What is the Census?
The Census is a count every ten years of all people and households in the country. This is the first to be carried out for the Scottish Parliament, and will be used to improve the economic and social condition of Scotland. Central and local government, health authorities and many other organisations use Census information to allocate resources and plan services for everyone.

Your legal obligation
Completion of the Census form is compulsory, and the Scottish Parliament has approved the questions to be asked. If you refuse to complete the form, or give false information, you may be liable to a fine. Questions 13 and 14 about your religion are voluntary.

Confidentiality
The information you provide is protected by law and treated in strict confidence. The information is only used for statistical purposes. Anyone using or disclosing Census information improperly will be liable to prosecution. The information on your Census form will be treated as confidential for a period of 100 years.

Thank you for your co-operation.

J N Randall
REGISTRAR GENERAL FOR SCOTLAND
Edinburgh

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Individual Form 14

What you have to do depends on whether you are completing this form in a Household or in a Communal Establishment (hotel, hospital, hall of residence, etc):

EITHER

If in a Household
- Enter address of household in the panel above.
- Ensure that you are listed in Table 1 on page 2 of the Household Form.
- Copy your Person Number from Table 1 of the Household Form here.
- Complete the questions on pages 2 to 4 of this form.
- Sign the Declaration below, and place the completed form in the Individual Return envelope provided. Give the envelope to the person responsible for completing the Household Form.

OR

If in a Communal Establishment
- Enter the name and address of establishment in the panel above.
- State your position in this establishment (tick one box).
  - Staff or owner
  - Relative of staff or owner
  - Other (for example, resident, patient, student)
- Complete the questions on pages 2 to 4 of this form.
- Sign the Declaration below and return the completed form to the manager or person in charge.

Census Helpline
For help in answering questions:
- Phone 0845 602 2001 (local rate number)
- Text phone for the deaf 0845 303 2001 (local rate number)
- Website www.gro-scotland.gov.uk

Declaration
This form is completed to the best of my knowledge and belief.

Signature Date
1 What is your name?
First name and surname

2 What is your sex?
☐ Male ☐ Female

3 What is your date of birth?
Day ☐ Month ☐ Year ☐

4 What is your marital status (on 29 April 2001)?
☐ Single (never married)
☐ Married (first marriage)
☐ Re-married
☐ Separated (but still legally married)
☐ Divorced
☐ Widowed

5 Are you a schoolchild or student in full-time education?
☐ Yes ➤ Go to 6
☐ No ➤ Go to 7

6 Do you live at the address shown on the front of this form during the school, college or university term?
☒ Only answer this question if you have answered ‘Yes’ to Question 5.
☐ Yes, I live at this address during the school/college/university term ➤ Go to 7
☐ No, I live elsewhere during the school/college/university term ➤ Go to 35

7 Over the last twelve months would you say your health has on the whole been:
☐ Good? ☐ Fairly good?
☐ Not good?

8 Do you have any long-term illness, health problem or disability which limits your daily activities or the work you can do?
☒ Include problems which are due to old age.
☐ Yes ☐ No

9 What was your usual address one year ago?
☒ If you were a child at boarding school or a student one year ago, give the address at which you were living during the school/college/university term.
☒ For a child born after 29 April 2000, ☑ ‘No usual address one year ago’.
☐ The address shown on the front of the form
☐ No usual address one year ago
☐ Elsewhere, please write in below

10 What address do you travel to for your main job or course of study (including school)?
☒ Answer for the place where you spend most time for work or study.
☒ If you report to a depot, write in depot address.
☐ Not currently working or studying ➤ Go to 12
☐ Work or study mainly at or from home ➤ Go to 12
☐ No fixed place
☐ Work on offshore installation, please use the address panel below to write in where you travel offshore from, for example “ABERDEEN”
The address below, please write in

