

2. THE SCOPE OF TOPONYMIC GUIDELINES - GENERAL

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A checklist of subjects to be treated in the *Toponymic guidelines* would include the following items:

- A) Language(s)
- B) Writing system(s) and pronunciation
- C) Spelling rules
- D) Names authorities and names standardization
- E) Source materials
- F) Glossary
- G) Abbreviations
- H) Administrative division
- I) Other contents

You can find these points in details on the following pages.

As an example, the relevant contents of the Austrian toponymical guidelines are provided in **orange**.

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