



ECLAC

**UNITED NATIONS REGIONAL SEMINAR ON CENSUS DATA
DISSEMINATION AND SPATIAL ANALYSIS**

Santiago, 31 May – 03 June 2011

GENERAL INFORMATION

MEETING VENUE

The United Nations Regional Seminar on Census Data Dissemination and Spatial Analysis will be held on 31 May to 03 June 2011, in the Celso Furtado conference room at the headquarters of the Economic Commission for Latin America and the Caribbean (ECLAC), located at Avda. Dag Hammarskjöld 3477, Vitacura, Santiago, telephone (56-2) 210-2000, fax (56-2) 208-1946.

REGISTRATION OF PARTICIPANTS

Registration will begin on Tuesday 31 May at 9.00 a.m., in the hall outside the conference room.

OPENING SESSION

The meeting will be opened at 9:30 a.m.

LANGUAGES

The official languages of the meeting will be English and Spanish.

HOTEL RESERVATIONS

The ECLAC Conference Services Unit has reserved a limited number of rooms with special rates at the following Hotel:

Hotel Director (****), Avda. Vitacura 3600, phone: (56 2) 389-1956

Standard room: USD\$93 (breakfast included)
Atn.: Ms. Sandra Rojas, Reserve Department
Email: reservas@director.cl

Delegates are responsible for making their own reservations. To maintain the special rate given to ECLAC, hotel reservations must be requested personally, not through travel agencies or other means. It is advisable to check that the hotel has processed your reservation and to request a reservation number or code of confirmation. The hotel requires that you advise them of your flight number and date of arrival and departure to and from Chile as well as credit card details to guarantee the reservation. If you choose to take accommodations at the Hotel Director please fully complete the attached form and forward it to reservas@director.cl by 13 May 2011 to ensure your reservation.

Alternatively, the ECLAC Conference Services Unit has obtained special rates for ECLAC at the following hotels (please ask for the CEPAL rate when making a reservation):

Hotel Holiday Inn (****), Vitacura 2929, phone: (56 2) 499 6000
Single room US\$ 125 (Includes breakfast)
Email: grupos@talbot.cl

Hotel Intercontinental: US\$110 (Includes breakfast)
(<http://www.intercontinental.com/intercontinental/en/gb/locations/santiago>)

Hotel Novotel: US\$122 (Includes breakfast)
(<http://www.novotel.com/gb/hotel-5233-novotel-santiago-vitacura/index.shtml>)

All the above rates do not include the 19% value added tax (VAT). Visitors who pay in US dollars in cash, travellers' checks or international credit cards are exempted from payment of VAT.

FOREIGN EXCHANGE

The currency used in Chile is the peso (\$). The average exchange rate is 500 pesos to the U.S. dollar. Credit cards are widely accepted in Chile and there are plenty of ATM machines, you can use credit cards at most hotels, restaurants, and larger shops - provided that they are either Visa or MasterCard. Travellers Cheques or foreign (hard) currency notes are not widely accepted.

Participants may be required to declare the amount of traveller's cheques or currency in their possession on arrival at Santiago-Arturo Benítez International Airport.

Money can be changed at the airport, banks or commercial bureaux de change. Banks in the town are open weekdays from 0900 to 1400.

VISA REQUIREMENTS

Citizens from a number of Latin American, Caribbean and European countries do not require a visa to enter Chile. Non-Chilean visitors arriving in Chile are required to be in possession of a valid passport. Entry visas may be obtained from Chilean Diplomatic and Consular Missions Abroad. Please check with your nearest Chilean Consular mission for more details concerning visa regulations applying to your citizenship.

TRANSPORTATION

Participants should make their own transportation arrangements from the airport to their respective hotels. Taxi and shuttle bus services are available at the airport. The ride from the airport

to the seminar venue lasts approximately 30 min.

Minivans operate from the airport, offering passenger transport to the different areas of the city. The best known are Tur Transfer and Trans VIP. Each van can carry 10-12 passengers, at a cost of approximately US\$15 per person. A taxi fare from the airport to ECLAC normally costs about US\$ 35. Further detailed information about the airport can be found at <http://www.aeropuertোসantiago.cl/english/>

It is strongly recommended that participants contact only official taxis and shuttles who are authorized.

ADDITIONAL INFORMATION

Questions regarding the administrative aspects of the meeting, including travel arrangements, may be directed to Ms. Wailan Wu, UNSD, phone +1 (212) 963-0376, e-mail: wu16@un.org

The Secretariat of the meeting will not assume responsibility for such expenditures as:

- a. Expenses in the home country incidental to travel abroad, including expenditure of visa, medical examination, inoculations and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country,
- b. Salary and related allowances for the participants during the period of the meeting,
- c. Costs incurred by participants in respect to travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting,
- d. Compensation in the event of death or disability of participants in connection with attending the meeting,
- e. Any loss or damage to personal property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants, and
- f. Any other expenses of a personal nature, not directly related to the purpose of the meeting.

GENERAL INFORMATION ON SANTIAGO

Santiago, a city with a population of about 6 million, is the capital of the Republic of Chile. It has a Mediterranean climate and well-defined seasons, with rainy winters with temperatures as low as 0° C (May to September) and dry summers, when daytime temperatures hover around 30° C (November to March). Relative humidity is low. In October, Santiago has a pleasant climate with warm days and cool nights, so it is recommended to bring light clothes for the day and warmer ones for the evening.

