UNSD focus group interview guide

Facilitator's welcome, introduction and instructions to participants

Welcome and thank you for volunteering to take part in this focus group. You have been asked to participate as your point of view is important. I realize you are busy and I appreciate your time.

Introduction: This focus group discussion is designed to get your views on your data/statistical needs, your use of statistics and to identify how the Statistics Office can meet your needs. The focus group discussion will take no more than two hours.

Anonymity: You should try to answer and comment as accurately and truthfully as possible. I and the other focus group participants would appreciate it if you would refrain from discussing the comments of other group members outside the focus group. If there are any questions or discussions that you do not wish to answer or participate in, you do not have to do so; however please try to answer and be as involved as possible.

Warm up
- First, I'd like everyone to introduce themselves. Can you tell us your name, where you work and your role?

Guiding questions

- For what purpose do you use statistics?
  - Can you provide concrete examples of the purposes you have used statistics?
- What statistics would you need in order to meet your demands? What specific data do you need to meet the purposes you mentioned earlier?
  - Can you provide details on level/type of disaggregation needed?
- What has been your experience with engaging with the statistics office?
  - We would like to hear about the process you went through?
  - How can the process be simplified?
  - What dissemination methods would be most convenient?
  - What sort of data sharing agreements do you have in place?

Concluding question

- Of all the things we've discussed today, what would you say are the most important issues?

Conclusion
- Thank you for participating. This has been a very successful discussion
- Your opinions will be a valuable asset to developing the user engagement strategy
- We hope you have found the discussion interesting