



NEW YORK RESOURCE GUIDE

**5th MEETING OF THE UN COMMITTEE OF EXPERTS ON BUSINESS
AND TRADE STATISTICS**

UN HEADQUARTERS, NEW YORK

(25 August 2022)

UNITED NATIONS HEADQUARTERS, NEW YORK

This information is compiled to assist you in the preparation for your trip to New York to participate in the Fifth Meeting of the UN Committee of Experts on Business and Trade Statistics.

Administrative arrangements for the meeting

The Fifth Meeting of the UN Committee of Experts on Business and Trade Statistics will be held from **6 – 9 September 2022** at the UNHQ in New York in **Conference Room F** (except for the morning of 7 September, when the meeting will be in Conference Room 8 - please see agenda for details) in the GA Building. *(Please see the building map at the end of this document.)*

Registered participants will be issued an events pass to enter UN premises. **On the first day of the meeting, Tuesday, 6 September 2022, please meet UNSD staff in the lobby of the DC-2 Building (2 UN Plaza) at 323 E. 44th St. (between 1st/2nd Ave.) at 8:45 a.m. and bring your passport** (US citizens can bring national ID) to obtain the events pass. UNSD staff will escort participants on the first day of the meeting to the Visitor's Entrance to UN premises and Conference Room 8. Participants should carry their event passes and passports at all times and present them to a security officer upon request.

For the remaining days of the meeting, please enter the UN premises through the Visitor's Entrance located on First Avenue (1st Ave. at 46th Street) with the events pass and your passport. *(Please see the street map at the end of this document.)*

The meeting will be conducted only in English.

Website

Relevant information including concept note, provisional agenda and information note will be uploaded on the meeting webpage at: https://unstats.un.org/unsd/business-stat/uncebts/fifth_Meeting_2022/

Health and security onsite

The CDC order from December 2, 2021, requiring persons aged two and above to show a negative COVID-19 test result or documentation of recovery from COVID-19 before boarding a flight to the United States, is rescinded, effective June 12, 2022, at 12:01AM ET. This means that starting at 12:01AM ET on June 12, 2022, air passengers will not need to get tested and show a negative COVID-19 test result or show documentation of recovery from COVID-19 prior to boarding a flight to the United States regardless of vaccination status or citizenship.

Of note, CDC's Order requiring proof of vaccination for non-citizen nonimmigrants to travel to the United States is still in effect. For more information see CDC's website at: <https://www.cdc.gov/coronavirus/2019-ncov/travelers/noncitizens-US-air-travel.html>

Wearing of masks in UN facilities is encouraged, but not required.

Meals

The following options are available in United Nations Secretariat building:

- The Riverview Café in the Conference Room Building, 4th Floor South (M-F 11:30 am - 3:00 pm)
- The Lobby Café in the Secretariat Lobby, 1st Floor North (M-F 8:00 am – 3:30 pm)
- Vienna Café in the General Assembly Building, 1st Basement South (M-F 10:00 am – 5:00 pm)

Various restaurants are also available within a short walking distance of United Nations Headquarters.

Airports

There are 3 major airports serving New York City. They are:

1. **John F. Kennedy International Airport:** Phone: 1-718-244-4444. Located in Queens, New York, about 15 miles from Midtown Manhattan.
2. **Newark Liberty International Airport:** Phone: 1-973-961-6000. Located in Newark, New Jersey, about 16 miles from Midtown Manhattan.
3. **La Guardia Airport:** Phone: 1-718-533-3400. Located in Queens, New York about 8 miles from Midtown Manhattan.

Information regarding transportation to/from the airports can be found at:

<https://www.nycgo.com/plan-your-trip/basic-information/transportation-in-nyc/getting-here>

Transportation in New York

By subway: Number 4, 5, 6 or 7 trains to Grand Central Station, then walk east three blocks on East 42nd Street to 1st Avenue.

By bus: buses M15 and M15 Select stop in front of the United Nations on 1st Avenue.

Metro Card valid for subway and bus can be purchased at subway stations.

Single: trip fare is \$2.75.

7-Day Metro Card costs \$31.00 (unlimited ride for one week for one person).

New York City taxis and Ubers are available from any destination.

