SDMX Global Conference 2015

SDMX In Action

United Nations Conference Centre, Bangkok

RESOURCE GUIDE

28 – 30 SEPTEMBER 2015

United Nations Statistics Division (UNSD) and the United Nations Economic and Social Commission for Asia and the Pacific (UN ESCAP)
LOGISTICAL ARRANGEMENTS

Dates: 28 to 30 September 2015


Rooms: Rooms for the Conference will be indicated on screens within the conference centre for each day of the conference


Contact: sdmx2015@un.org

ID badges: In order to enable more effective access control and speed up the screening by security personnel, ESCAP Conference Centre uses photo badges for meeting participants.

Conference participants are requested to register and obtain meeting badges with photo at the registration counter, located on the ground floor, ESCAP Conference Centre, from (08.00 hours to 09.00 hours) on Monday 28 and Tuesday 29 September 2015.

Participants who are not able to register during the time indicated above are requested to do so upon their arrival at UNCC before going to the conference room. Only the names of duly registered participants will be included in the list of participants.

Conference participants are advised to send an ID picture (passport type picture, less than 300 kb) to sdmx2015@un.org as soon as possible but no later than 21 September 2015 in order to have meeting badges prepared in advance and facilitate the registration process.
GENERAL INFORMATION

I. VISA REQUIREMENTS

NOTE: The information provided below is accurate as of December 2014. All participants are advised to consult with the Royal Thai Embassy/Consulate in their respective countries regarding the latest applicable immigration requirements prior to their departure to Thailand.

Participants from countries other than those listed below are requested to obtain an appropriate entry visa from the Thai diplomatic or consular missions at the point of origin.

If there is no Thai embassy at the point of origin, participants will need to obtain a visa from a Thai embassy in another country en route prior to entering Thailand (see Section D below)

A. Visa exemption for a maximum of 14, 30 or 90 days for ordinary passport holders

According to the Immigration Bureau of Thailand, nationals of the following countries holding ordinary passports may enter and stay in Thailand for a period not exceeding 14 days, 30 days and 90 days, as per the list below, without a visa.

- Visa exemption for a maximum of 14 days
  1. Cambodia

- Visa exemption for a maximum of 30 days
  1. Australia
  2. Austria
  3. Bahrain
  4. Belgium
  5. Brunei Darussalam
  6. Canada
  7. Czech Republic
  8. Denmark
  9. Estonia
  10. Finland
  11. France
  12. Germany
  13. Greece
  14. Hong Kong, China
  15. Hungary
  16. Iceland
  17. Indonesia
  18. Ireland
  19. Israel
  20. Italy
  21. Japan
  22. Malaysia
  23. Monaco
  24. Mongolia
  25. Netherlands
  26. Macao, China
  27. New Zealand
  28. Norway
  29. Oman
  30. Philippines
  31. Poland
  32. Portugal
  33. Qatar
  34. Slovak Republic
  35. Thailand
  36. Russian Federation
  37. Singapore
  38. South Africa
  39. Spain
  40. Sweden
  41. Switzerland
  42. Turkey
  43. Thailand
• Visa exemption for a maximum of 90 days

1. Argentina  
2. Brazil  
3. Chile  
4. Republic of Korea  
5. Peru

B. Visa exemption for a maximum of 30 days and 90 days for diplomatic/official passport holders

Nationals of the following countries holding a valid diplomatic or official passport may enter and stay in Thailand for a period of 30 days and 90 days, as per the list below, without a visa:

• Visa exemption for a maximum of 30 days

1. Cambodia  
2. China  
3. Ecuador  
4. Hong Kong, China  
5. Indonesia  
6. Lao People’s Democratic Republic  
7. Macao, China  
8. Mongolia  
9. Myanmar  
10. Oman  
11. Pakistan (Diplomatic Passports only)  
12. Singapore  
13. Vietnam

