UNITED NATIONS
DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS
STATISTICS DIVISION

Expert Group on Distributive Trade Statistics
Second meeting
New York, 16-19 July 2007

Agenda

Monday, 16 July 2007

Morning session: 9:00 am – 12:30 pm

Joint session – Expert Group on Distributive Trade Statistics and Expert Group on
Industrial Statistics - Conference Room 5

9:00 – 9:30 Registration

9:30 – 10:30
(1) Opening statement by Paul Cheung, Director UNSD
(2) Objectives and organization of the meetings
(3) Administrative matters and introduction of participants

10:30 – 10:50 Coffee break

Expert Group on Distributive Trade Statistics – Conference Room A
Chair: Mr. Clifford Lewis, Trinidad and Tobago

10:50 – 12:30
(4) Adoption of the agenda
(5) Introduction of the International Recommendations on Distributive
Trade Statistics (IRDTS)

UNSD introduction
General discussion
Conclusions

(6) Chapter I - Scope of distributive trade statistics

UNSD introduction
General discussion
Conclusions

12:30 – 14:00  *Lunch*

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**Monday, 16 July 2007**

*Afternoon session: 14:00 pm – 17:30 pm*

*Joint session – Expert Group on Distributive Trade Statistics and Expert Group on Industrial Statistics – Conference Room 5*

*Chair: Mr. Paul Sullivan, Australia*

14:00 – 16:00  *(7) Chapter II - Statistical and reporting units*

UNSD introduction
General discussion
Conclusions

*(8) Chapter III - Characteristics of statistical units*

UNSD introduction
General discussion
Conclusions

16:00 – 16:20  *Coffee break*

*Expert Group on Distributive Trade Statistics – Conference Room A*

*Chair: Mr. Hon-kwan Lam, China, Hong Kong SAR*

16:20 – 17:30  *(9) Chapter II (cont.) - Treatment of entities specific to distributive trade*

UNSD introduction
General discussion
Conclusions

*(10) Chapter III (cont.) - Characteristics of statistical units specific to distributive trade*

UNSD introduction
General discussion
Conclusions
Tuesday, 17 July 2007

Morning session: 9:00 am – 12:30 pm

Joint session – Expert Group on Distributive Trade Statistics and Expert Group on Industrial Statistics – Conference Room 5
Chair: Mr. Ronald Gnoss, Germany

09:00 – 10:30  (11) Chapter IV - Data items and their definitions

- UNSD introduction
- General discussion
- Conclusions

10:30 – 10:50 Coffee break

Expert Group on Distributive Trade Statistics – Conference Room A
Chair: Mr. Richard Evans, Canada

10:50 – 12:30 (12) Chapter IV (cont.) - Data items and their definitions

- General discussion
- Conclusions

(13) Chapter V - Performance indicators

- UNSD introduction
- General discussion
- Conclusions

12:30 – 14:00 Lunch

Tuesday, 17 July 2007

Afternoon session: 14:00 pm – 17:00 pm

Joint session – Expert Group on Distributive Trade Statistics and Expert Group on Industrial Statistics – Conference Room 5
Chair: Mr. Ronald Gnoss, Germany

14:00 – 16:00 (14) Chapter V - Data sources and data compilation methods

- UNSD introduction
- General discussion
Conclusions

16:00 – 16:20  Coffee break

**Expert Group on Distributive Trade Statistics – Conference Room A**  
**Chair: Mr. Richard Evans, Canada**

15:50 – 17:30  *(15) Chapter V - Data sources and data compilation methods (cont.)*

General discussion
Conclusions

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**Wednesday, 18 July 2007**

**Morning session: 9:00 am – 12:30 pm**

**Joint session – Expert Group on Distributive Trade Statistics and Expert Group on Industrial Statistics – Conference Room 5**  
**Chair: Ms. Maria Eugenia Oliden, Chile**

09:00 – 10:30   *(14) Chapter X - Dissemination*

UNSD introduction  
General discussion  
Conclusions

*(15) Chapter X (cont.) - Minimum data sets for international reporting*

UNSD introduction  
General discussion  
Conclusions

10:30 – 10:50  Coffee break

**Expert Group on Distributive Trade Statistics – Conference Room A**  
**Chair: Darren Morgan, UK**

10:50 – 12:30   *(16) Chapter VII - Seasonal Adjustments*

UNSD introduction  
General discussion  
Conclusions

12:30 – 14:00  Lunch
Wednesday, 18 July 2007

Afternoon session: 14:00 pm – 17:30 pm

Expert Group on Distributive Trade Statistics – Conference Room A  
Chair: Darren Morgan, UK

14:00 – 15:30  (17) Chapter VIII - Indices of distributive trade

- UNSD introduction
- General discussion
- Conclusions

15:30 – 15:50  Coffee break

15:50 – 17:30  (18) Chapter IX - Data quality and metadata

- UNSD introduction
- General discussion
- Conclusions

Thursday, 19 July 2007

Morning session: 9:00 am – 12:30 pm

Joint session – Expert Group on Distributive Trade Statistics and Expert Group on Industrial Statistics – Conference Room 5  
Chair: Mr. Peter Lys, Canada

09:00 – 10:30  (19) UNSD Knowledge Platform on Country Practices for Basic Economic Statistics

- UNSD introduction
- General discussion
- Conclusions

10:30 – 10:50  Coffee break

Expert Group on Distributive Trade Statistics – Conference Room A

10:50 – 12:30  (20) International Recommendations on Distributive Trade Statistics – remaining steps for finalizing the draft IRDTS
General discussion

(21) Follow up manuals to be drafted by UNSD - Distributive Trade Statistics: Compilers Manual and Indices of Distributive Trade: A Handbook of Good Practices

UNSD introduction
General discussion
Conclusions

12:30 – 14:00  Lunch

Afternoon session: 14:00 pm – 17:00 pm
Expert Group on Distributive Trade Statistics – Conference Room A

14:00 – 17:00  (22) Round table discussion on the EG conclusions
(23) Evaluation of the meeting
(24) Conclusion of the meeting