

February 2- 6, 2009

ORGANIZATIONAL ARRANGEMENTS

I. MEETING VENUE

1. At the invitation of Statistics Canada, the 4th work session of the Oslo City Group on Energy Statistics will take place at Statistics Canada in Ottawa, Canada, from February 2-6, 2009.
2. The address of the conference venue is as follows:

Statistics Canada
Simon Goldberg Conference Room
R.H. Coats Building
100 Tunney's Pasture Driveway
(Corner of Holland Street & Scott Street)
Ottawa, Ontario, Canada
K1A 0T6



3. To access the conference room, participants will need to register with the security desk located in the lobby on the main floor of the R. H. Coats Building (**Holland Street side**).
4. The Simon Goldberg Conference Room is situated in lower level of the R. H. Coats Building. The conference room features technical equipment for presentations, internet access, telephone, washrooms etc.

II. TRAVEL INFORMATION AND LOCATION OF STATISTICS CANADA

5. Please check if you need a visa. Upon request to Statistics Canada, an official invitation letter can be provided. The following link provides information about which nationalities require a visa. More information regarding obtaining a visitor's visa to Canada can be found on the following website:

<http://www.canadavisa.com/canadian-immigration-visitor-visa-exemptions.html>

6. Transportation from at the Ottawa International Airport (YOW):

Taxi

The faster but also more expensive choice is to take a taxi to your hotel in downtown Ottawa. The travel time to downtown is about 20-30 minutes and the estimated cost is \$30. Accessible vehicles are available upon request. Dispatch telephone number: 1-613-523-1234

Hotel Shuttle

The second option is to take a shuttle bus to your downtown hotel. This takes longer but the price is much lower.

Departs from post 10 outside the level 1 Arrivals area.

Information telephone number: 1-613-260-2359

Website: <http://www.yowshuttle.com>

Fare (One way)

1 adult \$14.00

2 adults \$11.00 each

3 adults \$8.00 each

Fare (Return) \$24.00

Hours of Operation: 5:00 a.m. - 12:05 a.m.

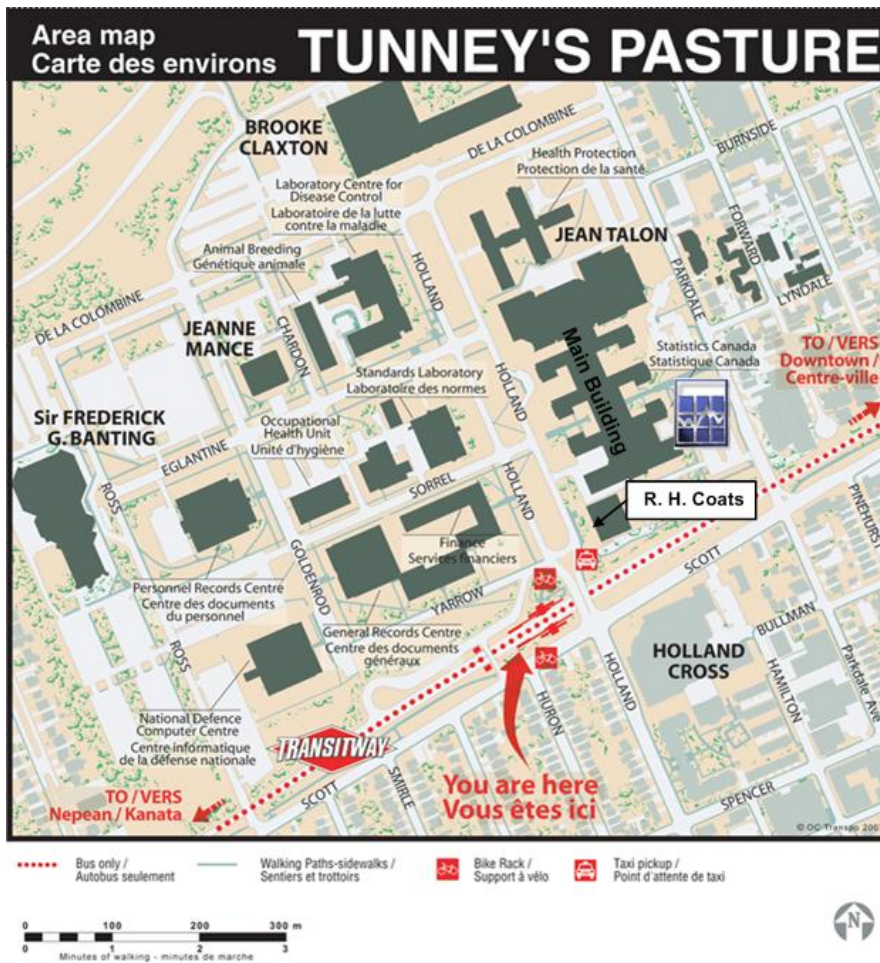
Frequency: Every 30 minutes

First airport pick-up: 5:35 a.m.

