

Terms of Reference for the Standing Task Team on CPC (STT-CPC)

Background

1. The UN Statistical Commission at its 54th session in 2023 endorsed the establishment of standing task team to facilitate the ongoing maintenance, updating and implementation of the Central Product Classification (CPC).
2. The Standing Task Team on CPC (STT-CPC) will be a permanent task team reporting to the Committee of Experts on International Statistical Classifications (CEISC) and its membership will comprise experts in product statistics and classifications.
3. The STT-CPC has delegated authority from the CEISC to make decisions on the treatment of products in relation to the classification without requiring CEISC approval.

Scope of Work

4. The STT-CPC will carry out the following tasks:
 - (a) Identify a process for making determinations as a result of queries raised by member countries, organizations or individuals
 - (b) Determine a process for publishing determinations, assess the need for a notification system to advise users of determinations, and identify the most appropriate forum and format for publication
 - (c) Manage a list of issues for any revision process and identify a prioritization/categorization of those issues
 - (d) Determine a revision process such as annual updates – dependent on the nature of changes required
 - (e) Identify whether issues warrant a comprehensive review process to be undertaken and advise the CEISC
 - (f) Establish a research agenda and priorities for any research
 - (g) Manage coding index support/advice and oversee implementation of any updates
 - (h) Utilize wiki and discussion forums for issue resolution
 - (f) Regularly report to the Bureau and/or CEISC as required

Composition of the STT-CPC

5. The composition of the STT-CPC will comprise not only members of the UNCEISC but also members from other relevant task teams, committees of experts, and international organizations as appropriate to ensure complementarity between programs and to advance an integrated statistics approach in the broader area of economic statistics.
6. There will be a Chair of the STT-CPC who is responsible for managing the membership of the task team and for coordinating reports to the Bureau and/or CEISC. The Chair of the STT-CPC is also a member of the CEISC Bureau.
7. UNSD serves as the secretariat of the STT-CPC.

8. The STT -CPC will have a fluid membership and its composition will be regularly reviewed by the Bureau of the CEISC.

Organization of work

9. The STT-CPC will communicate through email, wiki and virtual meetings only.