Buses, taxis and five subway lines serve the city's transport needs. Taxi fares are metered and, in general, drivers do not expect tips.

It is suggested that visitors drink bottled mineral water, since tap water, although drinkable, may not agree with those who are not accustomed to it.

Santiago is quite a safe place. As in other big cities, however, common sense must be exercised. It is advisable to avoid going downtown at night alone or walking along poorly lit or isolated streets, and to be careful with expensive jewellery and handbags.

The electrical system in Chile is 220 volts, 50 cycles AC.

The vicinity of ECLAC offers a variety of attractive shops and restaurants within easy walking distance. Some of them are: Cafetería Galería Animal, Emporio Armani Ristorante, La Punta and Starbucks.

FACILITIES AND SERVICES AT ECLAC

Travel agency	Flight reservations and confirmations and other travel formalities are handled by the travel agency "Carlson Wagon Lits", located on the main floor of the ECLAC building (1S7).
Restaurants	ECLAC has a cafeteria and a coffee shop, which are open from 8.45 a.m. until 5 p.m. These services must be paid for directly by participants.
Medical Service	The ECLAC Medical Service is available to participants requiring medical assistance. It is located on the main floor, telephone extension 2333, and is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 6 p.m.
Bank	A branch of Banco de Chile is located on the first basement level. It is open to the public from 9 a.m. to 2 p.m. The local currency is the peso (\$), with bills of \$500, \$1.000, \$2.000, \$5.000, \$10.000 and \$20.000; and coins of \$1, \$5, \$10, \$50, \$100 and \$500. Foreign currency may be exchanged from 10 a.m. to 12.30 p.m.
Mail	There is a post office next to Banco de Chile which opens from 10.30 a.m. to 1 p.m.
Shops	"Anayhue" is a shop offering gifts, crafts, newspapers, magazines and other items. It also provides a photocopy and fax service. It is located to the left of the building's main entrance and opens from 9 a.m. to 6 p.m.

INTERESTING PLACES TO VISIT IN SANTIAGO

- Pueblito Los Dominicos** An attractive and picturesque Chilean handicraft village located in a historic sector close to the foot of the mountains that surround Santiago. It offers a very diverse and representative selection of the traditional and contemporary handmade objects, including furniture, textiles, paintings and crafts.
- Museo Nacional de Bellas Artes** The fine arts museum is a major centre for the arts in Chile. It is situated in Santiago's Parque Forestal.
- Museo Chileno de Arte Precolombino** This museum researches and displays pre-Columbian artworks and artifacts from Central and South America. It has an extensive collection of art from ancient cultures, such as the Incas, Diaguitas, and so on. It is located in downtown Santiago.
- Teatro Municipal de Santiago** Santiago's foremost theatre and opera house, where there are performances of opera, ballet and concerts. It was built in 1857 and declared a National Monument in 1974.
- Palacio de La Moneda** This is the Government Palace and the only Italian neoclassical building in Latin America. It has a cultural centre that displays a range of national and international visual and audiovisual heritage.
- Plaza de Armas** Located in the heart of Santiago, this square has been the civic centre since colonial times. The Cathedral on the square's west side is a National Monument and has an interesting museum, whose main attraction is its library containing ancient manuscripts. Other major historic buildings in Plaza de Armas are the Municipality of Santiago and the Post Office (Correo Central).
- Barrio Bellavista** This is a district with its own special identity, combining an astounding variety of handicrafts and clothing shops with a wide range of restaurants serving diverse specialties of international cuisine. Bellavista nestles between the northern bank of the Mapocho River and the bottom of San Cristóbal Hill. A stroll along its streets offers the visitor a potpourri of art galleries, theatres, lapis lazuli jewellery shops, architecture, food and parks, and the city zoo borders part of its northern boundary.



UNITED NATIONS

ECLAC

REQUEST FOR HOTEL ACCOMMODATION

UNITED NATIONS REGIONAL SEMINAR ON CENSUS DATA DISSEMINATION AND SPATIAL ANALYSIS

Santiago, Chile, 31 May – 03 June 2011

Nombre/ <i>First name</i>		Apellido/ <i>Last Name</i>	
Dirección/ <i>Address</i> :			
Ciudad/ <i>City</i> :		País/ <i>Country</i> :	
Teléfono/ <i>Tel</i> :	Fax:	E-Mail:	
Hotel Director (****) Avda. Vitacura 3600 Phone: (56 2) 389-1956 Groupe code: P333904 Deadline: 13 de mayo, 2011		Habitación simple: USD\$93 (breakfast included)	
Fecha de llegada al país: <i>Date of arrival</i> :	Nº de vuelo: <i>Flight No.</i>		
Fecha de salida del país: <i>Date of departure</i> :	Nº de vuelo: <i>Flight No.</i>		

Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar mi reserva de hotel/

I authorize the use of my credit card to guarantee my hotel reservation:

American Express <input type="checkbox"/>	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>	Otra/ <i>Other</i> <input type="checkbox"/>
Nº de tarjeta de crédito/ <i>Credit card No</i> :			
Fecha vencimiento / <i>Date of expiration</i> :			

Passengers who pay in dollars in cash, travellers' checks or international credit cards are exempt from payment of VAT. Reservations must be made by 13 May, 2011 directly to:

-Hotel Director, Atn.: Ms. Sandra Rojas, emails: reservas@director.cl