



New York Resource Guide
for the
Third UN Expert Group Meeting on the Revision of the Principles and
Recommendations for Population and Housing Censuses

New York, 4 – 6 September 2024

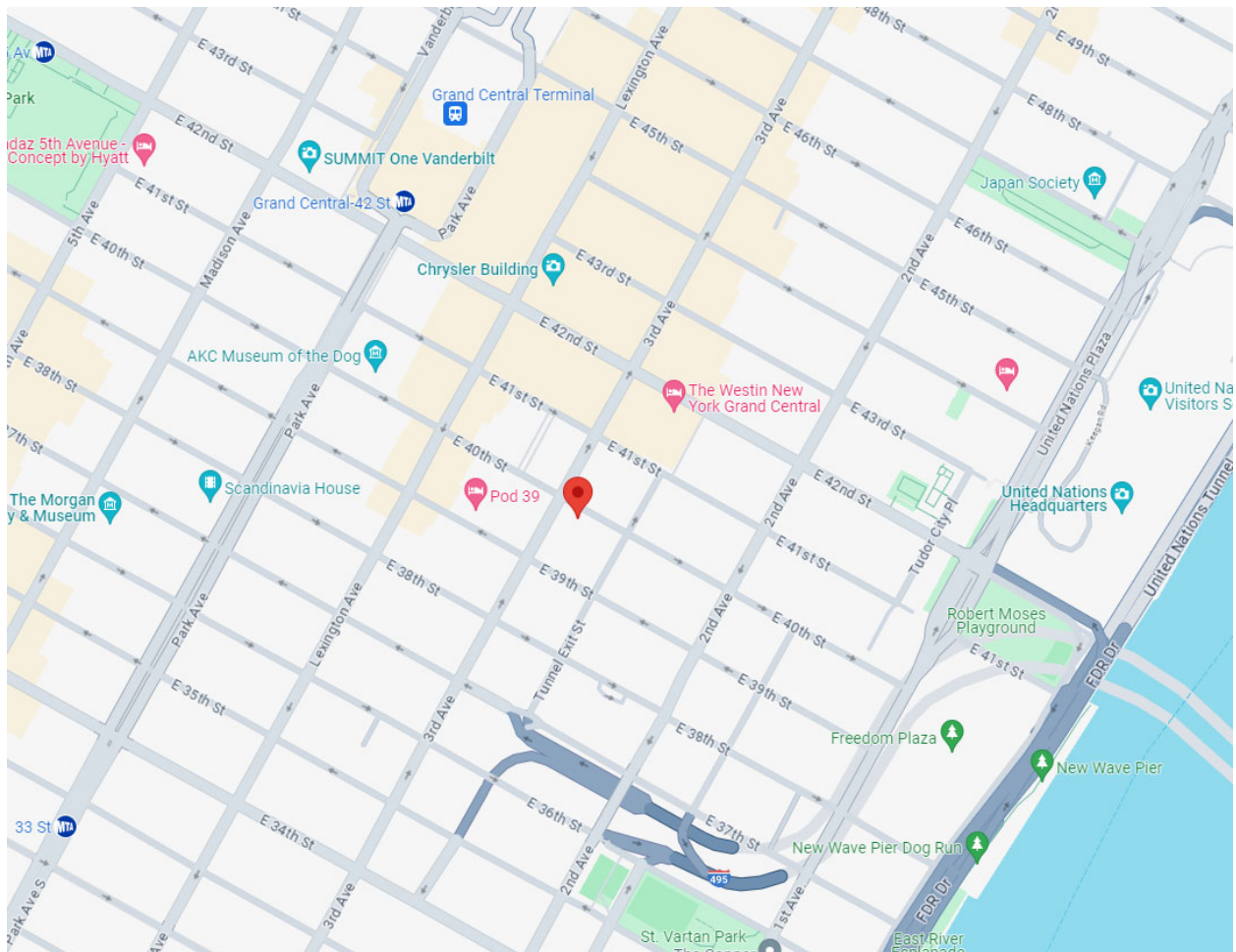
(Last Update: 28 August 2024)

This information has been compiled to assist participants in preparing for their trip to New York to participate in the Third UN Expert Group Meeting on the Revision of the Principles and Recommendations for Population and Housing Censuses.

Location of meeting venue

The meeting of the Third UN Expert Group Meeting on the Revision of the Principles and Recommendations for Population and Housing Censuses will be held from 4 – 6 September 2024, in the UNFPA Headquarters located at **605 3rd Ave, New York, NY 10158**. The meeting will be held in the **Orange Café located on the 5th Floor**.

