3. STANDARD CONTENTS OF TOPONYMIC GUIDELINES

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Most of the other Guidelines published in 1982 follow exactly the contents of the Austrian example (pdf). These are **standard contents of toponymic guidelines**:

- *1. Languages*

  - 1.1. General remarks

  - 1.2. National language

    - 1.2.1. General remarks

    - 1.2.2. The Alphabet

    - 1.2.3. Orthography

    - 1.2.4. Pronunciation

    - 1.2.5. Linguistic substrata

    - 1.2.6. Dialects

  - 1.3. Minority languages

    - 1.3.1. [language 1]

    - 1.3.2. [language 2] ...

- *2. Names authorities and names standardization*

- *3. Source material*

  - 3.1. Maps

  - 3.2. Gazetteers

- *4. Glossary*

- *5. Abbreviations*

- *6. Standardized names of administrative units* (Added in 1987)

Variation in contents

In some cases the contents of Toponymic Guidelines deviate from the standard contents, for instance:

- The Spanish Guidelines skip the subject of linguistic substrata.

- The Turkish do not mention any minority languages.

- The US fully concentrate on the toponymic rules set by their national geographical names authority, and pay little attention to languages.

- The Chinese concentrate on transliteration issues.