• Visa exemption for a maximum of 90 days

1. Albania  
2. Argentina  
3. Austria  
4. Belgium  
5. Bhutan  
6. Brazil  
7. Chile  
8. Colombia  
9. Costa Rica  
10. Croatia  
11. Czech Republic  
12. Estonia (Diplomatic Passport only)  
13. France (Diplomatic Passport only)  
14. Germany  
15. Hungary  
16. India  
17. Israel  
18. Japan  
19. Jordan  
20. Kazakhstan  
21. Korea, South  
22. Luxembourg  
23. Malaysia  
24. Mexico  
25. Nepal  
26. Netherlands  
27. Panama  
28. Peru  
29. Philippines  
30. Poland  
31. Romania  
32. Russian Federation  
33. Slovak Republic  
34. South Africa  
35. Spain (Diplomatic Passport only)  
36. Sri Lanka  
37. Switzerland  
38. Tajikistan
18. Italy 39. Tunisia
19. Japan 40. Turkey
20. Republic of Korea 41. Ukraine
21. Liechtenstein 42. Uruguay

**C. Visa on arrival for a maximum of 15-day stay**

Nationals of the following countries/territories holding a valid ordinary passport may apply for visa, not exceeding 15 days on arrival, at Suvarnabhumi International Airport, conditional on meeting the requirements mentioned below:

1. Andorra 10. Lithuania
2. Bulgaria 11. Maldives
3. Bhutan 12. Malta
5. Cyprus 14. Romania
6. Ethiopia 15. San Marino
7. India 16. Saudi Arabia
8. Kazakhstan 17. Ukraine
9. Latvia 18. Uzbekistan

The requirements for a visa on arrival are as follows:

(a) The applicant must possess a passport of at least six-month validity and must be in possession of a valid return ticket with date of departure within 15 days of the date of entry;

(b) The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at Suvarnabhumi International Airport, and supply one recent passport-sized photograph. A fee of Baht 1,000 applies.

**D. Others participants**

Participants from countries other than those listed above are requested to obtain an appropriate entry visa from the Thai diplomatic or consular missions at the point of origin or en route prior to entering Thailand.

If there is no Thai embassy at the point of origin, participants will need to obtain a visa from a Thai embassy in another country en route prior to entering Thailand. To begin the process of doing so, participants must send the following to sdmx2015@un.org no later than 6 September 2015:

- ✓ passport information (scan),
- ✓ tentative itinerary including third-country with Thai embassy, and
- ✓ planned date for the visa application.
II. WEATHER

The weather in Bangkok is usually warm and humid. Light tropical clothing would be appropriate. The conference rooms where the meetings are to be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit). To check for current weather condition in Bangkok, please refer to:
http://www.weather.com/weather/today/l/THXX0002:1:TH

III. HEALTH AND VACCINATION

Upon arrival at the port of entry in Thailand, participants who are the nationals of or have travelled from/through countries listed below which have been declared Yellow Fever infected areas must provide an International Health Certificate proving that they have received a valid Yellow Fever vaccination at the Health Control Office upon arrival before proceeding to immigration. A valid vaccination certificate means that the vaccine was administered at least 10 days prior to travel to the affected country. The International Health Certificate must also be submitted together with the visa application form.

The countries/areas listed below have been declared yellow fever infected areas:

1. Angola  
2. Argentina  
3. Bolivia  
4. Brazil  
5. Benin  
6. Burkina Faso  
7. Burundi  
8. Cameroon  
9. Central African Republic  
10. Chad  
11. Colombia  
12. Republic of Congo  
13. Cote d’Ivoire  
14. Democratic Republic of Congo  
15. Ecuador  
16. Equatorial Guinea  
17. Ethiopia  
18. French Guiana  
19. Gabon  
20. Gambia  
21. Ghana  
22. Guinea  
23. Guinea-Bissau  
24. Guyana  
25. Kenya  
26. Liberia  
27. Mali  
28. Mauritania  
29. Niger  
30. Nigeria  
31. Panama  
32. Paraguay  
33. Peru  
34. Rwanda  
35. Sao Tome & Principe  
36. Senegal  
37. Sierra Leone  
38. Somalia  
39. Sudan  
40. Suriname  
41. Tanzania  
42. Togo  
43. Trinidad & Tobago  
44. Uganda  
45. Venezuela

In view of the current outbreak of Ebola in some west African countries, the Government of the Kingdom of Thailand also requires all individuals who have stayed in or visited Guinea, Liberia, Sierra Leone, Mali and Equator (city of the Democratic Republic of the Congo) within the past three weeks (21
days) to identify themselves at the Health Control Office at Suvarnabhumi International Airport BEFORE proceeding to immigration.

