



NEW YORK RESOURCE GUIDE

UNITED NATIONS STATISTICS DIVISION

**EXPERT GROUP MEETING ON THE REVISION OF THE
INTERNATIONAL CLASSIFICATION OF ACTIVITIES FOR
TIME USE STATISTICS (ICATUS)**

UNHQ, NEW YORK, 28-30 JUNE 2016

UNITED NATIONS HEADQUARTERS, NEW YORK

These information notes have been compiled to assist you in the preparation for your trip to New York to participate in **Expert Group Meeting on the revision of the International Classification of Activities for Time Use Statistics (ICATUS) UNHQ, New York, 28-30 June 2016.**

We would appreciate any comments or suggestions that you have on how to improve these.

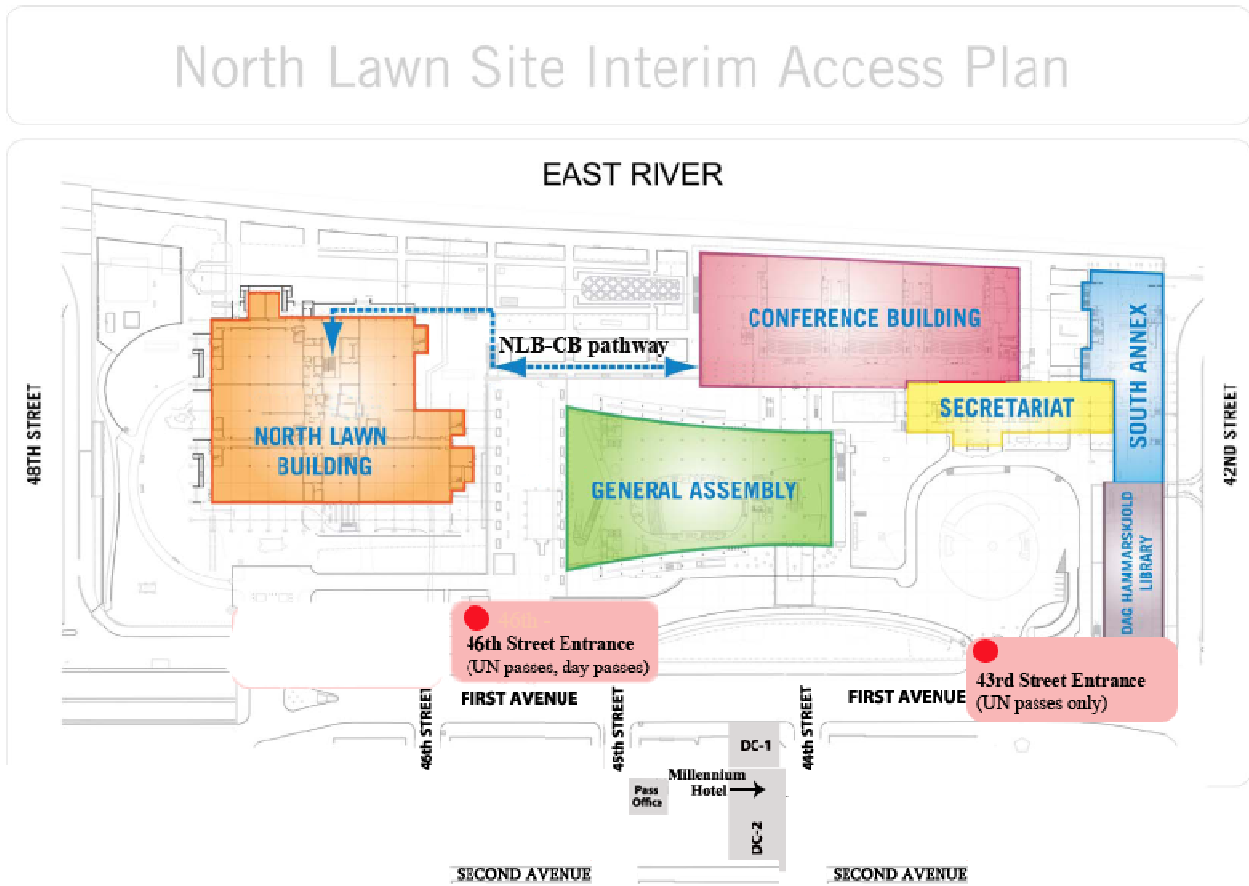
ADMINISTRATIVE ARRANGEMENTS FOR THE MEETING

