

## ANNEXES

### Annex I

#### AGENDA

1. Opening of the Conference
2. Adoption of the rules of procedure
3. Election of officers
4. Report on credentials
5. Adoption of the agenda
6. Organization of work
7. Reports by divisions and Governments on the situation in their regions and countries and on the progress made in the standardization of geographical names since the First United Nations Conference on the Standardization of Geographical Names
8. Terminology of geographical names standardization :
  - (a) Terms
  - (b) Definitions
9. National standardization :
  - (a) Field collection of names
  - (b) Office of treatment of names
  - (c) Treatment of names in multilingual areas
  - (d) National gazetteers or other similar publications in which countries make available their standardized names
  - (e) Administrative structure of national names authorities
10. Geographical terms :
  - (a) Classification of geographical entities and geographical names <sup>a</sup>
- (b) Glossaries :
  - (i) Process of compilation
  - (ii) Uniformity of presentation
  - (iii) Generic terms
  - (iv) Designations
  - (v) Coded items
  - (vi) Abbreviations
  - (vii) Other
11. Writing systems :
  - (a) Transfer of names from one writing system into another :
    - (i) Into a single romanization system
    - (ii) Into other writing systems
  - (b) Writing of names from unwritten languages
12. Conventional names :
  - (a) Definition
  - (b) Usage
13. International standardization and its field of application
14. Names of features beyond a single sovereignty :
  - (a) Features common to two or more nations
  - (b) Maritime features
  - (c) Undersea features
  - (d) Extraterrestrial features
15. International co-operation :
  - (a) Composition and functions of the United Nations Group of Experts on Geographical Names
  - (b) Exchange of information
  - (c) Regional meetings
  - (d) Technical assistance
  - (e) Bibliography
16. Special attention to problems identified in papers presented by Governments
17. Automatic data processing
18. Report of the Conference

<sup>a</sup> The words "and geographical names" were subsequently deleted from this subitem. See paragraph 39 of the present report.

### Annex II

#### LIST OF DOCUMENTS ISSUED FOR THE CONFERENCE <sup>a</sup>

E/CONF.61/1	Provisional agenda	E/CONF.61/C.5/L.1	Representation of tropical Africa in the Group of Experts
E/CONF.61/2	Agenda	E/CONF.61/C.5/L.2	Draft report of Committee V
E/CONF.61/3	Draft report	E/CONF.61/INF.1	Documentation for the Conference
E/CONF.61/4 and Add.1	Report of the Conference and Technical papers	E/CONF.61/INF.2 and Add.1	Advance information for participants
E/CONF.61/C.1/L.1	Draft report of Committee I	E/CONF.61/INF.3/Rev.1	List of documents issued for the Conference
E/CONF.61/C.2/L.1	Draft report of Committee II	E/CONF.61/INF.4/Rev.1 and Corr.1 (English only)	Officers of the Conference and Technical and Editorial Committees
E/CONF.61/C.3/L.1	Draft report of Committee III	E/CONF.61/INF.5	List of participants
E/CONF.61/C.4/L.1	Draft report of Committee IV	E/CONF.61/L.1/Rev.1 (English only)	A glossary of technical terminology for employment in the standard-

<sup>a</sup> A number in parentheses following the title of a document indicates the agenda item under which the document was submitted.