Travelers from Ebola and Yellow Fever affected countries are both required to complete a health declaration form before an immigration check. Those who fail to follow this protocol may be denied entry to Thailand (as per the Communicable Disease Act B.E.2523 and Immigration Act B.E. 2522).

First-aid and emergency medical service is available at the Medical Centre, which is located on the ground floor of the UNCC, during weekdays. The ESCAP Medical Officer and Nurse are available from 0730 to 1545 hours, with the exception of lunch time from 1200 to 1245 hours. Appointments may be made through extensions 1352 or 1761.

The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside of the buildings.

IV. FOREIGN CURRENCY DECLARATION

Any person who brings or takes an aggregate amount of foreign currency exceeding US$ 20,000 or its equivalent into or out of the Kingdom of Thailand shall declare such amount of foreign currency to a Customs Official. Failure to make such a declaration or making any false declaration to a Customs official is a criminal offence.

Currency exchange facilities are available at hotels and all over Bangkok. Such services are also available at the Siam Commercial Bank, United Nations Branch, which is located on the first floor of the Service Building (telephone extension 2168). The Bank opens from 08:30 to 15:30 hours, with no lunch break, from Monday to Friday.

V. AIRLINE RESERVATIONS

Many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok.
VI. HOTEL ACCOMMODATION

The following hotels, located relatively close to ESCAP, have been designated as recommended hotels.

Participants are requested to contact the hotel directly at least 10 working days in advance and provide the participant’s full name, date and time of check-in and check-out, flight numbers and contact details.

The rates provided in the table are as of 1 January 2015 and subject to change without notice. Please confirm the room rates with the hotel directly.

<table>
<thead>
<tr>
<th>Name and address</th>
<th>Driving distance to UNCC (min.)</th>
<th>Room type</th>
<th>Daily room rates (Baht)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>**Shangri-La Hotel *******</td>
<td>30-40</td>
<td>Deluxe Room</td>
<td>5,300(^{a/c})</td>
<td>5,900(^{a/c})</td>
</tr>
<tr>
<td>89 Soi Wat Suan Plu, New Road</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bangkok</td>
<td>Tel: +66.2.2367777</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Bangkok</td>
<td>Fax: +66.2.2368579</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bangkok</td>
<td>E-mail: <a href="mailto:thiptera.tanthasri@shangri-la.com">thiptera.tanthasri@shangri-la.com</a></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bangkok</td>
<td>Website: <a href="http://www.shangri-la.com">http://www.shangri-la.com</a></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contact person:</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Ms. Thiptera Tanthasri</td>
<td></td>
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<tr>
<td>**The Sukosol *******</td>
<td>15-25</td>
<td>Deluxe</td>
<td>2,700(^{a/c})</td>
<td>2,900(^{a/c})</td>
</tr>
<tr>
<td>477 Si Ayuthaya Road, Phayathai</td>
<td></td>
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<td></td>
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<tr>
<td>Bangkok</td>
<td>Tel: +66.2.2470123</td>
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<tr>
<td>Bangkok</td>
<td>Fax: +66.2.2470165</td>
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<tr>
<td>Bangkok</td>
<td>E-mail: <a href="mailto:ratchanikrit@sukosolhotels.com">ratchanikrit@sukosolhotels.com</a></td>
<td></td>
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<tr>
<td>Bangkok</td>
<td>Website: <a href="http://www.sukosolhotels.com">http://www.sukosolhotels.com</a></td>
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<tr>
<td>Contact person:</td>
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<tr>
<td>Ms. Ratchaneekrit Khankath</td>
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<tr>
<td>**Amari Watergate Hotel &amp; Spa *******</td>
<td>20-30</td>
<td>Deluxe</td>
<td>3,000(^{a/c})</td>
<td>3,200(^{a/c})</td>
</tr>
<tr>
<td>847 Petchaburi Road</td>
<td></td>
<td></td>
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<tr>
<td>Bangkok</td>
<td>Tel: +66.2.6539000 Ext. 5122</td>
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<tr>
<td>Bangkok</td>
<td>Fax: +66.2.6539045</td>
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<tr>
<td>Bangkok</td>
<td>E-mail: <a href="mailto:sutrapat.k@amari.com">sutrapat.k@amari.com</a></td>
<td></td>
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<tr>
<td>Bangkok</td>
<td>Website: <a href="http://www.amari.com/watergate">http://www.amari.com/watergate</a></td>
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<tr>
<td>Contact person:</td>
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<tr>
<td>Ms. Sutrapat Kumwan</td>
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<tr>
<td>Name and address</td>
<td>Driving distance to UNCC (min.)</td>
<td>Room type</td>
<td>Single (Baht)</td>
<td>Double (Baht)</td>
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<tr>
<td>**Pullman Bangkok Kingpower ******* 8 Rangnam Road, Kweag Thanon-Phayathai, Rachathewi Bangkok</td>
<td>20-25</td>
<td>Superior</td>
<td>3,055&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>3,269&lt;sup&gt;a/c&lt;/sup&gt;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deluxe</td>
<td>3,376&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>3,590&lt;sup&gt;a/c&lt;/sup&gt;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Executive</td>
<td>4,018&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>4,232&lt;sup&gt;a/c&lt;/sup&gt;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Executive suite</td>
<td>5,088&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>5,302&lt;sup&gt;a/c&lt;/sup&gt;</td>
</tr>
<tr>
<td><strong>Contact person:</strong></td>
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<tr>
<td>Ms. Orawan Jirathanasin</td>
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<tr>
<td>**Anantara Siam Bangkok Hotel ******* 155 Rajadamri Road Bangkok</td>
<td>30</td>
<td>Deluxe</td>
<td>3,900&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>4,600&lt;sup&gt;a/c&lt;/sup&gt;</td>
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<tr>
<td><strong>Contact person:</strong></td>
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<tr>
<td>Ms. Naruedee Sahawatcharin</td>
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<tr>
<td>**Crowne Plaza Bangkok ******* Lumpini Park Hotel 952 Rama 4 Road Bangkok</td>
<td>30</td>
<td>Superior</td>
<td>3,700&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>3,700&lt;sup&gt;a/c&lt;/sup&gt;</td>
</tr>
<tr>
<td><strong>Contact person:</strong></td>
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<tr>
<td>Ms. Chalita Chokvanit</td>
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<tr>
<td>**Novotel Bangkok on Siam Square ******* 392/44 Siam Square Soi 6 Rama 1 Road Pathumwan Bangkok</td>
<td>30</td>
<td>Standard</td>
<td>3,414&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>3,414&lt;sup&gt;a/c&lt;/sup&gt;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Superior</td>
<td>3,767&lt;sup&gt;a/c&lt;/sup&gt;</td>
<td>3,767&lt;sup&gt;a/c&lt;/sup&gt;</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Executive</td>
<td>4,238&lt;sup&gt;a/c&lt;/sup&gt;</td>
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</tr>
<tr>
<td><strong>Contact person:</strong></td>
<td></td>
<td>Premier Floor</td>
<td></td>
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<tr>
