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Gender issues in the measurement of paid and unpaid work

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Draft
International Classification of Activities for
Time Use Statistics

Draft International Classification of Activities for Time-Use Statistics

Introduction

The starting point for the draft International Classification of Activities for Time-Use Statistics (ICATUS) is the two-digit trial classification adopted by the Expert Group Meeting on Trial International Classification for Time-Use Activities (13-16 October 1997, United Nations). The present draft classification provides a more detailed delineation of categories of activities. It consists of 15 main categories which are further divided into divisions totaling 195. Forty-three of the divisions are further divided into a total of 208 groups.

The new classification is based on a consideration of the experiences of countries in applying the trial classification as well as experiences in the use of other activity classifications for data collection on time-use.

This document explains the purpose and nature of the draft classification, the principles used in constructing the classification, the structure and coding system adopted for it, and some considerations in applying the classification. It also presents the detailed classification.

Purpose and nature of the classification

The draft ICATUS is a step toward promoting the collection and compilation of data on paid and unpaid work. Two main issues that it specifically addresses are:

- Better measurement of production of goods by household members for own final use. These involve activities considered as work within the production boundary of the System of National Accounts (SNA) but are generally underestimated in labour force statistics, and
- Better identification of SNA work in informal sector enterprises. Many of these activities are not covered well in data collection on economic activity for several reasons—women and men who engage in such activities may not consider these as work because they are perceived as too small-scale, of subsistence-level, of short duration or seasonal, or because many of these activities may actually be done as part of production of services for own final use (e.g., cooking food for both the household and for sale); designers of surveys may not identify these accurately in operational definitions and in survey instruments; enumerators may have inadequate knowledge of what these activities are and may impose their own biases and judgments in recording them.

The draft ICATUS seeks to provide a comprehensive categorization of activities associated with household production of goods for own final use and informal sector activities. These activities are an important component of the work of women and to some degree men in developing countries but are not defined in most classifications of activities for data collection on time use.

While this classification has a stronger emphasis on economic activities which often are not perceived as such, it is built on existing national and regional classifications of time-use activity and is consistent with the historical data sets that are based on these schemes.

Principles used for constructing the classification

Categories

The first criterion for differentiating between activities is with respect to the relationship they bear to the production boundary of the System of National Accounts (SNA). On this basis, three types of activities are defined:

- Activities done in relation to production within the SNA production boundary; that is, “SNA work” activities
- Activities done in relation to production activities within the general production boundary but outside the SNA production boundary, or “non-SNA work” activities and
- Activities that are not considered as production activities, as determined by the “third person principle” which excludes from production activities that cannot be produced by one person for the benefit of another

These three types of activities are allocated into main categories based on different criteria. SNA work activities are first categorized based on the institutional unit in which production takes place. These institutional units are: corporations/quasi-corporations, non-profit institutions, government, and households. All work activities in corporations/quasi-corporations, non-profit institutions, and government are combined into one main category. Work activities in household enterprises are further delineated on the basis of the character of the goods and services produced by the activities undertaken and main categories are defined in terms of groupings of the 1993 ISIC economic activities. Thus, SNA work activities are classified into the following main categories:

- A. Work for corporations/quasi-corporations, non-profit institutions, and government; that is, work in the “formal” sector
- B. Work for household enterprises in primary production activities (activities done in relation to agriculture, forestry, hunting, fishing, mining and quarrying)
- C. Work for household enterprises in non-primary production activities (activities done in manufacturing of goods)
- D. Work for household enterprises in construction activities (activities done in construction work)
- E. Work for household enterprises providing services for income (activities done in relation to providing services for income)

Non-SNA work activities are further delineated in terms of whether they are done for household members or for members of other households/community. The resulting categories are:

- F. Work providing unpaid domestic services for own final use within household

- G. Work providing unpaid care-giving services to household members
- H. Work providing community services and help to other households

Non-production activities are further distinguished according to the nature of the activity and participation of others. Applying these criteria results in the following categories of activities:

- I. Learning
- J. Socializing and community participation
- K. Attending/visiting cultural, entertainment and sports events/venues
- L. Engaging in hobbies, games and other pastime activities
- M. Indoor and outdoor sports participation
- N. Use of mass media
- O. Personal care and maintenance

Divisions and groups

Activities within the broad categories are further distinguished by allocating activities into divisions. Divisions comprise both core activities pertaining to the category and non-core or related activities. Traveling is uniformly treated as a related activity at the division level within a category. In addition, some categories include divisions comprised of other related activities.

For SNA work activities, core activities are defined as the activities done as part of performing one's job or as part of "working time". Related activities are those that are conceptually related by the labour force statistics framework (looking for work, training and studies at work).

Work in "formal" sector enterprises are further delineated based on whether the work is done as part of main job and other jobs. To be consistent with the labour statistics framework, specifically the definition of working hours, work activities of apprentices, interns and related positions and activities done during short breaks at work are also classified in this category. Other activities that occur in the workplace in formal sector enterprises outside of the usual working time comprise another division in this category. The desired result is a complete picture of activities that occur in the workplace.

SNA work activities in household enterprises are further delineated within the broad categories by divisions described in terms of the International Standard Industrial Classification of Economic Activities (ISIC, Rev. 3). As a rule, the divisions highlight those economic activities which are typically undertaken as part of own household production and those associated with the informal sector. Activities undertaken by individuals generally correspond to tasks that may be described by the listings in appropriate occupational categories in ISCO 88; in the draft classification these are classified according to the type of economic activity in which the task is being undertaken.

In determining whether further distinctions need to be made among activities in the other main categories by forming divisions or groups, the criteria applied are relative importance of the

activities to be included and the frequency and regularity of occurrence. In general, a major consideration in forming separate divisions or groups is the importance of the activities to be included to the objectives of time-use analysis. Separate groups are also provided for kinds of activities that are prevalent in most countries. Another consideration is that of attaining international comparability at the division level of the classification.

Structure and coding system of the classification

The draft ICATUS consists of 15 main categories and as indicated in the previous section are given alphabetic labels by letters A to O. Each category consists of eight or more divisions of which there are 195 in all. Forty-three of the divisions are further divided into a total of 208 groups.

The divisions are assigned three-digit codes and groups within divisions are assigned 4-digit codes. The first three digits of the 4-digit codes correspond to the division code. The use of three-digit codes at the first level (division level) of the classification is necessary in order to achieve the delineations of activities that are necessary to the purposes of the classification. The three-digit codes are grouped into clusters of 50 or 100 (e.g., 001-099, 100-149, etc).

Table 1 shows the structure of the classification at the division level.

Categories A to E:

Categories corresponding to SNA work activities (categories A to E) are uniformly structured as follows:

- Working time activities
- Activities related to looking for work/ setting-up business
- Travel
- Activities not elsewhere classified

Working time activities comprise the core activities for each of these categories. Category A (Formal sector work) also includes activities pertaining to “short breaks and interruptions from work” as part of working time and activities pertaining to “Other breaks”. These types of activities are however not identified for the categories corresponding to work in household enterprises (Categories B to E). The reason for this is that it is assumed that working time arrangements in household enterprises are generally less structured or more flexible compared to those in the formal sector. Thus, activities associated with such breaks from work are classified in the corresponding divisions and not within the category.

Categories F to H:

Categories corresponding to non-SNA work (categories F to H) have the following uniform structure:

- Working time activities

- Travel
- Activities not elsewhere classified

Working time activities comprise the core activities for each of these categories. In addition, category H (Providing community services and help to other households) allocates one division for non-core or related activities.

Categories I to O:

Categories corresponding to non-production activities have the following uniform structure:

- Core activities
- Travel
- Activities not elsewhere classified

Core activities comprise all divisions in these categories except for category I (Learning) which allocates one division for non-core or related activities.

