

Annex I

Template for a generic national quality assurance framework (NQAF), as developed by the Expert Group on National Quality Assurance Frameworks

1. Quality context

- 1a. Circumstances and key issues driving the need for quality management
- 1b. Benefits and challenges
- 1c. Relationship to other statistical agency policies, strategies and frameworks and evolution over time

2. Quality concepts and frameworks

- 2a. Concepts and terminology
- 2b. Mapping to existing frameworks

3. Quality assurance guidelines

3a. Managing the statistical system

- [NQAF 1] Coordinating the national statistical system
- [NQAF 2] Managing relationships with data users and data providers
- [NQAF 3] Managing statistical standards

3b. Managing the institutional environment

- [NQAF 4] Assuring professional independence
- [NQAF 5] Assuring impartiality and objectivity
- [NQAF 6] Assuring transparency
- [NQAF 7] Assuring statistical confidentiality and security
- [NQAF 8] Assuring the quality commitment
- [NQAF 9] Assuring adequacy of resources

3c. Managing statistical processes

- [NQAF 10] Assuring methodological soundness
- [NQAF 11] Assuring cost-effectiveness
- [NQAF 12] Assuring soundness of implementation
- [NQAF 13] Managing the respondent burden

3d. Managing statistical outputs

- [NQAF 14] Assuring relevance
- [NQAF 15] Assuring accuracy and reliability

[NQAF 16] Assuring timeliness and punctuality

[NQAF 17] Assuring accessibility and clarity

[NQAF 18] Assuring coherence and comparability

[NQAF 19] Managing metadata

4. Quality assessment and reporting

4a. Measuring product and process quality: use of quality indicators, quality targets and process variables and descriptions

4b. Communicating about quality: quality reports

4c. Obtaining feedback from users

4d. Conducting assessments; labelling and certification

4e. Assuring continuous quality improvement

5. Quality and other management frameworks

5a. Performance management

5b. Resource management

5c. Ethical standards

5d. Continuous improvement

5e. Governance