Map of UNFPA HQ premises



Link to Google map: <https://maps.app.goo.gl/mbrjsv5N2VPbKQW56>

Entrance procedures

On the first day of the meeting (Wednesday, 4 September 2024), please arrive at the UNFPA Building (605 3rd Avenue, between 39th & 40th Street) between **8:00 AM and 8:45 AM**.

UNSD/UNFPA staff will be present in the lobby on the first day to guide participants to the meeting venue.

To reach the meeting venue after entering the UNFPA building and passing through the turnstiles, proceed to the third row of elevators. Take the four elevators furthest away (serving floors 1-7) and press the 5th floor. A UNSD/UNFPA staff member will be waiting on the 5th floor to guide you to the meeting venue.

QR Code Access:

- A unique QR code for each meeting day will be sent to the email address you provided. This code acts as your building pass and allows re-entry if you leave during the day.
- If you cannot access the QR code on your phone, UNSD/UNFPA staff in the lobby will assist you by providing printed QR codes.
- Hold onto your QR code or printed copy throughout the meeting for re-entry.

Late arrivals (after 9:00 AM) who cannot access their QR code can contact Mr. Vladimir xxx (+1 xxx xxx xxxx, xxx@un.org) or Ms. Elsa xxx (+1 xxx xxx xxxx, xxx@unfpa.org) for assistance.

Please bring your passport (or driver's license for US citizens) for verification purposes.

Working language(s) of the meeting and Wifi

The meeting will be conducted in English.

Participants will be able to access Wi-Fi on UNFPA premises.

Network: xxx

Password: xxx

Health and security

International travelers will need to check with their travel agency or the responsible airline company for travel requirements.

Under the current UN guidance, all persons entering UNFPA HQ premises need to confirm:

- They have not had symptoms consistent with COVID-19 in the last 5 days, including symptoms of upper respiratory tract infection, influenza etc.
- They have not had a positive COVID-19 test result in the last 5 days. Mask use is voluntary throughout the UNFPA premises. There are no distancing requirements.

Participants are responsible for making their own insurance arrangements, including life, health and other forms deemed appropriate. The United Nations does not take responsibility for the ill health of any participants during their stay. Medical attention is available during regular working hours from 9:00 a.m. to 5:00 p.m. at the UN Secretariat (5th floor).

Hotel accommodation

Participants are responsible for making their own hotel reservations. Please note that hotel reservations are generally only guaranteed with a credit card. Participants should make the necessary reservations at least one week prior to the meeting. The table below shows a list of hotels near the meeting venue:

List of hotels near UNFPA HQ premises¹

Hotel Name	Hotel Address	Telephone
Pod 39	145 East 39th Street	212-865-5700
Hampton Inn	231 E 43rd St.	212-897-3385
Even Hotel	221 E 44th St.	212-239-0002
Holiday Inn Express	60 W 36th St.	212-897-3388
Fitzpatrick	141 East 44th St.	212-351-6800
Hyatt Place New York	52 W 36th St.	212-239-9100
Hotel NH Collection	22 E 38th St.	212-802-0600
Hyatt Grand Central New York	109 E 42nd St.	212-883-1234
Millennium Hilton	1 UN Plaza	212-758-1234
Westgate New York	304 E 42nd St.	212-986-8800
The Shelburne Sonesta	303 Lexington Ave.	212-689-5200
Hilton Garden Inn	63 West 35th Street	212-594-3310
The Gotham Hotel NY	16 E 46th St.	212-490-8500
Westin Grand Central	212 East 42nd St.	212-490-8900

In addition, you can check the following websites to find more hotels in New York:

www.trivago.com/en-US

www.agoda.com

www.kayak.com/hotels

www.expedia.com

www.priceline.com

www.booking.com/Hotels

¹ When making hotel booking, please ask for "United Nations special rate".

Reviews of hotels in New York:

www.yelp.com

www.tripadvisor.com

Meals

The organizers of the meeting will not be providing lunch. Participants will need to go out and grab lunch during their lunch break. Participants may bring their lunches into the meeting room and eat there.

Below are listed a few nearby, conveniently located healthy and fast-food options for take-out or dine-in. These food outlets offer a variety of options, including salads, sandwiches, wraps, rice bowls, warm bowls, burgers, and sushi.

