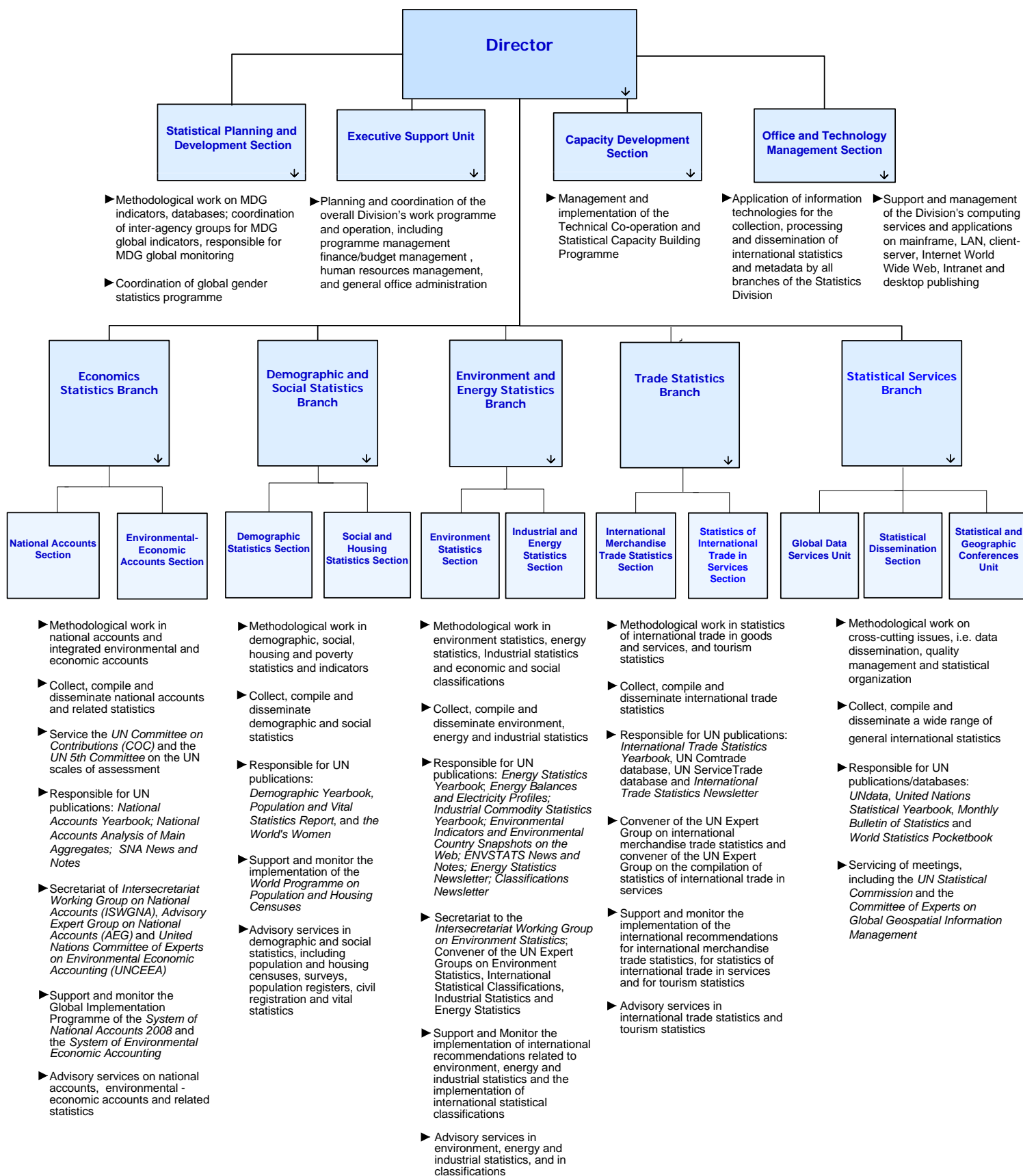
<sup>4</sup> Specialized agencies are autonomous organizations working with the UN and each other through the coordinating machinery of ECOSOC at the intergovernmental level, and through the Chief Executives Board for Coordination (CEB) at the inter-secretariat level. This section is listed in order of establishment of these organizations as specialized agencies of the United Nations.

<sup>5</sup> The Trusteeship Council suspended operation on 1 November 1994 with the independence of Palau, the last remaining United Nations Trust Territory, on 1 October 1994.





# United Nations Statistics Division







# The Statistical Commission and the United Nations

## Overview



## Welcome

- ✓ The United Nations
- ✓ The Statistical Commission
- ✓ Your Role
- ✓ United Nations Statistics Division (UNSD)
- ✓ Feedback

# The United Nations

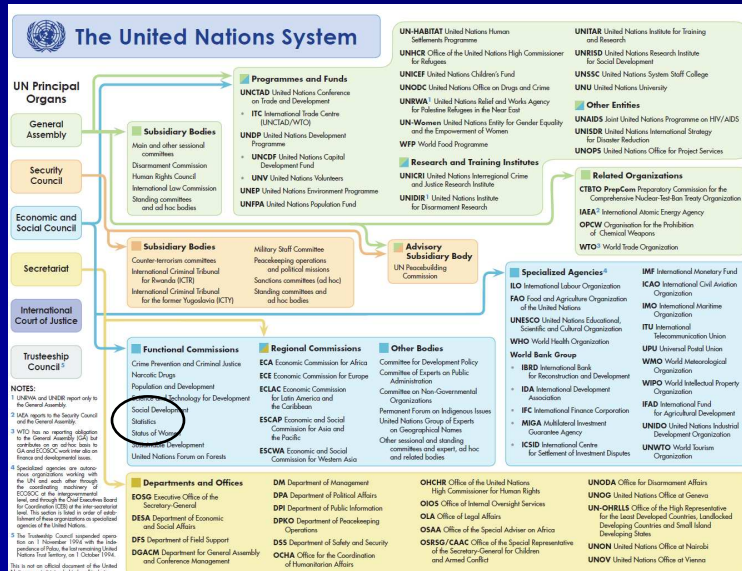


✓ The purposes of the United Nations are to:

- maintain international peace and security
- develop friendly relations among nations
- cooperate in solving international economic, social, cultural and humanitarian problems and in promoting respect for human rights and fundamental freedoms
- be a centre for harmonizing the actions of nations in attaining these ends

Focus of the Economic and Social Council

# The United Nations System



# The United Nations System



## ✓ Six principal organs

### ▪ General Assembly

- 192 Member states

### ▪ Security Council

- 15 Member states (5 Permanent members)

### ▪ Economic and Social Council (ECOSOC)

- 54 Member states
- Principal organ to coordinate economic, social, and related work of the UN
- The Statistical Commission reports to ECOSOC

### ▪ Secretariat

- Carries out the day to day work of the UN

### ▪ International Court of Justice

- 15 judges with nine-year terms of office

### ▪ Trusteeship Council

- Suspended operation on 1 November 1994

# The Statistical Commission



## ✓ Established 1947

## ✓ 24 Members

- 5 from Africa
- 4 from Asia
- 4 from Eastern Europe
- 4 from Latin America and the Caribbean
- 7 from Western Europe and other States

## ✓ Members elected by the Economic and Social Council

- 4 year terms for each member

## ✓ 1947 – 1999 Biennial meetings

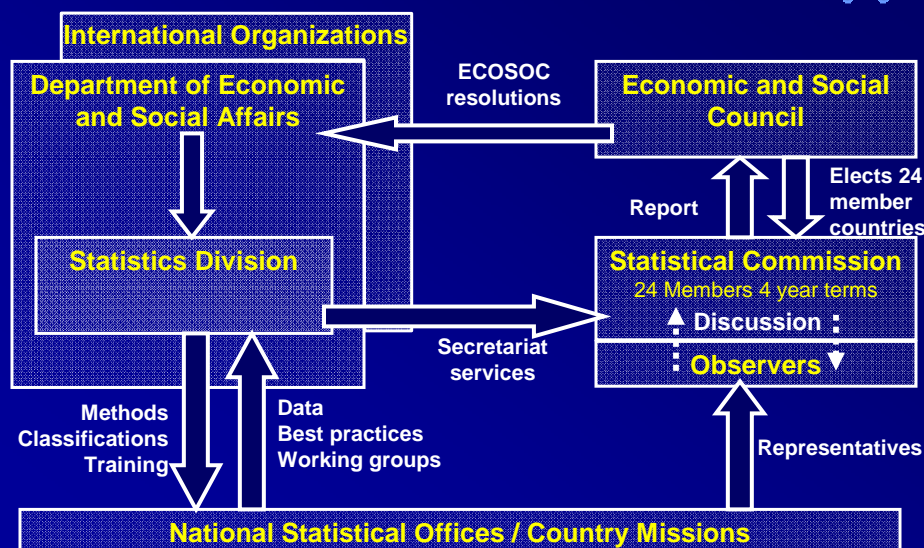
## ✓ Since 1999 – Annual meetings

# The Statistical Commission



- ✓ Serves as global forum on all statistical matters
- ✓ Approves statistical standards and methodological guidelines
- ✓ Advises UN system on statistical matters
- ✓ Coordinates statistical work of international agencies
- ✓ Recognized as apex entity of the global statistical system

# The Statistical Commission





## Statistical Commission 43



- ✓ We need you:
  - To actively contribute to the session
  - Share your experiences, ideas and solutions
  - Be short in your interventions
  - Do not dwell on national practices
  
- ✓ This is also your chance to meet people from:
  - Other National Statistics Offices
  - International organizations
  - United Nations Statistics Division

## UN Statistics Division



So...

What does the United Nations  
Statistics Division do?

## UN Statistics Division (UNSD)



- ✓ Acts as the Secretariat for the UN Statistical Commission
- ✓ Coordinates statistical activities of the UN System
- ✓ Acts as a focal point for UN indicator work
- ✓ Promotes good statistical practices
- ✓ Harmonizes statistical standards
- ✓ Undertakes statistical capacity building
- ✓ Compiles statistics at global level

## UN Statistics Division (UNSD)



- ✓ Global statistical data sets include:
  - trade
  - national accounts
  - energy
  - industry
  - environment
  - transport
  - demographic statistics
  - social statistics

UN Statistics Division (UNSD)



**Come talk to us...**

**We want to talk with you.**





# **NEW YORK RESOURCE GUIDE**

**UNITED NATIONS STATISTICS DIVISION**  
**UNITED NATIONS STATISTICAL COMMISSION**  
**43<sup>RD</sup> SESSION**

## UNITED NATIONS HEADQUARTERS, NEW YORK

These information notes have been compiled to assist you in the preparation for your trip to New York to participate in the **43<sup>rd</sup> session of the UN Statistical Commission** and the side events.

We would appreciate any comments or suggestions that you have on how to improve these.

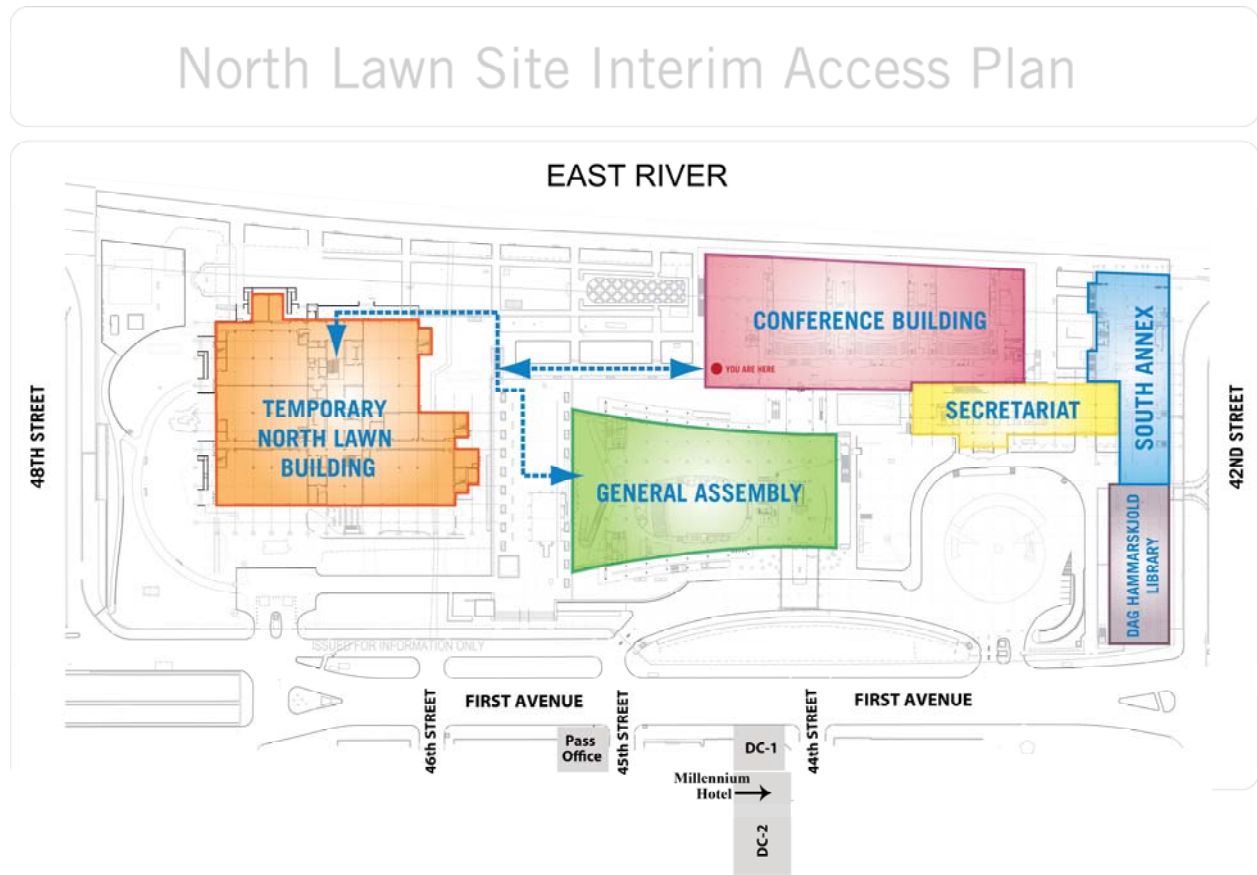
### ADMINISTRATIVE ARRANGEMENTS FOR THE MEETINGS

The 43<sup>rd</sup> session of the United Nations Statistical Commission will be held from **28 February – 2 March 2012** at the United Nations Headquarters. **The opening session will start at 10:30 a.m.** and on subsequent days the meeting will start at 10:00 a.m. The opening session will take place at the General Assembly Hall. **Please enter the UN premises through the Visitor's Entrance located on First Avenue (between E. 45 & E. 46 Streets).**

#### Identification Badges and Grounds Passes

We would like to remind you that you will need to comply with the formality of requesting your Permanent Mission to the United Nations in New York to advise the Secretary-General in writing of your intention to participate in the meetings and provide the name(s) of all the members of your delegation. You can find the contact information for your Permanent Mission on the following website: <http://www.un.org/en/members/>. Once your mission has informed the Secretary-General, they will then request a grounds pass to the United Nations premises for you.

## Map of United Nations Vicinity



### Address and Contact Numbers

#### Substantive Officers:

Mr. Stefan Schweinfest  
Room: DC2-1620  
Phone: (1-212) 963-4849  
Fax: (1-212) 963-4569  
Email: [schweinfest@un.org](mailto:schweinfest@un.org)

Ms. Sabine Warschburger  
Room: DC2-1682  
Phone: (1-212) 963-4297  
Fax: (1-212) 963-4569  
Email: [warschburger@un.org](mailto:warschburger@un.org)

#### Administrative Assistant:

Ms. Li Wang  
Room: DC2-1607B  
Phone: (1-212) 963-9547  
Fax: (1-212) 963-4569  
Email: [wangl@un.org](mailto:wangl@un.org)

## Working Language(s) of the meetings

The 43<sup>rd</sup> session of the Statistical Commission will be conducted in Arabic, Chinese, English, French, Russian and Spanish and all official documentation will be in 6 UN official languages.

All the other meetings will be conducted in English only.

## GENERAL INFORMATION

### Immigration Requirements

Participants should contact relevant United States of America embassies or consulates on visa requirements, and obtain the appropriate entry permit where necessary as early as possible.

The official notification letter is generally sufficient to be used as supporting documentation for visa (entry permit) request. Please contact us, should there be any issues with obtaining visa for the purpose of attending this event.

### Money

The majority of ATMs (Automated Teller Machines) networks in New York City are linked to a network that most likely includes your bank at home. Hence, you would be able to make a cash withdrawal if you have a cash card (ATM Card) that offers **Cirrus** (<http://www.mastercard.com/atmlocator/index.jsp>) or **Plus** ([www.visa.com/atm](http://www.visa.com/atm)), the 2 most popular networks. There are fees and daily limits associated with withdrawing money using the above networks. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are **American Express** (American Express branches, [www.americanexpress.com](http://www.americanexpress.com)), **Visa** (Citibank branches), **MasterCard** (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. **American Express**, **Visa** and **Master Card** (among others) are accepted virtually everywhere in New York.