Table 1. Structure of draft International Classification of Activities for Time-Use Statistics

Categories	Divisions
A Work for corporations/quasi-corporations, non-profit institutions and government (formal sector work)	
Working time in formal sector employment	001-003, 006, 008
- Work in main job	001
- Work in other jobs	002
- Work in apprenticeship, internship and related positions	003
- Short breaks and interruptions from work	006
- Training and studies in relation to work	008
Other breaks	011-012
Looking for work/ setting-up business	021-022
Travel related to work in the formal sector	030
Not elsewhere classified	049
B Work for household enterprises in primary production activities	
Working time in primary production activities	051-058, 061, 062
- Growing of crops; kitchen gardening	051
- Farming of animals; production of animal products; animal husbandry services	052
- Hunting, trapping and production of animal skins	053
- Gathering of wild products, wood-cutting & gathering firewood & other forestry activities	054
- Fishing and fish/aquatic farming	055

Categories	Divisions
- Mining and quarrying	056
- Collecting water	057
- Meetings/training and studies in relation to work in primary production activities	058
- Acquiring inputs/supplies and disposing of outputs	061, 062
Looking for work/ setting-up business	071, 072
Travel related to primary production activities	080
Not elsewhere classified	099
C Work for household enterprises in non-primary production activities	
Working time in non-primary production activities	101-108, 111, 112
- Processing of food products	101
- Making of other food products and beverages	102
- Making textiles, wearing apparel, leather and associated products	103
- Craft-making using all types of materials	104
- Tobacco preparing and curing	105
- Making bricks, concrete slabs, hollow blocks, tiles, etc	106
- Making herbal and medicinal preparations	107
- Meetings/training and studies in relation to work in non-primary production activities	108
- Acquiring inputs/supplies and disposing of outputs	111-112
Looking for work/ setting-up business	121-122
Travel related to non-primary production activities	130
Not elsewhere classified	149
D Work for household enterprises in construction activities	
Working time in construction activities	151-158, 160
- Construction and repair of buildings, roads, dams and other structures	151
- Community-organized construction and major repairs of roads, buildings, bridges, dams, etc.	152
- Meetings/training and studies in relation to work in construction activities	158
- Acquiring inputs/supplies	160
Looking for work/ setting-up business	171-172
Travel related to construction activities	180
Not elsewhere classified	199
E Work for household enterprises providing services for income	
Working time in providing services for income	201-202, 211-214, 221-227, 231-232, 241-242, 250, 260
- Food vending and trading	201-202
- Providing repair, installation and maintenance services	211-214
- Providing business and professional services	221-227
- Providing personal care services	231, 232
- Transporting goods and passengers	241, 242

Categories	Divisions
- Paid domestic services	250
- Meetings/training and studies	260
Looking for work/ setting-up business	271, 272
Travel related to providing services for income	280
Not elsewhere classified	299
F Providing unpaid domestic services for own final use within household	
Working time providing unpaid domestic services for own final use	301-306, 311-312
- Unpaid domestic services	301-306
- Shopping	311,312
Travel related to provision of unpaid domestic services	330
Not elsewhere classified	349
G Providing unpaid care-giving services to household members	
Working time providing unpaid care-giving services to household members	351-354, 361-363
- Child care	351-354
- Adult care	361-363
Travel related to unpaid care-giving services to household members	380
Not elsewhere classified	399
H Providing community services and help to other households	
Working time providing community services and help to other households	401-408, 411-414, 421-422
- Unpaid help to other households	401-408
- Community-organized services	411-414
- Organized unpaid volunteer services	421, 422
Attendance in meetings	430
Other community services	441, 442
Travel related to providing community services and help to other households	480
Not elsewhere classified	499
I Learning	
General education	501-503
Homework, course review, research and activities related to general education	510
Additional study, non-formal education and courses during free time	520
Career/professional development training and studies	530
Other activities done in relation to learning activities	570
Travel related to learning activities	580
Not elsewhere classified	599
J Socializing and community participation	
Socializing and communication	601-603
Anti-social activities	610
Participating in community cultural/social events	621-623
Travel related to socializing and community participation	630

Categories	Divisions
Not elsewhere classified	649
K Attending/visiting cultural, entertainment and sports events/venues	
Attendance at organized/mass cultural events	651-657
Attendance at parks/gardens, shows	661-664
Attendance at sports events	671-672
Travel related to attending/visiting cultural, entertainment and sports events/venues	680
Not elsewhere classified	699
L Hobbies, games and other pastime activities	
Visual, literary and performing arts (as hobby) and related courses	701-703
Technical hobbies and related courses	710
Playing games and other pastimes and related courses	721-724
Travel related to hobbies, games and other pastimes	730
Not elsewhere classified	749
M Indoor and outdoor sports participation and related courses	
Participating in sports	751-758
Camping and other outdoor activities	761-763
Travel related to indoor and outdoor sports participation and related courses	780
Not elsewhere classified	799
N Mass media	
Reading	801-803, 809
Watching/listening to television and video	811, 812
Listening to radio and audio devices	821, 822
Using computer technology	831-833
Visiting library	840
Travel related to mass media	880
Not elsewhere classified	899
O Personal care and maintenance	
Sleep and related activities	901-903
Eating and drinking	911, 912
Personal hygiene and care	921, 922
Receiving personal and health/medical care from others	931, 932
Religious activities	941, 942
Activities associated with resting, relaxing	951, 952
Activities associated with reflecting, thinking, planning	960
Travel related to personal care and maintenance activities	980
Not elsewhere classified	999

Some considerations in applying the classification

A brief discussion of some considerations in applying the draft ICATUS follows:

Contextual information.

Some dimensions of the context in which activities are carried out are built into the classification. The need for supplementary questions in the data collection instrument to capture this information should be considered. To illustrate:

- Category A activities are generally paid except possibly for “unpaid” contributing family workers and apprentices. To determine whether work is paid or unpaid, additional information will need to be collected.
- Category B activities may be paid or unpaid but “Paid domestic services” is defined as a specific division.
- Unpaid domestic work and care-giving activities are categorized separately depending on “for whom” the activity is done—whether it is for own household members (categories F and G) or for others (Category H). A contextual variable on “for whom” may be needed to be able to accurately classify the activity.
- Activities generally associated with unpaid volunteer work are placed in Category H.
- Computer technology is given some prominence with separate divisions (723, 831-833) defined. This is another implicit use of contextual information (technology used) in defining divisions and groups.

Pairs of activities

Some activities may be intrinsically linked and comprise a single activity—eating generally goes with drinking or waiting for transport to traveling. In such cases, these pairs of activities are classified as a single activity without loss of important information. However, there are intrinsically linked activities which when treated as a single activity would result in loss of information about one of the linked activities. Important examples are: talking/conversing in relation to work, in attending meetings, or at social events where talking/conversing becomes “lost” as this would be classified under the other activity; watching video or listening to the radio strictly in relation to studying is “lost” under studying. In these cases, data collection designs may need to consider the use of primary and secondary or simultaneous activities as an additional dimension of the activity. Note that the draft classification includes “passive” childcare (354- Minding children) as a division to ensure that these activities are not necessarily subsumed under the other activity in the pair.

Cultural factors may however dictate the extent to which activities are combined or distinguished from another. In some countries setting a table may be a separate activity from meal preparation while in others they are combined. In other situations, such as with child care there may be no clear distinction between caring for children and playing games with them, while in other countries it would be rare for a parent to play with their children, and therefore this would be a different kind of activity recorded for individuals other than the parents. In such cases, coding instructions would need to include prioritization rules.

Adapting the classification to country situations

The classification has been developed with a four-digit coding scheme with divisions comprising the 3-digit codes and groups the 4-digit codes. In some divisions, no specific groups have been defined. In defining specific groups under the divisions, the basic criterion is that of universality.

The detail required for an activity classification for time-use such as the present one may differ from country to country, and in many cases, as with past experiences the focus may be on a subset of the divisions covered by this classification. Given differences in the scope of activities and interests, this classification serves as a framework from which varying levels of detail may be derived. For example, the divisions on “travel” can be further expanded by defining groups according to the purpose of the travel. Or, some categories may be combined.

Countries requiring more detailed specification of the activities may adapt this classification for their purposes by expanding groups or defining classes under groups using five-digit codes. However, because of the complexities of collecting and analysing time-use data countries should note that too much detail may result in over-burdening respondents and complicating the coding process which may not necessarily lead to better data.

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A Work for corporations/quasi-corporations, non-profit institutions and government (formal sector work)

Includes:

- All activities performed in relation to employment in corporations/quasi-corporations, non-profit institutions, and government; work typically associated with the formal sector
- Both paid and unpaid employment irrespective of the industrial sector of the activity and status in employment
- Work performed under apprenticeship, internship and on-the-job training programs
- Short breaks during working hours and waiting due to delays at work
- Participation in training and studies on official time
- Activities that are not directly related to one's job but are typically done while at the workplace or within the block of time that constitutes one's usual time in the workplace. These include idle time while waiting to begin work and shortly after work and lunch break or similar long breaks from work.
- Activities related to seeking employment or the setting-up of a business
- Includes travel to and from the work place.

Division	Group	Description (Divisions: 001-049)
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Working time in formal sector employment (001-008)

Includes:

- Work activities as defined by the job. Working hours are classified as usual hours (as prescribed by contract for employees or usual practice/ schedule by self-employed), overtime hours (hours beyond the usual hours as prescribed by contract or usual work schedule) and extra hours (hours considered by person as neither usual nor overtime; e.g. taking work home).
- Short breaks and interruptions from work
- Participation in training and studies on official time

001 Work in main job

- 0011 Work in main job, usual hours
- 0012 Work in main job, overtime hours
- 0013 Work in main job, extra hours

002 Work in other jobs

- 0021 Work in other job, usual hours
- 0022 Work in other job, overtime hours
- 0023 Work in other job, extra hours

003 Work in apprenticeship, internship and related positions

- 0031 Work in apprenticeship, internship and related positions: usual hours
- 0032 Work in apprenticeship, internship and related positions: overtime hours
- 0033 Work in apprenticeship, internship and related positions: extra hours

006 Short breaks and interruptions from work

- 0061 Short breaks/coffee breaks
- 0062 Waiting due to delays at work

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Division	Group	Description (Divisions: 001-049)
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008 Training and studies in relation to work

Includes:

- Attendance in short-term courses such as language courses, applications software, etc., seminars on time-management, employment benefits, technical/business conferences, part-time undergraduate/graduate courses, etc.
- For employees, attendance must be sanctioned by employer; that is, attendance is considered part of working time or official time. Employer may or may not cover cost of training or studies. Attendance may be during usual working hours or outside the usual working hours.
- For self-employed, training and studies must be directly related to one's job.

