

ANNEXES

Annex I

AGENDA

1. Opening of the Conference
2. Adoption of the rules of procedure
3. Election of officers
4. Report on credentials
5. Adoption of the agenda
6. Organization of work
7. Reports by divisions and Governments on the situation in their regions and countries and on the progress made in the standardization of geographical names since the Second United Nations Conference on the Standardization of Geographical Names
8. National standardization:
 - (a) Field collection of names
 - (b) Office treatment of names
 - (c) Treatment of names in multilingual areas
 - (d) Administrative structure of national names authorities
9. Training courses:
 - (a) Consideration of courses already held
 - (b) Programmes of future courses
 - (c) Prospective developments
10. Gazetteers:
 - (a) National gazetteers
 - (b) United Nations series of gazetteers
 - (c) Concise world gazetteer
 - (d) Other publications

11. Automated data processing:
 - (a) Coding and abbreviation
 - (b) Writing
12. Terminology
13. Exonyms:
 - (a) Categories and degree of use of exonyms
 - (b) Determination of principles to be followed in the reduction of exonyms
14. Policies, procedures and co-operative arrangements for the naming of features beyond a single sovereignty:
 - (a) Features common to two or more nations
 - (b) Maritime features
 - (c) Undersea features
 - (d) Extraterrestrial features
15. Writing systems:
 - (a) Conversion of names from one writing system into another:
 - (i) Romanization
 - (ii) Conversion into non-Roman writing systems
 - (b) Writing of names from unwritten languages
16. International co-operation:
 - (a) United Nations Group of Experts on Geographical Names
 - (b) Exchange of information:
 - (i) Reliability statement
 - (ii) Aids to pronunciation of names nationally standardized in non-phonetic writing
 - (iii) Scope and development of procedures in exchange of information
 - (c) Divisional and interdivisional meetings and programmes
 - (d) Technical assistance
 - (e) Co-operation with international organizations
 - (f) Co-operation with public information media
17. Report of the Conference