### Hotels

**Arrangements for hotels need to be made by individual participants (or their Mission) at hotels of their own choice. A list of hotel in the vicinity of the UN is provided below.**



**NEW YORK RESOURCE GUIDE**  
**UNITED NATIONS STATISTICS DIVISION**

Please note that a credit card is normally required to make a reservation, participants should plan accordingly.

Participants can contact hotels directly and make reservations. If you need assistance you should contact Ms. Brendalin Blair (Tel. 1-917-367-3510, Fax. 1-917-367-9693 and Email [brendalin.e.blair@aexp.com](mailto:brendalin.e.blair@aexp.com)), American Express, United Nations, New York, saying that you are attending the Statistical Commission and specifying your preference(s). Participants can also contact your country's Mission to the United Nations which may be able to assist you (contact details for missions can be found at <http://www.un.org/en/members/>). Participants should make the necessary reservations at least one week prior to the event.

Below is the list of hotels located in the vicinity of the United Nations.

Below are some popular web sites for hotels:

[www.expedia.com](http://www.expedia.com)

[www.hotels.com](http://www.hotels.com)

[www.orbitz.com](http://www.orbitz.com)

**United Nations Hotel List 2011**

HOTEL NAME	HOTEL ADDRESS	TELEPHONE NO.
Affinia	155 East 50 <sup>th</sup> Street	212-751-5710
Affinia Dumont	150 <sup>th</sup> West 34 <sup>th</sup> Street	212-481-7600
Algonquin	59 West 44 <sup>th</sup> Street	212-840-6800
Ambassador	140 East 63 <sup>rd</sup> Street	212-838-5700
Amsterdam Court	226 West 50 <sup>th</sup> Street	212-459-1000
Beekman Hotel	3 Mitchell Place	212-355-7300
Benjamin	125 East 50 <sup>th</sup> Street	212-753-2700
Bentley	500 East 62 <sup>nd</sup> Street	212-644-6000
Crown Plaza Hotel	304 East 42 <sup>nd</sup> Street	212-986-8800
D/Tree Metropolitan	569 Lexington Avenue and 53 <sup>rd</sup> Street	212-752-7000
Eastgate Tower Hotel	222 East 39 <sup>th</sup> Street	212-687-8000
Envoy Club	377 East 33 <sup>rd</sup> Street	212-481-4600
Fitzpatrick	141 East 44 <sup>th</sup> Street	212-784-2520
Grand Hyatt New York	42nd - Park Avenue	212-883-1234
Hemsley Middle Town	148 East 48 <sup>th</sup> Street	212-755-3000
Hemsley New York	212 East 42 <sup>nd</sup> Street	212-490-8900
Hemsley Park Lane	36 Central	212-521-6239
Hilton Manhattan East	304 East 42 <sup>nd</sup> Street	212-986-8800
Marcel	201 East 24th Street and 3rd Avenue	212-696-3800
Melrose Hotel	140 East 63 <sup>rd</sup> Street	212-838-5700
Millenium Un Plaza	1 Un Plaza	212-758-1234
Moderine	243 West 55 <sup>th</sup> Street	212-397-6767
Paramount Hotel	235 West 46 <sup>th</sup> Street	212-764-5500
Pod Hotel	230 E 51 <sup>st</sup> Street	212-755-5029
Radisson Lexington	511 Lexington Avenue	212-755-4400
Roger Smith	501 Lexington Avenue	212-755-1400
Shelburne Murray Hill	303 Lexington Avenue	212-689-5200
Southgate Tower Hotel	371 7 <sup>th</sup> Avenue	212-563-1800
Surrey Hotel	20 East 76 <sup>th</sup> Street	212-288-3700
Warwick	65 West 54 <sup>th</sup> Street	212-247-2700
Dylan Hotel	52 East 44 <sup>th</sup> Street	212-338-0500
The Alex	205 East 45 <sup>th</sup> Street	212-867-5100
Dream Hotel	210 West 55 <sup>th</sup> Street	212-247-2000
70 Park Avenue -Kempton Hotel	70 Park Avenue	212-973-2400
Roosevelt Hotel	45 East 45H Street at Madison Avenue	212-661-9600

**A GUIDE TO FOOD IN THE UNITED NATIONS COMPLEX AND  
NEIGHBOURHOOD**

<b>Snacks / Cafés / Delicatessens</b>	<b>Restaurants</b>
<p>Café Austria Temporary North Lawn Building, 2<sup>nd</sup> Floor United Nations 1<sup>st</sup> Avenue at 47<sup>th</sup> St. <b>Hours: M-F: 8am-6pm</b></p>	<p>Dean's Family Style Restaurant and Pizzeria 801 2<sup>nd</sup> Avenue between 42<sup>nd</sup> and 43<sup>rd</sup> St. (212) 878-9600</p>
<p>DC1 Cafeteria One UN Plaza, 3<sup>rd</sup> Floor 1<sup>st</sup> Avenue between 44<sup>th</sup> and 45<sup>th</sup> St. <b>Hours: M-F: 8am-4pm</b></p>	<p>Keats (Irish Pub) 2<sup>nd</sup> Avenue between 44<sup>th</sup> and 45<sup>th</sup> St. (212) 682-5490</p>
<p>UNICEF Café Three UN Plaza, 1<sup>st</sup> Floor 44<sup>th</sup> St. between 1<sup>st</sup> and 2<sup>nd</sup> Avenue <b>Hours: M-F: 8:30am-4:30pm</b></p>	<p>Sushi Yasuda (Japanese) 204 E 43<sup>rd</sup> St between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue (212) 972-1001</p>
<p>Shih Lee's Chinese Eatery 311 W. 45<sup>th</sup> between 1<sup>st</sup> and 2<sup>nd</sup> Avenue</p>	<p>Aburiya Kinnosuke (Japanese) 213 E 45<sup>th</sup> St. between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue (212) 867-5454</p>
<p>John's Coffee Shop 823 2<sup>nd</sup> Avenue at 44<sup>th</sup> St.</p>	<p>Ali Baba's Terrace (Turkish) 862 2<sup>nd</sup> Avenue at 46<sup>th</sup> St. (212) 888-8622</p>
<p>Pizza Rustica 817 2<sup>nd</sup> Avenue between 43<sup>rd</sup> and 44<sup>th</sup> St.</p>	<p>Pheonix Garden (Chinese) 242 E. 40<sup>th</sup> St. between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue 212-983-6666</p>
<p>Amish Market 45<sup>th</sup> St. between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue</p>	<p>Sparks Steak House 210 E 46<sup>th</sup> St. between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue (212) 687-4855</p>
<p>Garden Plaza 303 E 44<sup>th</sup> St. between 1<sup>st</sup> and 2<sup>nd</sup> Avenue (212)338-9604</p>	<p>Grand Central Oyster Bar 98 E at 42<sup>nd</sup> St. at Grand Central Terminal Enter at Vanderbilt Avenue between 42<sup>nd</sup> and 43<sup>rd</sup> St (212) 490-6650</p>
<p>East Japanese Restaurant 210 E 44<sup>th</sup> St. between 2<sup>nd</sup> and 3<sup>rd</sup> Aveune 212) 687-5075</p>	<p>The Palm 2<sup>nd</sup> Avenue between 44<sup>th</sup> and 45<sup>th</sup> St. (212).687-2953</p>

## AIRPORTS

There are 3 major airports serving New York City. They are:

1. **John F. Kennedy International Airport:** Phone: 1-718-244-4444  
Located in Queens, New York, about 15 miles from Midtown Manhattan.
2. **LaGuardia Airport:** Phone: 1-718-533-3400.  
Located in Queens, about 8 miles from Midtown Manhattan.
3. **Newark International Airport:** Phone: 1-973-961-6000  
Located in New Jersey, about 16 miles from Midtown Manhattan.

### Airport Transportation

Complete transportation information for the above 3 airports can be obtained by calling **Air-Ride** ph: 1-800-AIR RIDE (toll free number within the U.S.). Please find below the options of transportation from the airports to Midtown Manhattan:

TRANSPORTATION FROM AIRPORTS TO MANHATTAN

(Fares are subject to change)

FROM JFK AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><b>AirTrain JFK</b>                      (www.panynj.gov/airtrain)</p> <p>Connection with NYC subway                      (www.mta.info/nyct/subway)</p> <p>Connection with Long Island Railroad (LIRR) direct to Penn Station (www.mta.info/lirr)</p>	<p>\$5 Enter/Exit Fare + Subway Fare (\$2.50)</p> <p>\$5 Enter/Exit Fare + Train Fare (Peak hrs:\$8.75, off-peak hrs \$6.25)</p>	<p>55 minutes</p> <p>40 minutes</p>	<p>Service available 24 hrs.                      Air Train:4-10 minutes                      Subway:4-12 minutes.                      LIRR: 2-22 minutes depending on the time of the day.</p>	<p>Connect to “E” subway train/LIRR at ‘Jamaica Station’.                      Use pay-per-ride Metrocard is required to ride Air Train.</p>
<p><b>New York Airport Service Express Bus</b>                      (1-718) 875-8200                      (http://www.nyairportservice.com)</p>	<p>\$15</p>	<p>45 - 65 minutes                      ( longer at peak hours)</p>	<p>Every 15-30 minutes                      6:15 a.m. - 11:10 p.m.</p>	<p>Grand Central Terminal (bus stops at 125 Park Ave. between E. 41st and E. 42nd Streets) Transfer available to hotels between E. 27th and E. 63rd Streets.</p>
<p><b>SuperShuttle Manhattan</b>                      Shared door to door minibus                      1-800-258-3826                      (www.supershuttle.com)</p>	<p>\$ 23</p>	<p>45 – 75 minutes                      (depending on traffic)</p>	<p>Available 24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone.                      24-48 hours reservations required for return service.</p>
<p><b>Taxi</b></p>	<p>Flat rate \$45 plus tolls (\$4.00 each) and tips (10-15% is customary).</p>	<p>40 - 60 minutes                      (longer at peak hours).</p>	<p>Available 24 hours a day.</p>	<p>Follow the sings to Taxi Stands in front of terminals.</p>

FROM NEWARK INTERNATIONAL AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><b><u>AirTrain Newark</u></b>                      (<a href="http://www.panynj.gov/airtrainnewark/what.index.html">http://www.panynj.gov/airtrainnewark/what.index.html</a>)                      1-800-AIR RIDE</p> <p>Connection with NJTransit (<a href="http://www.njtransit.com">www.njtransit.com</a>)                      1-800-772-2222 or (973) 762-5100</p>	<p>\$5 + NJ Transit Fare (\$6.55)</p>	<p>40 minutes</p>	<p>Air Train: 8-12 minutes. Available 24 hours.                      NJ Transit: 7-30 minutes depending on the time of the day between 4:46 a.m. and 1:55 a.m. For exact times check <a href="http://www.njtransit.com">www.njtransit.com</a> or call 1-800-626-RIDE</p>	<p>Take Air Train to 'Newark Int'l Airport Station' and transfer the NJ Transit Trains to New York Penn Station.</p>
<p><b><u>Olympia Airport Express</u></b>                      1-877- 8-NEWARK                      1-877 863-9275                      (<a href="http://www.coachusa.com/olympia/ss.newarkairport.asp">http://www.coachusa.com/olympia/ss.newarkairport.asp</a>)</p>	<p>\$25 round-trip or \$15 one-way. \$16 one-way transfers to hotels via Grand Central Station.</p>	<p>30 - 60 minutes (longer at peak hours)</p>	<p>Every 20-30 minutes                      4:00 a.m. - 11:00 p.m.</p>	<p>Drop off service to Grand Central Terminal (120 E. 41<sup>st</sup> St, between Park and Lexington Ave.), Port Authority (E. 42<sup>nd</sup> St and 8<sup>th</sup> Ave) or Penn Station (W. 34<sup>th</sup> st and 8<sup>th</sup> Ave)</p>
<p><b><u>SuperShuttle Manhattan</u></b>                      Shared door to door minibus                      1-800-258-3826                      (<a href="http://www.supershuttle.com">www.supershuttle.com</a>)</p>	<p>\$23</p>	<p>30 – 60 minutes (longer at peak hours)</p>	<p>Available on demand                      24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone.                      24-48 hours reservations required for return service.</p>
<p><b><u>Taxi</u></b></p>	<p>Flat rate ranging from \$30 to \$45 plus tolls (\$6.00 each) and tips (10-15% is customary).</p>	<p>40 minutes (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands outside arrival areas.</p>

FROM LA GUARDIA AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><b><u>New York Airport Service Express Bus</u></b>                      (1-718) 875-8200                      (<a href="http://www.nyairportservice.com">http://www.nyairportservice.com</a>)</p>	<p>\$12</p>	<p>30 - 45 minutes,                      ( longer at peak hours)</p>	<p>Every 20-30 minutes                      7:00 a.m. - 11:00 p.m.</p>	<p>Grand Central Terminal (Vanderbilt Ave. and E. 42nd Streets) Transfer available to hotels between E. 31st and E. 59th Streets.</p>
<p><b><u>SuperShuttle Manhattan</u></b>                      Shared door to door minibus                      1-800-258-3826                      (<a href="http://www.supershuttle.com">www.supershuttle.com</a>)</p>	<p>\$15 - \$19</p>	<p>45 – 75 minutes                      (depending on traffic)</p>	<p>Available on demand                      7:00 a.m. - 11:30 p.m.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><b><u>Taxi</u></b></p>	<p>\$21 - \$30 plus tolls (\$4.00) and tips (10-15% is customary) plus night surcharge (\$0.50 from 8:00 p.m. to 6:00 a.m.) or weekday surcharge (\$1 Mon to Fri from 4:00 p.m. to 8:00 p.m.) if applicable.</p>	<p>20 - 30 minutes                      (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands in front of terminals.</p>

## LOCAL TRANSPORTATION

**Subway and buses** (<http://www.mta.nyc.ny.us/>) are a convenient way to get around Manhattan. **Metro Card** valid for subway and bus can be purchased at subway stations.

- Single: trip fare is \$2.50.
- 7-Day Metro Card costs \$29.00 (unlimited ride for one week for one person)

**Yellow Cab Taxis** are readily available around Manhattan. Taxis are a safe alternative for late night travel when train and buses can be few and far between. It is advisable not to take taxis without meters (illegal taxi), as they could charge exorbitant fares. Taxis are cash only and it's a good idea to have small bills because taxi drivers usually cannot change anything higher than \$20. While taxis are relatively expensive for a single person, they are more affordable with 3 or more riders. The rates for taxis are as follows:

Initial fare.....	\$2.50
Each 1/5 mile (4 blocks)....	\$0.40
Each 1 minute idle.....	\$0.20
Night surcharge.....	\$0.50 (after 8:00 p.m. until 6:00 a.m.)
Additional riders.....	FREE

Pay only what's on the meter, plus a 15-20 per cent gratuity. On all trips within New York City, any bridge and tunnel tolls to the destination shall be paid by the passenger, who shall be so informed before the start of the trip. On all trips within the City of New York, return tolls shall not be charged except for trips over the Cross Bay Veterans, Marine Parkway-Gil Hodges Memorial, and Verrazano Narrows Bridges. On trips beyond the City of New York, all necessary tolls to and from the destination shall be paid by the passenger. There are additional charges for crossings outside the metropolitan area and New Jersey. Passengers are required to pay one way.

## POSTAL SERVICES

### United Nations Post Office

UN Secretariat Building

(Basement)

1<sup>st</sup> Avenue (between E. 45<sup>th</sup> & E. 46<sup>th</sup> Street, entry via Visitor's Entrance)

Grand Central Station

450 Lexington Ave.

New York, NY 10017

(1-800) 275-8777



## **CONFIRMATION OF RETURN FLIGHTS**

Please contact the airline directly to reconfirm your flight.

## **TIME**

For the time difference between New York and your country, please refer to <http://www.timeanddate.com/worldclock/>

## **WEATHER**

To check for current weather condition in New York, please refer to <http://www.weather.com/weather/local/10017?lswe=10017&lwsa=WeatherLocalUndeclared&from=whatwhere>





## Economic and Social Council

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### Statistical Commission

#### Forty-third session

28 February-2 March 2012

Item 2 of the provisional agenda\*

#### Adoption of the agenda and other organizational matters

### Organization of the work of the session

#### Note by the Secretariat

1. The proposed organization of work for the forty-third session of the Statistical Commission (see annex) has been prepared pursuant to relevant decisions of the General Assembly and the Economic and Social Council in order to facilitate the consideration of agenda items within the time and services allocated to the Commission.
2. The first meeting of the forty-third session of the Commission will be convened on Tuesday, 28 February 2012, at 10.30 a.m. Facilities will be available for two formal meetings each day. Morning meetings will be held from 10 a.m. (10.30 a.m. on Tuesday only) to 1 p.m.; afternoon meetings, from 3 p.m. to 6 p.m. The session will conclude on Friday, 2 March 2012, at 1 p.m.