0081 Attending in-house training

0082 Attending training courses, seminars, conferences on official time and studies on official time

0083 Attending classes part-time on official time

Other breaks (011-012)

Note: These activities are applicable only to persons whose jobs have fixed working time schedules (e.g., "8-5" jobs), have prescribed lunch break hours, etc. May not be applicable for workers with more flexible working schedules such as self-employed or home-based workers.

Exclusion: Business meetings are classified under the appropriate groups of divisions 001-003.

011 Idle time before/after work

012 Lunch break from work

Looking for work/ setting-up business (021-022)

021 Looking for work in the formal sector

Includes:

- Preparing resumes Reading and replying to employment opportunities (writing, calling, mailing, sending online or by e-mail)
- Visiting labour office, employment agency, prospective employer
- Filing and fulfilling application requirements
- Being interviewed

022 Looking for/setting-up business in the formal sector

Includes:

- Fulfilling legal and administrative requirements
- Applying for financing, credit
- Looking for offices, business place
- Conducting feasibility studies; "scanning" the environment

Travel related to work in the formal sector (030)

030 Travel related to work in the formal sector

Includes:

- Travel to and from the workplace
- Travel in relation to other activities in this category.

Exclusion: When traveling is innate to the job (e.g., driver, pilot, airline stewardess, garbage collector, sailor, etc), the activity is classified under the appropriate groups in divisions 001-003.

Not elsewhere classified (049)

049 Work in the formal sector n.e.c.

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B Work for household enterprises in primary production activities

Includes:

- All activities done in relation to the primary production of goods by household enterprises whether for market or for own final use. A person's activity is classified as primary production of goods if it is done in relation to the economic activities of agriculture, hunting, forestry, fishing, mining and quarrying.
- *Activities done in relation to collecting, distributing and storing of water.*
- *Participation in meetings/training and studies directly related to one's work in primary production activities.*
- *Activities done in relation to acquiring inputs/supplies for work and disposing of outputs.*
- *Activities related to seeking employment and the setting-up of a business*
- *Travel to and from the work place*

Note: In these groups of activities it is assumed that working time arrangements are generally more informal or flexible compared to those in the formal sector. Thus, this category does not include specific groups for short breaks and for lunch breaks. Activities associated with such breaks from work are classified in the corresponding group; e.g. eating snack/meals is classified under 911-Eating meals/snack.

Division	Group	Description (Divisions: 050-099)
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Working time in primary production activities (051-058)

051 Growing of crops; kitchen gardening

Includes:

- *Growing of cereal and other crops, vegetables, fruit, nuts, spice crops, flowers and other horticultural specialties, etc (including kitchen or backyard gardening); processing for sale/storage/use (ISIC 011, 014- agriculture services only)*
 - 0511 Land preparation
 - Includes ploughing, use of kodale, harrowing, beating clods, slash and burn
 - 0512 Sowing and planting operations
 - *Includes seed bed preparation, sowing, transplanting*
 - 0513 Collecting and preparing organic fertilizer, carrying and spreading organic/chemical fertilizer
 - 0514 Field/garden upkeep
 - *Includes weeding, watering/irrigation, trimming*
 - 0515 Harvesting
 - *Includes bundling, threshing and cleaning of grain, drying crop residue*
 - 0516 Post-harvest activities
 - *Includes drying, seed selection, bagging and storage*
 - 0517 Other agricultural service activities
 - *Includes routine repair of irrigation channels, guarding/protection of harvest, maintenance and routine repair of tools and equipment*
 - 0519 Other specified activities related to growing of crops and trees; gardening

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Division	Group	Description (Divisions: 050-099)
052		Farming of animals; production of animal products; animal husbandry services
		<i>Includes:</i>
		- <i>Farming/raising of domestic and semi-domesticated animals</i>
		- <i>Farming/raising of domestic and semi-domesticated animals</i>
		- <i>Production of raw milk and milk products on the farm</i>
		- <i>Shearing; production of furskins, reptile and bird skins from ranching</i>
		- <i>Production of live animal products such as eggs, honey</i>
		- <i>Operating poultry hatcheries</i>
		- <i>(ISIC 011, 014- animal husbandry services only)</i>
	0521	Fodder collection; preparation of feed; feeding, watering; grazing
	0522	Grooming, shoeing, cleaning; veterinary care
	0523	Washing shed, coop cleaning
	0524	Work related to breeding; hatching
	0525	Milking and processing of raw milk
	0526	Collecting, storing, grading of eggs
	0527	Shearing, producing hides and skins from ranching
	0528	Dung gathering and making dung cakes
	0529	Other specified activities related to animal farming, production of animal products, animal husbandry services
053		Hunting, trapping and production of animal skins
		<i>Includes:</i>
		- <i>Hunting and trapping animals mainly to obtain meat, hair, skin or other products (ISIC 015, including non-commercial)</i>
	0531	Hunting and trapping wild animals
		- <i>Includes digging holes, setting traps, keeping watch, etc.</i>
	0532	Hunting birds
	0533	Production of furskins, reptile or birdskins from hunting and trapping
	0539	Other specified activities related to hunting and production of animal skins
054		Gathering of wild products, wood-cutting & gathering firewood & other forestry activities
		<i>Includes:</i>
		- <i>Gathering fruit, wild fruits, medicinal and other plants; gathering minor forest produce, leaves, bamboo, etc., fuel/fuel wood/twigs, raw material for crafts. (ISIC 020)</i>
	0541	Collecting/gathering medicinal and other plants for craft production or fuel
		- <i>Includes cutting peat, hemp, betel nuts, bamboo, leaves, etc.</i>
	0542	Gathering wild fruits, berries or other uncultivated crops, other edible food
	0543	Wood-cutting and gathering firewood
		- <i>Includes locating trees to be felled, picking dead or fallen branches, etc.</i>
	0544	Reforestation, growing forest trees, replanting
	0549	Other specified activities related to hunting, forestry, and gathering of wild products

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Division	Group	Description (Divisions: 050-099)
055	Fishing and fish/aquatic farming	
	<i>Includes:</i>	
	-	<i>Catching fish and other forms of aquatic life and products and fish farming (ISIC 050 including non-commercial)</i>
	-	<i>Repair, care and maintenance of fishing boats, equipment, tools, fish nets. Includes making of nets and tools for own use.</i>
0551		Catching fish and gathering other forms of aquatic life
0552		Gathering marine materials such as natural pearls, sponges, corals, algae, seashells
0553		Fish/aquatic farming: breeding, rearing
0554		Fish/aquatic farming: cleaning beds, feeding
0555		Repair, care and maintenance fishing boats and equipment, tools, fish nets
0559		Other specified activities related to fishing, fish/aquatic farming
056	Mining and quarrying	
	<i>Includes:</i>	
	-	<i>Mining/extraction of salt; digging, quarrying of stone, slabs; breaking of stones for construction of building road, bridges, etc.; digging out clay, gravel and sand; gold panning, etc (ISIC 1320, 1410, 1422)</i>
	-	<i>Transporting; storing and stocking</i>
0561		Mining/extraction of salt
0562		Drilling well, boring holes, etc.
0563		Quarrying of stone slabs
0564		Crushing and breaking of stones
0565		Digging out clay, gravel and sand
0566		Gold panning, mining gems, etc
	-	<i>Refers to low-technology mining</i>
0568		Transporting, storing and stocking
0569		Other specified mining and quarrying activities
057	Collecting water	
	<i>Includes:</i>	
	-	<i>Activities related to storing and distributing</i>
058	Meetings/training and studies in relation to work in primary production activities	
	<i>Includes:</i>	
	-	<i>Availing of government training/extension services; attending business meetings of cooperatives and self-help associations; attending seminars on increasing productivity, marketing, technology and techniques etc.</i>
<i>Acquiring inputs/supplies and disposing of outputs (061-062)</i>		
061	Purchasing/acquiring inputs/supplies used for primary production activities	
062	Selling/disposing of outputs of primary production activities	
	-	<i>Includes selling fruits, vegetables, flowers, fish, etc produced for leisure or pastime or in connection with a hobby, at garage or yard sale</i>
<i>Looking for work/ setting-up business (071-072)</i>		
071	Looking for work in primary production activities	

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Division	Group	Description (Divisions: 050-099)
072		Looking for/setting-up business in primary production activities
		<i>Travel related to primary production activities (080)</i>
080		Travel related to primary production activities
		<i>Includes:</i>
		- Travel to and from the workplace
		- Travel in relation to conduct of activities in this category
		<i>Exclusions:</i> When traveling is innate to the job (e.g., driver), the activity is classified under the appropriate groups of activities in divisions 051-057. Travel in relation to collecting water is classified under division 057- Collecting water.
		<i>Not elsewhere classified (099)</i>
099		Work for household enterprises in primary production activities n.e.c.