Taxis are a safe alternative for late night travel when train and buses can be few and far between. It is advisable not to take taxis without meters (illegal taxi), as they could charge exorbitant fares. Taxis should accept credit cards. Pay only what's on the meter, plus a 15-20 per cent gratuity. On all trips within New York City, any bridge and tunnel tolls to the destination shall be paid by the passenger, who shall be so informed before the start of the trip. On all trips within the City of New York, return tolls shall not be charged except for trips over the Cross Bay Veterans, Marine Parkway-Gil Hodges Memorial, and Verrazano Narrows Bridges. On trips beyond the City of New York, all necessary tolls to and from the destination shall be paid by the passenger. There are additional charges for crossings outside the metropolitan area and New Jersey. Passengers are required to pay one way.

Other logistical information

Post Office

The United Nations has postal services in the basement of the UN General Assembly complex. The office is located near the UN Gift Shop. Hours: 9:00 am-5:30 pm.

Banks

The closest bank to the United Nations Secretariat is Chase Manhattan Bank, located at the corner of East 44th Street and 1st Avenue (open from 8 a.m. to 4 p.m.). There are ATMs and foreign currency exchange at the bank, as well as ATMs on UN premises (e.g. UN Visitor Centre in the basement of the UN General Assembly complex).

Money

The majority of ATMs (Automated Teller Machines) networks in New York City are linked to a network that most likely includes your bank at home. Hence, you would be able to make a cash withdrawal if you have a cash card (ATM Card) that offers **Cirrus** (<http://www.mastercard.com/atmlocator/index.jsp>) or **Plus** (www.visa.com/atm), the 2 most popular networks. There are fees and daily limits associated with withdrawing money using the above networks. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are **American Express** (American Express branches, www.americanexpress.com), **Visa** (Citibank branches), **MasterCard** (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. **American Express, Visa and MasterCard** (among others) are accepted virtually everywhere in New York.

Time

For the time difference between New York and your country, please refer to <http://www.timeanddate.com/worldclock/>

Weather

To check for current weather condition in New York, please refer to <https://weather.com/weather/today//69c75e4a65d948deadcbfff716ad8d5d1b99149a43fd7c8d0aced262468a4ab1>

Medical services

Participants are responsible for making their own inoculations and medical/health insurance arrangements, including life, health, medical evacuations and treatments, and other forms deemed appropriate. The United Nations does not take responsibility for the ill health of any participants during their stay.

Contact Information

Substantive Officers:

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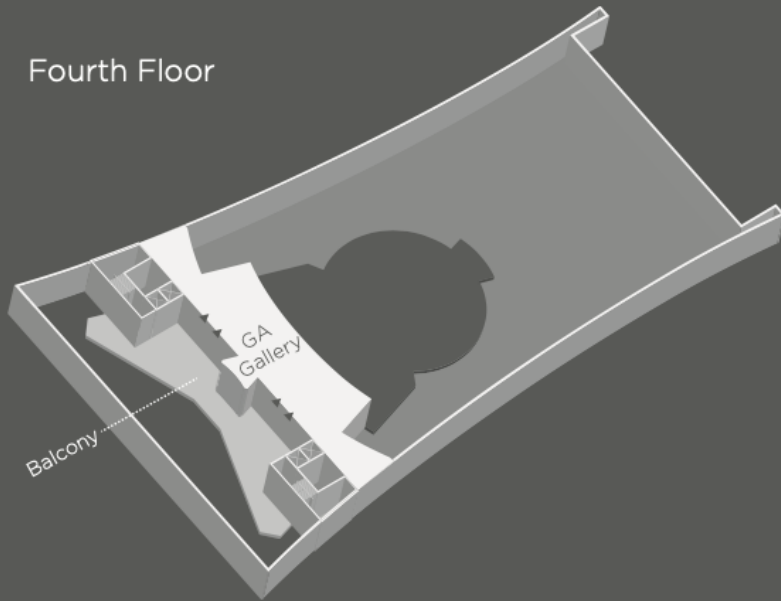
Statistics Assistant:

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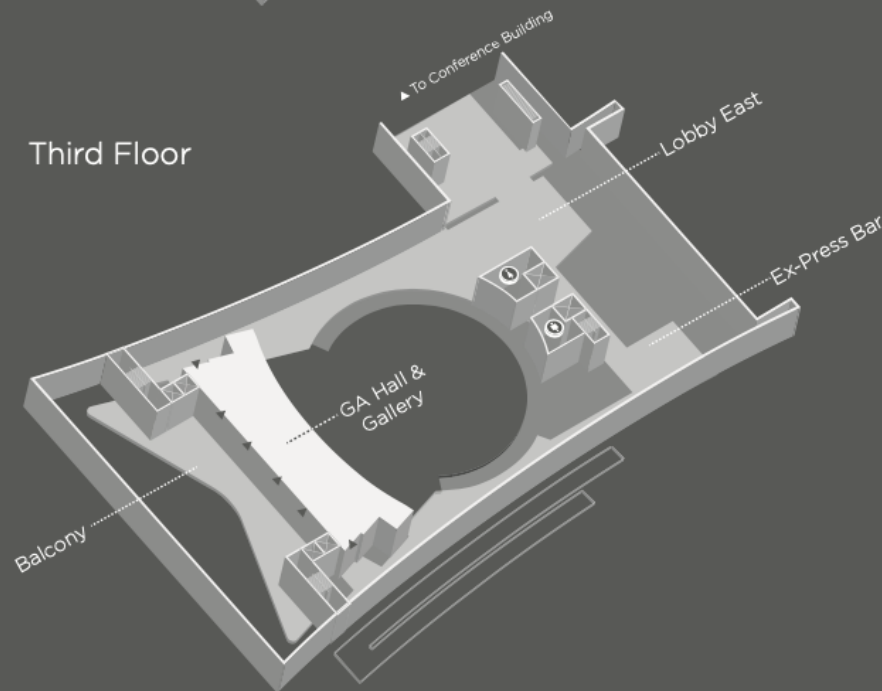
UN DIRECTORY