<td>Ms. Jarunun Sripromma</td>
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<tr>
<td>Name and address</td>
<td>Driving distance to UNCC (min.)</td>
<td>Room type</td>
<td>Daily room rates (Baht)</td>
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<td>---------------------------------------------------------------------------------</td>
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<tr>
<td>Royal Princess Larn Luang Hotel **** 269 Larnluang Road Bangkok</td>
<td>5-10</td>
<td>Superior</td>
<td>Single: 2,700(^{a/b/c})</td>
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<tr>
<td></td>
<td></td>
<td>Deluxe</td>
<td>Double: 2,900(^{a/b/c})</td>
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</tr>
<tr>
<td>Tel: +66.2.2813088, Fax: +66.2.2801314 E-mail: <a href="mailto:benjarat@royalprincesslarnluang.com">benjarat@royalprincesslarnluang.com</a></td>
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<tr>
<td>Website: <a href="http://www.royalprincesslarnluang.com">http://www.royalprincesslarnluang.com</a></td>
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<tr>
<td>Contact person: Ms. Benjarat Rusakul</td>
<td></td>
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<tr>
<td>Grand China Hotel **** 215 Yaowarat Road Bangkok</td>
<td>15-20</td>
<td>Deluxe</td>
<td>Single: 2,500(^{a/b/c})</td>
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<td></td>
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<td>Double: 2,700(^{a/b/c})</td>
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<tr>
<td>Tel: +66.2.2249977, +66.2.2247997 Fax: +66.2.2247999 E-mail: <a href="mailto:sale@grandchina.com">sale@grandchina.com</a></td>
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<td>Website: <a href="http://www.grandchina.com">http://www.grandchina.com</a></td>
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<tr>
<td>Contact person: Ms. Phet-Anong Naksuthi</td>
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<tr>
<td>Prince Palace Hotel **** 488/800 Bo Bea Tower Damrongrak Road, Klong Mahanak Bangkok</td>
<td>10-15</td>
<td>Superior</td>
<td>Single: 1,700(^{a/b})</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Double: 1,900(^{a/b})</td>
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<tr>
<td>Tel: +66.2.6281111 Fax: +66.2.6281000 E-mail: <a href="mailto:wannajit@princepalace.co.th">wannajit@princepalace.co.th</a> Website: <a href="http://www.princepalace.co.th">http://www.princepalace.co.th</a></td>
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<tr>
<td>Contact person: Ms. Wannajit Chulamakorn</td>
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<tr>
<td>Siam @ Siam Design Hotel **** 865 Rama 1 Road, Wangmai, Patumwan Bangkok</td>
<td>15-20</td>
<td>Superior</td>
<td>Single: 3,300(^{a/c})</td>
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<td></td>
<td></td>
<td></td>
<td>Double: 3,600(^{a/c})</td>
<td></td>
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<tr>
<td>Tel: +66.2.2173000 Ext. 1102 Fax: +66.2.2173030 E-mail: <a href="mailto:assist.dos@siamatsiam.com">assist.dos@siamatsiam.com</a></td>
<td></td>
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<tr>
<td>Website: <a href="http://www.siamatsiam.com">http://www.siamatsiam.com</a></td>
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<tr>
<td>Contact person: Ms. Phakaporn Chatchaisathaporn</td>
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<tr>
<td>Name and address</td>
<td>Driving distance to UNCC (min.)</td>
<td>Room type</td>
<td>Daily room rates (Baht)</td>
<td></td>
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<tr>
<td>**Nouvo City Hotel ******</td>
<td>5-10</td>
<td>Superior</td>
<td>1,600 a/b/c</td>
<td></td>
</tr>
<tr>
<td>2 Samsen 2, Samsen Road, Banglumphu, Pranakorn</td>
<td></td>
<td>Deluxe</td>
<td>1,900 a/b/c</td>
<td></td>
</tr>
<tr>
<td>Bangkok</td>
<td></td>
<td>Grand</td>
<td>2,200 a/b/c</td>
<td></td>
</tr>
<tr>
<td>Tel: +66.2.2827500 Ext. 0110</td>
<td></td>
<td>Deluxe</td>
<td>2,400 a/b/c</td>
<td></td>
</tr>
<tr>
<td>Fax: +66.2.2821243</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>E-mail: <a href="mailto:adam@nouvocityhotel.com">adam@nouvocityhotel.com</a></td>
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<td>Website: <a href="http://www.nouvocityhotel.com">http://www.nouvocityhotel.com</a></td>
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<td>Mr. Adam Phadungsilp</td>
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| **Trang Hotel ***                                    | 5-10                            | Superior  | 1,400 a/b              |
| 99/1 Wisutkasat Road                                 |                                 | Superior  | 1,600 a/b              |
| Bangkok                                              |                                 | Premium   | 1,800 a/b              |
| Tel: +66.2.2822141-4                                 |                                 | Deluxe    | 1,800 a/b              |
| Fax: +66.2.2803610                                    |                                 |           |                        |
| E-mail: reservations@tranghotelandbangkok.com         |                                 |           |                        |
| Website: [http://www.tranghotelandbangkok.com](http://www.tranghotelandbangkok.com) |                                 |           |                        |
| **Contact person:**                                   |                                 |           |                        |
| Ms. Thongtem Lerkawapairoj                           |                                 |           |                        |