The Expert Group Meeting on the revision of the International Classification of Activities for Time Use Statistics (ICATUS) will be held from **28-30 June 2016** at the United Nations Headquarters in Conference Room 9 in the Conference Building (CB). **Please enter the UN premises through the Visitor's Entrance located on First Avenue (between E. 45 & E. 46 Streets).**

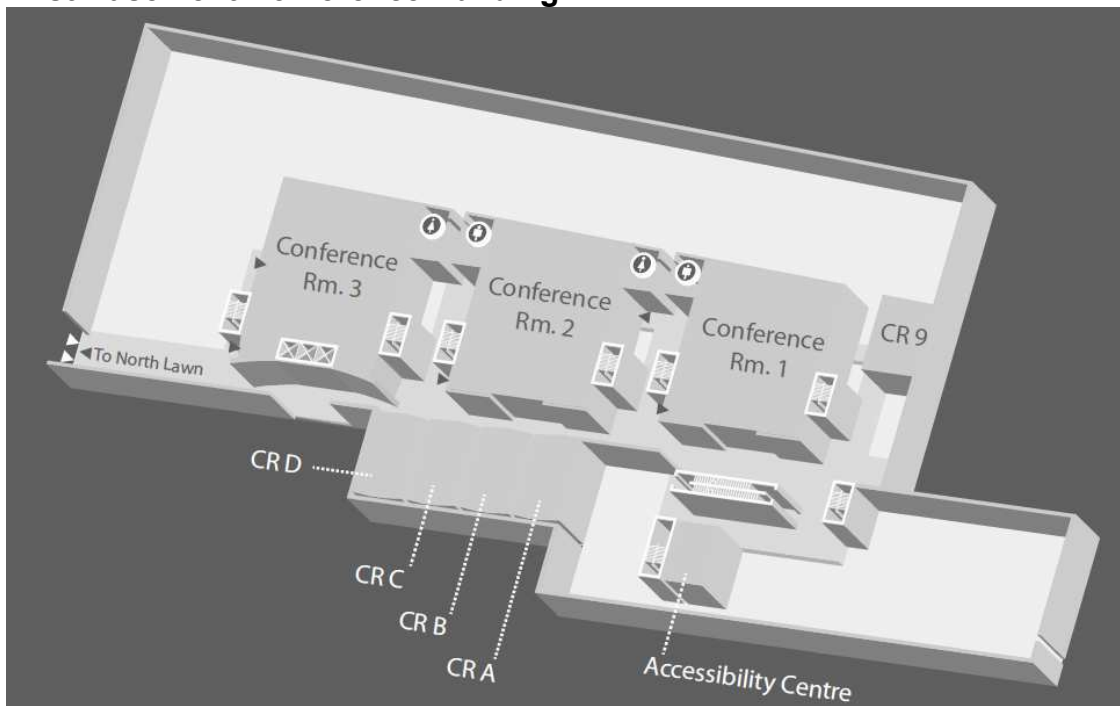
Working Language(s) of the meetings

The Expert Group Meeting on the revision of the International Classification of Activities for Time Use Statistics (ICATUS) will be conducted in English.

Map of United Nations Vicinity



First Basement Conference Building



GENERAL INFORMATION

Immigration Requirements

Participants should contact relevant United States of America embassies or consulates on visa requirements, and obtain the appropriate entry permit where necessary as early as possible.

The official notification letter is generally sufficient to be used as supporting documentation for visa (entry permit) request. Please contact us, should there be any issues with obtaining visa for the purpose of attending this event.

Money

The majority of ATMs (Automated Teller Machines) networks in New York City are linked to a network that most likely includes your bank at home. Hence, you would be able to make a cash withdrawal if you have a cash card (ATM Card) that offers **Cirrus** (<http://www.mastercard.com/atmlocator/index.jsp>) or **Plus** (www.visa.com/atm), the 2 most popular networks. There are fees and daily limits associated with withdrawing money using the above networks. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are **American Express** (American Express branches, www.americanexpress.com), **Visa** (Citibank branches), **MasterCard** (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. **American Express**, **Visa** and **Master Card** (among others) are accepted virtually everywhere in New York.