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\* E/CN.3/2012/1.

## Annex

## Proposed organization of work

<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Proposed time to be spent on each item (minutes)</i>
<b>Tuesday, 28 February</b>		
Morning (10.30 a.m.-1 p.m.)	Opening of the session	30
	Item 1 Election of officers	
	Item 2 Adoption of the agenda and other organizational matters	
	<i>For discussion</i>	
	Provisional agenda and annotations (E/CN.3/2012/1)	
	Note by the Secretariat on the organization of the work of the session (E/CN.3/2012/L.1)	
	Item 3 Items for discussion and decision	
	Item 3 (a) Programme review: population and housing censuses	75
	<i>For discussion</i>	
	Note by the Secretary-General transmitting the report of the United States on the 2010 World Population and Housing Census Programme (E/CN.3/2012/2)	
Item 3 (b) Crime statistics	45	
<i>For discussion</i>		
Note by the Secretary-General transmitting the report of the National Institute of Statistics, Geography and Informatics of Mexico on crime statistics (E/CN.3/2012/3)		
Item 3 (c) National accounts	45	
<i>For discussion</i>		
Note by the Secretary-General transmitting the report of the Intersecretariat Working Group on National Accounts (E/CN.3/2012/4)		
Note by the Secretary-General transmitting the report of the Friends of the Chair on the barriers to implementation of the System of National Accounts 1993 (E/CN.3/2012/5)		
Item 3 (d) Agricultural statistics	45	
Afternoon (3 p.m.-6 p.m.)		

Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
	<i>For discussion</i>	
	Note by the Secretary-General transmitting the report of the Committee of the Friends of the Chair on agricultural statistics (E/CN.3/2012/6)	
	<i>For information</i>	
	Note by the Secretary-General transmitting the report of the Wye Group on Statistics on Rural Development and Agriculture Household Income (E/CN.3/2012/7)	
	Item 3 (e) Environmental-economic accounting	45
	<i>For discussion</i>	
	Note by the Secretary-General transmitting the report of the Committee of Experts on Environmental-Economic Accounting (E/CN.3/2012/8)	
	Item 3 (f) Environment statistics	45
	<i>For discussion</i>	
	Report of the Secretary-General on the Framework for the Development of Environment Statistics (E/CN.3/2012/9)	
<b>Wednesday, 29 February</b>		
Morning (10 a.m.-1 p.m.)	Item 3 (g) Energy statistics	45
	<i>For discussion</i>	
	Report of the Secretary-General on the compilation of natural gas statistics (E/CN.3/2012/10)	
	Item 3 (h) Statistics for natural resource-based economies	45
	<i>For discussion</i>	
	Note by the Secretary-General transmitting the joint report of Mongolia and Australia on the establishment of an Ulaanbaatar city group on statistics for natural resource-based economies (E/CN.3/2012/11)	
	Item 3 (i) Information and communication technology statistics	45
	<i>For discussion</i>	
	Note by the Secretary-General transmitting the report of the Partnership on Measuring Information and Communication Technology for Development (E/CN.3/2012/12)	

Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
Afternoon (3 p.m.-6 p.m.)	Item 3 (j) National quality assurance frameworks	45
	<i>For discussion</i>	
	Report of the Secretary-General on national quality assurance frameworks (E/CN.3/2012/13)	
	Item 3 (k) Implementation of the Fundamental Principles of Official Statistics	45
	<i>For discussion</i>	
	Report of the Secretary-General on the implementation of the Fundamental Principles of Official Statistics (E/CN.3/2012/14)	
	Item 3 (l) Coordination of statistical activities in the United Nations	45
	<i>For discussion</i>	
	Report of the Secretary-General on the coordination of statistical activities in the United Nations (E/CN.3/2012/15)	
	Item 3 (m) Efforts in developing a plan of action on statistical development	45
	<i>For discussion</i>	
	Note by the Secretary-General transmitting the report of the World Bank on efforts in developing a plan of action on statistical development (E/CN.3/2012/16)	
	Item 3 (n) Statistics of human development	45
	<i>For discussion</i>	
	Report of the United Nations Development Programme on statistics of human development (E/CN.3/2012/17)	
<b>Thursday, 1 March</b>		
Morning (10 a.m.-1 p.m.)	Item 3 (o) Regional statistical development in Europe	45
	<i>For discussion</i>	
	Note by the Secretary-General transmitting the report of the United Nations Economic Commission for Europe on regional statistical development in Europe (E/CN.3/2012/18)	

Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
Item 4	Items for information	120
Item 4 (a)	<p>Gender statistics</p> <p><i>For information</i></p> <p>Report of the Secretary-General on gender statistics (E/CN.3/2012/19)</p> <p>Report of the Secretary-General on the follow-up to the recommendations of the Friends of the Chair of the United Nations Statistical Commission on Indicators for Measuring Violence against Women (E/CN.3/2012/20)</p>	
Item 4 (b)	<p>Washington Group on Disability Measurement</p> <p><i>For information</i></p> <p>Note by the Secretary-General transmitting the report of the Washington Group on Disability Measurement (E/CN.3/2012/21)</p>	
Item 4 (c)	<p>International merchandise trade statistics</p> <p><i>For information</i></p> <p>Report of the Secretary-General on international merchandise trade statistics (E/CN.3/2012/22)</p>	
Item 4 (d)	<p>Statistics of international trade in services</p> <p><i>For information</i></p> <p>Note by the Secretary-General transmitting the report of the Inter-agency Task Force on Statistics of International Trade in Services (E/CN.3/2012/23)</p>	
Item 4 (e)	<p>Finance statistics</p> <p><i>For information</i></p> <p>Note by the Secretary-General transmitting the report of the Inter-Agency Task Force on Finance Statistics (E/CN.3/2012/24)</p>	
Item 4 (f)	<p>International Comparison Programme</p> <p><i>For information</i></p> <p>Note by the Secretary-General transmitting the report of the World Bank on the International Comparison Programme (E/CN.3/2012/25)</p>	

Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
	<p>Item 4 (g) Ottawa Group on Price Indices</p> <p><i>For information</i></p> <p>Note by the Secretary-General transmitting the report of the Ottawa Group on Price Indices (E/CN.3/2012/26)</p>	
	<p>Item 4 (h) Coordination and integration of statistical programmes</p> <p><i>For information</i></p> <p>Report of the Secretary-General on the work of the Committee on the Coordination of Statistical Activities (E/CN.3/2012/27)</p>	
	<p>Item 4 (i) International economic and social classifications</p> <p><i>For information</i></p> <p>Report of the Secretary-General on the international family of economic and social classifications (E/CN.3/2012/28)</p>	
	<p>Item 4 (j) Development indicators</p> <p><i>For information</i></p> <p>Report of the Secretary-General on development indicators (E/CN.3/2012/29)</p>	
	<p>Item 4 (k) Follow-up to Economic and Social Council policy decisions</p> <p><i>For information</i></p> <p>Note of the Secretary-General on policy decisions of the Economic and Social Council that are relevant to the work of the Statistical Commission (E/CN.3/2012/30)</p>	
	<p>Item 4 (l) Global geospatial information management</p> <p><i>For information</i></p> <p>Report of the Secretary-General on global geospatial information management (E/CN.3/2012/31)</p>	
	<p>Item 4 (m) World Statistics Day</p> <p><i>For information</i></p> <p>Report of the Secretary-General on World Statistics Day (E/CN.3/2012/32)</p>	
Afternoon	No formal Commission meeting	



Date/time	Agenda item and documentation	Proposed time to be spent on each item (minutes)
<b>Friday, 2 March</b>		
Morning (10 a.m.-1 p.m.)	Item 5 Programme questions (United Nations Statistics Division) Oral report by the Director of the United Nations Statistics Division	30
	Item 6 Provisional agenda and dates for the forty-fourth session of the Commission  <i>For discussion</i>  Note by the Secretariat containing the draft provisional agenda for the forty-fourth session of the Commission (E/CN.3/2012/L.2)  Note by the Secretariat on the draft multi-year programme of work of the Statistical Commission 2012-2015 (E/CN.3/2012/33)	30
	Item 7 Report of the Commission on its forty-third session  <i>For discussion</i>  Draft report of the Commission on its forty-third session (E/CN.3/2012/L._)  Closing of the session	120





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## Statistical Commission

### Forty-third session

28 February-2 March 2012

Item 2 of the provisional agenda

### Adoption of the agenda and other organizational matters

## Provisional agenda and annotations

1. Election of officers.
2. Adoption of the agenda and other organizational matters.
3. Items for discussion and decision:
  - (a) Programme review: population and housing censuses;
  - (b) Crime statistics;
  - (c) National accounts;
  - (d) Agricultural statistics;
  - (e) Environmental-economic accounting;
  - (f) Environment statistics;
  - (g) Energy statistics;
  - (h) Statistics for economies based on natural resources;
  - (i) Information and communications technology statistics;
  - (j) National quality assurance frameworks;
  - (k) Implementation of the Fundamental Principles of Official Statistics;
  - (l) Coordination of statistical activities in the United Nations;
  - (m) Efforts in developing a plan of action on statistical development;
  - (n) Statistics of human development;
  - (o) Regional statistical development in Europe.
4. Items for information:

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\* Reissued for technical reasons on 29 December 2011.



- (a) Gender statistics;
  - (b) Washington Group on Disability Statistics;
  - (c) International merchandise trade statistics;
  - (d) Statistics of international trade in services;
  - (e) Finance statistics;
  - (f) International Comparison Programme;
  - (g) Ottawa Group on Price Indices;
  - (h) Coordination and integration of statistical programmes;
  - (i) International economic and social classifications;
  - (j) Development indicators;
  - (k) Follow-up to Economic and Social Council policy decisions;
  - (l) Global geospatial information management;
  - (m) World Statistics Day.
5. Programme questions (United Nations Statistics Division).
  6. Provisional agenda and dates for the forty-fourth session of the Commission.
  7. Report of the Commission on its forty-third session.

## **Annotations**

### **1. Election of officers**

In accordance with rule 15 of the rules of procedure of the functional commissions of the Economic and Social Council and past practices, the Statistical Commission, at the commencement of its first meeting at a regular session, shall elect, from among the representatives of its members, a Chair, three Vice-Chairs and a Rapporteur (the Bureau).

The Bureau serves for two years, to the extent possible. This is achieved by electing the Bureau for a period of one year and re-electing those members of the Bureau who continue to be representatives to the Commission at the following session. The Bureau is elected on the basis of the principle of equitable geographical distribution; a member of the Bureau is elected from each of the regions represented on the Commission.

### **2. Adoption of the agenda and other organizational matters**

The items on the provisional agenda and the corresponding documentation were proposed by the Commission at its forty-second session (New York, 22-25 February 2011)<sup>1</sup> and were adopted by the Economic and Social Council in its decision 2011/245. The Bureau of the Commission has subsequently approved some changes. The proposed draft organization of work for the session is before the Commission.

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<sup>1</sup> See *Official Records of the Economic and Social Council, 2011, Supplement No. 4 (E/2011/24)*, chap. I, sect. A, draft decision.

The Commission may wish to adopt the agenda and organization of work for its forty-third session.

### **Documentation**

Provisional agenda and annotations (E/CN.3/2012/1)

Note by the Secretariat on the organization of the work of the session (E/CN.3/2012/L.1)

## **3. Items for discussion and decision**

### **(a) Programme review: population and housing censuses**

The Commission will have before it the programme review of the 2010 World Programme on Population and Housing Censuses prepared by the United States Bureau of the Census. The current round of the population and housing census is historic: almost every country in the world held or will hold a census between 2005 and 2014. The same round also witnessed an increasing number of countries using new approaches to obtain data and modern technology in various census phases. The review takes stock of the recent experiences of countries in conducting a census and assesses the emerging issues and challenges. The Commission is invited to consider the achievements of the current World Programme on Population and Housing Censuses, with a view to identifying its future direction.

### **Documentation**

Note by the Secretary-General transmitting the report of the United States of America on the 2010 World Programme on Population and Housing Censuses (E/CN.3/2012/2)

### **(b) Crime statistics**

The Commission will have before it the report of the National Institute of Statistics and Geography of Mexico on crime statistics. The report covers the different challenges that affect crime statistics at the national and international levels, including the development of standard concepts and definitions, the lack of coordination among national institutions and different data sources, and the lack of an international framework for comparing data on conventional and transnational crimes. The Commission is invited to discuss actions to be taken by the different actors of the international statistical system, namely national statistical offices and international and regional organizations, to overcome these challenges. Issues that will be discussed include: (a) strategies to be adopted by national statistical offices to better coordinate the collection, dissemination and analysis of crime data; (b) the increased role of victimization surveys; (c) measurement of emerging and “difficult-to-measure” crimes such as organized crime, corruption and human trafficking; (d) development of an international crime classification framework to improve the comparability of data within and across countries; (e) establishment by the National Institute of Statistics and Geography of Mexico and the United Nations Office on Drugs and Crime of a centre of excellence on crime statistics; and (f) the first international conference on crime statistics.

**Documentation**

Note by the Secretary-General transmitting the report of the National Institute of Statistics and Geography of Mexico on crime statistics (E/CN.3/2012/3)

**(c) National accounts**

The Commission will have before it the report of the Intersecretariat Working Group on National Accounts. The report provides an update on the translation of the *System of National Accounts, 2008* (2008 SNA) in the other United Nations official languages. It also presents the outcomes of the Working Group's research agenda on two substantive conceptual issues relating to the 2008 SNA, namely: (a) the conceptual clarification of the recording of emission allowances and emission permits; and (b) the conceptual clarification of the delineation of financial intermediation services indirectly measured (FISIM). In addition, it provides information on the global implementation programme for the 2008 SNA and supporting statistics. The Commission is requested to express its views and provide guidance on the elements of the programme of work of the Working Group.

The Commission will also have before it the report of the Friends of the Chair group on the barriers to the implementation of the *System of National Accounts, 1993* (1993 SNA). The report presents an analysis of the results of the survey undertaken by the Australian Bureau of Statistics to identify the barriers to the implementation of the 1993 SNA. It also provides recommendations for the national and international programme for the implementation of the 2008 SNA and supporting statistics. The Commission is requested to express its views and provide guidance on the recommendations contained in the report.

**Documentation**

Note by the Secretary-General transmitting the report of the Intersecretariat Working Group on National Accounts (E/CN.3/2012/4)

Note by the Secretary-General transmitting the report of the Friends of the Chair on the barriers to the implementation of the *System of National Accounts, 1993* (E/CN.3/2012/5)

**(d) Agricultural statistics**

The Commission will have before it the report of the Friends of the Chair group on agricultural statistics presenting the key proposals contained in the action plan to implement the Global Strategy to Improve Agricultural and Rural Statistics and the process followed for its development. The action plan proposes a coherent capacity-building programme for the development of an integrated agricultural statistical system at the national level. The action plan also includes a description of governance mechanisms and of the architecture of financial flows. The report describes the activities accomplished to date, including finalization of the action plan, resource mobilization initiatives and partnership arrangements established with regional agencies.

The Commission will also have before it the report of the Wye Group on statistics on rural development and agriculture household income, in particular with respect to

the second edition of the Handbook entitled *Rural Households' Livelihood and Well-Being: Statistics on Rural Development and Agriculture Household Income*.<sup>2</sup>

The Commission is invited to endorse the action plan and its governance. Furthermore, the Commission is invited to take note of the report of the Wye Group and endorse the second edition of the Handbook. The Commission is also invited to approve the establishment of the proposed inter-agency expert group on agricultural statistics as a new mechanism for guiding the methodological development of agriculture and rural statistics and for monitoring the implementation of the action plan. This mechanism would replace the Friends of the Chair group on agricultural statistics and the Wye Group on statistics on rural development and agriculture household income.

### **Documentation**

Note by the Secretary-General transmitting the report of the Friends of the Chair on agricultural statistics (E/CN.3/2012/6)

Note by the Secretary-General transmitting the report of the Wye Group on statistics on rural development and agriculture household income (E/CN.3/2012/7)

### **(e) Environmental-economic accounting**

The Commission will have before it the report of the United Nations Committee of Experts on Environmental-Economic Accounting. The report elaborates on the progress made in the programme of work of the Committee, with particular focus on activities related to the revision of the System of Environmental-Economic Accounts (SEEA). It describes the status of work and the results of the second round of global consultations on chapters 1-6 of the System (central framework). The report provides an update on the progress in the development of the experimental ecosystem accounts and the extensions and applications. It also summarizes the progress of work in the development and finalization of the System of Environmental-Economic Accounting for Energy (SEEA-E), presenting the outcome of the expert group meeting. It reports on the development of an implementation plan for SEEA and contains information about ongoing efforts to promote the System in international forums as the statistical framework for assessing linkages between the environment and the economy. The Commission is invited to adopt chapters 1-6 of SEEA (central framework), express its views on the finalization of SEEA-E and comment on the progress of work of the Committee.

