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Item 5 (a) and (b) of the provisional agenda\*

NATIONAL STANDARDIZATION

FIELD COLLECTION OF NAMES

OFFICE TREATMENT OF NAMES

List of national standardization tools in Quebec\*\*

(for collection and processing)

Paper submitted by Canada

<sup>\*</sup> E/CONF.79/1.

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## SUMMARY

In the process of the national standardization of geographical names in Quebec, various tools are used for inventory and processing operations. The three types of tools involve methodology, principles and guidelines, and lists. In the first category, this technical paper lists methodologies of toponymic inventories and bibliography. By way of principles and guidelines, the paper cites, for example, the various Guides (toponymic, odonymic, etc.) and the geographical terminology of Quebec's toponymy. In the third category, the principal tools are the toponymic data bank and lists.

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