Hotels

Arrangements for hotels need to be made by individual participants (or their Mission) at hotels of their own choice. A list of hotel in the vicinity of the UN is provided below.

Please note that a credit card is normally required to make a reservation, participants should plan accordingly.

Participants can contact hotels directly and make reservations. Participants can also contact your country's Mission to the United Nations which may be able to assist you (contact details for missions can be found at <http://www.un.org/en/members/>). Participants should make the necessary reservations at least one week prior to the event.

Below is the list of hotels located in the vicinity of the United Nations.

Below are some popular web sites for hotels:

www.expedia.com

www.hotels.com

www.orbitz.com

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HOTEL NAME	HOTEL ADDRESS	TELEPHONE NO.
Affinia	155 East 50 th Street	212-751-5710
Affinia Dumont	150 th East 34 th Street	212-481-7600
Algonquin	59 West 44 th Street	212-840-6800
Ambassador	140 East 63 rd Street	212-838-5700
Amsterdam Court	226 West 50 th Street	212-459-1000
Benjamin	125 East 50 th Street	212-753-2700
Bentley	500 East 62 nd Street	212-644-6000
Crown Plaza: Times Square	1605 Broadway	212-977-4000
D/Tree Metropolitan	569 Lexington Avenue and 53 rd Street	212-752-7000
Eastgate Tower Hotel	222 East 39 th Street	212-687-8000
Fitzpatrick	141 East 44 th Street	212-784-2520
Grand Hyatt New York	109 East 42 nd Street	212-883-1234
Hilton Manhattan East	304 East 42 nd Street	212-986-8800
The Marcel At Gramercy	201 East 24 th Street and 3 rd Avenue	212-696-3800
Millennium UN Plaza	1 UN Plaza	212-758-1234
Moderne	243 West 55 th Street	212-397-6767
Paramount Hotel	235 West 46 th Street	212-764-5500
Pod Hotel	230 E 51 st Street	212-355-0300
The Lexington	511 Lexington Avenue	212-755-4400
Roger Smith	501 Lexington Avenue	212-755-1400
Shelburne Murray Hill	303 Lexington Avenue	212-689-5200
Surrey Hotel	20 East 76 th Street	212-288-3700
Warwick New York Hotel	65 West 54 th Street	212-247-2700
Dylan Hotel	52 East 41 st Street	212-338-0500
Dream Hotel	210 West 55 th Street	212-247-2000
Doral Park Hotel	70 Park Avenue	212-973-2400
Roosevelt Hotel	45 East 45 th Street at Madison Avenue	212-661-9600

**A GUIDE TO FOOD IN THE UNITED NATIONS COMPLEX AND
NEIGHBOURHOOD**

Snacks / Cafés / Delicatessens	Restaurants
Palm Too 840 Second Ave. (212).687-2953	The Amish Market 45 th St. between 2 nd and 3 rd Avenue
Garden Plaza 303 E 44 th St. between 1 st and 2 nd Avenue (212)338-9604	Patsy's Pizzeria 801 2 nd Avenue between 42 nd and 43 rd St. (212) 878-9600
UNICEF Café Three UN Plaza, 1 st Floor 44 th St. between 1 st and 2 nd Avenue Hours: M-F: 8:30am-4:30pm	Keats (Irish Pub) 2 nd Avenue between 44 th and 45 th St. (212) 682-5490
United Nations Riverview Café Conference Building - 4th Floor South Hours: Monday through Friday 8 AM to 3 PM	Sushi Yasuda (Japanese) 204 E 43 rd St between 2 nd and 3 rd Avenue (212) 972-1001
United Nations delegates dinner room Conference Building – 4 th Floor North Hours: M-F from 11:30 a.m. to 2:30 p.m.	Aburiya Kinnoy (Japanese) 213 E 45 th St. between 2 nd and 3 rd Avenue (212) 867-5454
Shih Lee's Chinese Eatery 311 W. 45 th between 1 st and 2 nd Avenue	Ali Baba's Terrace (Turkish) 862 2 nd Avenue at 46 th St. (212) 888-8622
John's Coffee Shop 823 2 nd Avenue at 44 th St.	Pheonix Garden (Chinese) 242 E. 40 th St. between 2 nd and 3 rd Avenue 212-983-6666
Pizza Rustica 817 2 nd Avenue between 43 rd and 44 th St.	Sparks Steak House 210 E 46 th St. between 2 nd and 3 rd Avenue (212) 687-4855
Grand Central Oyster Bar 98 E at 42 nd St. at Grand Central Terminal Enter at Vanderbilt Avenue between 42 nd and 43 rd St (212) 490-6650	