C Work for household enterprises in non-primary production activities

Includes:

- All activities done in relation to production of non-primary goods by household enterprises whether for market or for own final use. A person's activity is classified as production of non-primary goods if it is done in relation to the manufacturing activities covered in ISIC divisions 15 to 37.
- Activities done in relation to acquiring inputs/supplies for work and disposing of outputs.
- Participation in meetings/training and studies directly related to one's work in non-primary production activities.
- Activities related to seeking employment or the setting-up of a business
- Includes travel to and from the work place.

Note: In these groups of activities it is assumed that working time arrangements are generally more informal or flexible compared to those in the formal sector. Thus, this category does not include specific groups for short breaks and for lunch breaks. Activities associated with such breaks from work are classified in the corresponding group; e.g. eating snack/meals is classified under 911-Eating meals/snack.

Division	Group	Description (Divisions: 100-149)
		Working time in non-primary production activities (101-108)
101		Processing of food products
		<i>Includes</i> activities done in relation to economic activities described under ISIC 151, 152, 153 such as slaughtering, preserving, curing, salting
1011		Production, processing and preserving of meat and meat products
		- Includes slaughtering, dressing, curing, smoking, drying, salting storing, etc. of meat
1012		Making dairy products
		- Includes milk processing, production of butter, ghee, cheese, curd, whey, cream, etc. Production of raw milk is classified in group 0524- Milking and processing of raw milk

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Division	Group	Description (Divisions: 100-149)
	1013	Processing and preserving of fish and fish products - <i>Includes drying, smoking, salting, immersing in brine, etc; production of fish meal</i>
	1014	Processing and preserving of fruits and vegetables - <i>Includes pickling, salting, drying, roasting, grinding, oil pressing/ production, jam- and jelly-making; canning and bottling and all activities in connection with them, e.g., cleaning berries, boiling of jam or juice</i>
	1015	Processing grains <i>Includes:</i> - <i>Husking, drying, threshing grains, winnowing</i> - <i>Making of flour, grain mill products, starches and starch products, and prepared animal feeds</i>
	1019	Other specified activities related to processing of food products
102		Making of other food products and beverages <i>Includes all activities done in relation to economic activities under ISIC 154 & 155 such as brewing, fermenting, baking, confectionery making</i>
	1021	Beer brewing and making of other beverages, wines or spirits
	1022	Baking bread, cakes, rice cakes, pastries, pies, tarts, biscuits
	1023	Making noodles, pasta and similar products
	1024	Making candy, boiled sweets, caramel, chocolate, and other sugar confectionery products
	1025	Roasting seeds, nuts
	1026	Roasting, grinding coffee beans
	1029	Other specified activities related to making of other food products and beverages
103		Making textiles, wearing apparel, leather and associated products <i>Includes all activities done in relation to economic activities under ISIC 17, 18 & 19 such as weaving, spinning, sewing, leather work</i>
	1031	Spinning, weaving, finishing of textiles
	1032	Producing articles from textile except apparel - <i>Includes making blankets, rugs, pillows, rags/dust cloths, making carpets or mats by weaving, tufting, braiding, etc., knitting or crocheting articles; embroidery and needlework</i>
	1033	Making wearing apparel
	1034	Curing of skins and production of leather, tanning and dressing of leather
	1035	Making shoes, footwear, handbags, luggage
	1039	Other specified activities related to making textiles, wearing apparel, leather and associated products
104		Craft-making using all types of materials <i>Includes all activities done in relation to economic activities under relevant classes of ISIC 20, 21, 242, 26, 289, 36 such as treating wood, carving wood, weaving baskets, welding, making bricks, tool-making</i>
	1041	Making wood products including furniture, fixtures or furnishings, statuettes and other ornaments - <i>Includes cutting, carving, sanding, varnishing, painting, assembling</i>

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Division	Group	Description (Divisions: 100-149)
	1042	Making baskets, wickerwork and other similar products - <i>Includes weaving, varnishing, etc</i>
	1043	Fabricating utensils, cutlery, hand tools and other metal products
	1044	Metal working - <i>Includes making window grills, metal gates, vehicle body</i>
	1045	Making pottery, ovens and cooking stoves, ornaments, etc from clay, plaster or cement
	1046	Making paper and paper products; paper crafts
	1047	Making soap, perfume, candles, etc
	1049	Other specified activities related to craft-making
105		Tobacco preparing and curing
106		Making bricks, concrete slabs, hollow blocks, tiles, etc
107		Making herbal and medicinal preparations
108		Meetings/training and studies in relation to work in non-primary production activities <i>Includes:</i> - <i>Availing of government training/extension services; attending business meetings of cooperatives and self-help associations; attending seminars on increasing productivity, marketing, technology and techniques etc.</i>
		<i>Acquiring inputs/supplies and disposing of outputs (111-112)</i>
111		Purchasing/acquiring inputs/supplies used for non-primary production activities
112		Selling/disposing of outputs of non-primary production activities - <i>Includes selling handicrafts, food products, etc produced for leisure or pastime or in connection with a hobby, at garage or yard sale</i>
		<i>Looking for work/ setting-up business (121-122)</i>
121		Looking for work in non-primary production activities
122		Looking for/setting-up business in non-primary production activities
		<i>Travel related to non-primary production activities (130)</i>
130		Travel related to non-primary production <i>Includes:</i> - <i>Travel to and from the workplace</i> - <i>Travel in relation to activities in divisions in this category</i> <i>Exclusions: When traveling is innate to the job (e.g., driver), the activity is classified under the appropriate group of activities in divisions 101-107.</i>
		<i>14- Not elsewhere classified</i>
149		Work for household enterprises in non-primary production activities n.e.c.

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D Work for household enterprises in construction activities

Includes:

- All activities done in relation to construction activities by household enterprises either for income or for own capital formation.
- Activities done in relation to acquiring inputs/supplies for construction work.
- Participation in meetings/training and studies directly related to one's work in construction activities.
- Activities related to seeking employment or the setting-up of a business are included in this category.
- Travel to and from the work place.

Exclusions: Minor repairs done on own dwelling, farm sheds, fences, etc. is not considered as capital formation and is classified under division 303- Do-it-yourself decoration, maintenance and small repairs.

Note: In these groups of activities it is assumed that working time arrangements are generally more informal or flexible compared to those in the formal sector. Thus, this category does not include specific groups for short breaks and for lunch breaks. Activities associated with such breaks from work are classified in the corresponding group; e.g. eating snack/meals is classified under 911- Eating meals/snack.

Division	Group	Description (Divisions: 150-199)
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Working time in construction activities (151-158)

Includes:

- Laying bricks, plastering, glazing, thatching, cutting glass, plumbing, painting, wall-papering, carpentry, tiling, electric wiring, floor sanding, installing carpets

151	Construction and repair of buildings, roads, dams and other structures
1511	Preparing building site <ul style="list-style-type: none">- Includes demolition or wrecking of buildings and other structures
1512	Building of complete constructions, installation and completion <ul style="list-style-type: none">- Includes building of house, business place, animal sheds, storage silos.
1513	Major home improvements and repairs <ul style="list-style-type: none">- Includes additions to, remodeling and major repairs done to the house, garage, roof
1514	Repair of animal and poultry sheds/shelter, business place, field walls/fences, storage facilities for farm produce, irrigation
1519	Other specified activities related to construction and repair of buildings, roads, dams and other structures
152	Community-organized construction and major repairs of roads, buildings, bridges, dams, etc.
158	Meetings/training and studies in relation to work in construction activities
	<u>Includes:</u> <ul style="list-style-type: none">- Availing of government training/extension services; attending business meetings of cooperatives and self-help associations; attending seminars on increasing productivity, marketing, technology and techniques etc.

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Division	Group	Description (Divisions: 150-199)
<i>Acquiring inputs/supplies (160)</i>		
160		Purchasing/acquiring of inputs/supplies for construction activities
<i>Looking for work/ setting-up business (171-172)</i>		
171		Looking for work in construction activities
172		Looking for/setting-up business in construction activities
<i>Travel related to construction activities (180)</i>		
180		Travel related to construction activities
<i>Includes:</i>		
- Travel to and from the workplace		
- Travel in relation to activities in divisions in this category		
<i>Exclusions:</i> When traveling is innate to the job (e.g., driver), the activity is classified under the appropriate group of activities in divisions 151 and 152.		
<i>Not elsewhere classified (190)</i>		
199		Work for household enterprises in construction activities n.e.c.
E Work for household enterprises providing services for income		

Includes:

- All activities done in relation to production of services by household enterprises for income.
- Paid domestic work.
- Activities done in relation to acquiring inputs/supplies for work in service activities
- Participation in meetings/training and studies directly related to one's work in service activities
- Activities related to seeking employment or the setting-up of a business
- Travel to and from the work place.
- *Exclusions:* Services for own final use are not considered as work within the SNA production boundary and are classified under categories E and F. Unpaid services rendered to other households or on a voluntary basis are classified under category G.