Fourth Floor



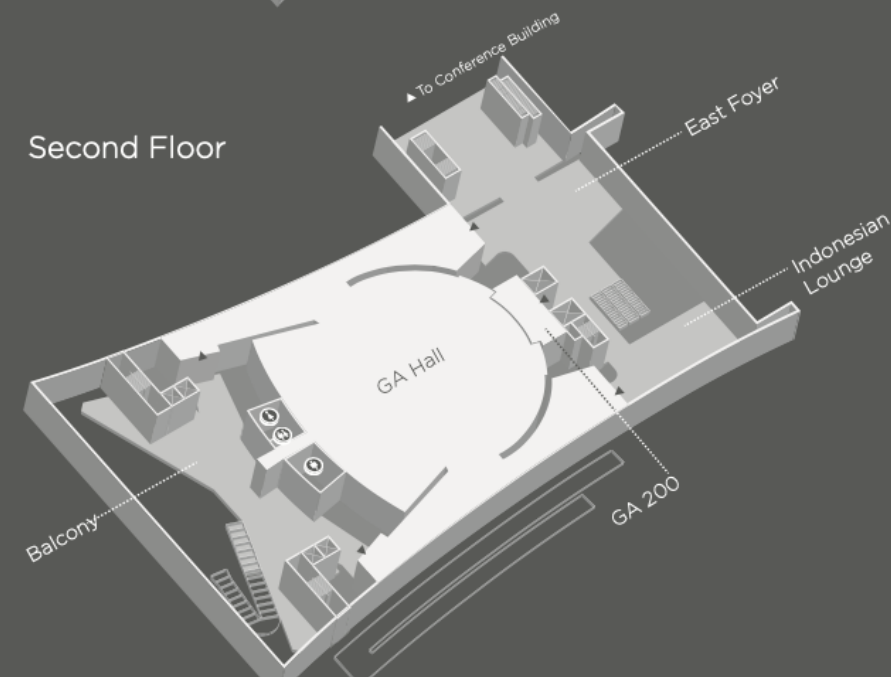
FOURTH FLOOR
Balcony
GA Gallery

Third Floor



THIRD FLOOR
Balcony
Ex-Press Bar
GA Hall & Gallery
Lobby East

Second Floor

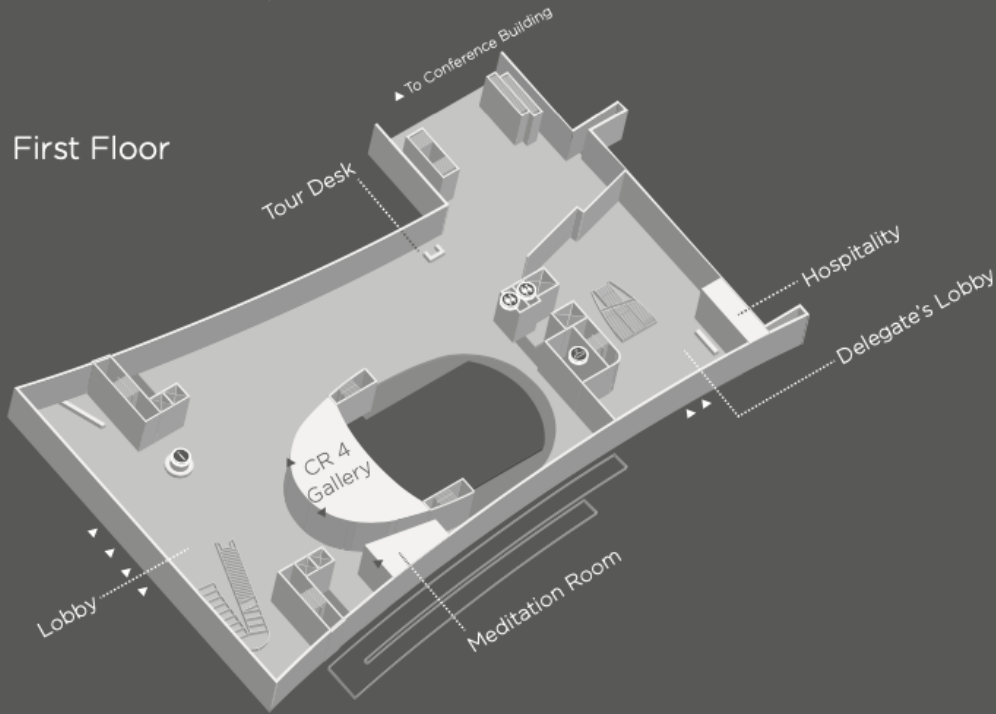


SECOND FLOOR
Balcony
East Foyer
General Assembly Hall
GA 200
Indonesian Lounge

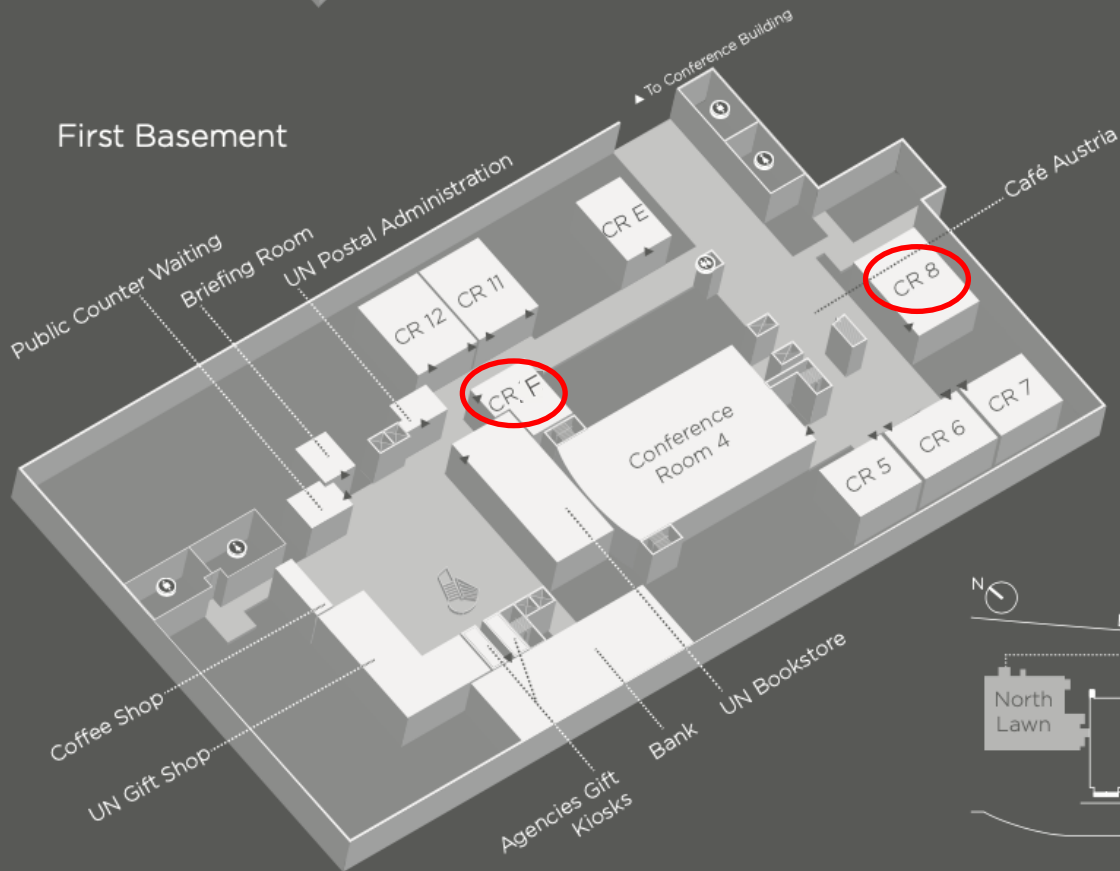
FIRST FLOOR
Coat Room
CR 4 Gallery
Delegate's Lobby
Information Center
Hospitality
Lobby
Meditation Room
Tour Desk