### **Documentation**

Note by the Secretary-General transmitting the report of the United Nations Committee of Experts on Environmental-Economic Accounting (E/CN.3/2012/8)

### **(f) Environment statistics**

The Commission will have before it the report of the Secretary-General on the revision of the Framework for the Development of Environment Statistics and a background document containing the core chapters of the revised Framework. The report will summarize the conclusions of the two expert group meetings held since

<sup>2</sup> United Nations publication, Sales No. E.07.II.E.14.

the forty-second session of the Commission, describe the core chapters of the Framework contained in the background document and present the plan for the remaining actions to be taken to conclude the revision process. The Commission is requested to approve in principle the core chapters of the revised Framework as contained in the background document and endorse the steps to finalize the revision as described in the report of the Secretary-General.

**Documentation**

Report of the Secretary-General on the Framework for the Development of Environment Statistics (E/CN.3/2012/9)

**(g) Energy statistics**

The Commission will have before it the report of the Secretary-General on the compilation of natural gas statistics containing a review of international activities in the collection and compilation of statistics on natural gas and an overview of the main problems that countries and organizations face in this area. The report also presents an outline of the programme of work that the Statistics Division, in cooperation and coordination with other international and regional organizations, intends to undertake on improving the annual and monthly collection of natural gas statistics. The proposals take into account the guidance provided by the International Recommendations for Energy Statistics, adopted by the Commission at its forty-second session. The Commission is invited to express its views on the assessment of the current situation and the proposed activities.

**Documentation**

Report of the Secretary-General on the compilation of natural gas statistics (E/CN.3/2012/10)

**(h) Statistics for economies based on natural resources**

The Commission has before it a proposal contained in a joint report of the National Statistical Office of Mongolia and the Australian Bureau of Statistics on the establishment of an Ulaanbaatar city group on statistics for economies based on natural resources. This city group will examine the unique statistical tasks required to understand the dynamics of such economies.

**Documentation**

Note by the Secretary-General transmitting the joint report of Mongolia and Australia on the establishment of an Ulaanbaatar city group on statistics for economies based on natural resources (E/CN.3/2012/11)

**(i) Information and communications technology statistics**

The Commission will have before it the report of the Partnership on Measuring Information and Communication Technology for Development. The report presents the progress made on information and communications technology (ICT) statistics worldwide during the past five years, including the revised and extended core list of ICT indicators. It identifies the indicators and countries where most progress has been made as well as the major data gaps. The report also highlights important



statistical challenges and proposes a set of actions to be taken to enhance the availability of internationally comparable indicators on ICT. The Commission is requested to review the progress made and endorse the recommendations proposed by the Partnership to improve ICT statistics.

#### **Documentation**

Note by the Secretary-General transmitting the report of the Partnership on Measuring Information and Communication Technology for Development (E/CN.3/2012/12)

#### **(j) National quality assurance frameworks**

The Commission will have before it a report of the Secretary-General containing a description of the work carried out by the United Nations Expert Group on National Quality Assurance Frameworks, in line with the mandate given by the Commission at its forty-first session, namely: (a) to develop a generic national quality assurance framework template while taking the existing quality frameworks into account and establishing mapping to them; (b) to compile a set of guidelines to accompany the template; (c) to compile a glossary of the main quality-related terms; (d) to build up an online inventory of documents and links to national and international quality tools and references; and (e) to enhance and update the website on national quality assurance frameworks maintained by the Statistics Division.

A separate background document containing the generic national quality assurance framework template and its accompanying guidelines, lists of tools and references, detailed mapping showing the correspondence to several existing quality assurance frameworks and links to the online glossary and the website will be submitted to the Commission.

The Commission is invited to review and endorse the generic national quality assurance framework template and to express its views on the guidelines, glossary, tools and references and website.

#### **Documentation**

Report of the Secretary-General on national quality assurance frameworks (E/CN.3/2012/13)

#### **(k) Implementation of the Fundamental Principles of Official Statistics**

The Commission will have before it a brief progress report on the work of the Friends of the Chair group on the implementation of the Fundamental Principles of Official Statistics, which was established at the forty-second session of the Commission. The initial focus of the group is to revise and update the language of the preamble of the Fundamental Principles. The group has also elaborated a detailed time plan for 2012, including a review of the implementation of the Fundamental Principles by Member States and development of a practical guide for their implementation. The Commission is asked to review the proposal for an updated preamble and to comment on the workplan of the Friends of the Chair group.

**Documentation**

Report of the Secretary-General on the implementation of the Fundamental Principles of Official Statistics (E/CN.3/2012/14)

**(l) Coordination of statistical activities in the United Nations**

In accordance with a mandate given at its forty-second session in the context of the discussion of statistics of human development, the Commission will have before it a report by the Secretary-General on current statistical coordination arrangements within the United Nations system. The report presents some options for strengthening current arrangements on specific topics and contains a proposal to form a Friends of the Chair group with a mandate to identify and prioritize those areas where coordination needs to be enhanced and to suggest appropriate mechanisms to do so.

**Documentation**

Report of the Secretary-General on the coordination of statistical activities in the United Nations (E/CN.3/2012/15)

**(m) Efforts in developing a plan of action on statistical development**

The Commission will have before it a report of the World Bank on an action plan for the development of statistics. This action plan, known as the “Busan Action Plan for Statistics”, is an input for the Fourth High-level Forum on Aid Effectiveness, to be held in Busan, Republic of Korea, from 29 November to 1 December 2011. The outcome of the Forum will include a commitment to implement the plan to monitor progress, evaluate impact, ensure sound, results-focused public sector management, and highlight strategic issues for policy decisions. The Busan Action Plan builds on the success of the Marrakech Action Plan for Statistics, which was endorsed by the Commission. The plan outlines five steps needed to strengthen national statistical systems in developing countries and to increase the effectiveness of the support provided by development partners. The Commission is invited to comment on the plan’s objectives and actions and provide guidance on priorities.

**Documentation**

Note by the Secretary-General transmitting the report of the World Bank on efforts in developing a plan of action on statistical development (E/CN.3/2012/16)

**(n) Statistics of human development**

This report outlines the commitment of the Human Development Report Office of the United Nations Development Programme to address the concerns raised by Member States at the forty-second session of the Statistical Commission. The report provides an account of the concrete steps taken and the processes and structures set in place to strengthen a constructive engagement with Member States and the global statistical community with respect to the measurement of human development and to support greater transparency in the production of the 2011 and future Human Development Reports. An update on the status of preparations for the 2012 Human Development Report will be included in the report. The Commission may wish to review these procedures and processes.

**Documentation**

Note by the Secretary-General transmitting the report of the United Nations Development Programme on statistics of human development (E/CN.3/2012/17)

**(o) Regional statistical development in Europe**

This report describes the trends in the development of official statistics in the countries members of the Economic Commission for Europe (ECE). It discusses recent initiatives for responding to the needs of economic and social policymaking and assessing progress towards international development goals. It elaborates on the coordination of international statistical work in the ECE region through the Conference of European Statisticians. The close cooperation with member countries and international organizations has led to the development of guidelines and recommendations with a global impact. It also addresses issues related to the adherence to the Fundamental Principles of Official Statistics, a set of standards adopted by the Conference of European Statisticians in 1992 and globally by the Statistical Commission in 1994. Lastly, the report highlights the main challenges facing official statistics, including needs for statistical capacity-building. The Commission is invited to comment on the ongoing work to address those challenges.

**Documentation**

Note by the Secretary-General transmitting the report of the Economic Commission for Europe on regional statistical development in Europe (E/CN.3/2012/18)

**4. Items for information****(a) Gender statistics**

The Commission will have before it a report of the Secretary-General describing the work by the Interagency and Expert Group on Gender Statistics and the Statistics Division in carrying out the tasks specified in the programme review of gender statistics.<sup>3</sup> The report also describes the workplan and strategies implemented by the Statistics Division and the Interagency and Expert Group on Gender Statistics to strengthen the global gender statistics programme.

The Commission will also have before it the report of the Secretary-General on the follow-up to the recommendations of the Friends of the Chair on statistical indicators for measuring violence against women. In line with the Commission's mandate, the Statistics Division has initiated work on draft guidelines for producing statistics on violence against women. The report will present an outline of the guidelines as well as the proceedings and conclusions of a consultative meeting to review the draft guidelines, held in Beirut from 8 to 10 November 2011. The Commission is invited to take note of these progress reports.

**Documentation**

Report of the Secretary-General on gender statistics (E/CN.3/2012/19)

<sup>3</sup> E/CN.3/2011/3 (paras. 46 and 50).

Report of the Secretary-General on the follow-up to the recommendations of the Friends of the Chair on statistical indicators for measuring violence against women (E/CN.3/2012/20)

**(b) Washington Group on Disability Statistics**

The report of the Washington Group on Disability Statistics provides an update on the Group's work on the development of an extended set of questions on functioning. The question set addresses a wider range of domains than was possible for the short question set developed for censuses. The extended question set can be added to other surveys or can form the basis for a disability survey. It represents the joint efforts of the Washington Group and the Budapest Initiative and was presented to Eurostat for inclusion in the next round of the European Health Interview Survey. Furthermore, at the most recent Washington Group meeting (Bermuda, November 2011), work was initiated on question sets applicable to children and on the environment and its impact on participation. The report also summarizes activities related to workshops and training sessions and collaborations with other international organizations. The Commission is requested to take note of the Washington Group's current and future programme of work.

**Documentation**

Note by the Secretary-General transmitting the report of the Washington Group on Disability Statistics (E/CN.3/2012/21)

**(c) International merchandise trade statistics**

The Commission will have before it the report of the Secretary-General on international merchandise trade statistics. The report contains a description of the activities undertaken in response to the recommendations made by the Statistical Commission at its forty-first session with regard to the implementation of the new recommendations for international merchandise trade statistics. The report presents the draft revised compilation guidance for international merchandise trade statistics, details of which are contained in the background document, the revised *International Merchandise Trade Statistics: Compilers Manual*. The draft compilation guidance was prepared by the Statistics Division in consultation with the national statistical offices and international organizations concerned. The Commission may wish to take note of the report.

**Documentation**

Report of the Secretary-General on international merchandise trade statistics (E/CN.3/2012/22)

**(d) Statistics of international trade in services**

The Commission will have before it the report of the inter-agency Task Force on Statistics of International Trade in Services summarizing the activities it has carried out in response to the request of the Commission at its forty-first session to implement the international recommendations contained in the 2010 *Manual on Statistics of International Trade in Services*. The report briefly describes the work done and presents the next steps of the implementation programme, including the establishment of a group of national and international experts in this field, which

has been established for the express purpose of guiding the implementation programme. The Commission may wish to take note of the report.

**Documentation**

Note by the Secretary-General transmitting the report of the Task Force on Statistics of International Trade in Services (E/CN.3/2012/23)

**(e) Finance statistics**

The report of the International Monetary Fund on the Inter-Agency Task Force on Finance Statistics summarizes progress and recent developments in the field of finance statistics and provides an overview of planned activities. The Commission is requested to take note of the report.

**Documentation**

Note by the Secretary-General transmitting the report of the Inter-Agency Task Force on Finance Statistics (E/CN.3/2012/24)

**(f) International Comparison Programme**

The Commission will have before it a report on the International Comparison Programme. The report, prepared by the World Bank on behalf of the Executive Board of the International Comparison Programme, outlines the status of implementation of the 2011 round. The report provides information on country participation, risk assessment, price data collection and validation, governance meetings and the status of regional programmes. The report also outlines financial aspects and progress achieved in formulating the data access and archiving policy. The Commission may wish to review and take note of the progress in the implementation of the 2011 round.

**Documentation**

Note by the Secretary-General transmitting the report of the World Bank on the International Comparison Programme (E/CN.3/2012/25)

**(g) Ottawa Group on Price Indices**

The report of the Ottawa Group on Price Indices summarizes recent developments and activities, provides an update on the latest meetings and outlines the plans of the Ottawa Group. The Commission is requested to take note of the report.

**Documentation**

Note by the Secretary-General transmitting the report of the Ottawa Group on Price Indices (E/CN.3/2012/26)

**(h) Coordination and integration of statistical programmes**

The Commission will have before it a report that summarizes the main conclusions of the seventeenth and eighteenth sessions of the Committee for the Coordination of Statistical Activities, held in New York on 21 February 2011 and in Luxembourg from 7 to 9 September 2011, respectively. The Commission may wish to take into

account, in its discussions under relevant agenda items, the views expressed by the Committee. The Commission may wish to take note of the report.

**Documentation**

Report of the Secretary-General on the work of the Committee for the Coordination of Statistical Activities (E/CN.3/2012/27)

**(i) International economic and social classifications**

The report of the Secretary-General provides updated information on the work carried out under the auspices of the Expert Group on International Economic and Social Classifications. In particular, the report provides information on the outcome of the meeting of the Expert Group in 2011 and its recommendations for future work and the organization of work, including an updated mandate for the Expert Group. The report also outlines the scope for the regularly scheduled update of the Central Product Classification (CPC). The Commission is invited to take note of the report.

**Documentation**

Report of the Secretary-General on international economic and social classifications (E/CN.3/2012/28)

**(j) Development indicators**

The Commission will have before it a report of the Secretary-General describing the work of the Inter-agency and Expert Group on Millennium Development Goal Indicators and the Statistics Division in the following areas: developing tools and methodology for country-level assessment of progress in achieving the Millennium Development Goals; providing training and technical assistance to countries on indicators to monitor the Goals and on Statistical Data and Metadata Exchange (SDMX) standards for Goal indicators; resolving differences between national and international data sets; and improving coordination of data reporting and monitoring of the Goals. The report also describes the preparation of the yearly progress reports on progress towards achievement of the Goals and presents an assessment of data availability for Goal indicators. The Commission is invited to take note of the report.

**Documentation**

Report of the Secretary-General on development indicators for monitoring the Millennium Development Goals (E/CN.3/2012/29)

**(k) Follow-up to Economic and Social Council policy decisions**

This item was placed on the agenda by the Commission at the request of the Economic and Social Council in its resolution 1999/51 with a view to encouraging a closer relationship between the work of the Commission and the Council. The Commission will have before it a note by the Secretary-General containing extracts from resolutions, decisions and agreed conclusions of the General Assembly, the Council or of other functional commissions that are relevant to the work of the Statistical Commission. The report also contains a description of the actions taken

so far and those suggested to be taken. The Commission may wish to take note of the report.

**Documentation**

Note by the Secretary-General on policy decisions of the General Assembly and the Economic and Social Council that are relevant to the work of the Statistical Commission (E/CN.3/2012/30)

**(l) Global geospatial information management**

The Commission will have before it a report by the Secretary-General on the recent work of the Statistics Division in the field of global geospatial information management. Following a recommendation by the Statistical Commission at its forty-first session, the Economic and Social Council had taken up the topic in 2011 and adopted a resolution to form a United Nations Committee of Experts on Global Geospatial Information Management. The report summarizes the outcomes of the first United Nations High-level Forum on Global Geospatial Information Management as well as of the first session of the Committee of Experts, held in October 2011 in Seoul. The Commission is invited to take note of this progress report.

**Documentation**

Report of the Secretary-General on global geospatial information management (E/CN.3/2012/31)

**(m) World Statistics Day**

The Commission will have before it a report of the Secretary-General prepared in consultation with the Bureau. The document presents a proposal to celebrate World Statistics Day every five years under modalities similar to those used in 2010. The Commission is invited to take note of and confirm this proposal.

**Documentation**

Report of the Secretary-General on World Statistics Day (E/CN.3/2012/32)

**5. Programme questions (United Nations Statistics Division)**

The Commission will receive an oral report from the Director of the Statistics Division concerning current activities, plans and priorities.

**6. Provisional agenda and dates for the forty-fourth session of the Commission**

In accordance with rule 9 of the rules of procedure, the Commission will have before it the draft provisional agenda for its forty-fourth session, together with an indication of the documents to be submitted under each item and the legislative authority for their preparation. The Commission will also have before it a proposal for the dates of the session. In addition, in accordance with a request of the Council (see Council resolution 1999/51), the Commission will have before it a draft multi-year programme of work for 2012-2015. The Commission is invited to approve the date, provisional agenda and documentation for its forty-fourth session, as well as to approve the multi-year programme.