Note: In these groups of activities it is assumed that working time arrangements are generally more informal or flexible compared to those in the formal sector. Thus, this category does not include specific groups for short breaks and for lunch breaks. Activities associated with such breaks from work are classified in the corresponding group; e.g. eating snack/meals is classified under 911-Eating meals/snack.

Division	Group	Description (Divisions: 200-299)
<i>Working time in providing services for income (201-202, 211-214, 221-227, 231-232, 241-242, 250, 260)</i>		
<i>Food vending and trading (201-202)</i>		
201		Preparing and selling food and beverage preparations

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Division	Group	Description (Divisions: 200-299)
		<i>Includes:</i>
		- <i>Cooking and preparing and packing food and drinks</i>
		- <i>Selling of prepared foods and drinks for immediate consumption</i>
		- <i>Catering and take-out activities</i>
	2011	Preparing/packing food and beverage preparations
	2012	Selling/delivering food and beverage preparations
	2013	Putting up food stalls; cleaning and maintenance
	2019	Other specified activities related to preparing and selling food and beverage preparations
202		Petty trading; door-to-door vending; street vending, hawking
		<i>Includes:</i>
		- <i>Resale of new and used goods in fixed locations, open spaces, closed spaces.</i>
		- <i>Buying goods for resale.</i>
		<i>Note: Sale of own-produced goods in categories B and C are classified under groups 062 and 112, respectively.</i>
		<i>Note: For door-to-door and street vending and hawking, traveling to the area where vending takes place is classified under group 280- Travel related to providing services for income. However, traveling while in the general area where vending and hawking takes place is considered innate to the activity and travel time is included in classes 2022 and 2023.</i>
	2021	Petty trading
		- <i>Includes buying and selling at a regular venue or fixed location</i>
	2022	Door-to-door vending
		- <i>Includes selling by going from house-to-house, building-to-building, room-to-room</i>
	2023	Street vending, hawking and other itinerant trading
	2029	Other specified activities related to petty trading and vending activities
		Providing repair, installation and maintenance services (211-214)
	211	Fitting, installing, tool setting, maintaining and repairing tools and machinery
	212	Repair of vehicles
	213	Repair of personal goods
		<i>Includes: repair of clothes, shoes, bags</i>
	214	Repair of household goods
		<i>Includes: repair of appliances, furniture, linen</i>
		Providing business and professional services (221-227)
	221	Renting out rooms, sleeping space and associated work
	222	Lending and collecting money; foreign exchange
	223	Typing, word processing, programming, encoding
	224	Accounting, bookkeeping, legal and related services
	225	Tutoring
	226	Provision of medical and dental services
	227	Provision of nursing/therapy services

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Division	Group	Description (Divisions: 200-299)
<i>Providing personal care services (231, 232)</i>		
231	Provision of personal care services	<i>Includes: haircuts, hairdressing, cosmetic treatments, giving manicures/pedicures, massaging, prostitution</i>
232	Provision of non-professional health care	
<i>Transporting goods and passengers (241, 242)</i>		
<i>Includes:</i>		
<ul style="list-style-type: none">- <i>Driving motorized vehicles, hand and pedal vehicles, animal-drawn carts, etc.; sailing/rowing boats, barges, etc.; piloting aircraft</i>- <i>Carrying and loading goods</i>- <i>Maintaining and repairing vehicles, boats, etc</i>- <i>Waiting for passengers, cargo</i>		
241	Transporting goods	
242	Transporting passengers	
<i>Paid domestic services (250)</i>		
250	Providing paid domestic services	<i>Includes:</i> <ul style="list-style-type: none">- <i>All work by domestic staff as main job for remuneration in cash or in kind.</i>- <i>All types of activities defined in categories E and F.</i>
<i>Meetings/training and studies (260)</i>		
260	Meetings/training and studies related to work in service activities	<i>Includes:</i> <ul style="list-style-type: none">- <i>Availing of government training/extension services</i>- <i>Attending business meetings of cooperatives and self-help associations</i>- <i>Attending seminars on skills upgrading, technology and techniques etc.</i>
<i>Looking for work/ setting-up business (271, 272)</i>		
271	Looking for work in service activities	
272	Looking for/setting-up business in service activities	
<i>Travel related to providing services for income (280)</i>		
280	Travel related to providing services for income	<i>Includes:</i> <ul style="list-style-type: none">- <i>Travel to and from the workplace</i>- <i>Travel in relation to activities in this category.</i> <i>Exclusions: When traveling is innate to the job (e.g., driver), the activity is classified under the appropriate group of activities in this category.</i>
<i>Not elsewhere classified (299)</i>		
299	Work for household enterprises providing services for income n.e.c.	

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F Providing unpaid domestic services for own final use within household

Includes:

- *Preparing and serving food*
- *Cleaning, sweeping, etc. of dwelling and surroundings*
- *Clothes care*
- *All aspects of household management*
- *Shopping*
- *Travel in relation to the activities in this category*

Exclusion: Unpaid domestic services done for other households is classified under category H.

Note: Unpaid domestic services for own final use within the household are considered work in relation to the general production boundary (housework) but not in relation to the SNA production boundary.

Division	Group	Description (Divisions: 300-349)
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Working time providing unpaid domestic services for own final use (301-306, 311-312)

Unpaid domestic services (301-306)

301	Food management	
	3011	Preparing meals/snacks
	3012	Serving meals/snacks
	3013	Cleaning up after food preparation/meals/snacks
	3019	Other specified activities related to food management
302	Cleaning and upkeep of dwelling and surroundings	
	3021	Indoor cleaning
		- <i>Includes routine cleaning of rooms, bathrooms, kitchen, etc.; sweeping, vacuuming, washing, scrubbing, making beds, tidying, picking up, dusting, washing windows, arranging the home; polishing/waxing floors and furniture; seasonal cleaning</i>
	3022	Outdoor cleaning
		- <i>Includes routine outdoor cleaning of garage, yard, pool, frontage, pavement and lawns, out-house, etc.; raking leaves, snow shoveling, putting on storm windows</i>
	3023	Recycling; disposal of garbage
	3024	Care of house plants and tending indoor flowers
	3025	Care of outdoor garden, landscaping, trimming, grounds/yard/lawn maintenance
	3026	Heating and water supply (including tending furnaces, boilers and fire places)
	3029	Other specified activities related to cleaning and upkeep of dwelling and surroundings
303	Do-it-yourself decoration, maintenance and small repairs	

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Division	Group	Description (Divisions: 300-349)
	3031	Do-it-yourself improvement, maintenance and repair of dwellings - <i>Includes painting, plastering, minor repairs to ceiling, floor, walls, roof; paving of driveway, carpentry work, plumbing, wiring</i>
	3032	Installation, servicing and repair of personal and household goods - <i>Includes assembling of household equipment and appliances, cleaning/servicing/repairing of household appliances, furniture and other durable goods</i>
	3033	Vehicle maintenance and minor repairs - <i>Includes cleaning, greasing, minor repairs of cars, motorcycles, bicycles, etc</i>
	3039	Other specified activities related to do-it-yourself decoration, maintenance and small repairs
304	Care of textiles and footwear	
	3041	Hand-washing; loading/unloading washing machine
	3042	Drying; hanging out, bringing in wash
	3043	Ironing/pressing
	3044	Sorting, folding, storing
	3045	Mending/repairing and care of clothes; cleaning and polishing shoes
	3049	Other specified care of textiles and footwear
305	Household management	
	3051	Paying household bills (utilities, cable television, etc)
	3052	Budgeting, organizing, planning
	3053	Selling, disposing of household assets
	3059	Other specified household management - <i>Includes packing/unpacking for travel; packing away goods</i>
306	Pet care	
	3061	Daily care including feeding, cleaning, grooming, walking
	3062	Taking pets for veterinary care
	3069	Other specified pet care
Shopping (311, 312)		
311	Shopping for/ purchasing of goods	
		<i>Includes:</i>
		- <i>Window-shopping, canvassing and comparing prices</i>
		- <i>On-line shopping</i>
		<i>Note:</i>
		- <i>Travel to and from shops is classified under 330</i>
		- <i>Walking around in shopping center as part of window shopping or canvassing is classified under the specific groups in this division.</i>
	3111	Shopping for/purchasing of food products and household supplies (groceries)
	3112	Shopping for/purchasing take-out food
	3113	Shopping for/purchasing school supplies
	3114	Shopping for/purchasing medical supplies
	3115	Shopping for/ purchasing household appliances, articles and equipment

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Division	Group	Description (Divisions: 300-349)
	3116	Shopping for/ purchasing capital goods
	3119	Other specified activities related to shopping for/purchasing of goods
312		Shopping for/ availing of services
		<i>Includes:</i>
		- Telephone calls in relation to canvassing, setting-up appointments, etc.
		- Giving instructions to repairman, installers
		- Going to place of service
		<i>Note: Availing of personal and health/medical care services for own self is classified under 931 or 932.</i>
		<i>Note: Availing of educational services for own self is classified under appropriate divisions of categories I, L and M.</i>
		<i>Note: Travel to and from place of service is classified under 330</i>
		<i>Note: Waiting at place of service is classified under specific group in this division.</i>
	3121	Shopping for/ availing of repair and maintenance services
	3122	Shopping for/ availing of rental services
	3123	Shopping for/ availing of administrative services
	3124	Shopping for personal services
	3125	Shopping for medical and health care services
	3126	Shopping for educational services
	3127	Shopping for/ availing of other professional services
	3128	Availing of government/ public services
	3129	Other specified activities related to shopping for/availing of services
		Travel related to provision of unpaid domestic services (330)
330		Travel related to provision of unpaid domestic services
		<i>Includes: Driving oneself or a household member to and from places</i>
		Not elsewhere classified (349)
349		Unpaid domestic services n.e.c.