| **Hotel Dé Moc (former Thai Hotel) ***                | 5-10                            | Standard  | 1,300 a/b              |
| 78 Pradipat Rai Road                                 |                                 | Superior  | 1,500 a/b              |
| Bangkok                                              |                                 |           |                        |
| Tel: +66.2. 6292100-5                                |                                 |           |                        |
| Fax: +66.2.2801299                                   |                                 |           |                        |
| E-mail: sales@buddygroupthailand.com                 |                                 |           |                        |
| Website: [http://www.hoteldemoc.com](http://www.hoteldemoc.com) |                                 |           |                        |
| **Contact person:**                                   |                                 |           |                        |
| Ms. Chalita Sombutboon                               |                                 |           |                        |

| **Riva Surya – Bangkok ******                        | 10-15                           | Urban     | 3,220 a/c              |
| 23 Phra Arthit Road                                  |                                 | Riva      | 3,760 a/c              |
| Bangkok                                              |                                 | Deluxe    | 4,160 a/c              |
| Tel: +66.2.6335000                                   |                                 | Premium   | 4,590 a/c              |
| Fax: +66.2.6335050                                   |                                 |           |                        |
| E-mail: info@rivasuryabangkok.com                    |                                 |           |                        |
| Website: [http://www.rivasuryabangkok.com](http://www.rivasuryabangkok.com) |                                 |           |                        |
| **Contact person:**                                   |                                 |           |                        |
| Ms. Thannaree Ketkaew                                |                                 |           |                        |

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*a. Inclusive of daily American breakfast, service charge and government tax.*

*b. Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.*

**Hotel Dé Moc and Golden Tulip Essential VAsu Hotel have one way transfer from hotel to UNCC.**

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*c. Free Internet Access.*
VII. PAYMENT OF HOTEL ACCOUNTS

Before departure from Bangkok, participants should settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business center use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

VIII. TRANSPORT FROM AND TO AIRPORT

Participants should make their own transportation arrangements from Suvarnabhumi Airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at http://www.suvarnabhumiairport.com.

To avail themselves of the limousines and public metered-taxis services as indicated above, it is strongly recommended that participants contact only the authorized officials at the counters located in the airport arrival zone. The officials, upon contact, will issue a ticket for the assignment of either a limousine or a public metered-taxi for transporting passengers to the desired destination. Participants may access public taxi counters by exiting gates 3 or 9 of the arrival zone in Survarnabhumi Airport. In addition to toll fees, there is a 50 Baht surcharge to be added to the meter charge from airport to the city.

IX. TRANSPORT TO ATTEND CONFERENCE

Most hotels indicated in section IV provide complimentary transport, according to fixed schedules, to and from UNCC. Otherwise, participants must make their own transport arrangements in order to attend meetings.

X. INTERNET SERVICES

Eight personal computers (PCs) with a high-speed internet connection are available in the Internet Café on level 1 of UNCC for the use of participants free of charge. In addition, free wireless internet access is available in all conference and meeting rooms and in the public areas of the UNCC.

XI. CATERING SERVICES

Catering services are available at the cafeteria, which is located on level 1 of UNCC, from 1100 to 1400 hours for lunch. Rajapruek Lounge, on the ground floor of UNCC, is open from 0700 to 1700 hours on Monday through Thursday, and from 0700 to 1900 hours on Friday. The canteen, on the ground floor of
the Service Building, is open from 0700 to 1300 hours. In addition, a Coffee Corner, which serves sandwiches, pastries, coffee, tea and soft drinks, is located on level 1, UNCC and is open from 0700 to 1700 hours.

XII. BANKING FACILITIES

Banking services are available at the Siam Commercial Bank, United Nations Branch, located on the first floor of the Service Building, from 0830 to 1530 hours during weekdays. (telephone extension 2168).

XIII. POSTAL SERVICES

Postal services are available at the Post Office, United Nations Branch, located on the ground floor of UNCC. It is open from 0800 to 1600 hours, Monday through Friday. The Post Office can be contacted at extensions 1260 and 2911.

XIV. SOUVENIR SHOP

The souvenir shop is located on the first floor of UNCC.