

The Liberia Institute of Statistics and Geo-Information Services (LISGIS)

The Liberia Institute of Statistics and Geo-Information Services (**LISGIS**) is an autonomous agency established by an Act enacted by the National Transitional Legislative Assembly and approved by the Chairman of the National Transitional Government of Liberia (NTGL) on July 22, 2004. The Act is known as "**The Liberian Code of Laws Revised, As Amended, By Adding Thereto A New Chapter 50A.**", and as indicated in Section 50A.1 its short title is known and cited as the "National Statistics and Geo-Information Act".

The Institute was created in July 2004 by spinning off the Department Statistics from the Ministry of Planning and Economic Affairs. The staff and other resources of the Department including the Deputy Minister have duly been transferred to the LISGIS.

Policies and Strategies:

The formulation of policies and implementation strategies for the overall development, management and operation of LISGIS as well as the exercise of, and responsibilities for, general supervision of the Institute shall be vested in a Board of Directors, which initially shall be appointed by the President.

The Board shall be constituted as follows:

1. **Composition:** The composition of the Board shall not exceed twenty-one (21) and no less than eleven (11). Membership shall consist of a minimum of 30% and maximum of 38% representation by the Government of Liberia, maximum of 19% representation or at least one by international institutions, maximum 43% representation or at least six by the private sector and learned individuals, consisting of members representing the below listed institutions:

1. **Qualification:** The members of the Board shall be appointed exclusively from among persons who qualify for appointment by virtue of their professional knowledge, experience and interest in statistics and informatics or in such other matters of statistics as appointed initially by the President to establish the institution and thereafter by the Board to support and develop the institution, which support may be either in the form of access to resources or professional expertise.

Powers and Functions of the Board: Subject to the provisions of the Act the Board shall:

1. Formulate and monitor the policy framework and implementation strategies governing the operations and management of the Institute;
2. Monitor the development and functioning of the National Statistical and Geo-Information System and the National Statistical and Geo-Database, taking into account gender, geographic and environmental considerations, using basic human development indicators;
3. Approve the respective programs of activities of the Institute and other components of the National Statistical and Geo Information System;
4. Monitor and assess the performance of the Institute and other components of the National Statistical and Geo-Information System against pre-determined key performance indicators;
5. After initial appointment by the President to establish the Institution, nominate and approve the Director-General and the three Deputy Directors-General;
6. Define the duties and functions of the Deputy Directors-General;
7. Evaluate annually the performance of the Director-General and Deputy Directors-General;
8. Approve the Institute's Annual Budget;
9. Review and approve, from time to time, the Terms of Reference (TORs) and associated fees of national and international consultants/Technical Advisors required by the Institute;
10. Focus on the financial health of the Institute and strategic direction required for the sustainable growth of the Institute;
11. Be informed of the activities of the national statistical and information systems, and have the opportunity to object;
12. Determine, from time to time, the Institute's structure, staffing levels and terms and conditions of service;
13. Shall approve the number and types of budget positions, the conditions of employment and the salary scale for officers and staff, the modalities of

employment by the Executive Director of officers and staff of the Institute, other than the Deputy Executive Director and Financial Director;

14. Submit to the President within ninety (90) days after the end of each Fiscal Year, a report on activities of the Institute and all the other components of the National Statistical and Geo-Information System in that Fiscal Year and their future plans;
15. Make such by-laws, rules and Regulations as may be necessary for itself and for the efficient operation of the Institute, provided that such by-laws, rules and Regulations are not inconsistent with Laws and Statutes of the Republic of Liberia; and
16. May co-opt any person to attend any of its meetings in the capacity of advisor or expert on any matter in relation to his or her expertise, for the effective operations of the Board.