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G Providing unpaid care-giving services to household members

Includes:

- All activities in relation to unpaid services for the care of children and adults of one's household including care provided to members of the household who are sick or disabled.
- Travel in relation to the activities in this category

Exclusion: Unpaid care-giving services done for other households is classified under category H.

Note: Unpaid care-giving services for own household are considered work in relation to the general production boundary but not in relation to the SNA production boundary.

Note: Receiving care-giving services is classified under 931 and 932.

Division	Group	Description (Divisions: 350-399)
Working time providing unpaid care-giving services to household members (351-354, 361-363)		
Child care (351-354)		
351	Caring for children—physical care	
	3511	General childcare <ul style="list-style-type: none"> - Includes all activities related to care of very young children (eg, 0-4 years old) or children who need constant care and supervision: carrying, feeding/nursing, cleaning, bathing, changing diapers. <p><i>Note:</i> For care of older children, care-giving activities are classified under appropriate groups in divisions 351-354.</p>
	3512	Putting children to bed
	3513	Getting children ready for school
	3514	Giving personal care to children
	3515	Giving medical/health care to children
	3519	Other specified physical care of children
352	Teaching, training, helping children	
	3521	Teaching children
	3522	Reading, playing and talking with children
	3523	Giving emotional support to children
	3529	Other specified teaching, training, helping activities
353	Accompanying children to places	
		<i>Note:</i> Travel time to and from the place of service is classified under 380- Travel related to unpaid care-giving services to household members.
		<i>Note:</i> Waiting is included in the specific group in this division.
	3531	Accompanying children to receive personal services
	3532	Accompanying children to receive medical/health services
	3533	Accompanying children to school, daycare centers
	3534	Accompanying children to sports, lessons, etc
	3535	Taking children on excursions, museum visits and similar outings; coordinating or facilitating child's social or non-school activities
	3539	Accompanying children to other specified places

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Division	Group	Description (Divisions: 350-399)
354	Minding children (passive care)	
	<i>Includes:</i>	
	-	<i>Caring for children without the active involvement implied in divisions 351-353</i>
	-	<i>Monitoring children playing outside or sleeping, preserving a safe environment</i>
	-	<i>Being an adult presence for children to turn to in need</i>
	-	<i>Supervising games</i>
	Adult care (361-363)	
361	Caring for adults—physical care	
	3611	Giving personal care to adults
	3612	Giving medical/health care to adults
	3619	Other specified physical care of adults
362	Caring for adults—emotional support	
363	Accompanying adults to places	
		<i>Note: Travel time to and from the place of service is classified under 380- Travel related to unpaid care-giving services to household members.</i>
		<i>Note: Waiting is included in the appropriate group of activities.</i>
	3631	Accompanying adults to receive personal services
	3632	Accompanying adults to receive medical/health services
	3633	Accompanying adults for shopping
	3634	Accompanying adults to social activities
	3635	Accompanying adults to cultural, sports and entertainment venues
	3639	Accompanying adults to other specified places
		Travel related to unpaid care-giving services to household members (380)
380	Travel related to unpaid care-giving services to household members	
		<i>Includes: Driving oneself or a household member to and from places</i>
		Not elsewhere classified (399)
399	Providing unpaid care-giving services to household members n.e.c.	

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H Providing community services and help to other households

Includes:

- Both voluntary and obligatory services for the benefit of members of the community as well as unpaid help extended to other households (such as households of relatives, friends and neighbours).
- Travel in relation to the activities in this category

Note: Service activities in this category are considered work in relation to the general production boundary but not in relation to the SNA production boundary.

Division	Group	Description (Divisions: 400-499)
<i>Working time providing community services and help to other households (401-408, 411-414, 421-422)</i>		
<i>Unpaid help to other households (401-408)</i>		
<i>Includes direct unpaid help given to other households and not through an organized effort</i>		
401	Household maintenance and management as help to other households	
	4011	Preparing and serving meals as help to other households
	4012	Cleaning and upkeep as help to other households
	4013	Care of textiles as help to other households
	4014	Household management as help to other households
	4015	Pet care as help to other households
	4019	Other specified help to other households
402	Shopping for/purchasing of goods and services as help to other households	
	4021	Shopping for/ purchasing of goods as help
	4022	Shopping for/ purchasing of services as help
	4029	Other specified shopping/purchasing as help
403	Construction, renovation and repairs of dwellings and other structures as help to other households	
404	Repairs of consumer and household goods as help to other households	
405	Unpaid help in business/farm and employment as help to other households	
406	Childcare as help to other households	
407	Adult care as help to other households	
408	Transportation assistance to other households	
<i>Community-organized services (411-414)</i>		
411	Community organized work: cooking for collective celebrations, etc	
412	Work on road/building repair, clearing and preparing community land, cleaning (streets, markets, etc.)	
413	Organising and work on community-based assistance to villages, other sub-locations	
414	Organising and work on community-based assistance to families and individuals	
<i>Organized unpaid volunteer services (421, 422)</i>		
<i>Includes: unpaid (or for minor fee) volunteer work for or through organizations: professional, union, political, civic, religious, fraternal, social, cause-oriented, etc</i>		
421	Volunteer work for organizations (not directly for individuals)	

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Division	Group	Description (Divisions: 400-499)
		<p><i>Includes:</i></p> <ul style="list-style-type: none"> - Volunteering to do office/administrative work, correspondence, assistance repairs and other odd jobs for the organization - Giving information, distributing leaflets for volunteer organizations, neighborhood groups, school associations, professional, religious and civic organizations - Work as committee member, fund-raising activities <p><i>Note:</i> Attendance in meetings is classified under 430.</p>
422		<p>Volunteer work through organizations (extended directly to individuals)</p> <p><i>Includes:</i></p> <ul style="list-style-type: none"> - Care of the elderly, sick or disabled, through an organization, including transportation assistance, hospital visitation - Teaching or supervising, tutoring, mentoring or course instruction, coaching, refereeing, etc. in sports and gymnastics - Leading youth group, e.g. Scout or boy/girl guide leader; working as volunteer in a child care group, teaching or supervising children - Leading or organizing a self-help group, support groups (AA, AIDS support, abused women, etc.) <p><i>Note:</i> Attendance in meetings is classified under 430.</p>
		<p>Attendance in meetings (430)</p>
430		<p>Attendance in meetings</p> <p><i>Includes:</i> all kind of meetings etc. arranged by social, political, scouting, religious, fraternal and other organisations, informal clubs and groups.</p> <p><i>Exclusions:</i> Attendance in business meetings of corporations, cooperatives, and similar groups are classified in appropriate groups of categories A-E.</p>
		<p>Other community services (441, 442)</p>
441		<p>Involvement in civic and related responsibilities</p> <p>4411 Attending civic ceremonies</p> <p>4412 Attending to civic obligations</p> <ul style="list-style-type: none"> - Includes registering to vote, voting; serving as witness; reporting crimes, social disturbances <p>4419 Other specified involvement in civic and related responsibilities</p>
442		<p>Participation in civic, professional, fraternal, political, etc organizations</p> <p>4421 Participation as officer, trustee, organizer etc</p> <p>4422 Participation/ attendance as volunteer in activities</p> <p>4429 Other specified participation in civic, professional, fraternal, political, etc organizations</p>
		<p>Travel related to community services and help to other households (480)</p>
480		<p>Travel related to community services and help to other households</p> <p><i>Includes:</i> Driving oneself or non-household member to and from places</p>
		<p>Not elsewhere classified (499)</p>
499		<p>Community services and help to other households n.e.c.</p>

Draft International Classification of Activities for Time-use Statistics

I Learning

Includes:

- Attendance of classes at all levels of instruction: pre-primary, primary, secondary, technical and vocational, higher education, extra or make up classes
- Literacy and other special programmes for handicapped children, adults, and other groups who have no opportunity to attend school
- Completing homework assignments, private studies, research, studying for examinations in relation to courses
- Attending short-term courses, seminars, etc. in relation to one's own professional development
- Travel to and from classes and school activities.

Exclusion: Training and studies in relation to a current job is classified under specific divisions in categories A-E.