**Documentation**

Note by the Secretariat containing the draft provisional agenda for the forty-fourth session of the Commission (E/CN.3/2012/L.2)

Note by the Secretariat on the draft multi-year programme of work of the Statistical Commission, 2012-2015 (E/CN.3/2012/33)

**7. Report of the Commission on its forty-third session**

The Commission may wish to adopt the report on its forty-third session, which will be submitted to the Council.

**Documentation**

Draft report of the Commission on its forty-third session (E/CN.3/2012/L.\_\_\_\_)

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## Side events

Tentative schedule as of 21 February 2012

(Ground Plan for [Temporary North Lawn Building-TNLB](#))

Closed meetings are by invitation of organizers only.

Date	Morning	Lunch break	Afternoon	Evening
22 Feb Wed	<b>9:30 am - 5:30 pm</b> 21st Inter-agency and Expert Group Meeting on MDG Indicators Venue: Conf. Room 6 (TNLB) (closed meeting)			
23 Feb Thurs	<b>9:30 am - 5:30 pm</b> 21st Inter-agency and Expert Group Meeting on MDG Indicators Venue: Conf. Room 6 (TNLB) (closed meeting)			
24 Feb Fri	<b>Friday Seminar</b> <b>9:30 am - 1:00 pm</b> Counting the 7 Billion: The Future of Population and Housing Censuses Organized by UNSD Venue: Conf. Room 3 (TNLB)	<b>1:00 - 1:40 pm</b> Counting the World: UNFPA documentary on census for development Organized by Permanent Mission of Luxembourg to the United Nations and UNFPA Venue: Conf. Room 3 (TNLB)	<b>Friday Seminar</b> <b>2:00 - 5:00 pm</b> Counting the 7 Billion: The Future of Population and Housing Censuses ( <i>continued</i> ) Organized by UNSD Venue: Conf. Room 3 (TNLB)	
		<b>1:40 - 2:00 pm</b> Census of India 2011: Screening of documentary film Organized by India Venue: Conf. Room 3 (TNLB)		
25 Feb Sat	<b>9:30 am - 12:00 pm</b> Meeting on the Busan Action Plan for Statistics Organized by Paris21 Venue: DC2-2111 (closed meeting)		<b>2:00 - 6:00 pm</b> UN coordination for the implementation programme of the 2008 SNA and supporting statistics Organized by UNSD Venue: DC2-1949 (closed meeting)	

## Side events (continued)

Date	Morning	Lunch break	Afternoon	Evening
26 Feb Sun	<p><b>10:00 am - 1:00 pm</b> DFID Project on National Development Indicators Organized by UNSD Venue: DC2-1949 (closed meeting)</p> <p><b>10:00 am - 12:00 pm</b> Bureau of the ESCAP Committee on Statistics Organized by ESCAP Venue: DC2-2330 (closed meeting)</p> <p><b>11:00 am - 1:00 pm</b> Meeting of countries of statistics for results pilot Organized by the World Bank Venue: DC2-2111 (closed meeting)</p> <p><b>11:30 am - 12:30 pm</b> Bureau meeting of UNCEEA Venue: Permanent Mission of the Kingdom of the Netherlands to the UN, 235 East 45th Street, 16th Floor (closed meeting)</p>	<p><b>1:00 - 3:00 pm</b> <u>Implementation of the SEEA: the measurement framework for the environment and its interactions with the economy</u> Organized by UN Committee of Experts on Environmental-Economic Accounts (UNCEEA) Venue: Permanent Mission of the Kingdom of the Netherlands to the UN, 235 East 45th Street, 16th Floor (RSVP to <a href="mailto:sea@un.org">sea@un.org</a>) (closed meeting)</p>	<p><b>2:00 - 4:00 pm</b> Governing Council of SIAP Venue: DC2-2330 (closed meeting)</p> <p><b>2:00 - 4:30 pm</b> Paris21 Executive Committee meeting Venue: DC2-1949 (closed meeting)</p> <p><b>3:00 - 4:30 pm</b> Meeting of the Bureau and members of the Statistical Commission for Africa Organized by ECA Venue: Millennium UN Plaza Hotel, Manhattan Meeting Room (closed meeting)</p> <p><b>4:00 - 7:00 pm</b> Dialogue on Articulating National and Global Priorities for Statistics in an Era of Constraints Organized by the United States and New Zealand Venue: Permanent Mission of New Zealand to the UN, 600 Third Avenue, 14th floor (closed meeting)</p> <p><b>4:30 - 7:00 pm</b> Partners for Statistics Development in Asia and the Pacific Organized by ESCAP Venue: DC2-2330 (closed meeting)</p> <p><b>5:00 - 8:00 pm</b> XXXII Meeting of the Statistics Committee of the Andean Community Venue: DC2-2111 (closed meeting)</p>	
27 Feb Mon	<p><b>Learning Centres</b> Organized by UNSD</p> <p><b>9:30 - 11:30 am</b> Integrating Statistical and Geospatial Information: Cloud and Web Service Applications Venue: DC2-1949</p> <p><b>9:30 - 11:00 am</b> National Quality Assurance Frameworks Venue: DC1 3rd Floor Staff Lounge</p> <p><b>9:30 am - 12:00 pm</b> 19th meeting of CCSA Venue: Conf. Room D (TNLB) (closed meeting)</p> <p><b>11:00 am - 2:45 pm</b> ECLAC Executive Committee Meeting Venue: DC2-2111 (closed meeting)</p> <p><b>12:00 - 1:00 pm</b> Orientation Session for new Commission Participants Organized by UNSD Venue: Conf. Room D (TNLB)</p>	<p><b>1:15 - 2:45 pm</b> Compilation of natural gas statistics Organized by UNSD Venue: Conf. Room D (TNLB)</p> <p><b>1:15 - 2:30 pm</b> Framework for the development of environment statistics Organized by UNSD Venue: Conf. Room 7 (TNLB)</p> <p><b>12:00 - 2:30 pm</b> 6th ICP Executive Board meeting Organized by the World Bank Venue: Millennium UN Plaza Hotel (closed meeting)</p>	<p><b>High Level Forum on Official Statistics</b></p> <p><b>3:00 - 6:00 pm</b> "Measuring the Unmeasurable: Challenging the Limits of Official Statistics" Organized by UNSD Venue: Conf. Room 3 (TNLB)</p>	<p><b>6:15 - 7:15 pm</b> Preparatory meeting for Ulaanbaatar City Group Venue: Conf. Room D (TNLB) (closed meeting)</p>

## Side events (continued)

Date	Morning	Lunch break	Afternoon	Evening
28 Feb Tue	<p><b>8:30 - 10:00 am</b> Seminar on crime statistics Organized by Mexico Venue: Conf. Room 7 (TNLB)</p> <p><b>8:30 - 9:30 am</b> Measuring multidimensional deprivations and living conditions based on survey data Organized by UK OPHI Venue: Conf. Room D (TNLB)</p> <p><b>8:30 - 9:30 am</b> Steering Group on Short-term Economic Statistics Organized by UNSD, Eurostat and Netherlands Venue: DC2-1949 (closed meeting)</p> <p><b>10:30 am - 1:00 pm</b> <b>Opening Session of 43rd Session of the United Nations Statistical Commission</b> Venue: ECOSOC Chamber (TNLB)</p>	<p><b>Lunchtime Seminar</b></p> <p><b>1:50 - 2:50 pm</b> Impact of the Arab Spring on Arab National Statistical Systems Organized by UNSD Venue: ECOSOC Chamber (TNLB)</p> <p><b>1:15 - 2:45 pm</b> IAOS Executive Committee meeting Venue: DC2-1949 (closed meeting)</p> <p><b>1:50 - 2:50 pm</b> Panel Discussion on Indicators for the World Programme of Action on Youth Organized by Division of Social Policy and Development Venue: Conf. Room D (TNLB)</p>		<p><b>6:00 pm</b> Reception for Commission Delegates by the Chair of the Statistical Commission and the Director of the UN Statistics Division Venue: Ex-Press Bar</p>
29 Feb Wed	<p><b>8:30 - 9:30 am</b> Briefing on the work of the Inter-agency Group on Economic and Financial Statistics Venue: Millennium UN Plaza Hotel, Diplomat ballroom 2nd floor</p> <p><b>8:30 - 9:30 am</b> CensusInfo Organized by UNSD Venue: Conf. Room 7 (TNLB)</p> <p><b>8:30 - 9:00 am</b> Meeting with MEDSTAT Organized by Eurostat Venue: DC2-2111 (closed meeting)</p> <p><b>8:30 - 9:45 am</b> Meeting of the chief statisticians of the Commonwealth Organized by UK Venue: ECOSOC Chamber (TNLB) (closed meeting)</p> <p><b>9:00 - 9:45 am</b> New application for detailed monthly trade statistics Organized by UNSD Venue: Conf. Room D (TNLB)</p>	<p><b>Lunchtime Seminar</b></p> <p><b>1:50 - 2:50 pm</b> What is the value-added of official statistics in the measurement of trade Organized by UNSD Venue: ECOSOC Chamber (TNLB)</p> <p><b>1:15 - 1:45 pm</b> Meeting Western Balkans Organized by Eurostat Venue: DC2-2111 (closed meeting)</p> <p><b>1:15 - 2:30 pm</b> Meeting of the Global Steering Committee to implement the Global Strategy to Improve Agricultural and Rural Statistics Organized by FAO Venue: DC2-1949 (closed meeting)</p> <p><b>1:15 - 2:45 pm</b> Meeting of the Friends of the Chair on the Fundamental Principles of Official Statistics Venue: DC2-1684 (closed meeting)</p> <p><b>1:50 - 2:50 pm</b> Briefing on the Global Forum on Migration and Development: Implications for Data Collection Organized by Population Division Venue: Conf. Room D (TNLB)</p>		<p><b>6:15 - 7:00 pm</b> Global Inventory of Statistical Standards Organized by UNSD Venue: Conf. Room D (TNLB)</p> <p><b>6:15 - 8:00 pm</b> 2015 MDG Reporting Starts Now Organized by UNICEF and UNSD Venue: Danny Kaye Visitors Center UNICEF, 3 UN Plaza</p>

## Side events (continued)

Date	Morning	Lunch break	Afternoon	Evening
1 Mar Thurs	<p><b>8:00 - 9:45 am</b> Seminar on the results of the European Statistical Systems Sponsorship Group on Measuring Progress, Well-Being and Sustainable Development Organized by Eurostat Venue: Conf. Room 7 (TNLB)</p> <p><b>8:30 - 9:30 am</b> Global Tobacco Survey Organized by US CDC Venue: Conf. Room D (TNLB)</p> <p><b>8:30 - 9:45 am</b> OECD Bureau meeting with OECD Evaluation Committee Venue: ECOSOC Chamber (TNLB) (closed meeting)</p>	<p><b>1:15 - 2:00 pm</b> Experiences of the 2011 Iranian National Population and Housing Census Organized by Iran Venue: Conf. Room D</p> <p><b>1:15 - 2:30 pm</b> Improving Statistics for Food Security, Sustainable Agriculture, and Rural Development: An Action Plan to Implement the Global Strategy Organized by FAO Venue: ECOSOC Chamber (TNLB)</p> <p><b>1:15 - 1:45 pm</b> Meeting ERETES group Organized by Eurostat Venue: DC2-1949 (closed meeting)</p> <p><b>1:30 - 2:30 pm</b> Disability data and statistics for inclusive development: next steps for action at the national regional and global levels Organized by Division for Social Policy and Development Venue: Conf. Room 7 (TNLB)</p>	<p><b>2:30 - 3:30 pm</b> UN Interagency estimation for child and maternal mortality Organized by UNICEF Venue: ECOSOC Chamber (TNLB)</p> <p><b>2:30 - 4:00 pm</b> Organization of the 6th Int'l Conf. on Agricultural Statistics - ICAS VI Organized by FAO Venue: DC2-1949</p> <p><b>2:00 - 3:00 pm</b> Italian census analysis project-country consultation Venue: DC2-2111 (closed meeting)</p> <p><b>3:30 - 6:00 pm</b> 4th Meeting of the Delegates of National Statistical Offices of the OIC Member Countries Venue: ECOSOC Chamber (TNLB) (closed meeting)</p> <p><b>2:00 - 6:00 pm</b> OECD CSTAT Bureau meeting Venue: Conf. Room D (TNLB) (closed meeting)</p>	
2 Mar Fri	<p><b>8:30 - 9:30 am</b> Meeting of the ESCWA countries with UNSD Venue: DC2-1684 (closed meeting)</p> <p><b>8:45 - 10:00 am</b> Gender Statistics: the new initiative on "Evidence and data for Gender Equality" Organized by UNSD and UN-Women, under the auspices of the UN Statistical Commission and the UN Commission on the Status of Women Venue: ECOSOC Chamber (TNLB)</p>			

BACKGROUND INFORMATION ON THE STATISTICAL COMMISSION  
AND PRACTICAL INFORMATION ON ITS FUNCTIONING<sup>1</sup>

Origin

1. The Statistical Commission's nuclear (establishment) session was held in 1946, and its first session, in 1947.

Terms of reference<sup>2</sup>

2. On the basis of the recommendations of its nuclear session, the Statistical Commission was established and given terms of reference by the Economic and Social Council. The terms of reference as set forth in Economic and Social Council resolution 1566 (L) of 3 May 1971, reaffirming its resolution 8 (I) of 16 February 1946, as amended by resolution 8 (II) of 21 June 1946, state that the Commission shall assist the Council:

"(a) In promoting the development of national statistics and the improvement of their comparability;

"(b) In the coordination of the statistical work of specialized agencies;

"(c) In the development of the central statistical services of the Secretariat;

"(d) In advising the organs of the United Nations on general questions relating to the collection, analysis and dissemination of statistical information;

"(e) In promoting the improvement of statistics and statistical methods generally."

3. In resolution 1566 (L), the Council stressed the importance of the Commission's coordination function and the need to achieve an integrated system in the collection, processing and dissemination of international statistics; recognized the interest of the Statistical Commission and the Statistical Division in matters related to the use of computers in the United Nations system; and requested the Secretary-General to undertake, in cooperation with

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<sup>1</sup> Prepared in response to a request of the Statistical Commission, for members of the Commission (E/1993/26, par. 32(b)). This note should be used in conjunction with the "Rules of Procedure of the Functional Commissions of the Economic and Social Council" (E/5975/Rev.1), which has been distributed to all members of the Commission, and which is the authoritative document on the rules of procedure.

<sup>2</sup> See also Annex I.

the specialized agencies, concerted action to assist the developing countries in strengthening their statistical systems.

#### Items considered

4. The Statistical Commission considers special issues of concern in international statistical development, methodological issues, coordination and integration of international statistical programmes, support of technical cooperation activities in statistics and organizational matters. Within the terms of the above resolutions, there is flexibility for the Commission to adjust, where necessary, its priorities and methods to meet new requirements and maintain a balance between matters of current concern and the longer-term development aspects of the statistical system.

#### Reporting

5. The Commission submits a report on each session to the Economic and Social Council. The report contains an account of the Commission's proceedings and the action taken on each agenda item.

The Commission may submit to the Council, in the form of draft resolutions, recommendations to States Members of the United Nations, the Secretary-General or the specialized agencies. Any financial implications of the draft resolutions must be brought to the attention of the Commission and the Council before being adopted and must subsequently be approved by the organs of the United Nations having the necessary authority.

#### Membership

6. The Commission consists of one member from each of 24 member countries of the United Nations elected by the United Nations Economic and Social Council on the basis of an equitable geographical distribution according to the following pattern:

- (a) Five members from African States;
- (b) Four members from Asian States;
- (c) Four members from Eastern European States;
- (d) Four members from Latin American and Caribbean States;
- (e) Seven members from Western European and other States.

7. See Annex II for current membership of the Commission.

#### Term of office

8. The term of office of members is four years.

### Frequency of meetings

9. In July 1999 the Economic and Social Council decided that the Commission should meet annually for four days each session, starting in the year 2000.

### Officers of the Commission

10. The officers are the Chairman, 3 Vice-chairmen and the Rapporteur; they are also referred to as the Bureau. In between sessions of the Commission, members of the Commission, the Bureau and the Secretariat consult on the election of the Bureau for the upcoming session. A Bureau is elected for a one year period with the expectation that they will be re-elected to a second one year term if available. Nominations are made by member(s) of the Commission. Elections are held at the beginning of a session. In practice elections have been by acclamation. At its thirtieth session the Commission decided to give the officers of the Commission (if necessary complemented by any others whose participation is deemed useful by the Chairman) more of a steering role.

### Secretariat support and other participants

11. The sessions of the Statistical Commission are substantively serviced by the United Nations Statistics Division (UNSD) and attended by the regional commissions, other United Nations organizations, specialized agencies and related organizations, and non-United Nations international organizations active in international statistical work.

