

**Regional Seminar on International Trade Statistics**  
**26-29 September 2016,**  
**Ashgabat, Turkmenistan**  
**Organized by UNSD, SCS Turkmenistan, UNDP and ECOSTAT**

**INFORMATION NOTE**

**1. Meeting venue**

The meeting venue of the ITS Regional Seminar (26-29 September 2016) is:

Grand Turkmen Hotel  
7 Gorogly St., Azadi St, 744000,  
Ashgabat, Turkmenistan  
Tel: +993 12 92-05-55  
Fax: + 993 12 921251  
Email: [grandht150@gmail.com](mailto:grandht150@gmail.com)

**2. Visas**

The local organizers will arrange visa upon arrival for all participants, who submitted their valid passports / UNLP in time. Passports should be valid at least 6 months after the completion of travel.

All participants must travel with international travel passports, service passports or diplomatic passports that were used to get invitation letter in order to enter Turkmenistan. National identity cards are not accepted.

All participants should bring 3 photos (3 cm x 4 cm) with them for the National Migration Service in Turkmenistan.

Upon arrival, participants eligible for visa upon arrival have to pay a fee of approximately 17 USD (subject to change) in cash. Only USD are accepted. Holders of UNLP are exempted.

Otherwise, participants have to arrange their own visa.

**3. Airport / hotel transfer**

All participants should take a taxi for the transfer between the airport and the hotel. The approximate costs for a one-way transfer between the airport and the hotel is 20 TMT (approximately USD 5-6 Euros). The taxi has to be paid in Turkmen Manat (TMT).

Local currency can be obtained in the official exchange rate desk at the airport (after the passport control). Taxis could also be ordered at the reception of the hotel for back flights.

Please share taxis with other participants.

#### **4. Smoking policy**

Please note that you cannot smoke at the airport and in public places.

#### **5. Accommodation**

Block booking will be arranged at “Grand Turkmen Hotel”. The approximate rate for a single room (including breakfast) is 85 USD per night and payments are done directly to the hotel. Participants must inform local organizers before 20 September 2016 whether they wish to stay at “Grand Turkmen Hotel”

Otherwise, participants have to arrange their own accommodation.

#### **6. Lunch**

Lunch will be provided at the meeting venue.

#### **7. Meeting schedule**

Registration takes place on Monday, 26 September 2016 between 9:00 and 10:00.

The meeting sessions are scheduled to start at 10:00 and to end at 17:00 on all meeting days.

#### **8. Presentations**

Presentations should electronically be submitted to UNSD by 20 September 2016, if possible. Otherwise, they should be provided during registration at the latest.

#### **9. Simultaneous interpretation**

Simultaneous interpretation English-Russian-English is provided during regular sessions.

#### **10. Daily subsistence allowance (DSA)**

UNSD-funded participants will receive daily subsistence allowance.

#### **11. Currency**

The currency in Turkmenistan is the Manat. Official exchange rate as of 8 August 2016 is:

1 Euros	=	4.0 TMT
1 USD	=	3.5 TMT

## 12. Electrical plugs

In Turkmenistan the standard voltage is 220 V. The standard frequency is 50 Hz. The power sockets that are used are of type F and C. Below you find pictures of these power sockets and corresponding plugs.



Type F: This socket also works with plug C and E



Type C: This socket also works with plug E and F

## 13. Weather

Ashgabat has an arid climate with hot and dry summers and mild and short winters. The month of September is characterized by *rapidly rising* daily high temperatures, with daily highs increasing from 26°C to 33°C over the course of the month, exceeding 37°C or dropping below 20°C only one day in ten.

## 14. Contacts

### State Statistics Committee of Turkmenistan

Mr. Dovlet \_\_\_\_\_, Head of International Department  
Tel: +993-12-920203, Email: tm.hasabat@mail.ru

### United Nations Statistics Division

Mr. Karoly Kovacs, Chief, Statistics of International Trade in Services Section  
Tel: +1 212-963-4748, Email: tradeserv@un.org

### UNDP Ashgabat

Ms. Nurjemal Jalilova, Project Manager  
Tel: + 993-12-425250 x 218, Email: [nurjemal.jalilova@undp.org](mailto:nurjemal.jalilova@undp.org)

Ms. Victoria Saygusheva, Logistics Assistant  
Tel: + 993-12-425250 x 279, Email: [victoria.saygusheva@undp.org](mailto:victoria.saygusheva@undp.org)