

## **Terms of Reference for the Standing Task Team on ISIC (STT-ISIC)**

### **Background**

1. The Committee of Experts on International Statistical Classifications (CEISC) determined at its meeting in October 2022 to create a standing task team for the ongoing maintenance and revision of the International Standard Classification of All Economic Activities (ISIC).
2. The Standing Task Team on ISIC (STT-ISIC) will be a permanent task team reporting to the CEISC and its membership will comprise experts in industry statistics and classifications.
3. The STT-ISIC has delegated authority from the CEISC to make decisions on the treatment of activities and units in relation to the classification without requiring CEISC approval

### **Scope of Work**

4. The STT-ISIC will carry out the following tasks:
  - (a) Identify a process for making determinations as a result of queries raised by member countries, organisations or individuals
  - (b) Determine a process for publishing determinations ie a timeline, assess the need for a notification system to advise users of determinations, and identify the most appropriate forum and format for publication
  - (c) Manage a list of issues for any revision process and identify a prioritisation/categorisation of those issues
  - (d) Determine a revision process such as annual updates – dependent on the nature of changes required.
  - (e) Identify whether issues warrant a comprehensive review process to be undertaken and advise the CEISC
  - (f) Establish a research agenda and priorities for any research
  - (g) Manage coding index support/advice and oversee implementation of any updates
  - (h) Utilise wiki and discussion forums for issue resolution
- (f) Regularly report to the Bureau and/or CEISC as required

### **Composition of the TT-ISIC**

5. The composition of the STT-ISIC will comprise not only members of the UNCEISC but also members from other relevant task teams, committees of experts, and or international organisations as appropriate to ensure complementarity between programs and to advance an integrated statistics approach in the broader area of economic statistics.
6. There will be a Chair of the STT-ISIC who is responsible for managing the membership of the task team and for coordinating reports to the Bureau and/or CEISC. The Chair of the STT-ISIC is also a member of the CEISC Bureau.

7. The STT -ISIC will have a fluid membership and its composition will be annually reviewed by the Bureau of the CEISC.

**Organisation of work**

8. The STT-ISIC will communicate through email, wiki and virtual meetings only.