AIRPORTS

There are 3 major airports serving New York City. They are:

1. **John F. Kennedy International Airport:** Phone: 1-718-244-4444
Located in Queens, New York, about 15 miles from Midtown Manhattan.
2. **LaGuardia Airport:** Phone: 1-718-533-3400.
Located in Queens, about 8 miles from Midtown Manhattan.
3. **Newark International Airport:** Phone: 1-973-961-6000
Located in New Jersey, about 16 miles from Midtown Manhattan.

Airport Transportation

Complete transportation information for the above 3 airports can be obtained by calling **Air-Ride** ph: 1-800-AIR RIDE (toll free number within the U.S.). Please find below the options of transportation from the airports to Midtown Manhattan:

TRANSPORTATION FROM AIRPORTS TO MANHATTAN

(Fares are subject to change)

FROM JFK AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>AirTrain JFK</u> (www.panynj.gov/airports/jfk-airtrain.html)</p> <p>Connection with NYC subway (www.mta.info/nyct/subway)</p> <p>Connection with Long Island Railroad (LIRR) direct to Penn Station (www.mta.info/lirr)</p>	<p>\$5 Enter/Exit Fare + Subway Fare (\$2.50)</p> <p>\$5 Enter/Exit Fare + Train Fare (Peak hrs:\$8.75, off-peak hrs \$6.25)</p>	<p>55 minutes</p> <p>40 minutes</p>	<p>Service available 24 hrs. Air Train:4-10 minutes Subway:4-12 minutes. LIRR: 2-22 minutes depending on the time of the day.</p>	<p>Connect to “E” subway train/LIRR at ‘Jamaica Station’. Use pay-per-ride Metrocard is required to ride Air Train.</p>
<p><u>New York Airport Service Express Bus</u> (1-718) 875-8200 (http://www.nyairportservice.com)</p>	<p>\$15</p>	<p>45 - 65 minutes (longer at peak hours)</p>	<p>Every 15-30 minutes 6:15 a.m. - 11:10 p.m.</p>	<p>Grand Central Terminal (bus stops at 125 Park Ave. between E. 41st and E. 42nd Streets) Transfer available to hotels between E. 27th and E. 63rd Streets.</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$ 23</p>	<p>45 – 75 minutes (depending on traffic)</p>	<p>Available 24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>Flat rate \$52 plus tolls and tips (10-15% is customary).</p>	<p>40 - 60 minutes (longer at peak hours).</p>	<p>Available 24 hours a day.</p>	<p>Follow the signs to Taxi Stands in front of terminals.</p>