Division	Group	Description (Divisions: 500-599)
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General education (501-503)

Note: General education refers to studies at primary, secondary and tertiary education institutions as part of formal education system including general and vocational training.

Includes:

- Studying, attendance of classes, self-study in relation to distance education courses
- Non-study activities done in relation to co-curricular and extra-curricular programs
- Breaks at place of education

501 School/ university attendance

5011 Attending class/lecture including taking examinations

5012 Engaging in co-curricular and extra-curricular activities

- Includes participation in varsity and intramural sports, activities of speech and drama clubs, glee clubs, cheering squads, school publications

5019 Other specified activities related to school/ university attendance

502 Breaks/waiting at place of general education

Includes:

- Activities done during time between classes; e.g. talking to friends, walking to classroom or laboratory room, returning /borrowing a book to/from the library

Exclusion:

- Eating meals or snacks is classified under 911.

503 Self-study for distance education course work (video, audio, online)

Homework, course review, research and activities related to general education (510)

510 Homework, course review, research related to general education

Includes:

- Doing homework, class projects
- Preparing research papers for classes including researching in library, on the internet, word processing

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Division	Group	Description (Divisions: 500-599)
		<ul style="list-style-type: none">- <i>Being tutored or assisted with courses</i>- <i>Consulting teacher or course master, seeking clarification, guidance, etc.</i>- <i>Reviewing for class and course examinations</i>
		<i>Additional study, non-formal education and courses during free time (520)</i>
520		Additional study, non-formal education and courses during free time
		<u>Includes:</u> <ul style="list-style-type: none">- <i>Attendance in retraining courses, foreign language courses, computing courses, business and secretarial courses (such as management, book-keeping, typing, etc.), creative courses, training on small-scale business management and entrepreneurship, driving school</i>- <i>Self-taught courses and other study during free time.</i>
		<u>Exclusions:</u> <ul style="list-style-type: none">- <i>Attendance in courses taken in relation to hobbies and recreational games, sports, etc are classified under categories L and M</i>- <i>Attendance in courses taken in relation to career/professional development are classified under division 530.</i>
		<i>Career/professional development training and studies (530)</i>
530		Career/professional development training and studies
		<u>Includes:</u> <ul style="list-style-type: none">- <i>Attendance in seminars, short-term courses, certification courses, review courses for professional/certification examinations, etc</i>- <i>Taking professional/ certification examinations</i>
		<u>Exclusions:</u> <ul style="list-style-type: none">- <i>Studies and training at work or paid for by current employment are classified under appropriate divisions of categories A-E.</i>- <i>Formal education courses such as graduate education are classified under division 501 or 503.</i>
		<i>Other activities done in relation to learning activities(570)</i>
570		Other activities done in relation to learning activities
		<u>Includes:</u> <ul style="list-style-type: none">- <i>Preparing for school, including packing books, lunch-box</i>- <i>Selecting school/university, choosing courses, enrolling, paying fees</i>
		<i>Travel related to learning activities (580)</i>
580		Travel related to learning
		<u>Includes:</u> <ul style="list-style-type: none">- <i>Travel to and from learning activities, including waiting time</i>- <i>Driving oneself to place of education, etc</i>
		<i>Not elsewhere classified (599)</i>
599		Learning activities n.e.c.

Draft International Classification of Activities for Time-use Statistics

J Socializing and community participation

Includes:

- *Socializing and communicating and participating in community events*
- *Travel in relation to socializing and community participation*

Division	Group	Description (Divisions: 600-649)
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Socializing and communication (601-603)

Includes:

- *Talking, gossiping generally of a personal/social nature or of unspecified content*
- *Doing activities/going to places or events together*
- *Visiting and receiving visitors*
- *Reading and writing mail of a personal/social nature*

Exclusions: Telephone conversations and correspondence not of a personal/social nature are classified under appropriate categories.

601

Talking, conversing

- 6011 Talking/conversing face-to-face
- 6012 Talking/conversing by telephone, texting, short-wave radio, etc.
- 6013 Cyber-chatting including instant messaging, discussion groups, etc.
- 6019 Other specified activities related to talking/conversing

602

Socializing activities

- 6021 Doing activities/going to places or events together
- 6022 Receiving visitors
- 6023 Visiting friends and relatives
- 6024 Hosting parties, receptions, similar gatherings
- 6025 Attending parties, receptions, similar gatherings
- 6026 Socializing at bars, clubs
- 6029 Other specified socializing activities

603

Reading and writing mail

Includes:

- *Reading and writing letters, postcards*
- *Reading and writing e-mail*

Anti-social activities (610)

610

Unsocial/anti-social/negative social activities

Includes:

- *Quarreling, arguing, verbal assault (both doing and receiving)*
- *Fighting, physical threat or assault (both doing and receiving)*

Draft International Classification of Activities for Time-use Statistics

Division	Group	Description (Divisions: 600-649)
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Participating in community cultural/social events (621-623)

Includes:

- *Engaging in preparations for such as rehearsals and actual participation in community cultural events such as feast days of patron saints, parades commemorating historical events; community celebrations or rites related to weddings, funerals, births and other rites-of-passage other than the religious ceremony*

Exclusion: *Unpaid services in relation to these events such as cooking, constructing stage, organizing, collecting contributions, preparing costumes, etc. are classified under 411*

621 Participating in community celebrations of cultural/historical events

622 Participating in community rites/events (non-religious) of weddings, funerals, births, and similar rites-of-passage

623 Participating in community social functions (music, dance, etc.)

Travel related to socializing and community participation (630)

630 Travel related to socializing and community participation

Includes:

- *Travel to and from socializing and community participation activities, including waiting time*
- *Driving oneself to place of socializing and community participation, etc*

Not elsewhere classified (649)

649 Socializing and community participation n.e.c.

K Attending/visiting cultural, entertainment and sports events/venues

Includes:

- *Visiting cultural events or venues, exhibitions*
- *Watching shows, movies*
- *Visiting parks, gardens, zoos*
- *Visiting amusement centers, fairs, festivals, circus*
- *Watching sports events*
- *Travel to and from places*

Note: *Buying tickets, queueing/waiting in line are classified under the specific division*

Division	Group	Description (Divisions: 650-699)
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Attendance at organized/mass cultural events (651-657)

651 Visit museum

652 Visit art gallery

653 Visit historical/cultural park, heritage site

654 Attendance at movies/cinema

655 Attendance at theatre, opera, ballet

656 Attendance at concerts

657 Attendance at other mass cultural events

Draft International Classification of Activities for Time-use Statistics

Division	Group	Description (Divisions: 650-699)
<i>Attendance at parks/gardens, shows (661-664)</i>		
661		Visit zoo, animal park
662		Visit botanic garden
663		Visit amusement center/park
664		Attend fairs, festivals, circus, animal/plant shows
<i>Attendance at sports events (671-672)</i>		
671		Attendance at professional sports events
672		Attendance at amateur sports events
<i>Travel related to attending/visiting cultural, entertainment and sports events/venues (680)</i>		
680		Travel related to attending/visiting cultural, entertainment and sports events/venues
<i>Includes:</i>		
- Travel to and from cultural, entertainment and sports events/venues, including waiting time		
- Driving oneself to cultural, entertainment and sports events/venues, etc		
<i>Not elsewhere classified (699)</i>		
699		Attending/visiting sports, entertainment and cultural events/venues n.e.c.

L Hobbies, games and other pastime activities

Includes:

- Active participation in arts, music, theatre, dance (not as a job)
- Engaging in technical hobbies such as collecting stamps, coins, trading cards; computing, programming; crafts
- Playing games
- Taking courses in relation to hobbies
- Travel to and from places

Division	Group	Description (Divisions: 700-749)
Visual, literary and performing arts (as hobby) and related courses (701-703)		
701		Visual arts <i>Includes: painting, photography, sculpture, pottery/ceramics, drawing, graphics</i>
702		Literary arts <i>Includes: writing novels, poetry, personal diary/journal, other writing (not letters)</i>
703		Performing arts (dance, music, theatre) <i>Includes:</i> <ul style="list-style-type: none"> - Active participation in dance and choreography - Playing a musical instrument (include practicing, whistling), playing in a band; singing in a choir/chorus group (but not for church choir), group singing, karaoke/videoke singing - Acting in plays, drama (including rehearsals and actual performance) - Designing of props, costumes; working as stage crew

Draft International Classification of Activities for Time-use Statistics

Division	Group	Description (Divisions: 700-749)
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Technical hobbies and related courses (710)

710 Technical hobbies and related courses

Includes:

- Collecting stamps, coins, trading cards, etc.
- Working on cars such as customizing, painting
- Computing, programming as a hobby
- Carpentry and woodworking as a hobby
- Crafts-making as a hobby

Exclusion: Income-generating hobbies in terms of services provided or outputs produced and sold are classified under appropriate divisions in categories B-E.

Playing games and other pastimes and related courses (721-724, 728)

721 Solo games

Includes: Playing with dolls, toys, cats, dogs, etc.; doing crossword puzzles, solitaire, puzzles, etc.

