

United Nations Statistics Division: Demographic Yearbook
Questionnaire on Human Functioning and Disability Statistics

Part 2. Metadata

Reporting country: Sample

Reporting year: 2005

For assistance with this questionnaire, please contact:

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INSTRUCTIONS FOR COMPLETING PART 2

1. If your country or area does not compile statistics on human functioning and disability, and does not have plans to do so, please answer to questions Q1 and Q2 (page 3).
2. If more than one data source is used in the tables in Part 1, please complete this questionnaire for each different source.
3. Do not leave any questions unanswered. If necessary, use the following symbols:

NAV when the data are not available
 NAP when the data are not applicable

DEFINITIONS

Human functioning is an umbrella term encompassing all body functions, activities and participation.¹

Disability describes human functioning that is in some way restricted. It serves as an umbrella term for *impairments* of body structure and function, activity *limitations* or participation *restrictions*.¹

Human Functioning and Disability	
<u>Functioning</u>	<u>Disability</u>
Body function and structure	<i>Impairments</i> of body function and structure
Activities	Activity <i>limitations</i>
Participation	Participation <i>restrictions</i>

¹ WHO, *International Classification of Functioning, Disability and Health (ICF)*, Geneva, 2001.

PART 2.A

Contact information

For follow-up purposes, please provide contact information of the person responsible for completing this questionnaire:

Family name: [REDACTED]	First name: [REDACTED]	
Job title (or position): [REDACTED]		
Organisation: [REDACTED]		
Unit/Department: [REDACTED]		
Address: [REDACTED]		
Telephone: [REDACTED]	E-mail: [REDACTED]	Facsimile: [REDACTED]

PART 2.B

General information on the collection of human functioning and disability statistics in your country

Q1. Are national² statistics on disability compiled by your office or any other agency in the country?

No Yes

**If yes, please go to question Q3.
If no, please go to question Q2.**

No Yes

If yes, when? [REDACTED]

**Please stop completing the questionnaire.
Thanks for your collaboration.**

Q2. Are there any plans for future collection of national statistics on disability?

Q3. Indicate the source(s) of national data on disability in your country (*tick all boxes that apply*):

Censuses Sample surveys Administrative sources

² Statistically representative of the total population.

PART 2.C

Information on the disability data provided in the tables of Part 1

The following questions will assist in the interpretation of the disability data provided in the tables in part 1. Reply to each question as fully as possible.

Q4. The information provided in this questionnaire refers to the data provided in³ (*tick all boxes that apply*):

- Table 1 Table 2 Table 3

Q5. Type of data source:

- Census (go to question Q6)
 National sample survey⁴ (go to question Q8)
 Administrative records or register (go to question Q13)

Q6. Type of census:

Population census
 Housing census
 Population and housing census
 Other (*specify*):

³ If different sources were used for each table, complete part 3 of the questionnaire for each data source.

⁴ Includes follow-up surveys on individuals selected by disability question(s) in censuses.

Q7. Coverage of the disability module in the census:

- Complete count
 Sample⁵ (*specify the sample proportion*): % of total population/households (*delete as appropriate*)
 Other (*specify*):

Please go to question Q17.

Q8. Proportion of the sample:

% households
persons
(*check as appropriate*)

⁵ For example, if the disability module is part of a long form, distributed only to a selected set of households.

Q9. Sample size:

- households
 persons
(check as appropriate)

Q10. What was the sampling frame⁶?

- National list of households (go to question Q12)
 Individuals identified by a disability question or set of questions in a census (go to question Q11)
 Other (specify): (go to question Q12)

Q11. Please provide all disability questions used in the census to develop the sampling frame.

(attach the questionnaire or write below)

Check if provided:

- Electronic copy of the questions attached
 Paper copy of the questions attached
 Questions below:

⁶ The sampling frame is the list of units from which the sample is drawn.

Q12. Name of the survey:

Please go to question Q17.

Q13. Type of administrative source:

- Registration for disability
 Other (specify):

Q14. Periodicity of registration:

- Ad-hoc one time registration
 On-going registration
 Other (specify):

Q15. Name of the administrative source:

Q16. Reference date for the disability data provided:

/ / (day, month, year).

Please go to question Q18.

Q17. Date of data collection:

Start date: / / (day, month, year)
End date: / / (day, month, year)

Q18. What was the case (unit) non response rate⁷ for the disability module?

 % households
 % persons
(check as appropriate)

Q19. What was the case (unit) non response rate due to refusal for the disability module?

 % households
 % persons
(check as appropriate)

Q20. Was there any substitution and/or adjustment for non-response of the disability module?

Yes
 No

Q21. Age range covered:

Persons of all ages
 Other (specify age range covered):

Q22. Were persons living in institutions⁸ covered? Yes
 No

Q23. Were there any other limitations with respect to coverage?

Yes (specify):
 No

Q24. Respondent designated to answer the question(s) on disability:

- Self-response (except for children of ages: , if covered by the study)
- One respondent per household/family answering for all individuals in the household/family
- Other (specify):

Q25. Mode of data collection:

- Face-to-face interview
- Mail-back method
- Other (specify):

⁷ Case non response refers to the failure to obtain interviews from samples units (households or persons).

⁸ For example, specialized care institutions, old people's homes and hospitals, military installations, correctional and penal institutions, dormitories of schools and universities, religious institutions.

Q26. Please provide all the disability related questions that were asked - indicate also the response categories.
(attach the questionnaire or write below)

Check if provided:

- Electronic copy of the questionnaire attached
- Paper copy of the questionnaire attached
- Questions below:



Q27. Which questions and response categories were used to calculate disability prevalence rates?



Q28. In what languages were the questions available?



Q29. Was there a minimum duration to identify the person as having a disability?

- Yes (*specify*):
 No

Q30. Please attach the instructions, if any, to enumerators, supervisors or persons filling in the questionnaire on questions on disability.

Check if provided:

Q31. Was the data on disability disseminated? Yes
 No

If yes, how was it disseminated?
(*Check all that apply*)

- Publication (*title*):
 Internet (*web site*):
 Other (*specify*):

Q32. What was the crude disability prevalence rate⁹?

% of total population

Q33. What are the main reason(s) for compiling data on disability?
(*Check all that apply*)

- Calculation of prevalence rates
 Monitoring equalization of opportunities
 Planning for service provision
 Legislation
 Other (*specify*):

⁹ Percentage of the population identified as disabled.