### Dates of the meeting and notification to countries

12. Dates for the sessions of the Commission are proposed by the Commission. The dates are fixed by the Economic and Social Council. The session must be held eight weeks before the Economic and Social Council session which will consider the report of the Commission; the Secretariat normally proposes dates to the Commission taking account of this requirement and of the availability of conference servicing facilities. The Secretariat notifies the permanent mission of each of the member countries of the Commission of the dates, and invites them to notify the Secretariat who their representative (and any other delegation members) will be.

### The agenda and documentation of the Commission

13. Prior to each session of the Commission, the Secretariat prepares a list of items that have previously been established for consideration by the Commission at that session; the list may be based on requests of the Commission at previous sessions, or of other intergovernmental bodies such as the General Assembly and

Economic and Social Council and reflect the multi-year programme of work that the Commission develops. During each session the Commission may decide to add additional items to the agenda, based on documentation and discussion at the session, and priorities or problems. At the end of each session the Secretariat provides an updated list reflecting all the decisions and requests, and on the basis of that list, the Commission proposes to the Economic and Social Council, the provisional agenda and documentation for the next session (subject to further review by the Commission's Bureau). The Economic and Social Council considers the proposal at its substantive session (June/July immediately following the Commission session) and approves it. It is finalized, and after review by the Bureau, distributed by the Secretariat in advance of the Commission session. Documentation may be requested by the Commission, from the Secretariat, other United Nations bodies or specialized agencies, intergovernmental organizations or non-governmental organizations active in statistical work, a country or an ad hoc group of countries/organizations.

14. Documents are limited to 16 pages in length and where possible are well below this limit. They are to be concise and action oriented. They are made available in the six official languages of the Commission (Arabic, Chinese, English, French, Russian and Spanish). They are to be issued well in advance of the session. Documents are made available on the UNSD Home Page at <http://unstats.un.org/unsd/statcom/commission.htm>; they are also distributed by airmail/diplomatic pouch.

15. Background documents are also frequently available to the Commission. These contain information from participants and the Secretariat which are of potential interest to the Commission. These documents require clearance by the Secretary of the Commission prior to distribution and adequate copies must be made available by the authors. They can be in any official language(s) and will be circulated only in the language(s) provided by the author. Limited photocopy support can be offered by the Secretariat. The provision of information in the form of documents or background papers is preferred by the Commission in place of lengthy oral statements.

#### Kinds of interventions that are made

16. Members and observers are encouraged to participate fully in the deliberations of the Commission. The Commission has increasingly called for more focused, issue-oriented and succinct interventions by those participating in the discussions. It has also emphasized that detailed expositions of methodology or the reporting of routine activities should not be presented orally but rather be made available as written material as background documents which can be made available to participants.



Travel arrangements; air ticket; schedule of sessions; Conference room; admission to the United Nations building

17. Travel, but not subsistence/hotel expenses, for one representative of each member state of the Commission is paid for by the United Nations according to normal United Nations travel standards. Representatives may make their own travel arrangements and claim re-imbusement from the United Nations.<sup>3</sup> Alternatively, the United Nations is prepared, upon request, to make the necessary arrangements for issuance and payment of the travel tickets. In those cases, Permanent Missions are requested to provide to the Secretariat an address and the telephone number where the representative can be contacted.

18. The first meeting of the Commission sessions normally starts on a Tuesday, at 10:30 a.m. On subsequent days the meetings start at 10:00 a.m. Normally two sessions are held each day; 10:00 a.m. to 1:00 p.m. and 3:00 p.m. to 6:00 p.m. The conference room number where the meetings will be held is available near the entrance to the United Nations Headquarters. Grounds passes for admission to the United Nations building are organized by the Mission of each country to the United Nations.

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<sup>3</sup> Travel claims should be submitted using the reimbursement voucher for official travel of representatives of member states (F.56) duly filled in and accompanied by the used air ticket stubs/passenger receipt, boarding passes, and some form of proof of payment for ticket i.e. cancelled cheque, credit card receipt/statement etc.

## Annex I

### Some notes on the terms of reference of the Statistical Commission

In formulating the terms of reference, the nuclear Commission had certain concepts in mind, as indicated in the following excerpt from its report:

"(a) Promoting the development of national statistics and the improvement of their comparability.

"This task will be performed in close collaboration with the statistical unit of the United Nations Secretariat. It is a continuing function which requires constant attention ... The Commission should be in a position to advise national governments and the Secretariat on problems which will arise ... The Commission may also establish committees or sub-commissions in various statistical fields.

"(b) Coordination of the Statistical work of specialized agencies.

"The Commission should advise the Council concerning agreements to be reached with the specialized agencies defining their respective areas of statistical activity ... The coordination process is an operating function to be performed by the Secretariat within the framework established by recommendations of the Commission.

"Initially, the Commission contemplates the adoption of a general plan which will recognize the primary statistical interests of each specialized agency. The collection by the latter of data in its primary field must be without prejudice, however, to the right of the United Nations to concern itself with statistics in the same subject area so far as they may be essential for its own purposes or for the instances, when the data are basic to the work of several specialized agencies, provision should be made for their collection centrally by the statistical unit of the Secretariat ... To facilitate cooperative arrangements among the specialized agencies and the Secretariat, the Commission recommends the establishment of a Statistical Coordinating Committee ...

"(c) Development of the central statistical services of the Secretariat.

"It is important that there be one focal point for statistical activities in the Secretariat. The Commission is in accord with the recommendations of the Preparatory Commission that the statistical work of the constituent organs of the United Nations be centralized in a statistical unit in

the Department of Economic Affairs, which would also undertake work for the other Departments of the Secretariat ...

"(d) Advising the organs of the United Nations on general questions relating to the collection, interpretation and dissemination of statistical information.

"This function implies that the Statistical Commission will serve as a technical advisory body, not only to the Economic and Social Council and the statistical unit of the Secretariat, but also all organs of the United Nations ...

"(e) Promoting the improvement of statistics and statistical methods generally.

"This function is very broad and should cover adequately any work which the Commission may undertake through the promotion of uniform standards as to kinds of data to be collected, the methods of their collection, and their form of presentation. This will be accomplished in part through the work of committees or sub-commissions to be designated for particular fields as the needs arise. Improvement will also be accomplished through the current work of the Secretariat in its dealings with national governments on statistical matters. It is essential that the Commission and the Secretariat play an active role in promoting continuously the adoption and use of the most valid and reliable statistics and statistical methods ... To further this end, the Commission recognizes the need to provide opportunities for ... education and training in statistics."

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## Annex II

### Membership of the Statistical Commission 2012

Term expires on 31 December

	ARMENIA	2012
*	AUSTRALIA	2013
*	BOTSWANA	2013
	CAMEROON	2013
	CHINA	2012
	COLOMBIA	2013
	CUBA	2015
	CZECH REPUBLIC	2015
	GERMANY	2012
	HUNGARY	2015
	ITALY	2013
	JAPAN	2012
*	MEXICO	2012
	MONGOLIA	2015
	MOROCCO	2013
	NETHERLANDS	2012
	NIGER	2015
	NORWAY	2013
*	OMAN	2015
*	RUSSIAN FEDERATION	2013
	SURINAME	2012
	UNITED KINGDOM	2012
	UNITED REPUBLIC OF TANZANIA	2015
	UNITED STATES OF AMERICA	2015

- \* Members of the Bureau (Chair, Vice-chairs, Rapporteur) up to the beginning of the forty-third session of the Commission, 28 February 2012. New elections for the Bureau will be held at the beginning of the forty-third session on 28 February 2012.

**Rules of Procedure**  
of the  
**Functional Commissions**  
of the  
**Economic and Social Council**



**UNITED NATIONS**

New York, 1983

## NOTE

The rules of procedure of the functional commissions were initially adopted by the Economic and Social Council in resolution 100 (V) of 12 August 1947. After a comprehensive review, they were revised by the Council in resolution 289 (X) of 6 March 1950. The present edition embodies all the amendments adopted by the Council since the latter date and contained in the following resolutions and decisions of the Council: resolution 481 (XV) of 1 April 1953; resolution 1231 (XLII) of 6 June 1967; decision of 2 August 1968 (1561st meeting); resolution 1393 (XLVI) of 3 June 1969; decision of 3 June 1969 (1596th meeting); decision of 17 November 1969 (1647th meeting); decision 216 (LXII) of 26 April 1977; and decision 1982/147 of 15 April 1982.

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**RULES OF PROCEDURE OF THE FUNCTIONAL  
COMMISSIONS<sup>1</sup>  
OF THE ECONOMIC AND SOCIAL COUNCIL**

**I. SESSIONS**

*Number of sessions*

**Rule 1**

Unless the Economic and Social Council (the Council) decides otherwise, the functional commission (the commission) shall hold sessions biennially.

*Date of opening*

**Rule 2**

1. The date of opening of each session of the commission shall be fixed by the Council, taking into account any recommendation of the commission and in consultation with the Secretary-General.

2. In exceptional cases, the date of opening of a session may be altered by the Secretary-General in consultation with the Committee on Conferences of the General Assembly and, whenever practicable, with the Chairman of the commission.

*Place of sessions*

**Rule 3**

Sessions shall be held at the Headquarters of the United Nations unless another place is designated by the Council, taking into account any recommendation of the commission and in consultation with the Secretary-General.

*Notification of opening date of sessions*

**Rule 4**

The Secretary-General shall notify the members of the commission and also, in the case of the Commission on Narcotic Drugs, the President of the International Narcotics Control Board, of the date and place of the first meeting of each session at least six weeks in advance.

---

<sup>1</sup>At present: Statistical Commission, Population Commission for Social Development, Commission on Human Rights, Commission on the Status of Women, Commission on Narcotic Drugs.

## II. AGENDA

### *Drawing up of the provisional agenda*

#### **Rule 5**

1. The Secretary-General, in consultation with the Chairman whenever possible, shall draw up the provisional agenda for each session.

2. The provisional agenda shall include all items required by these rules as well as items proposed by:

(a) The commission at a previous session;

(b) The General Assembly, the Economic and Social Council, the Security Council or the Trusteeship Council;

(c) A Member of the United Nations;

(d) A sub-commission of the commission;

(e) The Chairman;

(f) The Secretary-General;

(g) A specialized agency,<sup>2</sup> subject to rule 72;

(h) A non-governmental organization, subject to paragraph 4 of this rule.

3. Items proposed for inclusion in the provisional agenda pursuant to subparagraphs (c), (e), (f), (g) and (h) of paragraph 2 shall be submitted with basic documents in sufficient time to reach the Secretary-General not less than seven weeks before the first meeting of each session.

4. (i) Non-governmental organizations in category I may propose items for the provisional agenda of the commission provided that:

(a) An organization that intends to propose such an item shall inform the Secretary-General at least nine weeks before the commencement of the session, and before formally proposing an item shall give due consideration to any comments the secretariat may make.

(b) The proposal shall be formally submitted with basic documents not less than seven weeks before the commencement of the session.

(ii) An item proposed in accordance with the provisions of this paragraph shall be included in the agenda of the commission if it is adopted by a two-thirds majority of the members present and voting.

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<sup>2</sup> When the term "specialized agencies" is used in these rules, it refers to specialized agencies brought into relationship with the United Nations; it also includes the International Atomic Energy Agency.

*Communication of the provisional agenda*

**Rule 6**

1. The Secretary-General shall, not less than six weeks before the opening of the session, communicate the provisional agenda for a session of the commission and transmit the basic documents related to each item appearing thereon to the Members of the United Nations, the President of the Security Council, the President of the Trusteeship Council, the specialized agencies, the intergovernmental organizations referred to in rule 74, the non-governmental organizations<sup>3</sup> in category I or II or on the Roster and also, in the case of the Commission on Narcotic Drugs, to the President of the International Narcotics Control Board.

2. In exceptional circumstances, the Secretary-General may, for reasons to be specified in writing, transmit the basic documentation relating to items on the provisional agenda not less than four weeks before the opening of the session.

*Adoption of the agenda*

**Rule 7**

The commission shall at the beginning of each session, after the election of its officers, in accordance with rule 15, adopt the agenda for that session on the basis of the provisional agenda referred to in rule 5.

*Revision of the agenda*

**Rule 8**

During a session, the commission may revise the agenda by adding, deleting, deferring or amending items. Only important and urgent items shall be added to the agenda during the session.

*Draft provisional agenda for subsequent session*

**Rule 9**

At each session of the commission, the Secretary-General shall submit a draft provisional agenda for the commission's subsequent session, indicating in respect of each agenda item the documents to be submitted under that item and the legislative authority for their preparation, in order to enable the commission to consider the documents from the point of view of their contribution to the work of the commission and of their urgency and relevance in the light of the current situation.

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<sup>3</sup> When the term "non-governmental organizations" is used in these rules, it refers to non-governmental organizations which are in consultative relationship with the Council in accordance with part III of its resolution 1296 (XLIV).

### III. REPRESENTATION

#### *Terms of office of members*

##### **Rule 10**

Unless the Council decides otherwise, the term of office of members of the commission shall begin on 1 January following the election of the States concerned to membership of the commission and shall end on 31 December following the election of the States that are to succeed them as members of the commission.

#### *Representatives*

##### **Rule 11**

Each member of the commission shall, after consultation with the Secretary-General and subject to confirmation by the Council,<sup>4</sup> designate a person to serve as its representative on the commission.

#### *Rights of representatives pending confirmation<sup>4</sup>*

##### **Rule 12**

A person designated as the representative of a member of the commission in accordance with rule 11 may, pending confirmation by the Council, participate in the work on the commission with the same rights as the other representatives on the commission.

#### *Alternates<sup>4</sup>*

##### **Rule 13**

1. Each member of the commission may, in consultation with the Secretary-General, designate an alternate representative to act in place of its representative at any meeting of the commission or, except as provided in paragraph 2 of this rule, of its subsidiary organs. When acting as representative, the alternate so designated shall have the same status as a representative, including the right to vote.

2. In the case of a subsidiary organ whose members are experts nominated by Governments serving in their individual capacity, if a member is unable to attend all or part of a session he may, with the consent of his Government and in consultation with the Secretary-General, designate an alternate to act in his place during his absence. Such an alternate shall have the same status as the expert serving as member on the subsidiary organ concerned, including the right to vote.

---

<sup>4</sup> Not applicable to the Commission on Narcotic Drugs, which is composed of States whose representatives are appointed by Governments without consultation with the Secretary-General and without confirmation by the Council.

*Advisers*

**Rule 14**

The representative of a member of the commission may be accompanied by such advisers as may be required.

IV. OFFICERS

*Election of officers*

**Rule 15**

At the commencement of its first meeting of a regular session the commission shall elect, from among the representatives of its members, a Chairman, one or more Vice-Chairmen and such other officers as may be required.

*Term of office*

**Rule 16**

The officers of the commission shall, subject to rule 19, hold office until their successors are elected and shall be eligible for re-election.

*Acting Chairman*

**Rule 17**

1. If the Chairman finds it necessary to be absent during a meeting or any part thereof, he shall designate one of the Vice-Chairmen to take his place.
2. If the Chairman ceases to hold office pursuant to rule 19, the remaining officers shall designate one of the Vice-Chairmen to take his place until the election of a new Chairman.

*Powers of the Acting Chairman*

**Rule 18**

A Vice-Chairman acting as Chairman shall have the powers and duties of the Chairman.

*Replacement of the Chairman or other officers*

**Rule 19**

If the Chairman or any other officer is unable to carry out his functions or ceases to be a representative of a member of the commission or if the State of which he is a representative ceases to be a member of the commission he shall cease to hold such office and a new officer shall be elected for the unexpired term.

*Voting rights of the Chairman*<sup>5</sup>

**Rule 20**

The Chairman, or a Vice-Chairman acting as Chairman, may empower his alternate designated in accordance with rule 13 to participate in the proceedings and vote in the commission. In this case, the Chairman or Acting Chairman shall not participate in the proceedings except in his capacity as presiding officer of the commission.

**V. SUBSIDIARY ORGANS**

*Establishment of committees and working groups*

**Rule 21**

1. During a session, the commission, in consultation with the Secretary-General, may set up such committees or working groups composed of members of the commission as are deemed necessary and refer to them any questions on the agenda for study and report.

2. With the prior approval of the Council and in agreement with the Secretary-General such committees or working groups may be authorized to sit while the commission is not in session.

3. The members of committees or working groups of the commission shall be nominated by the Chairman, subject to approval of the commission.

*Establishment of sub-commissions*

**Rule 22**

1. The commission shall set up only such sub-commissions as may be authorized by the Council.

2. Unless otherwise determined by the Council, the commission shall determine the functions and composition of each sub-commission.

*Officers*

**Rule 23**

Unless the commission decides otherwise, its subsidiary organs shall elect their own officers.

---

<sup>5</sup> Not applicable in the case of a subsidiary organ which is composed of experts serving in their individual capacity.