Pret A Manger (639 Third Avenue). Menu: <https://shorturl.at/GmRID>

Just Salad (600 Third Avenue). Menu: <https://www.justsalad.com/menu>

Shake Shack (600 Third Avenue). Menu: <https://shakeshack.com/#/>

ONGI Korean Grill (630 Third Avenue). Menu: <https://tinyurl.com/mv52vua2>

Bento NYC (585 Third Avenue). Menu: <https://shorturl.at/Oz4UH>

Airports

There are 3 major airports serving New York City.

They are:

- John F. Kennedy International Airport: Phone: 1-718-244-4444. Located in Queens, New York, about 15 miles from Midtown Manhattan.
- Newark Liberty International Airport: Phone: 1-973-961-6000. Located in Newark, New Jersey, about 16 miles from Midtown Manhattan.
- La Guardia Airport: Phone: 1-718-533-3400. Located in Queens, New York about 8 miles from Midtown Manhattan.

Information regarding transportation to/from the airports can be found at:

<https://www.nycgo.com/plan-your-trip/basic-information/transportation-in-nyc/getting-here>

Transportation in New York

By subway: Number 4, 5, 6 or 7 trains to Grand Central Station, then walk south-east to 605 Third Avenue.

MetroCard is valid for subway and bus and can be purchased at subway stations. Typical fare is \$2.90. 7-Day Metro Card costs \$34.00 (unlimited ride for one week for one person). Alternatively, you can use OMNY, the new contactless fare payment system for public transportation in New York. For details, please check MTA website at: <https://new.mta.info/fares>

New York City taxis and Ubers are available from any destination.

Taxis are a safe alternative for late night travel when trains and buses can be few and far between. It is not advisable to take taxis without meters (illegal taxi), as they could charge exorbitant fares. Taxis should accept credit cards. Pay only what is on the meter, plus a 10-20 per cent gratuity. On all trips within New York City, any bridge and tunnel tolls to the destination shall be paid by the passenger, who shall be so informed before the start of the trip. On all trips within the City of New York, return tolls shall not be charged except for trips over the Cross Bay Veterans, Marine Parkway-Gil Hodges Memorial, and Verrazano Narrows Bridges. On trips beyond the City of New York, all necessary tolls to and from the destination shall be paid by the passenger. There are additional charges for crossings outside the metropolitan area and New Jersey. Passengers are required to pay one way.

Other logistical information

Post Office

The Grand Central Post Office is a nearby U.S. Postal Service with the widest range of services and extended service hours. The Grand Central Post Office is located at 450 Lexington Ave. For the Post Office near your location, please check the USPS website at: <https://tools.usps.com/find-location.htm>

Alternatively, the United Nations has postal services in the basement of the UN General Assembly complex. The office is located near the UN Gift Shop. Hours: 9:00 am-5:30 pm.

Banks

The closest bank to UNFPA is Chase Manhattan Bank, located at the corner of East 41st Street and 3rd Avenue (open from 8 a.m. to 4 p.m.). There are ATMs and foreign currency exchange at the bank, as well as ATMs on UN Secretariat premises (e.g. UN Visitor Centre in the basement of the General Assembly).

Money

The majority of ATMs (Automated Teller Machines) in New York City accept Mastercard (<https://www.mastercard.us/en-us/personal/get-support/find-nearest-atm.html>) or Visa (<https://www.visa.com/atmlocator/>). Hence, you would be able to make a cash withdrawal if you have a debit card or ATM Card that has a Mastercard or Visa logo. Depending on the type of card and the bank that issues it, there are fees and daily limits associated with withdrawing money from ATMs. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are American Express (American Express branches, www.americanexpress.com), Visa (Citibank branches), MasterCard (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. American Express, Visa and Master Card (among others) are accepted virtually everywhere in New York.

Time

New York currently uses Eastern Daylight Time, 4 hours behind Coordinated Universal Time (UTC-4). For the time difference between New York and your country, please refer to

<http://www.timeanddate.com/worldclock/>

Weather

The weather in New York City during the week of the meeting is expected to be mostly cloudy with a high temperature ranging from 42°F to 45°F (or 5° to 7° Celsius) and a low temperature ranging from 30°F to 35°F (or -1° to 2° Celsius). Please bring warm clothing fit for these low temperature conditions. To check for current weather condition in New York, please refer to <https://weather.com>

Electricity

The power plug used in New York is the US standard type A/B, a plug with two flat parallel prongs and optionally with a third-round prong that is longer than the other two. Below are some examples:

