



International Seminar on Information and Communication Technology Statistics

**Seoul, Republic of Korea
19-21 July 2010**

Information note for participants

I. Introduction

The International Seminar on Information and Telecommunication Technology Statistics is jointly organized by the United Nations Statistics Division (UNSD), the United Nations Conference on Trade and Development (UNCTAD), the International Telecommunication Union (ITU) and the Statistical Office of the Republic of Korea (Statistics Korea) in cooperation with the Partnership on Measuring ICT for Development. It will be held on 19-21 July 2010 in Seoul, Republic of Korea.

II. Programme of the Seminar

The agenda, papers and presentations of the Seminar will be posted on the UNSD website at: <http://unstats.un.org/unsd/ict> as these documents become available.

III. Working language

The working language of the Seminar is English. Translation and interpretation facilities will not be available.

IV. Time and venue

The Seminar will be held at the Sheraton Grande Walkerhill Hotel Seoul:

21 Gwangjang-Dong, Gwangjin-Gu
Seoul, South Korea, 143-708
Phone: (82) (2) 455 5000
Fax: (82) (2) 452 6867
Email: hotel@walkerhill.co.kr
<http://www.sheratonwalkerhill.co.kr/>

The Seminar sessions will take place at the **Cosmos Hall** (the 3rd floor) of the Hotel. Morning sessions will start at 09:00 AM, while afternoon sessions – at 14:00 PM. The lunch break will be between 12:30-14:00 PM.

V. Registration

Registration of participants starts at 8:00 AM, Monday, 19 July 2010 in front of the **Cosmos Hall** of the hotel.

VI. Accommodation



Sheraton Grande Walkerhill Hotel Seoul

Sheraton Grande Walkerhill Hotel Seoul is in the northeast of Seoul, 100 minutes away from Incheon International Airport and 20 minutes from downtown, shopping and financial centers. It is efficiently serviced by shuttle buses, taxis and the subway. Room facilities include alarm clock, mini bar, non-smoking rooms, free newspaper, safe deposit box, TV, air conditioning, direct dial telephone, private bathroom, internet access.

It is strongly recommended that participants stay at the Sheraton Grande Walkerhill Hotel Seoul where the organizing committee has secured a block of rooms for Seminar participants, at a cost of \$185-\$195 (KWR 208,120) based on the exchange rate as of 26 April (1 USD = 1104.10 KWR) per night for a standard room. This is a special discounted rate for the Seminar participants only (after a 50% discount). The price includes breakfast, 10% tax and 10% service charge. The room rate is \$135.86 (KWR 150,000) and the breakfast is \$20 (KWR 22,000) excluding tax and service charge. When

you make your hotel reservation, please fill in the attached hotel reservation form and send it to the contact persons below.

The check-in time is 15:00 PM and the check-out time – 12:00 PM. Rooms may not be guaranteed for an early arrival unless pre-registered from the previous evening. Late check-outs are subject to room availability; a 50% discount off the above rate will be applied if a guest checks out after 12:00 PM but before 18:00 PM.

For reservations:

Phone: (82) (2) 2022 0000

Internet reservations: www.sheraton.com/walkerhill
www.walkerhill.com

Upon request the organizers will assist with hotel reservation.

For reservations contact:

