ORGANIZATIONAL MATTERS: ORGANIZATION OF WORK

Provisional allocation of agenda items and schedule for the Conference

* E/CONF.79/1.
PROVISIONAL ALLOCATION OF AGENDA ITEMS

Plenary

1. Opening of the Conference.
2. Election of the President of the Conference.
3. Organizational matters:
   (a) Adoption of the rules of procedure;
   (b) Adoption of the agenda;
   (c) Election of officers other than the President;
   (d) Organization of work;
   (e) Credentials of representatives to the Conference.
4. Reports by divisions and Governments on the situation in their regions and countries and on progress in the standardization of geographical names since the Fourth Conference.
8. Measures taken and proposed to implement United Nations resolutions on the standardization of geographical names.
13. Meetings and conferences:
   (a) United Nations Group of Experts on Geographical Names;
   (b) Divisional and interdivisional meetings and programmes;
   (c) National names meetings, conferences and symposia;
   (d) International names meetings, conferences and symposia.
14. Economic and social benefits of national and international standardization of geographical names.
15. Adoption of the report of the Conference.

/...
Committee I: National Programmes

Agenda

Item

5. National standardization:
   (a) Field collection of names;
   (b) Office treatment of names;
   (c) Treatment of names in multilingual areas;
   (d) Administrative structure of national names authorities;
   (e) Toponymic guidelines for map and other editors.

9. Exonyms:
   (a) Categories and degree of use of exonyms;
   (b) Principles in reducing exonyms;
   (c) Provisional list of exonyms.

11. Writing systems and guides to pronunciation:
   (d) Research and experiments in assisting in name pronunciation.

Committee II: Technical Programmes

Agenda

Item

6. Toponymic data files:
   (a) Data collection procedures;
   (b) Data elements required;
   (c) Automatic data processing (ADP) systems;
   (d) Compatibility and structure of systems;
   (e) National gazetteers;
   (f) Other publications.

7. Terminology in the standardization of geographical names.
Committee III: International Programmes

Agenda

Item

10. Features beyond a single sovereignty:
   (a) Policies, procedures and co-operative arrangements;
   (b) Features common to two or more nations;
   (c) Maritime features;
   (d) Undersea features;
   (e) Extraterrestrial features.

11. Writing systems and guides to pronunciation:
   (a) Romanization;
   (b) Conversion into non-Roman writing systems;
   (c) Writing of names in unwritten languages.

12. Toponymic education and practice and international co-operation:
   (a) Existing education and practice;
   (b) Training courses in toponymy;
   (c) Exchange of advice and information;
   (d) Exchange of personnel;
   (e) Technical assistance;
   (f) Co-operation with international organizations;
   (g) Co-operation with public information media.
**TENTATIVE SCHEDULE**

5th UN Conference on the Standardization of Geographical Names

and

13th Session of the ENVIRONMENTAL

**First Week: 17 - 22 August 1987**

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| **Second Week: 24-29 and 31 August 1987**

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