*Rules of procedure*

**Rule 24**

The rules of procedure of the commission shall apply to the proceedings of its subsidiary organs in so far as they are applicable.

VI. SECRETARIAT

*Duties of the Secretary-General*

**Rule 25**

1. The Secretary-General shall act in that capacity in all meetings of the commission. He may designate a member of the Secretariat to act as his representative.

2. He shall provide and direct the staff required by the commission and be responsible for all the arrangements that may be necessary for its meetings.

3. He shall keep the members of the commission informed of any questions that may be brought before it for consideration.

*Duties of the Secretariat*

**Rule 26**

The Secretariat shall:

- (a) Interpret speeches made at meetings;
- (b) Receive, translate and circulate documents;
- (c) Print, publish and circulate as appropriate the records of the sessions, the resolutions of the commission and the required documentation;
- (d) Have custody of the documents in the archives; and
- (e) Generally perform all other work that may be required.

*Statements by the Secretariat*

**Rule 27**

The Secretary-General or his representative may, subject to rule 43, make oral as well as written statements to the commission concerning any question under consideration.



*Estimates of expenditure*

**Rule 28**

1. Before a proposal involving the expenditure of United Nations funds is approved by the commission, the Secretary-General shall prepare and provide to the commission an estimate of the programme budget implications of implementing the proposal. The Chairman shall draw attention to that estimate and invite discussion on it when the proposal is considered by the commission.

2. Any programme budget proposal recommended by the commission to the Council for its approval must be stated in terms of the objectives to be achieved.

VII. LANGUAGES

*Official and working languages*

**Rule 29**

Arabic, Chinese, English, French, Russian and Spanish shall be the official languages, and English, French and Spanish the working languages of the commission.

*Interpretation*

**Rule 30**

1. Speeches made in an official language shall be interpreted into the other official languages.

2. A speaker may speak in a language other than an official language if he provides for interpretation into one of the official languages. Interpretation into the other official languages by the interpreters of the Secretariat may be based on the interpretation given in the first such language.

*Languages of records*

**Rule 31**

Records shall be drawn up in the working languages. A translation of the whole or part of any record into any of the other official languages shall be furnished if requested by a representative.

*Languages of resolutions and other formal decisions*

**Rule 32**

All resolutions, recommendations and other formal decisions of the commission shall be made available in the official languages.

## VIII. RECORDS AND REPORTS

### *Sound recordings of meetings*

#### **Rule 33**

Sound recordings of meetings of the commission shall be made and kept by the secretariat. Such recordings may also be made and kept of the meetings of committees, working groups and sub-commissions if so decided by the commission.

### *Summary records of meetings*

#### **Rule 34**

No summary records of meetings of the commission or any subsidiary organs shall be provided unless these have been specifically authorized by the Council.

### *Records of public meetings*

#### **Rule 35**

1. Summary records of the public meetings of the commission and its subsidiary organs, where authorized and required, shall be prepared by the Secretariat. They shall be distributed as soon as possible to all members of the commission or of the organ concerned, and to any other participants in the meeting, who may, within one week of their receipt, submit corrections to the Secretariat; in special circumstances, the presiding officer may, in consultation with the Secretary-General, extend the time for submitting corrections. Any disagreement concerning such corrections shall be decided by the presiding officer of the body to which the record relates, after consulting, where necessary, the sound recordings of the proceedings. Corrections will be consolidated in a single corrigendum to be issued after the end of the session.

2. The summary records and the consolidated corrigendum thereto shall be distributed promptly to the Members of the United Nations and to the specialized agencies. On publication, these records may be consulted by the public.

### *Records of private meetings*

#### **Rule 36**

The records of private meetings of the commission shall be distributed promptly to the members of the commission and to any other participants in these meetings. They shall be made available to other Members of the United Nations upon decision of the commission. They may be made public at such time and under such conditions as the commission may decide.

*Reports to the Council*

**Rule 37**

The commission shall submit to the Council a report, which shall normally not exceed thirty-two pages, on the work of each session containing a concise summary of recommendations and a statement of issues requiring action by the Council. It shall as far as practicable frame its recommendations and resolutions in the form of drafts for approval by the Council.

*Communication of formal decisions and reports*

**Rule 38**

As soon as possible, the text of the formal decisions and reports adopted by the commission shall be distributed to all members of the commission and to any other participants in the session. The printed text of such decisions and reports shall be distributed as soon as possible after the close of the session to the Members of the United Nations, to the specialized agencies, to the inter-governmental organizations referred to in rule 74 and to the concerned non-governmental organizations in category I or II or on the Roster.

IX. PUBLIC OR PRIVATE MEETINGS

*General principle*

**Rule 39**

Unless the commission decides otherwise its meetings shall be held in public.

X. CONDUCT OF BUSINESS

*Quorum*

**Rule 40**

A majority of the representatives of members of the commission shall constitute a quorum.

*General powers of the Chairman*

**Rule 41**

1. In addition to exercising the powers conferred upon him elsewhere by these rules, the Chairman shall declare the opening and closing of each

meeting of the commission, direct the discussions, ensure observance of these rules, accord the right to speak, put questions to the vote and announce decisions. The Chairman, subject to these rules, shall have complete control of the proceedings of the commission and over the maintenance of order at its meetings. He shall rule on points of order. He may propose to the commission the closure of the list of speakers, a limitation on the time to be allowed to speakers and on the number of times the representative of each member may speak on an item, the adjournment or closure of the debate, and the suspension or adjournment of a meeting.

2. The Chairman, in the exercise of his functions, remains under the authority of the commission.

#### *Points of order*

##### **Rule 42**

1. During the discussion of any matter, a representative may at any time raise a point of order, which shall be decided immediately by the Chairman in accordance with these rules. A representative may appeal against the ruling of the Chairman. The appeal shall be immediately put to the vote, and the ruling of the Chairman shall stand unless overruled by a majority of the members present and voting.

2. A representative may not, in raising a point of order, speak on the substance of the matter under discussion.

#### *Speeches*

##### **Rule 43**

1. No one may address the commission without having previously obtained the permission of the Chairman. Subject to rules 42, 45 and 48 to 50, the Chairman shall call upon speakers in the order in which they signify their desire to speak.

2. Debate shall be confined to the question before the commission and the Chairman may call a speaker to order if his remarks are not relevant to the subject under discussion.

3. The commission may limit the time allowed to speakers and the number of times the representative of each member may speak on any question; permission to speak on a motion to set such limits shall be accorded only to two representatives favouring and to two opposing such limits, after which the motion shall be put to the vote immediately. Interventions on procedural questions shall not exceed five minutes unless the commission decides otherwise. When debate is limited and a speaker exceeds the allotted time, the Chairman shall call him to order without delay.

*Closing of list of speakers*

**Rule 44**

During the course of a debate the Chairman may announce the list of speakers and, with the consent of the commission, declare the list closed. When there are no more speakers, the Chairman shall, with the consent of the commission, declare the debate closed. Such closure shall have the same effect as closure by decision of the commission.

*Right of reply*

**Rule 45**

The right of reply shall be accorded by the Chairman to the representative of any member who requests it. Representatives should attempt, in exercising this right, to be as brief as possible and preferably to deliver their statements at the end of the meeting at which this right is requested.

*Congratulations*

**Rule 46**

Congratulations to the newly elected officers shall be expressed only by the outgoing Chairman or a member of his delegation, or by a representative designated by the outgoing Chairman.

*Condolences*

**Rule 47**

Condolences shall be expressed solely by the Chairman on behalf of all members. The Chairman, with the agreement of the commission, may dispatch a message on behalf of all members of the commission.

*Suspension or adjournment of the meeting*

**Rule 48**

During the discussion of any matter, a representative may at any time move the suspension or the adjournment of the meeting. No discussion on such motions shall be permitted, and they shall be put to the vote immediately.

*Adjournment of debate*

**Rule 49**

A representative may at any time move the adjournment of the debate on the item under discussion. Permission to speak on the motion shall be accorded only to two representatives favouring and to two opposing the adjournment, after which the motion shall be put to the vote immediately.

*Closure of debate*

**Rule 50**

A representative may at any time move the closure of the debate on the item under discussion, whether or not any other representative has signified his wish to speak. Permission to speak on the motion shall be accorded only to two representatives opposing the closure, after which the motion shall be put to the vote immediately.

*Order of motions*

**Rule 51**

Subject to rule 42, the motions indicated below shall have precedence in the following order over all proposals or other motions before the meeting:

- (a) To suspend the meeting;
- (b) To adjourn the meeting;
- (c) To adjourn the debate on the item under discussion;
- (d) To close the debate on the item under discussion.

*Submission of proposals and substantive amendments*

**Rule 52**

Proposals and substantive amendments shall normally be submitted in writing to the Secretary-General. Unless the commission decides otherwise, proposals and substantive amendments shall be discussed or put to the vote no earlier than twenty-four hours after copies have been circulated to all members.

*Withdrawal of proposals and motions*

**Rule 53**

A proposal or a motion may be withdrawn by its sponsor at any time before voting on it has commenced, provided that it has not been amended. A proposal or a motion thus withdrawn may be reintroduced by any representative.

*Decisions on competence*

**Rule 54**

A motion calling for a decision on the competence of the commission to adopt a proposal submitted to it shall be put to the vote before a vote is taken on the proposal in question.

*Reconsideration of proposals*

**Rule 55**

When a proposal has been adopted or rejected, it may not be reconsidered at the same session unless the commission so decides. Permission to speak on a motion to reconsider shall be accorded only to two representatives opposing the motion, after which it shall be put to the vote immediately.

XI. VOTING AND ELECTIONS

*Voting rights*

**Rule 56**

Each member of the commission shall have one vote.

*Request for a vote*

**Rule 57**

A proposal or motion before the commission for decision shall be voted upon if any member so requests. When no member requests a vote, the commission may adopt proposals or motions without a vote.

*Majority required*

**Rule 58**

1. Except as provided in rule 5(4) (ii), decisions of the commission shall be made by a majority of the members present and voting.
2. For the purpose of these rules, the phrase “members present and voting” means members casting an affirmative or negative vote. Members which abstain from voting are considered as not voting.

*Method of voting*

**Rule 59**

1. Except as provided in rule 66, the commission shall normally vote by show of hands, except that a representative may request a roll-call which shall be taken in the English alphabetical order of the names of the States represented on the commission, beginning with the State whose name is drawn by lot by the Chairman. The name of each member shall be called in all roll-calls, and its representative shall reply “yes”, “no” or “abstention”.
2. The vote of each member participating in any roll-call shall be inserted in the record.

*Explanation of vote*

**Rule 60**

Representatives may make brief statements consisting solely of explanation of their votes, before the voting has commenced or after the voting has been completed. The representative of a member sponsoring a proposal or motion shall not speak in explanation of vote thereon, except if it has been amended.

*Conduct during voting*

**Rule 61**

After the Chairman has announced the commencement of voting, no representative may interrupt the voting except on a point of order in connection with the actual process of voting.

*Division of proposals and amendments*

**Rule 62**

Parts of a proposal or an amendment shall be voted on separately if a representative requests that the proposal be divided. Those parts of the proposal or the amendment which have been approved shall then be put to the vote as a whole; if all the operative parts of a proposal or an amendment have been rejected, the proposal or amendment shall be considered to have been rejected as a whole.

*Amendments*

**Rule 63**

An amendment is a proposal that does no more than add to, delete from or revise part of another proposal.

*Order of voting on amendments*

**Rule 64**

When an amendment is moved to a proposal, the amendment shall be voted on first. When two or more amendments are moved to a proposal, the amendment furthest removed in substance from the original proposal shall be voted on first and then the amendment next furthest removed therefrom and so on until all the amendments have been put to the vote. Where, however, the adoption of one amendment necessarily implies the rejection of another amendment, the latter shall not be put to the vote. If one or more amendments are adopted, the amended proposal shall then be voted on.



*Order of voting on proposals*

**Rule 65**

1. If two or more proposals, other than amendments, relate to the same question, they shall, unless the commission decides otherwise, be voted on in the order in which they were submitted. The commission may, after each vote on a proposal, decide whether to vote on the next proposal.

2. A motion requiring that no decision be taken on a proposal shall have priority over that proposal.

*Elections*

**Rule 66**

All elections shall be held by secret ballot, unless, in the absence of any objection, the commission decides to proceed without taking a ballot on an agreed candidate or slate.

**Rule 67**

1. When one or more elective places are to be filled at one time under the same conditions, those candidates, in a number not exceeding the number of such places, obtaining in the first ballot a majority of the votes cast and the largest number of votes, shall be elected.

2. If the number of candidates obtaining such majority is less than the number of places to be filled, additional ballots shall be held to fill the remaining places.

*Equally divided votes*

**Rule 68**

If a vote is equally divided on a matter other than an election, the proposal or motion shall be regarded as rejected.

**XII. PARTICIPATION OF NON-MEMBERS OF THE COMMISSION**

*Participation of non-Member States*

**Rule 69**

1. The commission shall invite any Member of the United Nations that is not a member of the commission, and any other State,<sup>6</sup> to participate in its deliberations on any matter of particular concern to that State.

<sup>6</sup> It is the understanding of the Economic and Social Council that a commission, in discharging its functions under this rule, will follow the practice of the General Assembly in implementing an all States clause, and that in all cases where it is advisable it will request the opinion of the Council before taking appropriate decisions.

2. A subsidiary organ of the commission shall invite any State<sup>6</sup> that is not one of its own members<sup>7</sup> to participate in its deliberations on any matter of particular concern to that State.

3. A State thus invited shall not have the right to vote, but may submit proposals which may be put to the vote on request of any member of the commission or of the subsidiary organ concerned.

*Participation of national liberation movements*

**Rule 70**

The commission may invite any national liberation movement recognized by or in accordance with resolutions of the General Assembly to participate, without the right to vote, in its deliberations on any matter of particular concern to that movement.

*Participation of and consultation with specialized agencies<sup>8</sup>*

**Rule 71**

In accordance with the agreements concluded between the United Nations and the specialized agencies, the specialized agencies shall be entitled:

(a) To be represented at meetings of the commission and its subsidiary organs;

(b) To participate, without the right to vote, through their representatives, in deliberations with respect to items of concern to them and to submit proposals regarding such items, which may be put to the vote at the request of any member of the commission or of the subsidiary organ concerned.

**Rule 72**

Before the Secretary-General places an item proposed by a specialized agency on the provisional agenda, he shall carry out with the agency concerned such preliminary consultation as may be necessary.

**Rule 73**

1. Where an item proposed for inclusion in the provisional agenda for a session or added to the agenda under rule 5 contains a proposal for new activities to be undertaken by the United Nations relating to matters that are of direct concern to one or more specialized agencies, the Secretary-General shall enter into consultation with the agencies concerned and report to the commission on the means of achieving a co-ordinated use of the resources of the respective agencies.

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<sup>7</sup> The expression "that is not one of its own members" does not apply to subsidiary organs composed of experts serving in their individual capacity.

<sup>8</sup> See footnote 2.

2. When in the course of a meeting of the commission a proposal for new activities to be undertaken by the United Nations relates to matters that are of direct concern to one or more specialized agencies, the Secretary-General shall, after such consultation as may be possible with the representatives of the agencies concerned, draw the attention of the commission to the implications of the proposal.

3. Before deciding on proposals referred to above, the commission shall satisfy itself that adequate consultations have taken place with the agencies concerned.

*Participation of other intergovernmental organizations*

**Rule 74**

Representatives of intergovernmental organizations accorded permanent observer status by the General Assembly and of other intergovernmental organizations designated on a continuing basis by the Council or invited by the commission may participate, without the right to vote, in the deliberations of the commission on questions within the scope of the activities of the organizations.

**XIII. CONSULTATION WITH AND REPRESENTATION  
OF NON-GOVERNMENTAL ORGANIZATIONS**

*Representation*

**Rule 75**

Non-governmental organizations in category I or II may designate authorized representatives to sit as observers at public meetings of the commission and its subsidiary organs. Those on the Roster may have representatives present at such meetings when matters within their field of competence are being discussed.

*Consultation*

**Rule 76**

1. The commission may consult with organizations in category I or II either directly or through a committee or committees established for the purpose. In all cases, such consultations may be arranged on the invitation of the commission or at the request of the organization.

2. On the recommendation of the Secretary-General and at the request of the commission, organizations on the Roster may also be heard by the commission.

XIV. AMENDMENT AND SUSPENSION OF RULES  
OF PROCEDURE

*Method of amendment*

**Rule 77**

Only the Council may amend these rules.

*Method of suspension*

**Rule 78**

A rule of procedure may be temporarily suspended by the commission provided that such suspension shall not be inconsistent with any applicable decisions of the Council and provided that twenty-four hours' notice of the proposal for suspension has been given, which may be waived if no representative objects. Any such suspension shall be limited to a specific purpose and to a period required to achieve that purpose.