Ms. Sujung Kim
Tel: 82-42-481-2123
Fax: 82-42-481-2465
E-mail: azealia1@korea.kr

Ms. Jinsuk Cha
Tel: 82-42-481-2096
E-mail: jinsukcha@korea.kr

Other Hotel options

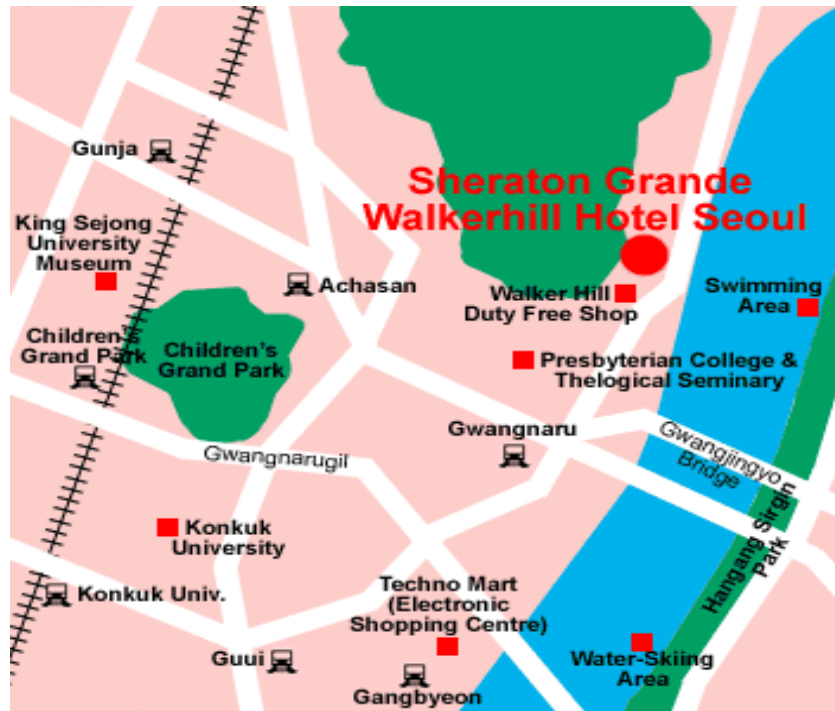
Grand Hilton Seoul Hotel
Price: KRW 160 000 (double), breakfast KRW 27 000
<http://www.grandhiltonseoul.com>

Ramada Hotel Suite
Price: KRW 130 000 (double), breakfast KRW 11 000
<http://www.ramadasuite-seoul.com>

Vabien Suite
Price: KRW 99 000 (standard), breakfast and tax included
<http://www.vabienseoul.com>

Important information: service charge 10 % and tax 10% is not included in the price.

VII. Local information



A: Getting from the airport to the Hotel

Incheon International Airport – Sheraton Grande Walkerhill Hotel Seoul

By Limousine Bus (KAL Limousine)

It takes about 100 minutes from the airport to the hotel. Bus fare: KRW 14,000/One way

Departure from Airport:

The Limousine Bus departs every 20 - 30 minutes from 04:55 AM till 22:50 PM.
Please head to Bus Stop 4B or 11A to take KAL Limousine.
Please take off at ‘Sheraton Grande Walkerhill Seoul’ bus stop.

ICN -> Walkerhill

Time	Bus Stop 4B	Bus Stop 11A
4:00 AM	55	
5:00 AM	21 45	00 25 50
6:00 AM	10 36 53	15 40
7:00 AM	15 33 53	02 20 38 58

8:00 AM	15 35 55	20 40
9:00 AM	15 35 55	00 20 40
10:00 AM	15 35 55	00 20 40
11:00 AM	15 35 55	00 20 40
12:00	15 35 55	00 20 40
13:00 PM	15 35 55	00 20 40
14:00 PM	15 35 57	00 20 40
15:00 PM	17 35 57	02 22 40
16:00 PM	17 35 57	02 22 40
17:00 PM	17 35 57	02 22 40
18:00 PM	10 26 43 57	02 15 31 48
19:00 PM	17 35 57	02 22 40
20:00 PM	14 35 55	02 19 40
21:00 PM	15 35 55	00 20 40
22:00 PM	15 45	00 20 50

Departure from Hotel:

The Limousine Bus departs every 20 - 30 minutes from 05:00 AM till 18:40 PM.

Walkerhill -> ICN

Time	KAL Bus Stop
4:00AM	
5:00AM	00 20 35 50
6:00AM	05 20 35 50
7:00AM	05 20 40
8:00AM	00 20 40
9:00AM	00 20 40
10:00AM	00 20 40
11:00AM	00 20 40
12:00	00 20 40
13:00PM	00 20 40
14:00PM	00 20 40
15:00PM	00 20 40
16:00PM	00 20 40
17:00PM	00 20 40
18:00PM	00 20 40

By Taxi

It takes about 60 minutes from the airport to the hotel. Taxi fare: approximately KRW 60 000-70 000

B. Shuttle bus information (from the Hotel to subway station in Seoul)

Departure from Hotel: 6 AM - 11:20 PM (10 minute intervals)

