

11 January 2019

Original: English

**United Nations Group of Experts On
Geographical Names**

First session

New York, 29 April – 3 May 2019

Item 3(c) of the provisional agenda *

Organizational matters: organization of work

Organization of work

Note by the Secretariat

1. The proposed organization of work and times for the first session of the Group of Experts on Geographical Names has been prepared pursuant to relevant decisions of the General Assembly, the Economic and Social Council and the Bureau of the Group of Experts in order to facilitate the consideration of agenda items within the time and services allocated to the Group.

2. The first meeting of the first session of the Group of Experts will be convened on Monday, 29 April 2019, at 10.30 a.m. Facilities will be available for two formal meetings each day. Morning meetings will be held from 10 a.m. to 1 p.m. (except on Monday 29 April when the first meeting will start at 10.30 a.m.); afternoon meetings will be held from 3 to 6 p.m.

**Draft organization of work
Monday, 29 April 2019**

Morning session - 10:30 – 13:00 hours

**Agenda
item**

Programme

1. Election of officers

2. Organizational matters:

(a) Adoption of the rules of procedure

Documentation

GEGN2/2019/2 Rules of procedure

(b) Adoption of the Agenda

Documentation

GEGN2/2019/1 Provisional Agenda

(c) Organization of work, including establishment of subsidiary bodies

Documentation for discussion

GEGN2/2019/3 Draft organization of work

(d) Credentials of representatives

3. Reports of the Chair and the Secretariat

Documents for discussion

GEGN2/2019/4 Report of the Chair

GEGN2/2019/5 Report of the Secretariat

4. Reports

(a) Governments on the situation in their countries and on the progress made in the standardization of geographical names

Documents for information

Afternoon session - 15:00-18:00 hours

5. Reports contd.

(b) Divisions of the Group of Experts

Documents for information

Report of the Africa Central Division

Report of the Africa East Division

Report of the Africa South Division
 Report of the Africa West Division
 Report of the Arabic Division
 Report of the Asia East Division (other than China)
 Report of the Asia South-East Division
 Report of the Asia South-West Division (other than Arabic)
 Report of the Baltic Division
 Report of the Celtic Division
 Report of the China Division
 Report of the Dutch- and German-speaking Division
 Report of the East Central and South-East Europe Division
 Report of the Eastern Europe, Northern and Central Asia Division
 Report of the East Mediterranean Division (other than Arabic)
 Report of the French-speaking Division
 Report of the India Division
 Report of the Latin America Division
 Report of the Norden Division
 Report of the Pacific South-West Division
 Report of the Portuguese-speaking Division
 Report of the Romano-Hellenic Division
 Report of the United Kingdom Division
 Report of the United States of America/Canada Division

(c) Working Group on Country Names

Documents for information

TBD

(d) National and international meetings and conferences

Documents for discussion

TBD

6. Cooperation and liaison with other organizations

(a) International organizations

Documents for discussion

TBD

(b) Economic Commission for Africa and Committee of Experts on Global Geospatial Information Management

Documents for discussion

TBD

Tuesday, 30 April 2019

Morning session - 10:00 – 13:00 hours

Agenda
item

Programme

7. National and international standardization of geographical names

(a) Names collection, office treatment, national authorities, features beyond a single sovereignty and international cooperation

Documents for discussion

TBD

Afternoon session - 15:00-18:00 hours

7. National and international standardization of geographical names contd.

(b) Toponymic guidelines for map and other editors for international use

Documents for discussion

TBD

8. Social and economic benefits; supporting sustainable development; implementation of resolutions; evaluation of Group of Expert's work
(Working Group on Evaluation and Implementation)

Documents for discussion

TBD

Draft Organization of work - Wednesday, 1 May 2019

Morning session - 10:00 – 13:00 hours

Agenda
item

Programme

Special presentation: Secondary Administrative Level Boundary Project

9. Issues of publicity for the Group of Experts and funding of Group projects
(Working Group on Publicity and Funding)

Documents for discussion

TBD

10. Activities on national standardization in Africa
(Task Team for Africa)

Documents for discussion
TBD

Afternoon session - 15:00-18:00 hours

- 11. Toponymic education**
(Working Group on Training Courses in Toponymy)

Documents for discussion
TBD

- 12. Toponymic terminology**
(Working Group on Toponymic Terminology)

Documents for discussion
TBD

Draft Organization of work – Thursday, 2 May 2019

Morning session - 10:00 – 13:00 hours

Agenda
item

Programme

Special presentation: Intangible Heritage

- 13. Geographical names as culture, heritage and identity including indigenous, minority and regional language names and multilingual issues)**
(Working Group on Geographical Names as Cultural Heritage)

Documents for discussion
TBD

- 14. Exonyms**

Documents for discussion
TBD

Afternoon session - 15:00-18:00 hours

- 15. Toponymic data files and gazetteers (data processing and tools, database management, data dissemination: products and services)**
(Working Group on Toponymic Data Files and Gazetteers).

Documents for discussion
TBD

**16. Writing systems and pronunciation
(Working Group on Romanization Systems)**

*Documents for discussion
TBD*

Draft Organization of work – Friday, 3 May 2019

Morning session - 10:00 – 13:00 hours

**Agenda
item**

Programme

Special presentation: Disaster Risk Reduction and Management

- 17. Other toponymic issues**
- 18. Arrangements for the second session of the group**
- 19. Other business**
- 20. Presentation and adoption of decisions**

Document for discussion

Afternoon session - 15:00-18:00 hours

- 21. Presentation and adoption of decisions contd.**

Document for discussion

- 22. Adoption of the report of the first session**

Document for discussion

- 23. Election of officers of the second session**

- 24. Closing of the first session**