11 How do you usually travel to your main place of work or study (including school)?
☒ one box only.
☒ the box for the longest part, by distance, of your usual journey to work or study.
☐ Underground, tube, metro or light rail
☐ Train
☐ Bus, minibus or coach (public or private)
☐ Taxi or minicab
☐ Driving a car or van
☐ Passenger in a car or van
☐ Motor cycle, scooter or moped
☐ Bicycle
☐ On foot
☐ Other

How to complete this form
* Use black or blue ink. If you mark the wrong box fill in the box like this ☑ and ☐ the right one. Use CAPITAL LETTERS for writing in answers and leave a space between words.
12 What is your country of birth?
- Scotland
- England
- Wales
- Northern Ireland
- Republic of Ireland
- Elsewhere, please write in the present name of the country

13 What religion, religious denomination or body do you belong to?
- None
- Church of Scotland
- Roman Catholic
- Other Christian, please write in
  - Buddhist
  - Hindu
  - Muslim
  - Another Religion, please write in

14 What religion, religious denomination or body were you brought up in?
- None
- Church of Scotland
- Roman Catholic
- Other Christian, please write in
  - Buddhist
  - Hindu
  - Muslim
  - Another Religion, please write in

15 What is your ethnic group?
- Choose ONE section from A to E, then the appropriate box to indicate your cultural background.

<table>
<thead>
<tr>
<th>Section</th>
<th>A White</th>
<th>B Mixed</th>
<th>C Asian, Asian Scottish or Asian British</th>
<th>D Black, Black Scottish or Black British</th>
<th>E Other ethnic background</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Scottish</td>
<td>Any Mixed background, please write in</td>
<td>Indian</td>
<td>Caribbean</td>
<td>Any other background, please write in</td>
</tr>
<tr>
<td></td>
<td>Other British</td>
<td></td>
<td>Pakistani</td>
<td>African</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Irish</td>
<td></td>
<td>Bangladeshi</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Any other White background, please write in</td>
<td></td>
<td>Chinese</td>
<td>Any other background, please write in</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

16 Can you understand, speak, read, or write Scottish Gaelic?
- Yes, understand spoken Gaelic
- Yes, speak Gaelic
- Yes, read Gaelic
- Yes, write Gaelic
- None of these

17 Do you look after, or give any help or support to family members, friends, neighbours or others because of:
- long-term physical or mental ill-health or disability, or
- problems related to old age?
- Do not count anything you do as part of your paid employment.
- ✓ time spent in a typical week.
  - No
  - Yes, < 19 hours a week
  - Yes, 20-49 hours a week
  - Yes, 50+ hours a week

18 If you are aged 16 to 74
- Go to 19
- If you are aged 15 and under, or 75 and over
- Go to 35

19 Last week, were you doing any work:
- as an employee,
- as self-employed/freelance,
- in your own/family business, or
- on a Government sponsored training scheme?
- ✓ ‘Yes’ if you were away from work ill, on maternity leave, on holiday or temporarily laid off.
- ✓ ‘Yes’ for any paid work, including casual or temporary work, even if only for one hour.
- ✓ ‘Yes’ if you worked, paid or unpaid, in your own/family business.
  - Yes
  - No