FIRST BASEMENT
Agencies Gift Kiosks
Bank
Briefing Room
Café Austria
Coffee Shop
Conference Room 4
Conference Room 5
Conference Room 6
Conference Room 7
Conference Room 8
Conference Room 11
Conference Room 12
Conference Room 13
Conference Room E
Public Counter Waiting
UN Bookstore
UN Gift Centre
UN Postal Administration








First Floor



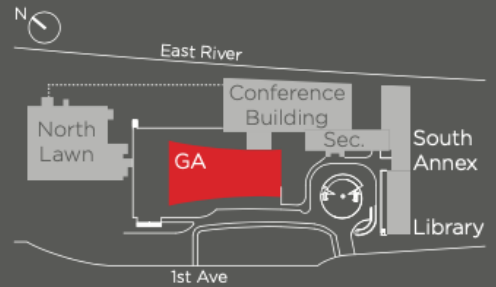
First Basement



Map Key:

-  Stair
-  Elevator
-  Information Center
-  Women's Restroom
-  Men's Restroom
-  Unisex Restroom
-  Coat Room

Note: Accesses, Paths and Restrooms are ADA compliant



United Nations locations in New York City

- 1** Secretariat (S), General Assembly (GA), Library (L), South Annex (SA), Conference Building (CB), North Lawn Bldg (basement) (NL) 405 E. 42nd St. (1st Ave. at 46th St.)
- 2** DC1 (DC1) (1 UN Plaza) 1st Ave. at 44th St.
- 3** DC2 (DC2) (2 UN Plaza) 323 E. 44th St. (between 1st/2nd Ave.)
- 4** UNICEF House (H) (3 UN Plaza) 44th St. (between 1st/2nd Ave.)
- 5** FF Building (FF) 304 E. 45th St. (between 1st/2nd Ave.)
- 6** Pass Office for Staff/Delegates (FF) 320 E. 45th St. (between 1st/2nd Ave.)

- 7** UNITAR Building (U) 801 UN Plaza (Visitor's Check-in Office on 1st Ave., other offices entrance on 45th St.)
- 8** Albano Building (AB) 305 E. 46th St.
- 9** 1 Dag Hammarskjöld Plaza (DHP) 885 2nd Ave.
- 10** Teacher's Building (TB) 730 3rd Ave.
- 11** Daily News Building (DN) 220 E. 42nd St.
- 12** Innovation Building (IN) 300 E. 42nd St. (entrance on 2nd Ave, between 41st/42nd Ave.)
- 13** Neuberger Berman Building (NBB) 605 3rd Ave.
- 14** 633 3rd Ave (T) 633 3rd Ave.
- 15** UNFCU / Court Square (CS) 24-01 44th Rd., Long Island City, NY
- 16** Falchi Building (FAL) 31-00 47th Ave., Long Island City, NY

(*) = Internal Mailing Building Code **M** = MTA Subway Service

