Second UN World Data Forum: Preparation Timeline

United Nations Statistics Division
**2017**

**March/April**
- Setup Secretariat
- Possible visit to Host Country (April)
- Develop proposal of PC composition in consultation with HLG-PCCB and identify co-chairs
- Revise PC Terms of Reference
- Draft Host country agreement
- Define session formats
- Define template for session objectives, description and deliverables
- Update of UNWDF website

**May/June**
- Kickoff WebEx meeting with PC (in person if resources are available)
- Identification of high-level/keynote speakers by PC
- Update HLG-PCCB on composition of PC and agreed timeline
- Initial logistics arrangements and discussion of HCA with host country
- Complete re-design of UNWDF website

**September-December**
- Monthly PC meetings (one in-person around UNGA if resources are available)
- Reporting to 9th HLG-PCCB meeting on status of organization of second WDF (Nov)
- Finalization of HCA
2018

**January – April**
- Face-to-face meeting (January): Definition of detailed timeline for 2018
- Monthly PC meetings (Feb-Oct)
- Programme committee will continue to identify speakers and innovative ways to hold the sessions in the forum.
- All inputs for the sessions and speakers received by the Secretariat
- Call for bids for the 3rd UN WDF (Feb/March)

**May**
- Collect information on the speakers and prepare website
- Travel/visa for all speakers

**June/July**
- Finalization of the programme

**August/September**
- 2nd UN WDF
- HLG meeting at the side lines of the UN WDF - decision on the 3rd host country

**October**
- Registration cut off (need to confirm with the UAE colleagues)
- Final travel/visa arrangements confirmed