Departs from airport: 5 and 35 minutes after the hour

7. The conference venue (Statistics Canada) is situated 5 Km west of downtown Ottawa and can be reached easily by bus using the public transit services (OC Transpo). The destination station is **Tunney's Pasture**. From the **Tunney's Pasture** station, you walk up the stairs to ground level and the R.H.Coats building is the first and only high rise (26 floors) building directly across the street. The travel time is less than 20 minutes. The second option is to take a taxi from your hotel. The travel time is about 10 minutes and the estimated cost from the city centre is about \$15.

8. The following map shows the surroundings of Tunney's Pasture and the Transit Way. Near the R.H. Coats Building on the same side of the street are two other buildings related to Statistics Canada, the Main Building and the Jean Talon Building.



III. ACCOMMODATION

9. Participants are requested to make their own travel arrangements, as well as, hotel reservations and bookings, and they are responsible for covering all related costs.
10. However, Statistics Canada has arranged special rates for participants of the meeting in five hotels. The first four of the hotels (see the list below) are located close to Statistics Canada but further away from the city centre. The last hotel (Extended Stay Deluxe Hotel) is closer to the city centre but is further away from Statistics Canada. For more information on the location of the hotels and Statistics Canada, **please take a look at the map at the end of this document.**

11. The Hotels:

IMPORTANT: The special reduced prices are only guaranteed, if “**Statistics Canada / Government of Canada**” is mentioned when booking!

Delta Ottawa Hotel and Suites Hotels

Ideally located in downtown Ottawa in the centre of the capital's major sites and attractions. Just minutes from Parliament Hill, Supreme Court and World Exchange Plaza, and adjacent to shopping on the Sparks Street Mall. 328 rooms, including standards, deluxe kitchenette studios and 62 one and two-bedroom suites.



Type of room: Regular

Per night: \$149 (excluding breakfast and applicable taxes)

Contact Information:

Delta Ottawa Hotel and Suites Hotels

361 Queen Street, Ottawa, Ontario, Canada K1R 7S9

Tel: 1-613-238-6000

Fax: 1-613-238-2290

Toll-Free: 1-800-268-1133

<http://www.deltahotels.com>

Ottawa Marriott Hotel

Ottawa's premier conference Hotel located in the heart of the Nation's Capital, steps from the city's shopping, entertainment, cultural, business and government districts. They offer an extensive range of services and amenities to ensure the comfort and well being of our guests.

Located in the city's beautiful downtown, the Ottawa Marriott is situated one block from Canada's Parliament buildings and many other Ottawa landmarks including the famous Byward Market.



Type of room: Regular

Per night: \$149 (excluding breakfast and applicable taxes)

Contact Information:

Ottawa Marriott Hotel

100 Kent Street, Ottawa, Ontario, Canada K1P 5R7

Tel: 1-613-238-1122

Fax: 1-613-783-4228

Toll-free: 1-800-853-8463

<http://www.ottawamarriott.com>

Radisson Hotel Ottawa Parliament Hill

With a prime location in the heart of downtown Ottawa near Parliament Hill, museums and fine dining, the Radisson Hotel Ottawa Parliament Hill offers the perfect setting for your business travel or vacation to Canada's national capital. With all there is to see and do in Ottawa, you will appreciate the relaxing respite that is our Ottawa hotel. Their newly-renovated, stylishly-designed rooms provide you with the comfort you deserve at your home away from home.



Type of room: Regular

Per night: \$133 (excluding breakfast and applicable taxes)

Contact Information:

Radisson Hotel Ottawa Parliament Hill
402 Queen Street, Ottawa, Ontario, Canada K1R 5A7
Telephone: 1-613-236-1133
Fax: 1-613-236-2317
Toll-free: 1-888-201-1718
<http://www.radisson.com/ottawaca>

The Albert at Bay Suite Hotel

The Albert at Bay Suite Hotel offers 197 suites all of which are appointed with elegant furnishings accented with upscale details. Their suites are Ottawa's largest and provide the added convenience and value you're looking for at the same price as a regular hotel room. Features include large fully equipped kitchen including stove, refrigerator, coffee maker, dinnerware, cookware and dishwasher.



The Albert at Bay Suite Hotel in downtown Ottawa is near Parliament Hill, Lebreton Flats, the Canadian War Museum and Sparks Street's shopping & nightlife. Located near key government & commerce locations in the core of Ottawa, hotel guests enjoy easy access to all Canada's Capital has to offer.

