

Terms of Reference:**Stakeholder Selection Committee**

**Plenary Session of the 5th Meeting of the Inter-agency and Expert Group on Sustainable Development Goal Indicators
30-31 March 2017 | Ottawa, Canada**

UN DESA Statistics Division is setting up a volunteer Stakeholder Selection Committee to ensure broad and inclusive participation in the selection of stakeholder candidates to attend the plenary session of the upcoming 5th Meeting of the Inter-agency and Expert Group on Sustainable Development Goal Indicators (IAEG-SDGs) to be held 30-31 March 2017 in Ottawa, Canada. Candidates for the Selection Committee must be representatives of organizations from civil society, academia and the private sector, and officially authorized to participate on behalf of the candidate's organization or network. UN DESA Statistics Division will review all applications and select the members of the Selection Committee, ensuring regional, gender and age balance, as well as a diversity of expertise and constituencies, and inform those selected by **20 February 2017**. Please note that members of the Committee cannot be considered to attend the meeting. Apply for the Committee [here](#) by **17 February 2017** **after reviewing the mandate and work programme below.**

1. Stakeholder Selection Committee Mandate

The Stakeholder Selection Committee members will:

- a) Carefully review all nominations received through this process;
- b) Determine a list of approximately 50 candidates to attend the plenary session of the 5th Meeting of the IAEG-SDGs (30-31 March 2017, Ottawa, Canada) through this process;
- c) Commit to working collaboratively and constructively at all times with all other members of the Selection Committee and with UN DESA Statistics Division, to make objective, fair and balanced evaluations, recommendations and decisions;
- d) Meet the full time commitment outlined for this Selection Committee below.

2. Programme of Work and Approximate Time Commitment Involved

Review of all applications received through this process

- **Work will begin for the Selection Committee on 24 February 2017.** Committee members should begin to review applications received at the publicly published [Google doc spreadsheet](#), and determine a list of approximately 50 candidates to attend the plenary session of the Meeting.
- UN DESA Statistics Division will provide a voting form to each Committee member, to be completed and returned to UN DESA Statistics Division on 1 March 2017. Careful review of all candidates should take 1-2 days depending on the number of applications received.
- If necessary, on 3 March 2017, 8:00-10:00am NY time, UN DESA Statistics Division will facilitate a two-hour audioconference call to enable collaborative decision-making among Committee members on the selection process.
- UN DESA Statistics Division will compile the results and notify those selected to attend by 6 March. Travel funding is not available.

Estimated time commitment: 1-2.5 working days

Dates to remember:

17 February – Deadline for the Stakeholder Selection Committee Application

20 February – UN Statistics Division will inform those selected for the Selection Committee

24 February – Work begins for Selection Committee. UN Statistics Division will provide a voting form to each committee member, to be completed and returned to UN Statistics Division

1 March – Return the voting forms to UN Statistics Division

3 March – UN Statistics Division will facilitate a two-hour audioconference via WebEx if necessary

6 March – UN Statistics Division will notify the selected candidates to attend the meeting.

TOTAL ESTIMATED TIME COMMITMENT TO BE VOLUNTEERED TO THE COMMITTEE: 1-2.5 working days