## Common Acronyms

ADB	Asian Development Bank
AfDB	African Development Bank
APEC	Asia-Pacific Economic Cooperation
ASEAN	Association of Southeast Asian Nations
CARICOM	Caribbean Community
CCSA	Committee for the Coordination of Statistical Activities
CELADE	Latin American and Caribbean Demographic Centre [Centro Latinoamericano y Caribeño de Demografía]
CIS	Commonwealth of Independent States
COMESA	Common Market for Eastern and Southern Africa
ECA	Economic Commission for Africa
ECE	Economic Commission for Europe
ECLAC	Economic Commission for Latin America and the Caribbean
ECOWAS	Economic Community of West African States
ESCAP	Economic and Social Commission for Asia and the Pacific
ESCWA	Economic and Social Commission for Western Asia
EU	European Union
Eurostat	European Union statistical office; never written out
FAO	Food and Agriculture Organization of the United Nations
G-20	The Group of Twenty
G-77	The Group of 77. Seventy-seven developing countries signatories, now the membership increased to 132 in February 2012
IADB	Inter-American Development Bank
IAEA	International Atomic Energy Agency
IBRD	International Bank for Reconstruction and Development
ICSC	International Civil Service Commission
IDA	International Development Association
IDB	Islamic Development Bank
IFAD	International Fund for Agricultural Development
ILO	International Labour Organization
IMF	International Monetary Fund
IMO	International Maritime Organization
IOM	International Organization for Migration
ITC	International Trade Centre UNCTAD/WTO
ITU	International Telecommunication Union
LAS	League of Arab States
MERCOSUR	Common Market of the South/Mercado Común del Sur
OAS	Organization of American States
OECD	Organization for Economic Cooperation and Development
OHCHR	Office of the United Nations High Commissioner for Human Rights
OIC	Organization of the Islamic Conference
OPEC	Organization of the Petroleum Exporting Countries
PAHO	Pan-American Health Organization
SADC	Southern African Development Community
SIAP	Statistical Institute for Asia and the Pacific
UNCTAD	United Nations Conference on Trade and Development
UNDP	United Nations Development Programme
UNEP	United Nations Environment Programme
UNESCO	United Nations Educational, Scientific and Cultural Organization
UNFPA	United Nations Population Fund

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### Common Acronyms

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UN-Habitat	United Nations Human Settlements Programme
UNHCR	Office of the United Nations High Commissioner for Refugees
UNICEF	United Nations Children's Fund
UN-Women	United Nations Entity for Gender Equality and the Empowerment of Women
UNIDO	United Nations Industrial Development Organization
UNSD	United Nations Statistics Division
WCO	World Customs Organization
WHO	World Health Organization
WTO	World Trade Organization
UNWTO	World Tourism Organization

# United Nations locations in New York City

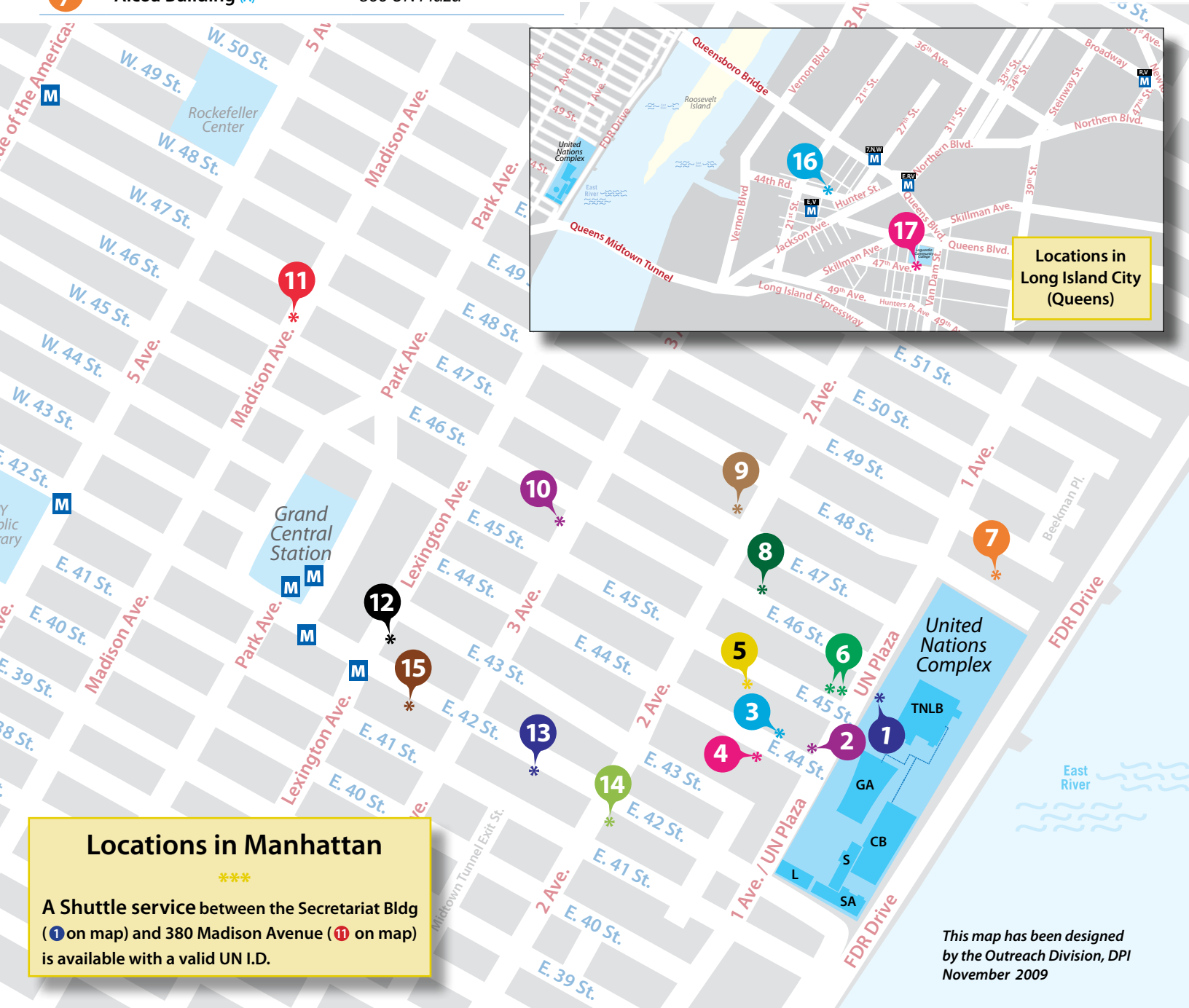
as of November 2009, rev. October 2010

For internal use only

- 1** Secretariat (S), General Assembly (GA), Library (L), South Annex (SA), Conference Building (CB), and Temporary North Lawn Building (TNLB) 405 E. 42<sup>nd</sup> St. (1<sup>st</sup> Ave. at 46<sup>th</sup> St.)
- 2** DC1 (DC1) (1 UN Plaza) 1<sup>st</sup> Ave. at 44<sup>th</sup> St.
- 3** DC2 (DC2) (2 UN Plaza) 323 E. 44<sup>th</sup> St.
- 4** UNICEF House (H) (3 UN Plaza) 44<sup>th</sup> St. (between 1<sup>st</sup>/2<sup>nd</sup> Ave.)
- 5** FF Building (FF) 304 E. 45<sup>th</sup> St.
- 6** UNITAR Building (U) 801 UN Plaza (Pass Office entrance on 1<sup>st</sup> Ave., other offices entrance on 45<sup>th</sup> St.)
- 7** Alcoa Building (A) 866 UN Plaza

- 8** Albano Building (AB) 305 E. 46<sup>th</sup> St.
- 9** 1 Dag Hammarskjold Plaza (DHP) 885 2<sup>nd</sup> Ave.
- 10** Teachers' Bldg/TIAA CREF 730 3<sup>rd</sup> Ave.
- 11** Madison Building (M) 380 Madison Ave.
- 12** Chrysler Building (CB) 405 Lexington Ave.
- 13** Daily News Building (DN) 220 E. 42<sup>nd</sup> St.
- 14** Innovation Luggage Bldg. (IN) 300 E. 42<sup>nd</sup> St.
- 15** Mobil Bldg (MB) 150 E. 42<sup>nd</sup> St.
- 16** UNFCU / Court Square (CS) 24-01 44<sup>th</sup> Rd., Long Island City, NY
- 17** Falchi Building (FAL) 31-00 47<sup>th</sup> Ave., Long Island City, NY

(\*) = Internal Mailing Building Code **M** = MTA Subway Service



Locations in Long Island City (Queens)

**Locations in Manhattan**

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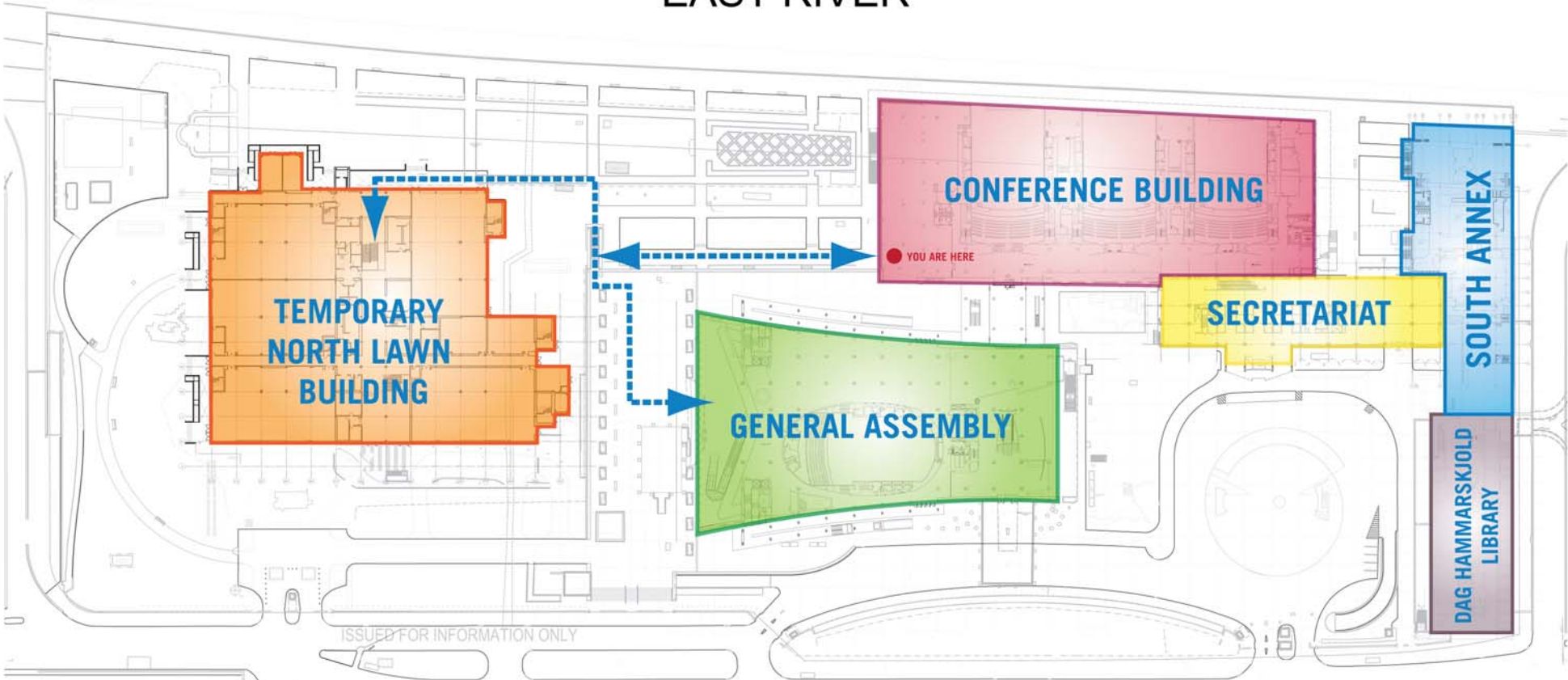
A Shuttle service between the Secretariat Bldg (1 on map) and 380 Madison Avenue (11 on map) is available with a valid UN I.D.

This map has been designed by the Outreach Division, DPI November 2009

# North Lawn Site Interim Access Plan

EAST RIVER

48TH STREET



ISSUED FOR INFORMATION ONLY

46th STREET

FIRST AVENUE

45th STREET

Pass Office

Millennium Hotel

DC-2

44th STREET

42ND STREET

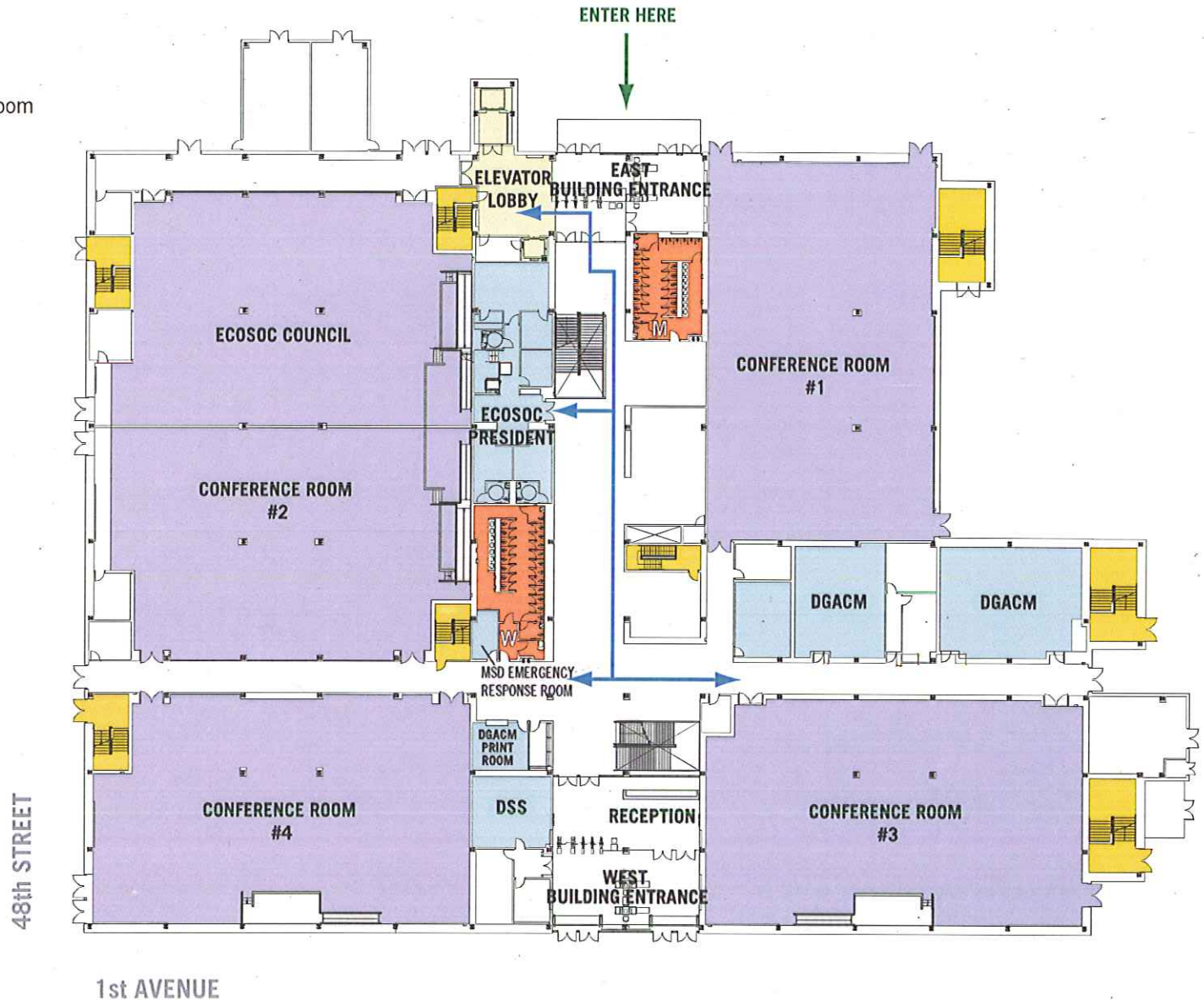


# Temporary North Lawn Building

## Key Elements, 1st Floor

### FLOOR PLAN KEY

- Fire Stairs
- Lounge/Cafe
- Elevator Lobby
- Conference Room
- Restroom
- Office Suite
- ←
→
 Routes



# Temporary North Lawn Building

## Key Elements, 2nd Floor

### FLOOR PLAN KEY

- Fire Stairs
- Elevator Lobby
- Restroom
- Lounge/Cafe
- Conference Room
- Routes