Type of room: Suites

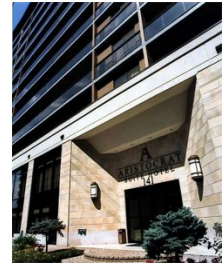
Per night: \$149 (excluding breakfast and applicable taxes)

Contact Information:

The Albert at Bay Suite Hotel
435 Albert Street, Ottawa, Ontario, Canada K1R 7X4
Telephone: 1-613-238-8858
Fax: 1-613-238-1433
Toll-free: 1-800-267-6644
<http://www.albertatbay.com>

Extended Stay Deluxe Hotel

Whether you're visiting for a few days, a month, or looking for a temporary housing solution, our deluxe two room suites feature clean, comfortable accommodations with plenty of living space, a fully-equipped kitchen, on-site guest laundry, wireless high-speed Internet access, and professionals who go out of their way to make sure every stay is a pleasant one. At Extended Stay Deluxe, you'll find everything you need to settle in comfortably.



Type of room: One bedroom and/or studio suites
Per day: \$104 (excluding breakfast and applicable taxes)

Contact Information:

Extended Stay Deluxe Hotel
141 Cooper Street, Ottawa, Ontario, Canada K2P 0E8
Telephone: 1-613-236-7500
Fax: 1-613-563-2836
Toll-free: 1-800-804-3724
<http://www.extendedstaydeluxe.com>

IV. PUBLIC TRANSPORT IN OTTAWA

NOTE: There is currently a labour dispute and no public transportation service is available.

12. Public transit services in the City of Ottawa are provided by OC Transpo.

- Cash, Tickets or Pass ... For an occasional rider, 'The Ticket' saves you about 30% over cash and there's no hassling with coins. Or, try the \$6.50 DayPass which is valid all day. Proof of payment required on articulated buses.
- For an adult, a single trip costs correspond to 2 tickets or \$3.00.
- Fare payment in cash and ticket combination must equal the cash fare. If used in combination with cash on the bus, the face value of one ticket is \$1.00.
- The most frequent bus is # 95 (Bayshore or Lincoln Fields) from Downtown to Tunney's Pasture.
- For further information on Ottawa Public Transport System please go to the following website:
http://www.octranspo.com/Main_MenuE.asp

Tickets

- The \$1.00 bus tickets are fluorescent green with black and orange text. \$1.00 each or a handy 10-pak for \$10.00.

The DayPass

- It's an economical way to travel and offers another convenient fare choice. Valid as full fare on regular and express routes.
- How to use the DayPass Voucher? Simply show the red voucher to the bus operator and drop it in the fare box. The operator will print your DayPass with the current date which you can then hold on to and use all day.
- Pre-purchased at one of vendors \$6.50 or purchased on the bus \$7.25. Exact fare required.

Where to buy Tickets or the DayPass

- You can buy your tickets or the DayPass at an OC Transpo's Sales and Information Centre and at hundreds of retail outlets (*) throughout the city. You can also pay for your DayPass on board the bus on the day you travel. Just ask the operator for a DayPass and deposit the exact fare in the fare box.

http://www.octranspo.com/fares_menu.htm

<http://www.octranspo.com/maps/vendors/map.asp>

(*) Look for this sign in vendor windows:



V. OTHER INFORMATION

Time and Currency:

13. In Ottawa, time zone is Eastern Standard Time (GMT - 5 hours).

14. Canada uses the Canadian dollar (CAN \$). Its exchange rate is (January 2009):

1 CAD = 0.627825 EUR

1 EUR = 1.59280 CAD

Information source : <http://www.xe.com/ucc/convert.cgi>

Climate:

15. The average temperature in Ottawa in February is about -8 degrees Celsius, although it can get much colder, so let's hope for nice weather.

Environment Canada

http://www.weatheroffice.gc.ca/city/pages/on-118_metric_e.html

Weather Network

<http://www.theweathernetwork.com/weather/caon0512>

VI. STATISTICS CANADA CONTACTS

16. For further information please contact: Peter Greenberg or Gary Smallbridge or Justin Lacroix.

Greenberg, Peter - MED/DFE

1-613-951-8580

Peter.Greenberg@statcan.gc.ca

Smallbridge, Gary - MED/DFE

1-613-951-3567

Gary.Smallbridge@statcan.gc.ca

Lacroix, Justin - MED/DFE

1-613-951-0775

Justin.Lacroix@statcan.gc.ca

Fax number: 1-613-951-9499

Mailing address: 170 Tunney's Pasture, 11th Floor Jean Talon Building, Tunney's Pasture, Ottawa, Ontario, Canada K1A 0T6.