722 Card games, board games

Includes:

- Playing cards such as hearts, bridge, etc
- Playing board games such as dominos, chess, checkers, backgammon, Monopoly, Yahtzee, Sorry, etc

Exclusion: Betting on games is classified under 728

723 Computer games (including arcade and video games)

724 Social/group games

Includes: scavenger hunt, Easter egg hunt, hide-and-peek, hopscotch

728 Gambling

Includes:

- Playing lotto and similar lotteries
- Off-track betting (horse racing, sports, etc.)
- Playing casino games (blackjack, baccarat, roulette, etc.)
- Purchasing lotto, lottery, sweepstake tickets, including waiting
- Online gambling

Travel related to hobbies, games and other pastimes (730)

730 Travel related to hobbies, games and other pastimes

Includes:

- Travel to and from places, including waiting time
- Driving oneself to places

Not elsewhere classified (749)

749 Hobbies, games and other pastimes n.e.c.

Draft International Classification of Activities for Time-use Statistics

M Indoor and outdoor sports participation and related courses

Includes:

- Active participation in indoor and outdoor sports (not as a job)
- Coaching, training
- Includes looking for gym, exercise program, trainer
- Assembling and readying sports equipment at the sports center
- Taking courses in relation to sports
- Travel to and from places

Division	Group	Description (Divisions: 750-799)
<i>Participating in sports (751-758)</i>		
751		Walking and hiking; jogging and running
752		Biking, skating, skateboarding
753		Aerobics, yoga, weight-training and other fitness programmes <i>Includes: calisthenics, weights training, tae-b</i>
754		Ball games, individual sports <i>Includes: Lawn tennis, table tennis, squash, racquetball, golf, bowling, etc</i>
755		Ball games, team sports <i>Includes: Basketball, football, soccer, volleyball, hockey, rugby, etc</i>
756		Water sports <i>Includes: Swimming, boating, surfing, kayaking, diving</i>
757		Winter/ice/snow sports <i>Includes: Skiing, ice skating, sledding</i>
758		Contact sports <i>Includes: judo, taekwondo, karate, wrestling, boxing</i>
<i>Camping and other outdoor activities (761-763)</i>		
761		Camping
762		Horseback-riding
763		Pleasure drives
<i>Travel related to indoor and outdoor sports participation and related courses (780)</i>		
780		Travel related to indoor and outdoor sports participation and related courses <i>Includes:</i> <ul style="list-style-type: none">- Travel to and from places, including waiting time- Driving oneself to places <i>Exclusion: Pleasure driving is classified under 763</i>
<i>Not elsewhere classified (799)</i>		
799		Indoor and outdoor sports participation and related courses n.e.c.

Draft International Classification of Activities for Time-use Statistics

N Mass media

Includes:

- Reading (not strictly in relation to work, learning)
- Watching/listening to television and video
- Listening to radio and other audio devices
- Use of computer technology (not strictly for work, learning, household management, shopping)
- Going to the library (not strictly for work, learning)
- Travel to and from places

Exclusions:

- Mass media use strictly in relation to work, learning, household management, shopping is classified under the specific divisions in categories A-E, F and I.

Division	Group	Description (Divisions: 800-899)
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Reading (801-803, 809)

Note: Reading using computers and related technology is classified under 831.

Exclusion: Reading religious books in relation to practice of religion is classified under 941 or 942.

801 Reading books

802 Reading newspapers

803 Reading magazines, newsletter, newsmagazines, bulletins

809 Reading other specified materials

Watching/listening to television and video (811, 812)

Note: Watching/listening to television and video strictly in relation to learning and work activities is coded in categories A-E or I.

811 Watching/listening to television

8111 Watching/listening to television (regular programming)

8112 Watching/listening to television (time-shifted programming)

8119 Other specified activities related to watching/listening to television

812 Watching/listening to video programs

Note: Video media includes VCR, VCD, DVD players and devices other than the computer. Watching/listening using a computer is classified under 832.

8121 Watching/listening to rented/purchased movies

8122 Watching/listening to rented/purchased video programs other than movies

8129 Other specified activities related to watching/listening to video

Listening to radio and audio devices (821, 822)

Note: Listening to radio and other audio media strictly in relation to learning and work activities is coded in categories A-E or I.

821 Listening to radio programs

822 Listening to other audio media

Draft International Classification of Activities for Time-use Statistics

Division	Group	Description (Divisions: 800-899)
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Note: Audio media includes CD, tape, record, MP3 players. Listening using a computer is classified under division 832.

8221	Listening to recorded music
8222	Listening to audio books
8229	Other specified activities related to listening to other audio media

Using computer technology (831-833)

Includes: use of computers and the internet/web technologies to read or access information, watch and listen to programs, music, etc.

Exclusions: Use of computer/web technology strictly for work, learning, household management, socializing and communicating is classified under appropriate divisions in these categories.

831 Using computer technology for reading

8311	Reading news and regularly updated information
8312	Reading e-books, information on CD-ROM
8319	Other specified use of computer technology for reading

832 Using computer technology for video/audio

8321	Watching/listening to (live) internet radio, music, video
8322	Playing music, video files/programs on the computer
8329	Other specified use of computer technology for video/audio

833 Surfing the internet; downloading, uploading

Visiting library (840)

840 Visiting library

Travel related to mass media (880)

880 Travel related to mass media

Includes:

- *Travel to and from places, including waiting time*
- *Driving oneself to places*

Not elsewhere classified (899)

899 Mass media n.e.c.

Draft International Classification of Activities for Time-use Statistics

O Personal care and maintenance

Includes:

- activities required by the individual in relation to biological needs: sleeping, eating, resting, etc.
- performing own personal and health care and maintenance or receiving this type of care
- activities in relation to spiritual/religious care
- doing nothing, resting, relaxing
- meditating, thinking, planning

Exclusions:

- Shopping for personal care and health care services is classified under division 312
- Participation in volunteer work for religious organizations is classified under appropriate divisions in category H
- Participation in choir practices, social events of churches, etc. is classified under appropriate divisions under categories J and L

Division	Group	Description (Divisions: 900-999)
Sleep and related activities (901-903)		
901	Night sleep/essential sleep	<i>Note:</i> Refers to longest sleep for the day; may occur at night or during daytime <i>Includes:</i> Time in bed before and after sleep (if able to specify)
902	Incidental sleep/naps	
903	Sleeplessness	
Eating and drinking (911, 912)		
911	Eating meals/snack	9111 Eating a meal (including drinks taken with meal) 9112 Eating a snack (including drinks taken with snack)
912	Drinking other than with meal or snack	
Personal hygiene and care (921, 922)		
921	Personal hygiene and care	<i>Includes:</i> <ul style="list-style-type: none">- Personal/private activities such as “toilet activities”, washing, showering, bathing, brushing teeth- Personal grooming such as combing hair, dressing-up/changing clothes, putting on make up, shaving, trimming nails
922	Health/medical care to oneself	<i>Includes:</i> <ul style="list-style-type: none">- Monitoring blood pressure, sugar level, applying home diagnostic tests, etc., administering medication, including wound treatment, insulin injections and aerosol for asthma- Being sick in bed/prescribed bed rest, convalescence, rehabilitative rest

Draft International Classification of Activities for Time-use Statistics

Division	Group	Description (Divisions: 900-999)
<i>Receiving personal and health/medical care from others (931, 932)</i>		
931	Receiving personal care from others	<i>Includes:</i> <ul style="list-style-type: none">- Receiving personal care from household members- Visits to saloon, beauty parlour, barber shop, for personal services for self such as haircut or hair styling, manicure, pedicure, massage, etc.
932	Receiving health/medical care from others	<i>Includes:</i> <ul style="list-style-type: none">- Receiving health/medical care from members of the household- Visits to doctor, dentist, alternative care practitioner, therapist, etc.
<i>Religious activities (941, 942)</i>		
941	Private prayer, meditation, and other informal spiritual activities	<i>Includes:</i> <ul style="list-style-type: none">- Prayer and meditation at home- Visiting church, synagogue, temple, shrine for prayer, meditation, offerings- Consulting with religious/spiritual adviser- Consultations with spiritualists/spiritists, psychics, astrologers, fortune-tellers, etc.
942	Participating in religious activities (formal practice of religion)	<i>Includes:</i> <ul style="list-style-type: none">- Religious practice and services- Religious practice carried out in a small informal group- Participating in religious ceremonies, weddings, baptism, confirmation, first communion, funerals, etc.
<i>Activities associated with resting, relaxing (951, 952)</i>		
951	Doing nothing; resting, relaxing	
952	Smoking	
<i>Activities associated with reflecting, thinking, planning (960)</i>		
960	Reflecting/meditating, thinking, planning	
<i>Travel related to personal care and maintenance activities (980)</i>		
980	Travel related to personal care and maintenance activities	<i>Includes:</i> <ul style="list-style-type: none">- Travel to and from places, including waiting time- Driving oneself to places
<i>Not elsewhere classified (999)</i>		
999	Personal care and maintenance activities n.e.c.	