FROM NEWARK INTERNATIONAL AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>AirTrain Newark</u> (http://www.panynj.gov/airtrainnewark/what.index.html) 1-800-AIR RIDE</p> <p>Connection with NJTransit (www.njtransit.com) 1-800-772-2222 or (973) 762-5100</p>	<p>\$5 + NJ Transit Fare (\$6.55)</p>	<p>40 minutes</p>	<p>Air Train: 8-12 minutes. Available 24 hours. NJ Transit: 7-30 minutes depending on the time of the day between 4:46 a.m. and 1:55 a.m. For exact times check www.njtransit.com or call 1-800-626-RIDE</p>	<p>Take Air Train to 'Newark Int'l Airport Station' and transfer the NJ Transit Trains to New York Penn Station.</p>
<p><u>Olympia Airport Express</u> 1-877- 8-NEWARK 1-877 863-9275 (http://www.coachusa.com/olympia/ss.newarkairport.asp)</p>	<p>\$25 round-trip or \$15 one-way. \$16 one-way transfers to hotels via Grand Central Station.</p>	<p>30 - 60 minutes (longer at peak hours)</p>	<p>Every 20-30 minutes 4:00 a.m. - 11:00 p.m.</p>	<p>Drop off service to Grand Central Terminal (120 E. 41st St, between Park and Lexington Ave.), Port Authority (E. 42nd St and 8th Ave) or Penn Station (W. 34th st and 8th Ave)</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$23</p>	<p>30 – 60 minutes (longer at peak hours)</p>	<p>Available on demand 24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>Flat rate ranging from \$50 plus tolls and tips (10-15% is customary).</p>	<p>40 minutes (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands outside arrival areas.</p>

FROM LA GUARDIA AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>New York Airport Service Express Bus</u> (1-718) 875-8200 (http://www.nyairportservice.com)</p>	<p>\$12</p>	<p>30 - 45 minutes, (longer at peak hours)</p>	<p>Every 20-30 minutes 7:00 a.m. - 11:00 p.m.</p>	<p>Grand Central Terminal (Vanderbilt Ave. and E. 42nd Streets) Transfer available to hotels between E. 31st and E. 59th Streets.</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$15 - \$19</p>	<p>45 – 75 minutes (depending on traffic)</p>	<p>Available on demand 7:00 a.m. - 11:30 p.m.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>\$21 - \$30 plus tolls and tips (10-15% is customary) plus night surcharge (\$0.50 from 8:00 p.m. to 6:00 a.m.) or weekday surcharge (\$1 Mon to Fri from 4:00 p.m. to 8:00 p.m.) if applicable.</p>	<p>20 - 30 minutes (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands in front of terminals.</p>

LOCAL TRANSPORTATION

Subway and buses (<http://www.mta.info/>) are a convenient way to get around Manhattan. **Metro Card** valid for subway and bus can be purchased at subway stations.

- Single: trip fare is \$2.75.
- 7-Day Metro Card costs \$31.00 (unlimited ride for one week for one person)

Yellow Cab Taxis are readily available around Manhattan. Taxis are a safe alternative for late night travel when train and buses can be few and far between. It is advisable not to take taxis without meters (illegal taxi), as they could charge exorbitant fares. Taxi fees can be paid in cash or credit card, however, if paying in cash, it is a good idea to have small bills because taxi drivers usually cannot change anything higher than \$20. While taxis are relatively expensive for a single person, they are more affordable with 3 or more riders. The rates for taxis are as follows:

Initial fare.....	\$2.50
Each 1/5 mile (4 blocks)....	\$0.50
Each 1 minute idle.....	\$0.40
Night surcharge.....	\$0.50 (after 8:00 p.m. until 6:00 a.m.)
Additional riders.....	FREE

Pay only what's on the meter, plus a 15-20 per cent gratuity. On all trips within New York City, any bridge and tunnel tolls to the destination shall be paid by the passenger, who shall be so informed before the start of the trip. On all trips within the City of New York, return tolls shall not be charged except for trips over the Cross Bay Veterans, Marine Parkway-Gil Hodges Memorial, and Verrazano Narrows Bridges. On trips beyond the City of New York, all necessary tolls to and from the destination shall be paid by the passenger. There are additional charges for crossings outside the metropolitan area and New Jersey. Passengers are required to pay one way.

POSTAL SERVICES

United Nations Post Office

UN Secretariat Building

(Basement)

1st Avenue (between E. 45th & E. 46th Street, entry via Visitor's Entrance)

Grand Central Station

450 Lexington Ave.

New York, NY 10017

(1-800) 275-8777

CONFIRMATION OF RETURN FLIGHTS

Please contact the airline directly to reconfirm your flight.

TIME

For the time difference between New York and your country, please refer to <http://www.timeanddate.com/worldclock/>

WEATHER

To check for current weather condition in New York, please refer to <http://www.weather.com/weather/local/10017?lswe=10017&lwsa=WeatherLocalUndeclared&from=whatwhere>