20 Were you actively looking for any kind of paid work during the last 4 weeks?
- Yes
- No

Please turn over
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>If a job had been available last week, could you have started it within 2 weeks?</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>22</td>
<td>Last week, were you waiting to start a job already obtained?</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>23</td>
<td>Last week, were you any of the following?</td>
</tr>
<tr>
<td>✔ all the boxes that apply.</td>
<td></td>
</tr>
<tr>
<td>Retired</td>
<td>Student</td>
</tr>
<tr>
<td>Looking after home/family</td>
<td>Permanently sick/disabled</td>
</tr>
<tr>
<td>None of the above</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Have you ever worked?</td>
</tr>
<tr>
<td>Yes, please write in the year you last worked</td>
<td></td>
</tr>
<tr>
<td>No, have never worked</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Answer the remaining questions for the main job you were doing last week, or if not working last week, your last main job.</td>
</tr>
<tr>
<td>Your main job is the job in which you usually work the most hours.</td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Do (did) you work as an employee or are (were) you self-employed?</td>
</tr>
<tr>
<td>Employee</td>
<td>Self-employed with employees</td>
</tr>
<tr>
<td>Self-employed/freelance without employees</td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Do (did) you supervise any other employees?</td>
</tr>
<tr>
<td>A supervisor or foreman is responsible for overseeing the work of other employees on a day-to-day basis.</td>
<td></td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>28</td>
<td>How many people work (worked) for your employer at the place where you work (worked)?</td>
</tr>
<tr>
<td>If you are (were) self-employed, to show how many people you employ (employed) including yourself.</td>
<td></td>
</tr>
<tr>
<td>1-9</td>
<td>10-24</td>
</tr>
<tr>
<td>25-499</td>
<td>500 or more</td>
</tr>
<tr>
<td>29</td>
<td>How many hours (to the nearest full hour) a week do (did) you usually work in your main job?</td>
</tr>
<tr>
<td>Give average for last four weeks. Number of hours worked a week</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>What is (was) the full title of your main job?</td>
</tr>
<tr>
<td>For example, PRIMARY SCHOOL TEACHER, CAR MECHANIC, TELEVISION SERVICE ENGINEER, BENEFITS ASSISTANT.</td>
<td></td>
</tr>
<tr>
<td>Civil Servants, Local Government Officers - give job title not grade or pay band.</td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Describe what you do (did) in your main job.</td>
</tr>
<tr>
<td>32</td>
<td>What is the full name of the organisation you work (worked) for in your main job?</td>
</tr>
<tr>
<td>Please write in or ✔ one box below as appropriate.</td>
<td></td>
</tr>
<tr>
<td>If you have your own business, write in the name.</td>
<td></td>
</tr>
<tr>
<td>Self-employed/freelance</td>
<td>Work (worked) for a private individual</td>
</tr>
<tr>
<td>33</td>
<td>What is (was) the business of the organisation which you named above at Question 32?</td>
</tr>
<tr>
<td>For example, MAKING SHOES, REPAIRING CARS, SECONDARY EDUCATION.</td>
<td></td>
</tr>
<tr>
<td>Civil Servants, Local Government Officers - please specify your Department.</td>
<td></td>
</tr>
<tr>
<td>34</td>
<td>Which of these qualifications do you have?</td>
</tr>
<tr>
<td>✔ all boxes that apply.</td>
<td></td>
</tr>
<tr>
<td>‘O’ Grade, Standard Grade, Intermediate 1, Intermediate 2, GCSE, CSE, Senior Certificate or equivalent</td>
<td></td>
</tr>
<tr>
<td>Higher Grade, CSYS, Scottish Group Award at Higher, ‘A’ Level, AS Level, Advanced Senior Certificate or equivalent</td>
<td></td>
</tr>
<tr>
<td>GSVQ/SVQ Level 1 or 2, SCOTVEC/National Certificate Module, BTEC First Diploma, City and Guilds Craft, RSA Diploma or equivalent</td>
<td></td>
</tr>
<tr>
<td>GSVQ/SVQ Level 3, ONC, OND, SCOTVEC National Diploma, City and Guilds Advanced Craft, RSA Advanced Diploma or equivalent</td>
<td></td>
</tr>
<tr>
<td>HNC, HND, SVQ Level 4 or 5, RSA Higher Diploma or equivalent</td>
<td></td>
</tr>
<tr>
<td>First Degree, Higher Degree</td>
<td></td>
</tr>
<tr>
<td>Professional Qualifications (for example, teaching, accountancy)</td>
<td></td>
</tr>
<tr>
<td>None of these</td>
<td></td>
</tr>
<tr>
<td>35</td>
<td>Please sign the Declaration on page 1 and follow the instructions on that page about return of form.</td>
</tr>
</tbody>
</table>