VII. OTHER SOURCES OF INFORMATION

17. The following websites may provide more general information about Statistics Canada and Ottawa:

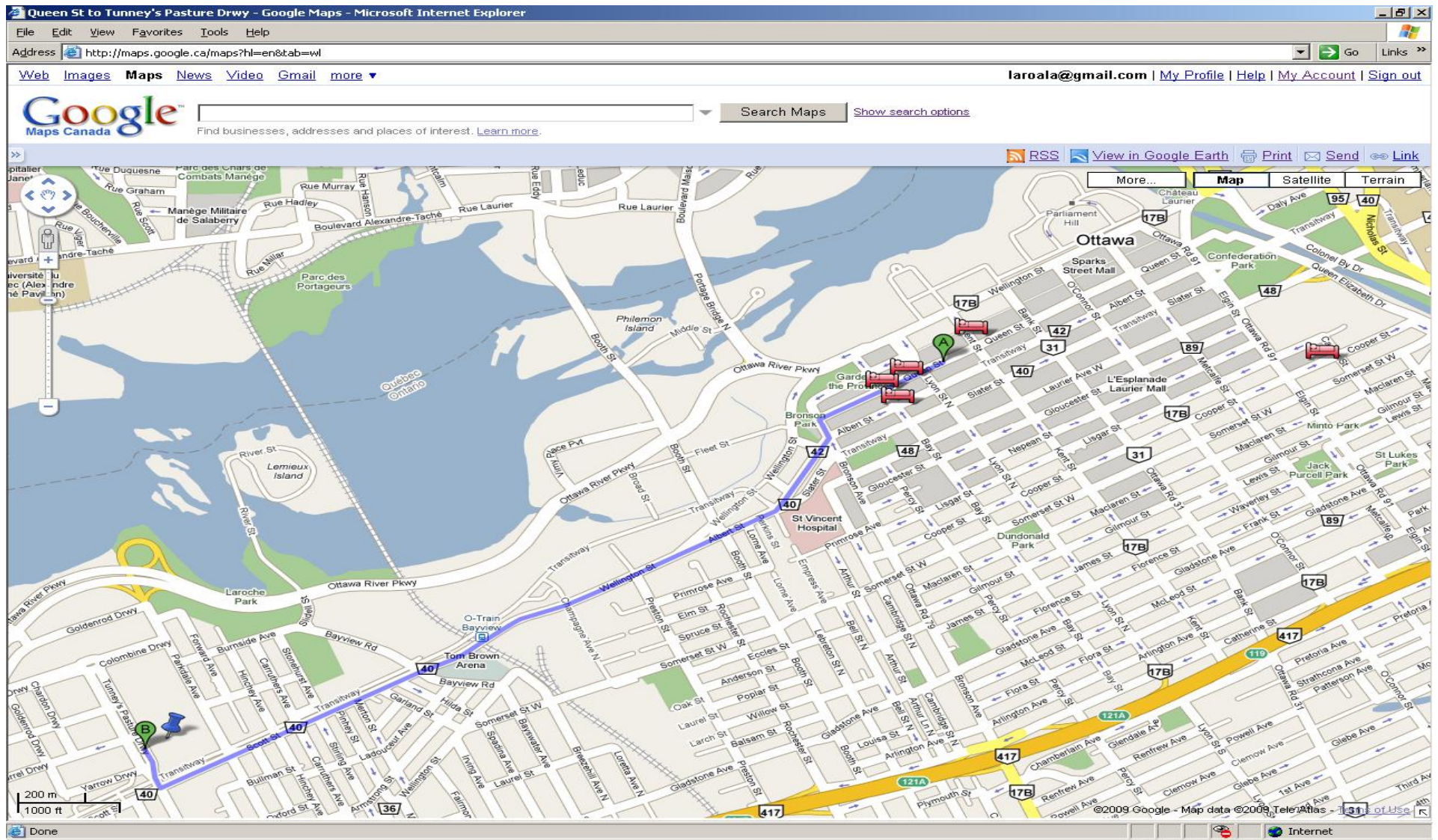
General Information:

- Statistics Canada
<http://www.statcan.gc.ca/>
- Ottawa International Airport
<http://www.ottawa-airport.ca>
- City of Ottawa
http://www.ottawa.ca/visitors/index_en.html
- National Capital Commission - Information on Canada's Capital Region
<http://www.capcan.ca/bins/index.asp>

Tourism and business portal for Ottawa

- Ottawa Tourism
<http://www.ottawatourism.ca/>
- Ottawa Kiosk
<http://www.ottawakiosk.com/>
- Ottawa Conventions
<http://www.ottawa-conventions.com/>

Location of Statistics Canada and Hotels Area



A - Hotels B - Statistics Canada

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