- Course: 1) Line #5 Gwangnaru Subway Station
- 2) Line #2 Gangbyeon Subway Station
- 3) Gwangjin Youth Center (Across the street from Subway Line #5
 Gwangnaru Exit #2)

Gwangnaru Subway Station Bound

Departure from Hotel: 6 AM - 11:20 PM (10 minute intervals)

- Course: Gwangjin Youth Center (Across the street from Subway Line #5
 Gwangnaru Exit #2)

Gangbyeon Subway Station Bound

Departure from Hotel: 6 AM - 11:20 PM (10 minute intervals)

- Course 1) Line #5 Gwangnaru Subway Station
- 2) Line #2 Gangbyeon Subway Station
- 3) Gwangjin Youth Center (Across the street from Subway Line #5
 Gwangnaru Exit #2)

C. Exchange rate

Exchange rate as of 26 April - 1 USD = 1104.10 KWR

For real time exchange rate, please refer to: <http://www.bok.or.kr/eng/engMain.action>

D. Weather

The average daily temperature in Seoul during July is 25.0°C (76.0°F), practically without precipitation.

E. Visa information

General information on visa requirements for entering Korea and on countries under visa exemption agreements could be obtained from:

http://www.koreaembassy.org/visiting/eng_visas.asp

Hotel Reservation Form
International Seminar on
Information and Communication Technology Statistics

Date: 19 July - 21 July, 2010

Venue: Sheraton Grande Walkerhill Hotel Seoul

<input type="checkbox"/> Ms.	<input type="checkbox"/> Mr.	Last Name:	First Name:	Middle Name:
Company		(Position:)		
Address				
Tel /Fax /E-mail		Tel:	/ Fax:	/ E-mail:
Check-in	Date:	Time:	Check-out	Date: Time:
No. of Rooms	Sheraton Grande Walkerhill ()			

Room Preference

<input type="checkbox"/> Sheraton Deluxe Room (172,000++)	
<input type="checkbox"/> Sheraton Deluxe Twin Room (172,000++)	
* Breakfast for 1 person is included in the above room rate.	
* 10% Service Charge and 10% Tax will be added to the above rates.	
<input type="checkbox"/> Twin Beds	<input type="checkbox"/> Double Bed
* Guest rooms – the indicated rates apply only to the Seminar participants and require an advanced reservation before 19 June 2010 . If a reservation is delayed, an additional reservation period will be allowed by 1 July 2010 . After that, the best available rate will be applied depending upon the hotel occupancy.	
* Check-in time is 15:00 PM and Check-out time is 12:00 PM . Rooms may not be guaranteed for an early arrival unless pre-registered from the previous evening. Late check-outs are subject to room availability at 50% discount off the room rate if guests check out after 12:00 PM but before 18:00 PM.	
* Internet service in room: KRW 20,000++ per day	
* Additional breakfast: KRW 22,000++ per person	
* Additional information about the hotel: http://www.sheratonwalkerhill.co.kr/	

Credit Card

Card Type	<input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> JCB <input type="checkbox"/> Euro Card <input type="checkbox"/> Diners		
Card No	Exp. Date	MM/YY (/)	
Signature	Date		

Additional Preferences

<input type="checkbox"/> Airport pick-up service	<input type="checkbox"/> Internet service in room	<input type="checkbox"/> Breakfast (1pax)	<input type="checkbox"/> Breakfast (2pax)
* Airport pick-up service (courtesy car): KRW 150,000 for max 4 person			
* Limousine bus (airport gate 4B and 11A): KRW 14,000 per person/departure from 04:50 AM to 22:35 PM every 20 minutes			

Guarantee and Cancellation Policy

- Guest Room at indicated rate applies only to Seminar participants
- Card guarantee required
- Cancellation is available by 18:00 PM on the 3-day before guest's arrival (All policies are based on hotel time).
- If a guest fails to change or cancel before the required time, a one-night penalty charge will be imposed.

Hotel	An official in charge	Special Room Rates
Sheraton Grande Walkerhill	<u>Ms. Sujung Kim</u> Tel: 82-42-481-2123 Fax: 82-42-481-2465 E-mail: azealia1@korea.kr	-Sheraton Grand Walkerhill: KRW 172,000 net **10% Service Charge and 10% Tax will be added to the <u>above room rates.</u>